



James D Chaousis II  
City Manager

Date: April 22<sup>nd</sup>, 2015  
To: Mayor Isganitis and Members of the Rockland City Council  
From: James D Chaousis II, City Manager  
RE: FY 2016 Municipal Budget Submission

Please find enclosed the FY 2016 municipal budget. The municipal budget, especially this specific one, should be considered the introduction of the costs of providing municipal services. Without strategy, vision, and planning the municipal budget is just a compiling of costs needed to provide a historical level of service. As we progress into the discussion of the costs of city services it appropriate to discuss what level of service, programs, efficiency and effectiveness is required to appropriate sustainable levels of funding.

The FY 2016 municipal budget is presented in the same historical format as previous years. The change in administrative leadership did not present sufficient time to repackage the collection of department budgets and there are some advantages to having complex information presented in a familiar fashion. In future years, the budget will be presented in a manner that connects the vision of city services and the overarching goals of the City Council.

The budget does not need to be exclusively a collection of costs but also an opportunity to present changes in policy and programs. The documents provided contain the information needed to debate and consider changes. Decisions will no longer be just a number but will be a statement of direction or policy.

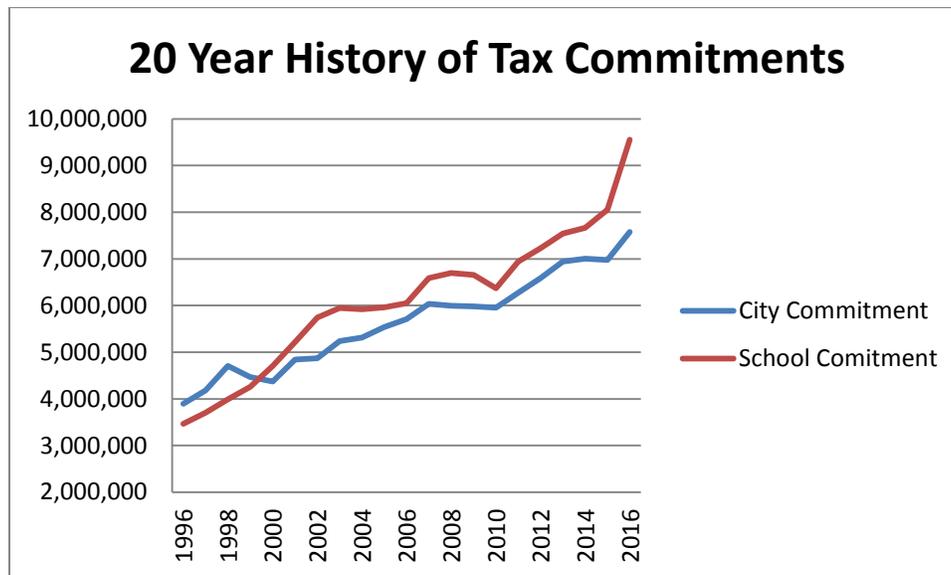
I understand that this budget frames an 8.59% increase and does not reflect the final city budget. It does not reflect irrational increases in the costs of service but it does represent unchanged services in an extremely changing landscape. This year's budget process will be extremely difficult. The City Council will be encouraged to look at issues with new perspective. The key elements that have forced the City into this dilemma of budget consequences are not all within city control. Still, other issues are well within the City Council and City Manager's control and require action. The City Council will need to make decisions about the fate of programming. The public will rely on the City Council's leadership in analyzing these decisions and providing sound judgement.

Before I progress through the elements and considerations of the budget, I want to advise on one final but important component. The City of Rockland is poised for tremendous economic rebounding. As I illustrate further in the budget document, the years in which Rockland enjoyed lower tax rates was when development was flourishing in the city. All signs point to this happening again soon. Yet, we are forced to consider whether the city can endure funding all programs until that date or rebuild those programs when development returns. Please consider the delicate relationship between an escalating growth in the tax rate and the regressive nature it will have on the greatly anticipated development.



## Tax Commitment

The City of Rockland’s history for tax commitment for the last twenty years is charted below. The tax commitment is the amount of tax required to pay for city expenses raised by the taxpayer. As City Manager I concentrate on all variables impacting the tax commitment. The cost of providing services through the property tax levy has been strained in the last ten years. The significantly rising school cost and the lack of property value growth are greatly outpacing the city’s natural budget growth. The city has sacrificed city service through budgets in the last few years to compensate and relieve the taxpayer but the issue has outlived any compensation mechanisms. Analysis of the tax commitment shows the pressures the increasing school share has had on the tax rate.



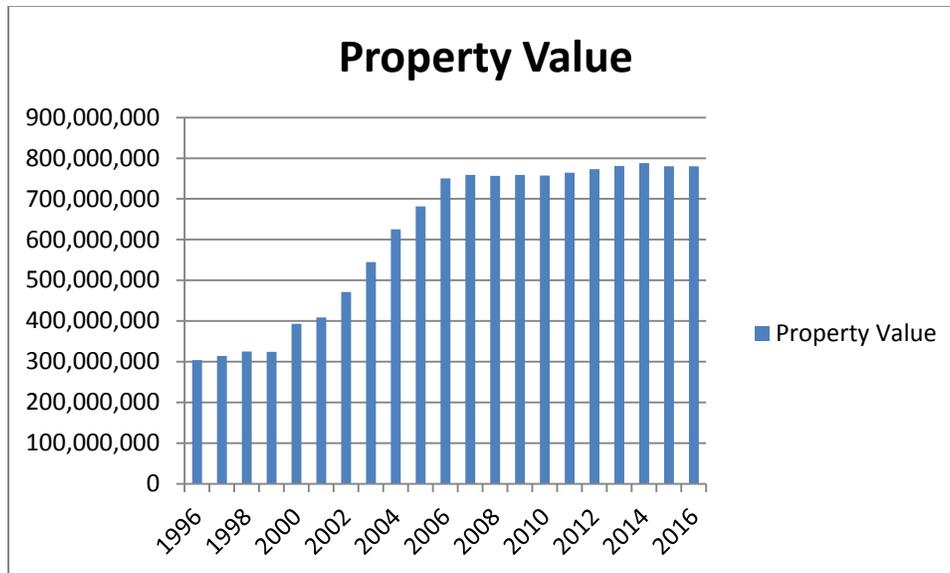
Considering inflation and increased costs of products, increase in commitments is expected over time. The real issue is when the commitment growth outpaces property value growth. This is the case with the school commitment. The school budget, which is shared equally on the tax levy, is growing at 8.8% annually over the last 20 years. Property value growth is progressing at 7.84% annually during the same timeframe. It is more revealing that the school budget growth is 5.81% annually over the last ten years and property value growth is 0.39% annually during that time. That ratio of budget growth to property value growth near 2:1 hit taxpayers hard. Alleviating the pressure through the city side of the tax levy is only providing cover for the issue.

### Growth Rate Annual Average

	20 Year Span	First 10 Years	Last 10 Years
City Budget Growth	4.73%	4.67%	3.26%
School Budget Growth	8.80%	7.47%	5.81%
Property Value Growth	7.84%	<b>14.71%</b>	<b>0.39%</b>



Property value growth is inevitable. The last ten years of property value growth is a direct reflection of a greater economic picture. Cities in Maine, and throughout the country, have had to survive a stale economic climate but most property taxpayers do not relate it to their property tax rate. When analyzing the last twenty year span of property value growth, it is clear that the last ten years are very stagnate. The first ten years of that same span is very appealing. The City of Rockland has added value to the quality of life for residents during that span and when the economy returns to stability our tax rate will reflect that.



The City of Rockland may not realize property growth at the rate seen in the 1990's but returning to half that growth rate will assist the consistent restraint of the city's budget growth. This is not the same for the school budget growth.

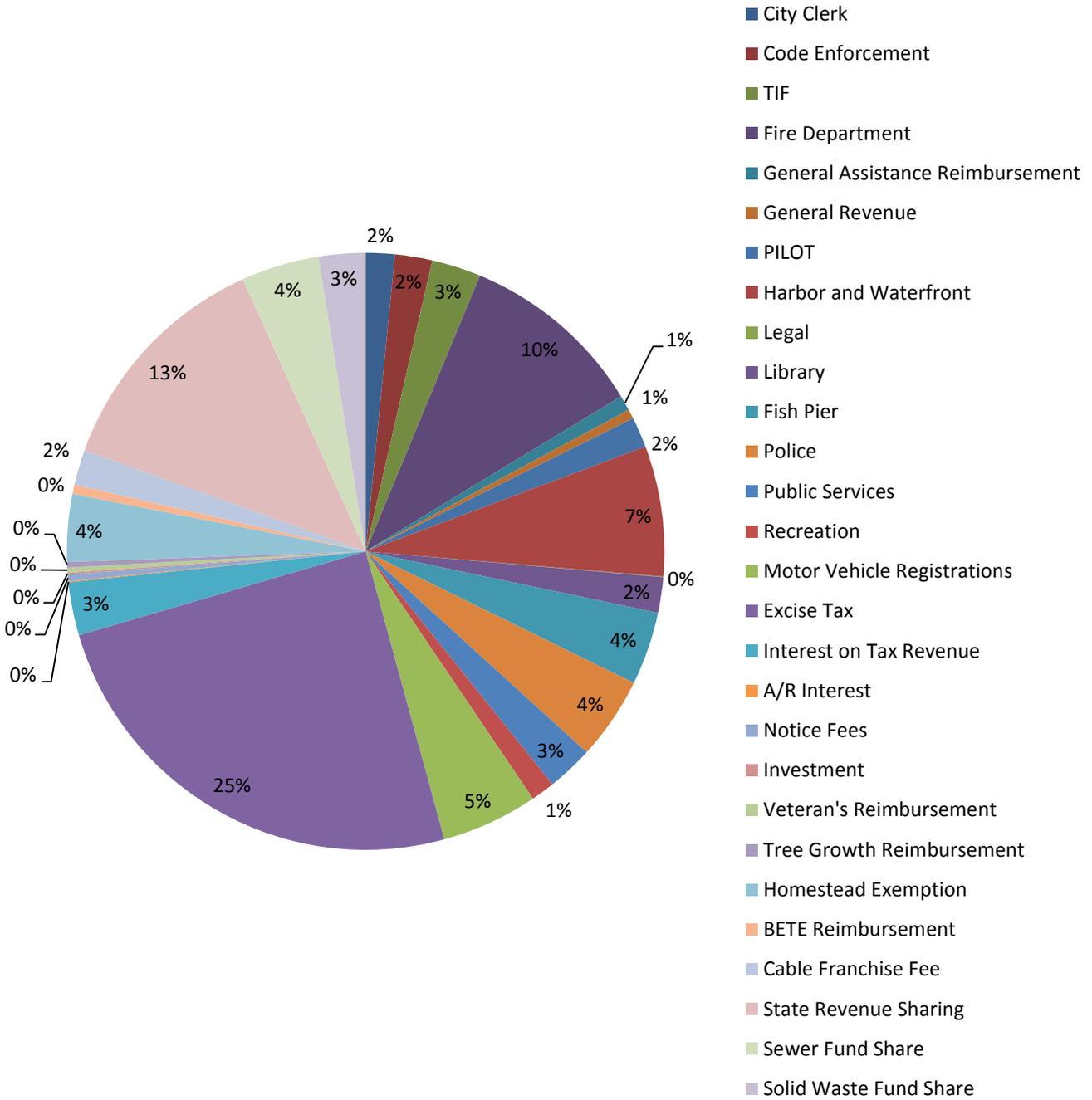
**As City Manager, I strongly recommend that the city continue to maximize its efforts at expanding a controlled and sustainable amount of tax growth.**

### City Revenues

The total revenues for FY 2016 are comparable to the revenues budgeted from FY 2015 but that is misleading because they are coming from different sources. The municipal fish pier and the Harbor and Waterfront budgets are poised for big revenue years but those are not reliable sources. The City Council also elected to use a significant portion of undesignated reserve funds last year which reflects as revenue loss this year. This isn't a practice that the Council should, or could consider, on a consistent basis. The practice of using tax anticipation notes is an additional cost when the city should be leveraging designated funds with an investment policy and reducing the tax burden slightly.

Non property tax revenue represents 21% of all city revenue but the following graph shows how disperse and unreliable those revenues are.

# Non Property Tax Revenue





James D Chaouis II  
City Manager

Complaints of municipal revenue sharing are legitimate but are subject to the same economic struggles. Municipal revenue sharing has not been funded to statutory levels as long as I have been managing municipalities. This means that the City of Rockland has been compensating for the lack of municipal revenue sharing well beyond the current tax rate strains. Without legislative relief, at the State level, Rockland should not consider this revenue as reasonable anymore.

Revenue received through State programs accounts for 58% of that non property tax revenue. Trends suggest that revenues from state programs are getting sparse. The state is analyzing every one of the programs in every budget cycle. It is realistic to expect another shoe to drop from a state revenue source. City Councilors are wise to consider maximizing revenues from non-property tax sources but shouldn't be unrealistic. Non-property tax revenues will not displace services that are highly reliant on property tax subsidy.

**As City Manager, I strongly recommend that the City Councilors not over recognize non-property tax revenue when evaluating programs that are not in real enterprise conditions.**

### **Conclusion**

The budget presented to you is a statutory and charter obligation. I would not predicate that I am prepared to make a recommendation that the City Council adopt the budget as presented. In fact, I believe that a tremendous amount of budget deliberation is warranted to prescribe a budget plan. Hopefully this budget will be the seedling to prompt change. If I presented a budget plan based on my limited knowledge of the city's values I would likely miss the mark. The city's budget is scattered with assistances that straddle public values in place of fundamentally tax prescribed services. Making the difficult analysis is solely the job of the City Council. I hope to provide technical assistance while the City Council makes determinations of cost versus value.

The future of local government continues to be very challenging. In recent years, budgets and services have been reduced without an effective strategy. City staff and I are professionals in our respective fields. We can assert the cost of providing local government services with accuracy. Reductions in budgetary figures are a reduction in services. Lowered cost means lowered service. Reductions in services will affect service users and should be handled with significant recognition. City staff and I are prepared to address and possibly "right size" our local government as long as it fits the vision of the City Council.

I would like to thank the City Staff for compiling the majority of the budget prior to my arrival as City Manager. A singular recognition is reserved for Tom Luttrell, Finance Director, who produced the final product. I will use this opportunity to evaluate and provide improvements to the next budget cycle.

It is my privilege to present the budget and begin the discussions on the appropriate size and scope of government. The annual budget is the most important policy document that the Council considers. I am neither intimidated nor concerned about how this budget will develop. Instead, I am excited and intrigued to be part of the process. The audition for prospective development, new homeowners, new businesses, long reliable taxpayers, residents, and visitors begins now.

# FY 2016 Budget Review Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>April</b>	20 <b>Patriots Day</b>	21	22 <b>Budget Presentation</b>	23	24	25
26	27 <b>Fire/ EMS Dept. A - Code Comm Dev - Exec</b>	28	29 <b>No Meeting Scheduled</b>	30		
<b>May</b>	<b>All Budget Meetings are from 5:30 PM to 7:30 PM</b>					
					1	2
3	4 <b>Agenda Setting Police</b>	5	6 <b>Public Works/ Solid Waste Depts F - G</b>	7	8	9
10	11 <b>Regular Meeting</b>	12	13 <b>Library Recreation Center Depts H - L</b>	14	15	16
17	18 <b>Sewer Dept. M - U</b>	19	20 <b>Police Comm Develop- Exec Review &amp; CIP Update</b>	21	22	23
24	25 <b>Memorial Day</b>	26	27 <b>Review &amp; Preliminary Adoption</b>	28	29	30
31	1	2	3	4	5	6
<b>June</b>	<b>Agenda Setting</b>					
7	<b>Regular Meeting</b>	9	10	11	12	13
14	15	16	17	18	19	20
21	<b>Budget Adoption?</b>	23	24 <b>Budget Adoption?</b>	25	26	27

**2016 BUDGET RECAP - GENERAL FUND**

**REVENUES**

Department	2015	2016	Diff	% Incr(Decr)
Assessment	376,401	334,200	(42,201)	-12.627%
City Clerk	54,800	57,050	2,250	4.108%
Code Enforcement	71,885	73,484	1,599	2.224%
Community Development	61,000	97,000	36,000	59.016%
Debt Service			-	
Engineering			-	
Finance	1,202,000	1,213,500	11,500	0.957%
Fire	373,713	366,548	(7,165)	-1.917%
General	200	200	-	0.000%
General Assistance	25,000	30,000	5,000	20.000%
General - Other	332,217	334,217	2,000	0.602%
General - Other - Rev Share	464,557	464,558	1	0.000%
General - Tax	198,561	60,000	(138,561)	-69.783%
Harbor & Waterfront	206,100	257,138	51,038	24.764%
Legal	1,000	1,000	-	0.000%
Library	96,700	70,143	(26,557)	-27.463%
Municipal Fish Pier	111,650	144,250	32,600	29.198%
Police	161,055	163,305	2,250	1.397%
Public Works	91,665	91,185	(480)	-0.524%
Recreation	57,000	47,000	(10,000)	-17.544%
Unclass Fringe - WC Div	5,000	-	(5,000)	-100.000%
	3,890,504	3,804,778	(85,726)	-2.203%
Tax Revenue	15,726,397	17,863,337	2,136,940	13.588%
Total Revenues	19,616,901	21,668,115	2,051,214	10.456%

**APPROPRIATIONS**

Department	2015	2016	Diff	% Incr(Decr)
Assessment	173,260	164,890	(8,370)	-4.831%
City Clerk	208,264	212,864	4,600	2.209%
City Hall	34,317	37,291	2,974	8.666%
Code Enforcement	215,849	228,610	12,761	5.912%
Community Development	133,980	131,834	(2,146)	-1.602%
Contributions	30,500	20,000	(10,500)	-34.428%
Debt Service	1,190,914	1,190,914	-	0.000%
Dispatch	188,970	190,319	1,349	0.714%
Engineering	25,000	25,000	-	0.000%
Executive	177,564	235,314	57,750	32.523%
Finance	584,263	530,146	(54,117)	-9.262%
Fire	1,536,756	1,641,211	104,455	6.797%
General Assistance	72,017	82,040	10,023	13.918%
General Tax (rf to wwif)	83,409	83,409	-	0.000%
General Tax (TIF)	270,103	336,087	65,984	24.429%
Harbor & Waterfront	193,738	215,792	22,054	11.383%
Intergovernmental School	8,057,188	9,557,188	1,500,000	18.617%
Intergovernmental County	692,633	730,052	37,419	5.402%
Intergovernmental Overlay	99,126	50,000	(49,126)	-49.559%
Legal	109,014	112,452	3,438	3.154%
Legislature	5,538	7,038	1,500	27.086%
Library	571,284	564,232	(7,052)	-1.234%
Lights & Hydrants	610,001	617,836	7,835	1.284%
Municipal Fish Pier	101,601	134,250	32,649	32.135%
Police	1,954,190	1,993,237	39,047	1.998%
Public Works	1,554,379	1,604,092	49,713	3.198%
Recreation	371,153	370,595	(558)	-0.150%
Services	82,750	199,582	116,812	141.163%
Unclass - Other	200,140	310,928	110,788	55.355%
Unclass - Fringe	89,000	90,932	1,932	2.171%
Total Appropriations	19,616,901	21,668,115	2,051,214	10.456%

**LD-1 Calculation**

	FY 2016
Total Commitment	17,863,337
School	-9,557,188
County	-730,052
TIF	-336,087
Overlay	-50,000
Core Municipal Commitment FY 16	7,190,010
Average Real TPI	0.86%
Property Growth Factor	0.00%
Growth Limitation Factor	0.86%
Core Municipal Commitment FY 15	6,906,521
Growth Limitation Factor	0.86%
Allowable Growth Subtotal	6,965,917
Deduct: New Funding	0
Property Tax Levy/Limit	6,965,917
over(under) LD-1 Limit	224,093
	3.22%

Estimated Valuation	\$ 780,079,200.00
Projected Mil Rate	22.90
	% Incr over FY15
	13.588%

City Projected Mil Rate	\$ 9.7120	8.594%
School Projected Mil Rate	\$ 12.2616	18.617%
County Projected Mil Rate	\$ 0.9359	5.403%

One Mil Equals 780,079.20

Value of Average Home		\$ 185,000.00		
	2016 Taxes	2015 Taxes	Incr(decr)	
City	1,796.71	1,654.53	142.18	
School	2,266.54	1,910.81	355.73	
County	173.14	164.26	8.87	
	4,236.39	3,729.60	506.79	

	FY2016	FY2015	diff
	22.90	20.160	
185000	4236	3730	507
200000	4580	4032	548
250000	5725	5040	685
300000	6870	6048	822

**2016 BUDGET RECAP - GENERAL FUND**  
CITY ONLY BUDGET

**REVENUES**

Department	2015	2016	Diff	% Incr(Decr)
Assessment	376,401	334,200	(42,201)	-12.627%
City Clerk	54,800	57,050	2,250	4.106%
Code Enforcement	71,885	73,484	1,599	2.224%
Community Development	61,000	97,000	38,000	59.016%
Debt Service	-	-	-	-
Engineering	-	-	-	-
Finance	1,202,000	1,213,500	11,500	0.957%
Fire	373,713	366,548	(7,165)	-1.917%
General	200	200	-	0.000%
General Assistance	25,000	30,000	5,000	20.000%
General - Other	332,217	334,217	2,000	0.602%
General - Other - Rev Share	464,557	464,558	1	0.000%
General - Tax	198,561	60,000	(138,561)	-69.783%
Harbor & Waterfront	206,100	257,138	51,038	24.764%
Legal	1,000	1,000	-	0.000%
Library	96,700	70,143	(26,557)	-27.463%
Municipal Fish Pier	111,650	144,250	32,600	29.198%
Police	161,055	163,305	2,250	1.397%
Public Works	91,665	91,185	(480)	-0.524%
Recreation	57,000	47,000	(10,000)	-17.544%
Unclass Frings - WC Div	5,000	-	(5,000)	-100.000%
<b>Total Revenues</b>	<b>10,867,080</b>	<b>11,380,875</b>	<b>513,795</b>	<b>4.728%</b>

**APPROPRIATIONS**

Department	2015	2016	Diff	% Incr(Decr)
Assessment	173,260	164,890	(8,370)	-4.831%
City Clerk	208,264	212,864	4,600	2.209%
City Hall	34,317	37,291	2,974	8.666%
Code Enforcement	215,849	228,610	12,761	5.912%
Community Development	133,980	131,834	(2,146)	-1.602%
Contributions	30,500	20,000	(10,500)	-34.426%
Debt Service	1,190,914	1,190,914	-	0.000%
Dispatch	188,970	190,319	1,349	0.714%
Engineering	25,000	25,000	-	0.000%
Executive	177,564	235,314	57,750	32.523%
Finance	584,263	530,148	(54,117)	-9.262%
Fire	1,536,756	1,641,211	104,455	6.797%
General Assistance	72,017	82,040	10,023	13.918%
General Tax (rf to wwtf)	83,409	83,409	-	0.000%
General Tax (TIF)	270,103	336,087	65,984	24.429%
Harbor & Waterfront	193,738	215,792	22,054	11.383%
Intergovernmental School	-	-	-	#DIV/0!
Intergovernmental County	-	-	-	#DIV/0!
Intergovernmental Overlay	99,126	50,000	(49,126)	-49.559%
Legal	109,014	112,452	3,438	3.154%
Legislature	5,538	7,038	1,500	27.086%
Library	571,284	564,232	(7,052)	-1.234%
Lights & Hydrants	610,001	617,836	7,835	1.284%
Municipal Fish Pier	101,601	134,250	32,649	32.135%
Police	1,954,190	1,993,237	39,047	1.998%
Public Works	1,554,379	1,604,092	49,713	3.198%
Recreation	371,153	370,585	(568)	-0.150%
Services	82,750	199,562	116,812	141.163%
Unclass - Other	200,140	310,928	110,788	55.355%
Unclass - Fringe	89,000	90,932	1,932	2.171%
<b>Total Appropriations</b>	<b>10,867,080</b>	<b>11,380,875</b>	<b>513,795</b>	<b>4.728%</b>

**LD-1 Calculation**

<b>FY 2016</b>	
Total Commitment	7,576,097
School	0
County	0
TIF	-336,087
Overlay	-50,000
Core Municipal Commitment FY 16	7,190,010
<b>Average Real TPI</b>	<b>0.86%</b>
<b>Property Growth Factor</b>	<b>0.00%</b>
<b>Growth Limitation Factor</b>	<b>0.86%</b>
<b>Core Municipal Commitment FY 16</b>	<b>6,906,521</b>
<b>Growth Limitation Factor</b>	<b>0.86%</b>
<b>Allowable Growth Subtotal</b>	<b>6,965,917</b>
<b>Deduct: New Funding</b>	<b>0</b>
<b>Property Tax Levy/Limit</b>	<b>6,965,917</b>
<b>FY14 is Less than Levy Limit</b>	
<b>over(under) LD-1 Limit</b>	<b>224,093</b>
	<b>3.22%</b>
	<b>1</b>
<b>Estimated Valuation</b>	
<b>\$</b>	<b>780,079,200.00</b>
<b>Projected Mil Rate</b>	<b>9.71</b> % Incr over FY15
	8.594%
<b>City Projected Mil Rate</b>	<b>\$ 9.7120</b> 8.594%
<b>School Projected Mil Rate</b>	<b>\$ -</b>
<b>County Projected Mil Rate</b>	<b>\$ -</b>
<b>One Mil Equals</b>	<b>780,079.20</b>
<b>Value of Average Home</b>	<b>\$ 185,000.00</b>
	<b>2016 Taxes 2015 Taxes Incr(decr)</b>
City	1,796.71 1,654.53 142.18
School	- - -
County	- - -
	1,796.71 1,654.53 142.18
	<b>FY2016 FY2015 diff</b>
185000	9.71 8.943 142
200000	1797 1655 154
250000	1942 1789 192
300000	2428 2236 192
	2914 2883 231

## LD-1 Calculation

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
<b>Total Commitment</b>	13,919,180	14,513,098	15,157,153	15,376,855	15,726,397	17,863,337
<b>School</b>	-6,943,565	-7,231,325	-7,542,157	-7,666,584	-8,057,188	-9,557,188
<b>County</b>	-702,166	-691,770	-673,867	-703,789	-692,633	-730,052
<b>TIF</b>	-146,914	-253,688	-275,616	-246,680	-270,103	-336,087
<b>Overlay</b>	-274,404	-90,510	-234,071	-162,157	-52,006	-50,000
<b>Core Municipal Commitment current fiscal year</b>	<b>5,852,131</b>	<b>6,245,805</b>	<b>6,431,442</b>	<b>6,597,645</b>	<b>6,654,467</b>	<b>7,190,010</b>
<b>Average Real TPI</b>	1.78%	1.66%	1.43%	1.05%	1.09%	0.86%
<b>Property Growth Factor</b>	1.02%	1.05%	0.996%	0.930%	-0.974%	0.000%
<b>Growth Limitation Factor</b>	<b>2.80%</b>	<b>2.71%</b>	<b>2.43%</b>	<b>1.98%</b>	<b>0.12%</b>	<b>0.86%</b>
<b>City Valuation</b>	764,790,100	772,795,400	780,491,900	787,748,700	780,079,200	780,079,200
<b>Allowable Core Municipal Commitment Prev fiscal year</b>	<b>6,254,853</b>	<b>6,430,293</b>	<b>6,604,344</b>	<b>6,764,561</b>	<b>6,898,484</b>	<b>6,906,521</b>
<b>Growth Limitation Factor</b>	2.80%	2.71%	2.43%	1.98%	0.12%	0.86%
<b>Allowable Growth Subtotal</b>	175,441	174,051	160,217	133,923	8,037	59,396
<b>New Funding(ded or add rev shr)</b>						
<b>Total Current Fiscal Yr with allowable Growth</b>	6,430,293	6,604,344	6,764,561	6,898,484	6,906,521	6,965,917
<b>Property Tax Levy/Limit</b>	<b>6,430,293</b>	<b>6,604,344</b>	<b>6,764,561</b>	<b>6,898,484</b>	<b>6,906,521</b>	<b>6,965,917</b>
	<b>FY11 is Less than FY10</b>	<b>FY12 is Less than FY11</b>	<b>FY13 is Less than FY12</b>	<b>FY14 is Less than FY13</b>	<b>FY15 is Less than FY14</b>	<b>FY16 is greater than FY15</b>
<b>over(under) LD-1 Limit</b>	<b>-578,162</b>	<b>-358,539</b>	<b>-333,119</b>	<b>-300,839</b>	<b>-252,054</b>	<b>224,093</b>
	<b>-8.99%</b>	<b>-5.43%</b>	<b>-4.92%</b>	<b>-4.36%</b>	<b>-3.65%</b>	<b>3.22%</b>

## History of Commitment and Tax Rate

Dependence upon taxes							Assessment	Tax Rate	City					
FY	County	inc over	School	inc over	City	inc over	for	Mills	Valuation	% of	County	School	City	Total
Ending	Tax	pre yr	Tax	pre yr	Tax	pre yr	Commitment	per \$1000		Valuation	Tax Rate	Tax Rate	Tax Rate	Tax Rate
2016	\$730,052	5.40%	\$9,557,188	18.62%	\$7,576,097	8.59%	<b>\$17,863,337</b>	22.90	<b>\$780,079,200</b>	100%	0.000936	0.012252	0.009712	0.02290
2015	\$692,633	-1.59%	\$8,057,188	5.09%	\$6,976,576	-0.43%	\$15,726,397	20.16	\$780,079,200	100%	0.000888	0.010329	0.008943	0.02016
2014	\$703,789	4.44%	\$7,666,584	1.65%	\$7,006,482	0.94%	\$15,376,855	19.52	\$787,748,700	100%	0.000893	0.009732	0.008894	0.01952
2013	\$673,867	-2.59%	\$7,542,157	4.30%	\$6,941,129	5.33%	\$15,157,153	19.42	\$780,491,900	100%	0.000863	0.009663	0.008893	0.01942
2012	\$691,770	-1.48%	\$7,231,325	4.14%	\$6,590,003	5.05%	\$14,513,098	18.78	\$772,795,400	100%	0.000895	0.009357	0.008527	0.01878
2011	\$702,166	0.53%	\$6,943,565	9.01%	\$6,273,449	5.39%	\$13,919,180	18.20	\$764,790,100	100%	0.000918	0.009079	0.008203	0.01820
2010	\$698,452	-2.79%	\$6,369,843	-4.35%	\$5,952,647	-0.53%	\$13,020,942	17.20	\$757,031,500	100%	0.000923	0.008414	0.007863	0.0172
2009	\$718,467	3.32%	\$6,659,735	-0.57%	\$5,984,176	-0.15%	\$13,362,378	17.60	\$759,226,000	100%	0.000946	0.008772	0.007882	0.0176
2008	\$695,403	5.68%	\$6,697,969	1.67%	\$5,993,037	-0.72%	\$13,386,409	17.70	\$756,294,300	100%	0.000919	0.008856	0.007924	0.0177
2007	\$658,036	4.74%	\$6,588,187	8.95%	\$6,036,560	5.69%	\$13,282,784	17.50	\$759,016,200	100%	0.000867	0.008680	0.007953	0.0175
2006	\$628,279	-0.61%	\$6,046,871	1.40%	\$5,711,801	3.13%	\$12,386,951	16.50	\$750,724,310	100%	0.000837	0.008055	0.007608	0.0165
2005	\$632,104	14.34%	\$5,963,514	0.17%	\$5,538,678	4.28%	\$12,134,296	17.80	\$681,702,000	100%	0.000927	0.008748	0.008125	0.0178
2004	\$552,835	5.32%	\$5,953,221	0.08%	\$5,311,252	1.40%	\$11,817,308	18.90	\$625,254,400	100%	0.000884	0.009521	0.008495	0.0189
2003	\$524,921	-3.44%	\$5,948,486	3.55%	\$5,238,155	7.52%	\$11,711,562	21.50	\$544,723,800	100%	0.000964	0.010920	0.009616	0.0215
2002	\$543,613	11.26%	\$5,744,483	10.14%	\$4,871,864	0.53%	\$11,159,960	23.70	\$470,884,400	100%	0.001154	0.012199	0.010346	0.0237
2001	\$488,577	3.81%	\$5,215,698	10.76%	\$4,845,972	10.82%	\$10,550,247	25.80	\$408,924,300	100%	0.001195	0.012755	0.011851	0.0258
2000	\$470,652	-1.12%	\$4,708,812	10.55%	\$4,372,995	-2.05%	\$9,552,459	24.30	\$393,105,300	100%	0.001197	0.011978	0.011124	0.0243
1999	\$475,974	4.11%	\$4,259,596	8.29%	\$4,464,722	-5.20%	\$9,200,292	29.20	\$324,350,500	80%				
1998	\$457,183	4.24%	\$3,933,340	6.11%	\$4,709,441	12.63%	\$9,099,964	28.00	\$324,998,700	80%				
1997	\$438,583	2.50%	\$3,706,767	7.06%	\$4,181,454	7.42%	\$8,326,804	26.50	\$314,219,000	80%				
1996	\$427,868	-1.49%	\$3,462,226	8.33%	\$3,892,554	3.66%	\$7,776,648	25.60	\$303,775,300	80%				
1995	\$434,321	27.48%	\$3,195,969	19.04%	\$3,755,030	1.53%	\$7,385,320	24.70	\$299,000,800	80%				
1994	\$340,704	-7.56%	\$2,684,712	4.21%	\$3,698,337	3.12%	\$6,723,753	22.60	\$297,511,200	80%				
1993	6 month year		\$1,289,630		\$1,970,332	n/a	\$3,259,962	11.15	\$292,373,254	80%				
1992	\$368,577	-6.32%	\$2,576,267	2.28%	\$3,586,380	-0.78%	\$6,531,224	22.30	\$292,880,000	80%				
1991	\$393,460	13.91%	\$2,518,736	-0.20%	\$3,614,677	7.51%	\$6,526,873	22.30	\$292,684,900	80%				
1990	\$345,428	-4.91%	\$2,523,825	1.71%	\$3,362,043	24.13%	\$6,231,296	21.50	\$289,827,734	80%				

## Payroll Detail FY 2016

Position	2016 Annual Salary	2016 Longevity	2016 Stipends	2016 Health Insurance	2016 Retire ICMA	2016 Retire MSRS	2016 SS	2016 Med	2016 Total
<b>Legislative</b>									
Mayor	1,000	0	0	0	0	0	62	15	1,077
Council Member	800	0	0	0	0	0	50	12	861
Council Member	800	0	0	0	0	0	50	12	861
Council Member	800	0	0	0	0	0	50	12	861
Council Member	800	0	0	0	0	0	50	12	861
	4,200	0	0	0	0	0	260	61	4,521
<b>Executive</b>									
City Manager	92,000	0	4,980	21,679	6,440	0	6,013	1,406	133,438
Executive Assist	34,798	0	0	9,445	1,740	0	2,157	505	48,993
	0	0	0	0	0	0	0	0	0
	126,798	0	4,980	31,124	8,180	0	8,170	1,911	182,431
<b>General Asst</b>									
General Assistance Director 75%	19,684	0	0	0	0	0	1,220	285	21,386
	19,684	0	0	0	0	0	1,220	285	21,386
<b>Assessing</b>									
Assessor	66,350	260	2,160	20,968	0	5,928	4,264	997	101,591
Assessor's Clerk (30 hrs)	34,008	1040	0	15,489	0	3,119	2,173	508	57,358
	100,358	1,300	2,160	36,457	0	9,048	6,437	1,505	158,948
<b>Finance</b>									
Finance Director	72,562	260	0	21,679	0	6,481	4,515	1,056	107,279
Tax Col./Treasurer	46,140	2080	0	21,679	0	4,292	2,990	699	78,341
Payroll/Finance Clerk	41,379	340	0	15,489	2,086	0	2,587	605	63,727
Finance Clerk	40,112	1040	0	15,489	2,058	0	2,551	597	63,050
Tax Collector (1/3 back-up)	11,928	230	0	5,111	608	0	754	176	18,807
Comp Time Paydown	2,500	0	0	0	125	0	155	36	2,816
	214,620	3,950	0	79,448	4,876	10,773	13,551	3,169	334,020

### Payroll Detail FY 2016

Position	2016 Annual Salary	2016 Longevity	2016 Stipends	2016 Health Insurance	2016 Retire ICMA	2016 Retire MSRS	2016 SS	2016 Med	2016 Total
<b>Legal</b>									
City Attorney	79,717	260	480	9,445	0	7,118	4,988	1,167	103,972
	0	0	0	0	0	0	0	0	0
	79,717	260	480	9,445	0	7,118	4,988	1,167	103,972
<b>City Clerk/Elections</b>									
City Clerk	54,557	1300	0	9,445	0	4,971	3,463	810	75,091
Ast Clk/DepTax Col/DT	40,112	1820	0	15,489	2,097	0	2,600	608	63,928
Clerk/Registrar 2/3 of Total	23,855	0	0	10,378	1,193	0	1,479	346	37,966
Elections Part Time	2,000	0	0	0	0	0	124	29	2,153
	120,523	3,120	0	35,311	3,289	4,971	7,666	1,793	179,138
<b>Code</b>									
Code Enf. Officer	59,977	1040	2,640	21,679	3,051	0	3,947	923	93,857
Asst. Code Officer	44,673	270	2,160	20,968	2,247	0	2,920	683	74,369
Secretary	34,652	0	0	15,489	0	3,084	2,148	502	56,915
	139,302	1,310	4,800	58,137	5,298	3,084	9,016	2,108	225,140
<b>Com. Dev.</b>									
Com. Devel. Director	62,000	0	480	21,679	3,100	0	3,874	906	92,039
	0	0	0	0	0	0	0	0	0
	62,000	0	480	21,679	3,100	0	3,874	906	92,039
<b>Public Works</b>									
Director	47,500	0	480	10,840	2,375	0	2,975	696	64,865
Lt. Equip Operator	38,230	520	325	15,489	0	1,938	2,423	567	60,638
Lt. Equip Operator	38,230	180	325	15,489	0	3,419	2,402	562	61,753
Heavy Equip. Operator	42,619	1820	325	15,489	0	3,955	2,775	649	68,911
Lt. Equip. Operator	38,230	1820	325	15,489	0	3,564	2,503	585	63,665
Lt. Equip Operator	38,230	260	325	15,489	0	3,426	2,407	563	61,846
Mechanic	42,619	520	325	15,489	0	3,839	2,695	630	67,396
Heavy Equip. Operator	49,130	1300	325	15,489	0	4,488	3,147	736	76,088
Heavy Equip. Operator	42,619	520	325	15,489	2,157	0	2,695	630	65,714
Lt. Equip Operator	38,646	200	325	15,489	1,942	0	2,429	568	60,759
Working Foreman	49,130	700	805	15,489	0	4,435	3,139	734	75,906
Lt. Equip. Operator	38,230	520	325	15,489	0	3,449	2,423	567	62,149
Stockman	42,619	700	325	15,489	0	3,855	2,706	633	67,606
Mechanic	42,619	520	325	15,489	0	3,839	2,695	630	67,396
	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0
Overtime	45,000	0	0	0	0	4,005	2,790	653	52,448
	633,654	9,580	6,185	212,197	6,474	44,212	40,202	9,402	977,141

### Payroll Detail FY 2016

Position	2016 Annual Salary	2016 Longevity	2016 Stipends	2016 Health Insurance	2016 Retire ICMA	2016 Retire MSRS	2016 SS	2016 Med	2016 Total
<b>Harbor &amp; Water</b>									
Harbor Master	52,159	520	0	9,445	2,634	0	3,266	764	69,309
seasonal asst harbor master	17,820	0	0	0	0	0	1,105	258	19,361
P/T 22 wks 40hrs	6,545	0	0	0	0	0	406	95	7,111
P/T 17wk 36 hrs	4,335	0	0	0	0	0	269	63	4,710
P/T 17wk 32hrs	3,613	0	0	0	0	0	224	52	3,925
	84,471	520	0	9,445	2,634	0	5,289	1,232	104,416
<b>Fish Pier</b>									
Manager	33,699	520	480	1,217	0	0	2,151	503	38,907
	0	0	0	0	0	0	0	0	0
	33,699	520	480	1,217	0	0	2,151	503	38,907
<b>Library</b>									
Director	59,989	260	0	20,968	0	5,362	3,735	874	91,789
Deputy Director	39,195	260	1,560	15,489	0	3,650	2,543	595	64,468
Lib Tech-Circ 34.5 hrs	36,797	260	0	15,489	1,853	0	2,298	537	58,337
Children's Librarian	36,797	780	1,300	15,489	1,944	0	2,410	564	60,387
Lib Tech-Circulation	33,618	0	1,560	15,489	1,759	0	2,181	510	56,126
Lib Tech-Reference	33,618	0	1,560	15,489	1,759	0	2,181	510	56,126
Part-time person (1)	9,927	0	0	0	0	0	615	144	10,786
Part-time person (2)	7,591	0	0	0	0	0	471	110	8,248
Part-time person (3)	7,591	0	0	0	0	0	471	110	8,248
Part-time person (4)	4,048	0	0	0	0	0	251	59	4,398
Part-time person (5)	2,920	0	0	0	0	0	181	42	3,172
Overtime	750	0	0	0	67	0	47	11	874
	272,842	1,560	5,980	98,413	7,381	9,013	17,384	4,066	422,959
<b>Recreation</b>									
Director	55,720	650	480	21,679	2,818	0	3,525	824	86,254
Assistant Director	47,160	780	480	15,584	2,397	0	3,002	702	70,578
Program Director (21 hr)	10,920	0	0	0	0	0	677	158	11,865
Part time maintenance	10,000	0	0	0	0	0	620	145	10,865
Part time maintenance	10,000	0	0	0	0	0	620	145	10,865
Day Camp	4,840	0	0	0	0	0	300	70	5,259
Day Camp	4,840	0	0	0	0	0	300	70	5,259
Day Camp	4,400	0	0	0	0	0	273	64	4,781
Day Camp	4,400	0	0	0	0	0	273	64	4,781
Day Camp	3,960	0	0	0	0	0	246	57	4,303
Day Camp	3,960	0	0	0	0	0	246	57	4,303
Summer Maintenance	1,584	0	0	0	0	0	98	23	1,721
Programer 1 (35)	16,380	0	0	0	0	0	1,016	238	17,797
Programer 2 (17.50)	6,825	0	0	0	0	0	423	99	7,415
Programer 3 (30)	14,040	0	0	0	0	0	870	204	15,254
Park Ranger (Johnson Park)	4,840	0	0	0	0	0	300	70	5,259
	203,869	1,430	960	37,264	5,215	0	12,788	2,991	266,556

### Payroll Detail FY 2016

Position	2016 Annual Salary	2016 Longevity	2016 Stipends	2016 Health Insurance	2016 Retire ICMA	2016 Retire MSRS	2016 SS	2016 Med	2016 Total
<b>Police</b>									
Chief	70,595	520	1,820	19,751	3,647	0	4,522	1,058	102,619
Deputy Chief	58,755	910	1,520	20,968	0	6,920	0	887	90,548
Detective Sergeant	55,704	1040	17,119	15,489	0	8,289	0	1,071	100,383
Sergeant	55,704	1040	2,820	15,489	0	7,102	0	910	84,736
Sergeant	55,704	780	1,520	15,489	0	6,924	0	888	82,976
Sergeant	55,704	780	2,820	15,489	0	7,072	0	907	84,443
Sergeant	55,704	520	2,820	15,489	0	7,043	0	903	84,150
Detective Sergeant	53,536	780	2,195	15,489	0	6,311	0	819	80,736
Detective	49,501	780	480	15,489	0	6,098	0	783	74,616
Patrol Officer	47,050	0	1,560	15,489	0	5,844	0	743	72,098
Patrol Officer	42,412	0	1,300	15,489	0	5,260	0	669	66,402
Patrol Officer	43,657	0	1,300	15,489	0	5,412	0	688	66,546
Patrol Officer	45,920	0	0	15,489	0	5,522	0	702	67,633
Patrol Officer	42,038	0	0	15,489	0	5,069	0	645	64,502
Patrol Officer	48,720	260	0	15,489	0	5,901	0	751	72,582
Patrol Officer	48,720	700	1,300	15,489	0	6,103	0	776	74,550
Patrol Officer	48,720	650	0	15,489	0	5,949	0	757	73,026
Patrol Officer	48,720	260	1,560	15,489	0	6,078	0	773	74,343
school resource officer	22,121								22,121
			0						
Parking Enforcement	40,848	1040	1,300	15,489	0	4,923	2,678	626	68,129
Receptionist	34,652	0	0	15,489	0	3,084	2,148	502	56,915
Animal Control	10,000	0	480	0	0	0	650	152	11,382
Other Payroll Items	132,233	0	0	0	0	14,961	0	1,917	149,111
Overtime	69,000	0	1	0	0	7,866	0	1,001	77,868
	<b>1,235,718</b>	<b>10,060</b>	<b>41,915</b>	<b>319,522</b>	<b>3,647</b>	<b>137,730</b>	<b>9,998</b>	<b>18,928</b>	<b>1,802,414</b>

### Payroll Detail FY 2016

Position	2016 Annual Salary	2016 Longevity	2016 Stipends	2016 Health Insurance	2016 Retire ICMA	2016 Retire MSRS	2016 SS	2016 Med	2016 Total
<b>Fire</b>									
Fire Chief	67,000	0	480	21,679	0	7,638	0	978	97,776
Assistant Chief	58,804	910	8,013	9,445	0	7,855	0	1,016	86,706
Assistant Chief	58,804	1040	7,982	21,679	0	7,867	0	1,017	99,053
Assistant Chief	58,804	1040	8,125	21,679	0	8,017	0	1,037	99,367
Lieutenant	51,163	1040	7,212	15,584	0	7,058	0	913	84,706
Lieutenant	51,163	1040	7,100	9,445	0	6,911	0	894	78,285
Lieutenant	51,163	1040	7,100	21,679	0	6,911	0	894	90,520
Firefighter/EMT	44,793	780	6,451	1,928	0	6,229	0	806	62,509
Firefighter/EMT	44,793	780	7,472	21,679	0	6,209	0	803	83,290
Firefighter/EMT	44,793	625	6,308	21,679	0	6,061	0	784	81,768
Firefighter/EMT	43,748	130	6,121	21,679	0	5,868	0	759	79,785
Firefighter/EMT	44,793	520	6,420	21,679	0	6,196	0	801	81,931
Firefighter/EMT	44,363	260	7,359	9,445	0	6,090	0	788	69,841
Firefighter/EMT	44,363	520	6,226	15,584	0	5,992	0	775	74,963
Firefighter/EMT	44,363	520	6,226	21,679	0	5,992	0	775	81,058
Firefighter/EMT	43,748	0	6,090	21,679	0	5,850	0	757	79,603
Call Division	35,000	0	0	0	0	0	0	508	35,508
Overtime	90,000	0	0	0	0	10,260	0	1,305	101,565
	<b>921,659</b>	<b>10,245</b>	<b>104,686</b>	<b>278,224</b>	<b>0</b>	<b>117,005</b>	<b>0</b>	<b>15,609</b>	<b>1,468,231</b>
<b>TOTALS (City)</b>	<b>4,253,114</b>	<b>43,855</b>	<b>172,106</b>	<b>1,227,883</b>	<b>50,095</b>	<b>342,953</b>	<b>142,975</b>	<b>65,636</b>	<b>6,382,220</b>



### Payroll Detail FY 2016

Position	2016 Annual Salary	2016 Longevity	2016 Stipends	2016 Health Insurance	2016 Retire ICMA	2016 Retire MSRS	2016 SS	2016 Med	2016 Total
<b>EMS</b>									
EMT-P	38,396	0	5,071	9,445	0	4,899	0	630	59,592
EMT-P	39,288	130	4,029	15,584	0	4,897	0	630	65,737
	0		0						
Overtime	20,000	0	0	0	0	2,280	0	290	22,570
EMS Stipends	39,884	0	0	0	0	4,547	0	578	45,009
	137,567	130	9,100	25,029	0	16,622	0	2,129	192,908

### Payroll Detail FY 2016

Position	2016 Annual Salary	2016 Longevity	2016 Stipends	2016 Health Insurance	2016 Retire ICMA	2016 Retire MSRS	2016 SS	2016 Med	2016 Total
<b>Transfer Station</b>									
Environmental Compliance Magr	3,325	0	0	0	166	0	206	48	3,779
Public Services Director	47,500	0	0	10,840	0	4,228	2,945	689	66,201
Laborer Attendant	38,230	1040	325	15,489	0	3,495	2,455	574	62,755
Laborer Attendant	34,382	2600	325	15,489	0	0	2,313	541	56,682
Senior Attendant	42,619	1040	325	15,489	0	3,886	2,727	638	68,002
TT Truck Driver	42,619	780	325	15,489	0	3,863	2,711	634	67,699
Gate Atend (Scale House Stip)	38,230	260	325	15,489	0	3,426	2,407	563	61,846
F/T T/S Attendant(17.84 + 18.87)	42,619	0	325	15,489	0	3,793	2,663	623	66,790
	6,000	0	0	0	0	534	372	87	7,173
	<b>295,526</b>	<b>5,720</b>	<b>1,950</b>	<b>103,774</b>	<b>166</b>	<b>23,224</b>	<b>18,798</b>	<b>4,396</b>	<b>460,928</b>

FY 2016 BUDGET SUMMARY  
GENERAL FUND  
NON PROPERTY TAX REVENUES

REVENUES	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
Assessment	271,392	271,038	316,000	371,201	<b>334,200</b>	18,200	5.446%
City Clerk	57,482	55,956	54,800	44,571	<b>57,050</b>	2,250	4.106%
Code Enforcement	63,952	82,212	71,885	57,612	<b>73,484</b>	1,599	2.224%
Community Development	5,000	44,485	61,000	8,036	<b>97,000</b>	36,000	59.016%
Finance	1,200,272	1,283,054	1,202,000	998,920	<b>1,213,500</b>	11,500	0.957%
Fire	283,804	389,759	373,713	281,675	<b>366,548</b>	(7,165)	-1.917%
General Assistance	37,579	30,217	25,000	23,600	<b>30,000</b>	5,000	20.000%
General - Other Rev	1,048,200	848,359	796,775	615,605	<b>798,775</b>	2,000	0.251%
General Fund Tax Rev - In Lieu of	66,051	59,656	60,000	26,919	<b>60,000</b>	-	0.000%
General Fund Tax Rev - Use of Undesignated Balance	311,101	321,500	100,000	-	-	(100,000)	-100.000%
General Fund - Use of Reserve Funds	-	-	38,561	38,561	-	(38,561)	
Harbor & Waterfront	174,310	197,359	206,100	197,546	<b>257,138</b>	51,038	24.764%
Legal	1,164	358	1,000	-	<b>1,000</b>	-	0.000%
Library	64,333	70,888	96,700	51,193	<b>70,143</b>	(26,557)	-27.463%
Municipal Fish Pier	114,793	134,673	111,650	127,089	<b>144,250</b>	32,600	29.198%
Police	170,226	156,073	161,055	149,305	<b>163,305</b>	2,250	1.397%
Public Works	175,669	98,153	91,665	89,255	<b>91,185</b>	(480)	-0.524%
Recreation	47,739	48,554	57,000	33,174	<b>47,000</b>	(10,000)	-17.544%
Services	381	439	200	192	<b>200</b>	-	0.000%
Unclass Fringe Benefits	10,085	10,082	5,000	-	-	(5,000)	
	<b>4,103,533</b>	<b>4,102,815</b>	<b>3,830,104</b>	<b>3,114,454</b>	<b>3,804,778</b>	(25,326)	(25,326)

**FY 2016 BUDGET SUMMARY  
GENERAL FUND**

<b>APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
ASSESSMENT	163,564	164,775	173,260	142,099	<b>164,890</b>	-8,370	-4.8%
CITY CLERK	204,441	204,148	208,264	165,695	<b>212,864</b>	4,600	2.2%
CITY HALL	37,511	36,468	34,317	36,288	<b>37,291</b>	2,974	8.7%
CODE ENFORCEMENT	199,512	207,797	215,849	170,101	<b>228,610</b>	12,761	5.9%
COMMUNITY DEVELOPMENT	85,461	137,598	133,980	97,126	<b>131,834</b>	-2,146	-1.6%
CONTRIBUTIONS	33,217	20,000	30,500	30,500	<b>20,000</b>	-10,500	-34.4%
DEBT SERVICE	1,090,119	1,240,415	1,190,914	946,712	<b>1,190,914</b>	0	0.0%
DISPATCH	180,036	184,218	188,970	189,224	<b>190,319</b>	1,349	0.7%
ENGINEERING	19,642	24,377	25,000	25,741	<b>25,000</b>	0	0.0%
EXECUTIVE	233,573	139,578	159,064	66,752	<b>235,314</b>	76,250	47.9%
FINANCE	557,374	570,574	584,263	455,552	<b>530,146</b>	-54,117	-9.3%
FIRE	1,511,028	1,535,705	1,536,756	1,192,763	<b>1,641,211</b>	104,455	6.8%
GENERAL ASSISTANCE	40,479	70,950	72,017	73,215	<b>82,040</b>	10,023	13.9%
GENERAL FUND TAX REV	275,616	330,089	351,773	207,546	<b>419,496</b>	67,723	19.3%
HARBOR & WATERFRONT	160,832	165,093	193,738	99,156	<b>215,792</b>	22,054	11.4%
INTERGOVERNMENTAL	8,249,992	8,395,676	8,799,821	7,434,168	<b>10,337,240</b>	1,537,419	17.5%
LEGAL	97,888	102,730	109,014	86,023	<b>112,452</b>	3,438	3.2%
LEGISLATURE	5,518	5,562	7,038	4,379	<b>7,038</b>	0	0.0%
LIBRARY	599,773	533,574	571,284	396,090	<b>564,232</b>	-7,052	-1.2%
LIGHTS & HYDRANTS	604,727	605,527	610,001	543,748	<b>617,836</b>	7,835	1.3%
MUNICIPAL FISH PIER	114,793	129,705	101,601	90,690	<b>134,250</b>	32,649	32.1%
POLICE	1,967,653	1,853,066	1,954,190	1,489,785	<b>1,993,237</b>	39,047	2.0%
PUBLIC WORKS	1,603,868	1,545,459	1,554,379	1,358,147	<b>1,604,092</b>	49,713	3.2%
RECREATION	392,918	389,615	371,153	303,973	<b>370,595</b>	-558	-0.2%
SERVICES	105,861	94,075	99,750	119,535	<b>199,562</b>	99,812	100.1%
UNCLASS. FRNG BENEFITS	128,565	81,821	89,000	133,031	<b>90,932</b>	1,932	2.2%
UNCLASS-OTHER ACCOUNTS	175,178	244,229	200,140	190,422	<b>310,928</b>	110,788	55.4%
<b>APPROPRIATIONS TOTALS</b>	<b>18,839,139</b>	<b>19,012,824</b>	<b>19,566,036</b>	<b>16,048,460</b>	<b>21,668,115</b>	<b>2,102,079</b>	<b>10.7%</b>

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>ASSESSMENT REVENUES</b>	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
10013-03125 REVENUE ASSESSMENT	240	100	200	80	<b>200</b>	0	0.0%
10013-03126 VETERAN'S REIMB.	11,062	0	10,000	11,394	<b>10,000</b>	0	0.0%
10013-03127 TREE GROWTH REIMB.	12,260	0	6,800	11,390	<b>11,000</b>	4,200	61.8%
10013-03128 HOMESTEAD EXEMPTION	136,045	101,863	139,000	133,305	<b>133,000</b>	-6,000	-4.3%
10013-03129 BETE REIMBURSEMENT	111,389	169,075	160,000	215,032	<b>180,000</b>	20,000	12.5%
<b>REVENUES TOTALS</b>	<b>270,996</b>	<b>271,038</b>	<b>316,000</b>	<b>371,201</b>	<b>334,200</b>	<b>18,200</b>	<b>5.8%</b>

FY 2016 BUDGET DETAIL  
GENERAL FUND

ASSESSMENT APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
10013-04001 FULL TIME PAYROLL	94,354	97,564	100,106	78,325	100,358	252	0.3%
10013-04004 HOLIDAY PAYROLL	0	0	0	385	0	0	
10013-04030 LONGEVITY	1,200	1,300	1,300	1,025	1,300	0	0.0%
10013-04100 TRAVEL ALLOWANCE	2,160	2,160	2,160	1,800	2,160	0	0.0%
10013-05004 PRINTING/ADVERTISING	1,902	1,864	1,900	1,997	1,900	0	0.0%
10013-05006 TRAVEL	91	245	500	70	500	0	0.0%
10013-05007 DUES AND MEMBERSHIP	235	240	235	305	235	0	0.0%
10013-05008 EDUCATION	237	210	850	210	850	0	0.0%
10013-05010 PROFESSIONAL SERVICES	1,050	3,950	3,000	6,819	3,000	0	0.0%
10013-05034 OFFICE EQUIPMENT MAINT.	0	0	300	0	300	0	0.0%
10013-05083 MAINE STATE RETIREMENT	5,234	6,570	7,910	5,897	9,048	1,138	14.4%
10013-05084 SOCIAL SECURITY	5,739	5,875	6,421	4,334	6,437	16	0.2%
10013-05085 HEALTH INSURANCE	31,708	33,119	34,218	28,169	36,457	2,239	6.5%
10013-05088 COMPUTER SERVICES	17,467	9,433	12,100	10,990	0	-12,100	-100.0%
10013-05089 MEDICARE	1,336	1,397	1,502	1,014	1,505	3	0.2%
10013-05092 WORKMENS COMP	324	348	358	390	440	82	22.9%
10013-06001 OFFICE SUPPLIES	527	500	400	371	400	0	0.0%
<b>APPROPRIATIONS TOTALS</b>	<b>163,564</b>	<b>164,775</b>	<b>173,260</b>	<b>142,099</b>	<b>164,890</b>	<b>-8,370</b>	<b>-4.8%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

ASSESSMENT REVENUES	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10013-03125 REVENUE ASSESSMENT	240	100	200	80	200
Revenue from copies and data furnished to the public and in accordance with Order #29, passed on 8/14/06.					
10013-03126 VETERAN'S REIMB.	11,062	0	10,000	11,394	10,000
State reimbursement for Veterans' exemptions. Title 36: TAXATION, part 2: PROPERTY TAXES, Chapter 105: CITIES AND TOWNS, Subchapter 4: EXEMPTIONS, section 661. Reimbursement for exemptions; As required by the Constitution of Maine, article IV, Part 3, Section 23, the Treasurer of State shall reimburse each municipality 50% of the property tax revenue loss suffered by that municipality during the previous calendar year as a result of statutory property tax exemptions or credits enacted after April 1, 1978.					
10013-03127 TREE GROWTH REIMB.	12,260	0	6,800	11,390	11,000
State reimbursement for Tree Growth exemptions. Title 36: TAXATION, Part 2: PROPERTY TAXES, Chapter 105: CITIES AND TOWNS, Subchapter 2-A: TREE GROWTH TAX LAW, section 578 Assessment of tax, 1. Organized areas; the municipal reimbursement appropriation is calculated on the basis of 90% of the per acre tax revenue lost as a result of the subchapter. Plus the State Formula.					
10013-03128 HOMESTEAD EXEMPTION	136,045	101,863	139,000	133,305	133,000
This is a State reimbursement, which is half of the Homestead exemption granted. The exemption amount is now \$10,000.					
10013-03129 BETE REIMBURSEMENT	111,389	169,075	160,000	215,032	180,000
This is a State exemption program, which is funded at 50% of the total exempt personal property.					

FY 2016 BUDGET DETAIL GENERAL FUND

ASSESSMENT APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10013-04001 FULL TIME PAYROLL	94,354	97,564	100,106	78,325	100,358
Assessor and Assessor Clerk					
See Payroll Scheule.					
10013-04004 HOLIDAY PAYROLL	0	0	0	385	0
10013-04030 LONGEVITY	1,200	1,300	1,300	1,025	1,300
See Payroll Schedule.					
10013-04100 TRAVEL ALLOWANCE	2,160	2,160	2,160	1,800	2,160
Reimbursement for use of personal vehicle for intown use.					
10013-05004 PRINTING/ADVERTISING	1,902	1,864	1,900	1,997	1,900
This line is for the printing of tax bills, advertising BOAR meetings. The bills will be outsourced as before. The process will include the original bill, a copy of the bill, the envelope, and a CD of all the bills of this tax year in a pdf format. Postage will be at a bulk rate by the vendor. This is a professional looking bill with more information, appearance, and savings. This also gives the City the availability to post the bills on the web site for taxpayers.					
\$1,800.00 Tax Bills					
\$ 100.00 Advertising -					
10013-05006 TRAVEL	91	245	500	70	500
Out of town travel by the Assessor's office for educational and training meetings.					
10013-05007 DUES AND MEMBERSHIP	235	240	235	305	235
IAAO International Association of Assessing Officers - \$175.00					
MAINE CHAPTER IAAO - \$ 30.00					
MAAO Maine Association of Assessing Officers - \$ 30.00					
10013-05008 EDUCATION	237	210	850	210	850
MAAO - \$25 x 2 meetings yearly \$ 50.00					
IAAO - \$25 x 4 meetings yearly \$100.00					
Property Tax School by Maine Revenue Services \$300.00					
Vission Government Solutions Users Group Training \$400.00					
10013-05010 PROFESSIONAL SERVICES	1,050	3,950	3,000	6,819	3,000
Software Assistances - \$500.00					
Appraisals - \$1,000.00					
Outside Lister - \$2,500.00					
10013-05034 OFFICE EQUIPMENT MAINT.	0	0	300	0	300
Maintenance and repairs of computers, printers, plotters and other office equipment.					

FY 2016 BUDGET DETAIL GENERAL FUND

**ASSESSMENT**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10013-05083 MAINE STATE RETIREMENT	5,234	6,570	7,910	5,897	9,048
See Payroll Detail					
10013-05084 SOCIAL SECURITY	5,739	5,875	6,421	4,334	6,437
See Payroll Detail					
10013-05085 HEALTH INSURANCE	31,708	33,119	34,218	28,169	36,457
See Payroll Detail					
10013-05088 COMPUTER SERVICES	17,467	9,433	12,100	10,990	0
This line item moved to Services Account (GENERAL).					
10013-05089 MEDICARE	1,336	1,397	1,502	1,014	1,505
See Payroll Detail					
10013-05092 WORKMENS COMP	324	348	358	390	440
See Payroll Detail					
10013-06001 OFFICE SUPPLIES	527	500	400	371	400
General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels, etc.					

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>CITY CLERK REVENUES</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10016-03158 SNOWMOBILE/ATV	0	0	6,800	5,729	<b>7,250</b>	450	6.6%
10016-03200 I F & W LICENSES	15,612	17,075	8,500	7,532	<b>9,000</b>	500	5.9%
10016-03205 DOG LICENSE (STATE SHARE)	1,091	1,777	2,000	1,501	<b>1,800</b>	-200	-10.0%
10016-03250 CLERK'S FEES	40,779	37,104	37,500	29,809	<b>39,000</b>	1,500	4.0%
<b>REVENUES TOTALS</b>	<b>57,482</b>	<b>55,956</b>	<b>54,800</b>	<b>44,571</b>	<b>57,050</b>	2,250	4.1%

FY 2016 BUDGET DETAIL  
GENERAL FUND

CITY CLERK APPROPRIATIONS		FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
10016-04001	FULL TIME PAYROLL	111,064	114,688	117,776	92,170	118,523	747	0.6%
10016-04002	PART TIME PAYROLL	2,424	1,826	2,000	1,259	1,550	-450	-22.5%
10016-04003	CITY CLERK OVERTIME	0	0	0	60	0	0	
10016-04004	HOLIDAY PAYROLL	0	0	0	497	0	0	
10016-04030	LONGEVITY	2,700	2,860	2,860	2,255	3,120	260	9.1%
10016-05006	TRAVEL	46	71	100	78	100	0	0.0%
10016-05007	DUES AND MEMBERSHIPS	85	50	50	50	50	0	0.0%
10016-05009	CONF. AND MEETINGS	60	40	120	0	120	0	0.0%
10016-05010	PROFESSIONAL SERVICES	13,128	11,067	12,000	8,886	12,000	0	0.0%
10016-05015	SNOWMOBILE/ ATV REGISTRATI	0	0	0	2,011	7,100	7,100	
10016-05016	I F & W LICENSES	14,853	16,198	14,450	10,207	8,300	-6,150	-42.6%
10016-05017	DOG LICENSE (STATE SHARE)	1,814	1,777	2,000	1,501	1,800	-200	-10.0%
10016-05018	LICENSE/BACKGROUND CHECK	987	1,344	1,100	903	1,200	100	9.1%
10016-05019	VITAL RECORD FEE - STATE SHA	3,452	2,891	3,400	2,764	3,400	0	0.0%
10016-05034	OFFICE EQUIPMENT MAINT.	290	232	500	299	500	0	0.0%
10016-05082	ICMA RETIREMENT	1,969	2,025	3,239	1,523	3,289	50	1.5%
10016-05083	MAINE STATE RETIREMENT	4,669	5,891	4,357	5,323	4,971	614	14.1%
10016-05084	SOCIAL SECURITY	6,787	7,283	7,603	5,613	7,666	63	0.8%
10016-05085	HEALTH INSURANCE	37,245	32,678	32,958	27,292	35,311	2,353	7.1%
10016-05089	MEDICARE	1,579	1,740	1,778	1,313	1,793	15	0.8%
10016-05092	WORKMENS COMP	392	421	433	472	531	98	22.6%
10016-06001	OFFICE SUPPLIES	602	19	500	288	500	0	0.0%
10016-06006	MISCELLANEOUS SUPPLIES	296	549	450	343	450	0	0.0%
10016-07001	EQUIPMENT OUTLAY	0	699	590	589	590	0	0.0%
<b>APPROPRIATIONS TOTALS</b>		<b>204,441</b>	<b>204,148</b>	<b>208,264</b>	<b>165,695</b>	<b>212,864</b>	<b>4,600</b>	<b>2.2%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

**CITY CLERK**

**REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10016-03158 SNOWMOBILE/ATV	0	0	6,800	5,729	7,250

This account represents the total amount collected from the issuance of Snowmobile and ATV registrations and the collection of sales tax revenue associated with those registrations. There is a corresponding EXPENDITURE line that represents the amounts from these revenues sent to the State of Maine as its share of the registration fees and sales tax revenue (10016-05016 IF&W LICENSES).

10016-03200 I F & W LICENSES	15,612	17,075	8,500	7,532	9,000
------------------------------	--------	--------	-------	-------	-------

This account represents the total amount collected from the sale and issuance of Hunting & Fishing Licenses. There is a corresponding EXPENDITURE line that represents the amounts from these revenues sent to the State of Maine as its share of the license fees (10016-05016 IF&W LICENSES).

10016-03205 DOG LICENSE (STATE SHARE)	1,091	1,777	2,000	1,501	1,800
---------------------------------------	-------	-------	-------	-------	-------

This account represents the amount collected from the issuance of annual dog licenses that constitutes the State of Maine Animal Welfare Program's share of the license fees. The amount of those fees retained by the City is recorded in the Police Department Budget.

10016-03250 CLERK'S FEES	40,779	37,104	37,500	29,809	39,000
--------------------------	--------	--------	--------	--------	--------

This account represents the amount collected from the sale and issuance of Marriage Licenses, Vital Records copy fees, Burial Permit recording fees, Sole Proprietorship/Partnership Certificates, Business License fees, and all other document fees collected throughout the year. This account also includes the fee for the required background check for taxi driver licenses (for which there is a corresponding EXPENDITURE account 10016-05018 LICENSE BACKGROUND CHECK FEE, see below).

FY 2016 BUDGET DETAIL GENERAL FUND

CITY CLERK APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10016-04001 FULL TIME PAYROLL	111,064	114,688	117,776	92,170	118,523
This account covers the full-time payroll costs for personnel in the City Clerk's office: City Clerk Stuart H. Sylvester, Assistant City Clerk J. Elizabeth Fowles, and 2/3 of the salary for 2nd Assistant City Clerk/Registrar of Voters Kara Cushman.					
10016-04002 PART TIME PAYROLL	2,424	1,826	2,000	1,259	1,550
This account covers the part-time payroll costs for election personnel, ie. Election Warden, Ward Clerk and Ballot Clerks.					
10016-04003 CITY CLERK OVERTIME	0	0	0	60	0
10016-04004 HOLIDAY PAYROLL	0	0	0	497	0
10016-04030 LONGEVITY	2,700	2,860	2,860	2,255	3,120
This account covers the costs of Longevity payments to City Clerk's Office personnel.					
See Payroll Detail					
10016-05006 TRAVEL	46	71	100	78	100
This account covers the cost of travel to and from training workshops for the City Clerk and Registrar of Voters.					
10016-05007 DUES AND MEMBERSHIPS	85	50	50	50	50
This account covers the cost of memberships for the Clerk and Assistance Clerk in the Maine Town and City Clerk's Association (\$25.00 each).					
10016-05009 CONF. AND MEETINGS	60	40	120	0	120
This account covers the cost of attending necessary training workshops for the City Clerk and Registrar of Voters (\$60.00 each).					
10016-05010 PROFESSIONAL SERVICES	13,128	11,067	12,000	8,886	12,000
This account covers the costs of operation, maintenance and supplies for the City's Government Access Channel 22 (\$9,600, plus \$100 for miscellaneous office supplies). It also covers the costs of memory stick programming (\$1,000) and ballot printing (\$1,300) for elections to be held during FY 2016.					
10016-05015 SNOWMOBILE/ATV REGISTRATI	0	0	0	2,011	7,100
This account represents the amount of snowmobile and ATV registration fees and sale taxes collected and sent to the State of Maine Department of Inland Fisheries and Wildlife as that department's share of such fees and taxes. Please note that there is a corresponding revenue account that off-sets this expenditure (Acct #10016-03158 SNOWMOBILE/ATV REGISTRATION).					
10016-05016 I F & W LICENSES	14,853	16,198	14,450	10,207	8,300
This account represents the amount of hunting and fishing license fees, snowmobile and ATV registration fees and sale taxes collected and sent to the State of Maine Department of Inland Fisheries and Wildlife as that					

FY 2016 BUDGET DETAIL GENERAL FUND

CITY CLERK APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10016-05016 IF & W LICENSES	14,853	16,198	14,450	10,207	8,300
department's share of such fees and taxes. Please note that there is a corresponding revenue account that off-sets this expenditure (Acct #16-03200 IF&W LICENSES).					
10016-05017 DOG LICENSE (STATE SHARE)	1,814	1,777	2,000	1,501	1,800
This account represents the amount of dog license fees sent to the State of Maine Animal Welfare Program as the State's share of such license fees. Please note that there is a corresponding revenue account that off-sets this expenditure (Acct. #16-03205 DOG LICENSES (State Share)).					
10016-05018 LICENSE/BACKGROUND CHECK	987	1,344	1,100	903	1,200
This account pays for the required background checks for the issuance of Taxi Driver Licenses (Chapter 11, Section 11-509). Please note that there is a corresponding revenue account that off-sets this expenditure (Acct. #16-03250 CLERK FEES).					
10016-05019 VITAL RECORD FEE - STATE SHA	3,452	2,691	3,400	2,764	3,400
This account represents the portion of vital records fees collected that are sent to the State of Maine Office of Data, Research and Vital Statistics. Please note that there is a corresponding revenue account that off-sets this expenditure (Acct. #16-03250 CLERK FEES).					
10016-05034 OFFICE EQUIPMENT MAINT.	290	232	500	299	500
This account covers the costs of maintenances of the office typewriters, printers and photo-copier.					
10016-05082 ICMA RETIREMENT	1,969	2,025	3,239	1,523	3,289
See Payroll Detail					
10016-05083 MAINE STATE RETIREMENT	4,669	5,891	4,357	5,323	4,971
See Payroll Detail					
10016-05084 SOCIAL SECURITY	6,787	7,283	7,603	5,613	7,666
See Payroll Detail					
10016-05085 HEALTH INSURANCE	37,245	32,678	32,958	27,292	35,311
See Payroll Detail					
10016-05089 MEDICARE	1,579	1,740	1,778	1,313	1,793
See Payroll Detail					
10016-05092 WORKMENS COMP	392	421	433	472	531
See Payroll Detail					
10016-06001 OFFICE SUPPLIES	602	19	500	288	500

This account covers the costs of general office supplies for the City Clerk's Office, Registrar of Voters and Elections, such as pens, pencils, markers, typewriter ribbons and correction tape, labels, ink pads, toner cartridges for

FY 2016 BUDGET DETAIL GENERAL FUND

**CITY CLERK**

<b>APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
-----------------------	---------------------------	---------------------------	---------------------------	------------------------	----------------------------

10016-06001 OFFICE SUPPLIES	602	19	500	288	500
-----------------------------	-----	----	-----	-----	-----

the photo-copier and laser printer, and ink cartridges for the inkjet printer.

10016-06006 MISCELLANEOUS SUPPLIES	296	549	450	343	450
------------------------------------	-----	-----	-----	-----	-----

This account covers the costs of office items for the City Clerk's Office and Registrar of Voters such as City Council Minute Books, 3-Ring Binders, Maine Register, Municipal Directory, record storage boxes/supplies, voter registration materials, and various State manuals.

10016-07001 EQUIPMENT OUTLAY	0	699	590	589	590
------------------------------	---	-----	-----	-----	-----

This account covers the annual lease payment to the State of Maine for the second vote scanner for use at City elections. As you will recall, the State of Maine contracted with a company to provide voting machines for each municipality in the State that uses an electronic voting system, however, only one machine was allocated for each municipality. The City of Rockland has traditionally used two vote scanners for the larger elections, so to continue that practice, the City will need to pay an annual lease payment for the additional scanner.

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>CITY HALL APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10019-05001 TELEPHONE	3,971	3,676	3,680	2,763	<b>3,688</b>	8	0.2%
10019-05002 POWER	7,001	7,146	7,696	5,575	<b>6,658</b>	-1,038	-13.5%
10019-05003 WATER AND SEWER	1,003	1,015	1,041	884	<b>1,099</b>	58	5.6%
10019-05035 BLDG REPAIR AND MAINT	19,635	18,354	15,000	17,799	<b>18,500</b>	3,500	23.3%
10019-06003 HEAT	5,901	6,278	6,900	9,268	<b>7,346</b>	446	6.5%
<b>APPROPRIATIONS TOTALS</b>	<b>37,511</b>	<b>36,468</b>	<b>34,317</b>	<b>36,288</b>	<b>37,291</b>	<b>2,974</b>	<b>8.7%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

CITY HALL

APPROPRIATIONS

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10019-05001 TELEPHONE	3,971	3,676	3,680	2,763	3,688
Local and Long Distance phone service					
10019-05002 POWER	7,001	7,146	7,696	5,575	6,658
Budget based on schedule which calculates actual usage from July 2014 to February 2015.					
10019-05003 WATER AND SEWER	1,003	1,015	1,041	884	1,099
Budget based on schedule which calculates actual usage from July 2014 to February 2015 includes a 1.33% increase in water rates and 3% increase in sewer rates.					
10019-05035 BLDG REPAIR AND MAINT	19,635	18,354	15,000	17,799	18,500
This line covers building maintenance for City Hall. We need to start thinking about replacing the roof on City Hall as we are noticing shingles on the ground.					
Additionally, this line includes:					
Janitorial supplies and service					
Building security service					
Heating and Cooling services					
First aid supplies					
Elevator service & annual certification					
Extermination service					
Exterior & Interior building repairs					
Sign repair					
Fire extinguisher service					
10019-06003 HEAT	5,901	6,278	6,900	9,268	7,346
4 year average is 4,422 gallons of propane at 1.66 per gallon.					
** Price represents 10% increase **					

FY 2015/FY2106 WORK PLAN  
CODE OFFICE  
January 28, 2015

**Evaluate Support Staffing Levels for Code Office**

See points under Executive, GA, CDev, & Legal on evaluating City Hall Staffing & responsibilities after '13 reorganization

Start Date: 2/1/2015 **In preparing my budget, it is my intent to request that our office assistant work hours be increased from 30 hrs. to 37.5 hrs.**

Mid-point Check: 5/1/2015

Target End Date: 6/30/2015

**Transition Permitting & Site Plan Review to Digital**

Coincides with increased support staff hours

Start Date: 7/1/2015 **Our office assistant spends any spare time digitally filing paperwork. I will continue to work with her on how we want files stored digitally.**

Mid-point Check: 12/1/2015

Target End Date: 6/30/2016

**Update Code to Indexed & Searchable Digital Format**

Start Date: 7/1/2015 **Although it was my suggestion, it was not my intention to have my staff fulfill this task. Unless someone has enormous amounts of spare time, I would suggest that this be placed in the budget (perhaps under City Clerk) and farmed out. Because they are often accessed by the public, if possible, the Zoning Ordinance might be an the appropriate section with which to begin. As chapters are put into a usable format, the Clerk will likely need some brief training on how a properly indexed, searchable document must be maintained, as he is responsible for all changes made to it. I will look for guidance regarding whether or not this part of the work plan belongs under the Code Office.**

Mid-point Check: 12/1/2015

6/30/2016

**Evaluate "Place Making Code" For Key Areas**

Evaluate (potentially development) Place Making Code for Downtown, Commercial Corridors, & Mixed Use transitional zones Comps;

Start Date: 11/1/2014 **Both David Kalloch and I have been assisting the Comps Commission (CC) with maps of infrastructure & utilities and tables of zoning comparisons and other data. With the City Attorney's assistance, a temporary zone (Commercial Corridor Overlay Zone or COOZ) has been developed to ensure that any Camden Street development in the interim is consistent with the goals of the vision along commercial corridors. Our new Community Development Director will be discussing with the CC, the scope of work and process for the Camden Street project. Robert Orr been contracted to assist the CC with development of form based codes.**

Mid-point Check: 4/1/2015

Target End Date: 6/30/2015

**Code Reviews of TAAOZ, Park/ Payne, Camden St**

Complete review of current use/design standards code for these areas & either update or transition to Place Making Code

Start Date: 11/1/2014 **The Council directed the Comps Commission, Planning Board and EDAC to review proposed changes that would further strengthen TAAOZ and DT design standards and called for a joint meeting of all committees with the Council. The Council took no action. See above for Park, Payne & Camden Streets.**

Mid-point Check: 4/1/2015

Target End Date: 6/30/2015

**Evaluate all "single lot zones"**

Review all "single lot zones" (especially in Commercial Corridors & transitional zones)for inclusion in updated area zoning

Start Date: 11/1/2014 **I have identified 10 single lot zones in the City. I would recommend that some of them be looked at for changes, but that others have good reasons for remaining unchanged.**

Mid-point Check: 6/30/2015

Target End Date: 12/1/2015

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>CODE ENFORCEMENT REVENUES</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10036-03250 SITE PLAN REVENUE	3,831	5,917	5,000	2,287	<b>4,874</b>	-126	-2.5%
10036-03251 BUILDING PERMIT REVENUE	34,996	49,115	42,732	34,123	<b>42,056</b>	-676	-1.6%
10036-03252 STREET OPENING REVENUE	2,300	2,840	1,785	1,440	<b>2,570</b>	785	44.0%
10036-03253 PLUMBING PERMITS REVENUE	9,934	10,373	8,585	5,620	<b>10,154</b>	1,569	18.3%
10036-03254 ELECTRICAL	8,911	9,327	8,970	6,627	<b>9,119</b>	149	1.7%
10036-03255 SEWER INSPECTION	900	1,020	900	3,060	<b>960</b>	60	6.7%
10036-03256 MISCELLANEOUS	355	590	700	480	<b>473</b>	-227	-32.4%
10036-03257 ZONING BOARD	400	320	330	0	<b>360</b>	30	9.1%
10036-03258 SIGNS	3,125	2,710	2,883	1,075	<b>2,918</b>	35	1.2%
10036-03261 DEMO PERMIT FEE	-800	0	0	2,900	<b>0</b>	0	
<b>REVENUES TOTALS</b>	<b>63,952</b>	<b>82,212</b>	<b>71,885</b>	<b>57,612</b>	<b>73,484</b>	<b>1,599</b>	<b>2.2%</b>

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>CODE ENFORCEMENT APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10036-04001 FULL TIME PAYROLL	122,956	128,124	131,548	103,510	139,302	7,754	5.9%
10036-04004 HOLIDAY PAYROLL	0	0	0	509	0	0	
10036-04030 LONGEVITY	1,040	1,040	1,040	820	1,310	270	26.0%
10036-04100 TRAVEL ALLOWANCE	4,320	4,320	4,320	3,600	4,320	0	0.0%
10036-04105 CELL PHONE STIPEND	480	480	480	400	0	-480	-100.0%
10036-05001 TELEPHONE	370	363	360	276	0	-360	-100.0%
10036-05006 TRAVEL	383	802	1,000	274	1,000	0	0.0%
10036-05007 DUES AND MEMBERSHIP	235	260	300	260	300	0	0.0%
10036-05009 EDUCATION	480	934	1,000	275	1,000	0	0.0%
10036-05016 STATE PLUMBING FEES	2,780	1,525	2,146	2,125	2,146	0	0.0%
10036-05034 OFFICE EQUIP. & MAINT.	0	0	200	0	200	0	0.0%
10036-05082 ICMA RETIREMENT	4,984	5,132	5,285	3,880	5,298	13	0.2%
10036-05083 MAINE STATE RETIREMENT	1,408	1,790	2,098	1,644	3,084	986	47.0%
10036-05084 SOCIAL SECURITY	7,673	7,840	8,518	5,723	9,016	498	5.8%
10036-05085 HEALTH INSURANCE	49,920	52,593	54,691	44,894	58,137	3,446	6.3%
10036-05089 MEDICARE	1,785	1,860	1,992	1,338	2,108	116	5.8%
10036-05092 WORKMENS COMP	452	458	471	513	579	108	22.9%
10036-06001 OFFICE SUPPLIES	90	275	300	60	300	0	0.0%
10036-06005 MINOR EQUIP & TOOLS	0	0	100	0	100	0	0.0%
10036-06008 PUBLICATIONS	156	0	0	0	410	410	
<b>APPROPRIATIONS TOTALS</b>	<b>199,512</b>	<b>207,797</b>	<b>215,849</b>	<b>170,101</b>	<b>228,610</b>	<b>12,761</b>	<b>5.9%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

CODE ENFORCEMENT		FY 2013	FY 2014	FY 2015	FY 2015	FY 2016
REVENUES		Actual	Actual	Budget	YTD	Request
10036-03250	SITE PLAN REVENUE	3,831	5,917	5,000	2,287	4,874
<p>Planning Board review is triggered by new construction or additions the area of which is 600 square feet or more and in some cases, changes of use (restaurant, etc.). The Board also reviews Conditional uses, special class uses and on rare occasions, conditional/contract zoning. Revenues have been quite consistent over the past years. I am anticipating we will come in on budget and averages indicate the trend will continue.</p>						
10036-03251	BUILDING PERMIT REVENUE	34,996	49,115	42,732	34,123	42,056
<p>In FY 12 and FY1 14, I adjusted permit and application fees Building Permits. They were modest increases and were justified in part by the increased work brought about by enforcement of the Maine Uniform Building and Energy Code. I will be comparing our fees with other municipalities to determine if our fees are lower than others. My projection is based on averages from when fees were first adjusted.</p>						
10036-03252	STREET OPENING REVENUE	2,300	2,840	1,785	1,440	2,570
<p>Street Opening revenues are from permits issued for work being done by private contractors in City Rights of Way. Street openings are prohibited, except for emergencies, from November until April 1. FY 16 projected revenues for street openings are based on averages from when fees were adjusted (FY 13 &amp; FY 14).</p>						
10036-03253	PLUMBING PERMITS REVENUE	9,934	10,373	8,585	5,620	10,154
<p>In FY 12 and FY 14, the minimum charges for plumbing permits were increased; partly due to State increases (we must pay the State 25% of plumbing fees). Currently the minimum State fee for a plumbing permit is \$40. Rockland charges a \$64 minimum. Septic system fees were increased by the State as well, resulting in more revenues for the City. These increases and healthy development in existing buildings and new buildings resulted in more plumbing permit revenues than projected in the past few years. I am basing FY 16 on fiscal year averages since we increased fees.</p>						
10036-03254	ELECTRICAL	8,911	9,327	8,970	6,627	9,119
<p>Based on yearly averages and current percentages, the electrical permit revenue projection should remain the same. Increases in the minimum charge for electrical permits have resulted in higher than projected revenues. At this writing I am basing projected revenues on year-end averages. It appears that we may exceed projected revenues for FY 15. I will study the trends and possibly adjust upward before the budget is adopted.</p>						
10036-03255	SEWER INSPECTION	900	1,020	900	3,060	960
<p>Sewer connection inspection revenue will likely meet projections for this year. I am basing projected revenues on averages.</p>						
10036-03256	MISCELLANEOUS	355	590	700	480	473
<p>This account covers driveway permits, sidewalk display/tables, etc. It is not until spring that we see additional revenue from sidewalk displays and tables. Averaging resulted in a slight increase in revenue projections.</p>						
10036-03257	ZONING BOARD	400	320	330	0	360
<p>This is a very unpredictable account. For Administrative Appeals and Variances I increased application fees by \$10 for FY 15 (\$150 to \$160). Considering the cost of required newspaper notices, mailings to abutters within 300 feet and</p>						

FY 2016 BUDGET DETAIL GENERAL FUND

**CODE ENFORCEMENT  
REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10036-03257 ZONING BOARD	400	320	330	0	360
administrative costs, this remains a minimal cost for someone who wishes to be heard by the Zoning Board of Appeals. Filing an appeal or applying for a variance should be affordable.					
10036-03258 SIGNS	3,125	2,710	2,883	1,075	2,918
Sign permit revenue projection is based on averages since fees were adjusted in FY 12 & FY 15.					
10036-03261 DEMO PERMIT FEE	-800	0	0	2,900	0

FY 2016 BUDGET DETAIL GENERAL FUND

CODE ENFORCEMENT APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
---------------------------------	----------------	----------------	----------------	-------------	-----------------

10036-04001 FULL TIME PAYROLL	122,956	128,124	131,548	103,510	139,302
-------------------------------	---------	---------	---------	---------	---------

In FY 13 we went from a full-time Administrative Assistant to 3/4-time. The Work Plan, adopted by the City Council, calls for increasing our administrative assistant's hour from 3/4-time to full-time. This additional time will help reach our goal of converting all files for the past few years to electronic. Our assistant is shared with the Assessor's Office and fills in for General Assistance.

10036-04004 HOLIDAY PAYROLL	0	0	0	509	0
-----------------------------	---	---	---	-----	---

10036-04030 LONGEVITY	1,040	1,040	1,040	820	1,310
-----------------------	-------	-------	-------	-----	-------

Contractual Obligation  
See payroll detail

10036-04100 TRAVEL ALLOWANCE	4,320	4,320	4,320	3,600	4,320
------------------------------	-------	-------	-------	-------	-------

The CEO and Assistant CEO are required to provide their own transportation. For a stipend of \$180 per month we each provide reliable, insured vehicles and fuel for numerous trips per day throughout the City. Every permit applied for and issued (building, plumbing, electrical, septic, change of use, home occupation, etc.) as well as every complaint filed requires at least two trips, with many requiring more. With additional inspections required for the energy code, which we must now enforce in accordance with MUBEC, even more trips to job sites are necessary. We are one of the few departments that must provide our own vehicles to travel to and from job sites.

10036-04105 CELL PHONE STIPEND	480	480	480	400	0
--------------------------------	-----	-----	-----	-----	---

Moved to Services Account

10036-05001 TELEPHONE	370	363	360	276	0
-----------------------	-----	-----	-----	-----	---

This line item moved to Services Dept.

10036-05006 TRAVEL	383	802	1,000	274	1,000
--------------------	-----	-----	-------	-----	-------

This is for travel outside the City to training, conferences, meetings, etc.

10036-05007 DUES AND MEMBERSHIP	235	260	300	260	300
---------------------------------	-----	-----	-----	-----	-----

\$40 Mid-coast Code Enforcement Officers Association for two members for a year. These monthly meetings provide credits toward our mandatory re-certification. Since the State intends to discontinue free advanced training for CEOs, this group continues to be more important than ever;

Maine GIS User's Group - \$20 for 1 member only; For GIS education and support;

\$125 International Codes Council: The International Building Code, International Residential Code, International Energy Conservation Code International Property Maintenance Code are all codes which must be enforced by the City in accordance with MUBEC. Membership allows discounts for publications and technical support (which I use often). The membership fee will remain \$125.

FY 2016 BUDGET DETAIL GENERAL FUND

CODE ENFORCEMENT		FY 2013	FY 2014	FY 2015	FY 2015	FY 2016
APPROPRIATIONS		Actual	Actual	Budget	YTD	Request
10036-05007	DUES AND MEMBERSHIP	235	260	300	260	300
<p>\$70 Maine Building Officials and Inspectors Association (MBOIA): MBOIA (of which I a board member) is the Maine Chapter of the International Codes Council (ICC). As such, one of their primary functions is to provide training, generally related to the Codes we must administer under MUBEC. The membership discount for a single training pays for the membership. This is almost the only source for valuable advanced training, which also provides recertification credits. 2 members @ \$35 = \$70.</p>						
10036-05009	EDUCATION	480	934	1,000	275	1,000
<p>This provides for training and educational workshops throughout the year. Almost all outside training provides credits toward mandatory re-certification even though it is not put on by the State. Continuing training is absolutely necessary for us to be able to properly understand and administer numerous regulations. The local Code Officer group MCEOA finds ways to provide some training at no cost. However, training that we need the most now costs in the range of \$75 to \$120 for each of us. The amount requested will enable us to attend only training that we feel will be necessary and valuable.</p>						
10036-05016	STATE PLUMBING FEES	2,780	1,525	2,146	2,125	2,146
<p>State of Maine gets 25% of plumbing permit fees. This appropriation is based on plumbing permit revenues (account #03253).</p>						
10036-05034	OFFICE EQUIP. & MAINT.	0	0	200	0	200
<p>This amount is for unforeseen items for the office such as replacing broken chairs, shelving, file cabinets, etc.</p>						
10036-05082	ICMA RETIREMENT	4,984	5,132	5,285	3,880	5,298
<p>See Payroll Detail</p>						
10036-05083	MAINE STATE RETIREMENT	1,408	1,790	2,098	1,644	3,084
<p>See Payroll Detail</p>						
10036-05084	SOCIAL SECURITY	7,673	7,840	8,518	5,723	9,016
<p>See Payroll Detail</p>						
10036-05085	HEALTH INSURANCE	49,920	52,593	54,691	44,894	58,137
<p>See Payroll Detail</p>						
10036-05089	MEDICARE	1,785	1,860	1,992	1,338	2,108
<p>See Payroll Detail</p>						
10036-05092	WORKMENS COMP	452	458	471	513	579
<p>See Payroll Detail</p>						
10036-06001	OFFICE SUPPLIES	90	275	300	60	300
<p>We use this account for writing pads, pens, pencils, paper clips, binder clips, typewriter ribbons and correction tape, post it notes, message pads, dry line liquid paper, labels, tabs, markers and highlighters, binders, etc.</p>						

FY 2016 BUDGET DETAIL GENERAL FUND

<b>CODE ENFORCEMENT APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
--	---------------------------	---------------------------	---------------------------	------------------------	----------------------------

10036-06005 MINOR EQUIP & TOOLS	0	0	100	0	100
---------------------------------	---	---	-----	---	-----

This account covers costs for anticipated and unanticipated replacement of field equipment such as tape measures, pop levels, electrical testers, etc.

10036-06008 PUBLICATIONS	156	0	0	0	410
--------------------------	-----	---	---	---	-----

Publications: It is likely the State will be updating the 2009 International Codes that are part of MUBEC to the 2015 versions. Anticipating that the State will provide a minimal amount of code books, I am budgeting for the electronic version of the International Building Code/2015, International Residential Code/2015 and Codes and Commentary versions of each. It is rumored that the more restrictive updated Energy Code may either not be adopted or might be voluntary. I am not budgeting for an electronic version of the IECC/2015. Hopefully the State will find ways to provide code books for all other Codes referenced in MUBEC.

FY 2016 BUDGET DETAIL  
GENERAL FUND

**COMMUNITY DEVELOPMENT  
REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
10037-03240 CDBG GRANT ADMIN REVENUE	0	0	5,000	0	5,000	0	0.0%
10037-03245 BROWNFIELDS ADMIN REV	0	14,485	32,000	8,036	0	-32,000	-100.0%
10037-03265 COMM DEV TIF REV	0	30,000	24,000	0	92,000	68,000	283.3%
<b>REVENUES TOTALS</b>	<b>0</b>	<b>44,485</b>	<b>61,000</b>	<b>8,036</b>	<b>97,000</b>	<b>36,000</b>	<b>59.0%</b>

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>COMMUNITY DEVELOPMENT APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10037-04001 FULL TIME PAYROLL	48,250	67,197	68,959	49,087	62,000	-6,959	-10.1%
10037-04004 HOLIDAY PAYROLL	0	0	0	238	0	0	
10037-04105 CELL PHONE STIPEND	240	40	0	120	0	0	
10037-05001 TELEPHONE	1,155	735	600	169	0	-600	-100.0%
10037-05005 ADVERTISING	4,752	7,785	6,000	6,741	10,000	4,000	66.7%
10037-05006 TRAVEL	4,374	3,617	1,500	1,193	1,500	0	0.0%
10037-05007 DUES & MEMBERSHIPS	398	450	500	330	500	0	0.0%
10037-05008 EDUCATION	945	85	1,000	360	1,000	0	0.0%
10037-05010 PROFESSIONAL SERVICES	0	0	15,000	10,764	16,000	1,000	6.7%
10037-05082 ICMA RETIREMENT	1,500	3,348	3,448	1,848	3,100	-348	-10.1%
10037-05083 MAINE STATE RETIREMENT	1,539	0	0	849	0	0	
10037-05084 SOCIAL SECURITY	3,894	3,917	4,275	2,677	3,874	-401	-9.4%
10037-05085 HEALTH INSURANCE	11,882	19,474	20,473	13,412	21,679	1,206	5.9%
10037-05089 MEDICARE	906	924	1,000	626	906	-94	-9.4%
10037-05092 WORKMENS COMP	204	219	225	245	275	50	22.2%
10037-06001 OFFICE SUPPLIES	-622	481	500	43	500	0	0.0%
10037-06017 ECONOMIC DEVELOPMENT	6,045	29,326	10,500	8,424	10,500	0	0.0%
<b>APPROPRIATIONS TOTALS</b>	<b>85,461</b>	<b>137,598</b>	<b>133,980</b>	<b>97,126</b>	<b>131,834</b>	<b>-2,146</b>	<b>-1.6%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

**COMMUNITY DEVELOPMENT**

**REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10037-03240 CDBG GRANT ADMIN REVENUE	0	0	5,000	0	<b>5,000</b>
Admin Fees for administering the CDBG Home Repair Network Grant.					
10037-03245 BROWNFIELDS ADMIN REV	0	14,485	32,000	8,036	<b>0</b>
10037-03265 COMM DEV TIF REV	0	30,000	24,000	0	<b>92,000</b>
TIF monies received into the Community Development Dept. to support the Economic Development Program.					

FY 2016 BUDGET DETAIL GENERAL FUND

<b>COMMUNITY DEVELOPMENT APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
10037-04001 FULL TIME PAYROLL	48,250	67,197	68,959	49,087	62,000
Salary for the Director					
See Payroll Detail					
10037-04004 HOLIDAY PAYROLL	0	0	0	238	0
10037-04105 CELL PHONE STIPEND	240	40	0	120	0
This line moved to Services Account (Former General Account)					
10037-05001 TELEPHONE	1,155	735	600	169	0
10037-05005 ADVERTISING	4,752	7,785	6,000	6,741	10,000
Promoting the City of Rockland through social media with Dream Local Digital a local company.					
10037-05006 TRAVEL	4,374	3,617	1,500	1,193	1,500
Travel expenses for use of personal vehicle and related expenses.					
10037-05007 DUES & MEMBERSHIPS	398	450	500	330	500
Membership in Maine Real Estate & Development (MeREDA) & Economic Development Council of Maine (EDCM)					
10037-05008 EDUCATION	945	85	1,000	360	1,000
Professional Development Courses and Seminars put on by EDCM					
10037-05010 PROFESSIONAL SERVICES	0	0	15,000	10,764	16,000
Comp Plan - \$4,500 Housing - \$4,500 Transportation \$4,000 Signage - \$3,000					
10037-05082 ICMA RETIREMENT	1,500	3,348	3,448	1,848	3,100
See Payroll Detail					
10037-05083 MAINE STATE RETIREMENT	1,539	0	0	849	0
10037-05084 SOCIAL SECURITY	3,894	3,917	4,275	2,677	3,874
See Payroll Detail					
10037-05085 HEALTH INSURANCE	11,882	19,474	20,473	13,412	21,679
See Payroll Detail					

FY 2016 BUDGET DETAIL GENERAL FUND

<b>COMMUNITY DEVELOPMENT APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
10037-05089 MEDICARE	906	924	1,000	626	<b>906</b>
See Payroll Detail					
10037-05092 WORKMENS COMP	204	219	225	245	<b>275</b>
See Payroll Detail					
10037-06001 OFFICE SUPPLIES	-622	481	500	43	<b>500</b>
Business cards, notebooks, pens, etc					
10037-06017 ECONOMIC DEVELOPMENT	6,045	29,326	10,500	8,424	<b>10,500</b>
To cover the cost of travel, meetings and events while promoting the City of Rockland.					

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>CONTRIBUTIONS APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10051-05079 CONTRIBUTIONS-AGENCIES	33,217	20,000	30,500	30,500	<b>20,000</b>	-10,500	-34.4%
<b>APPROPRIATIONS TOTALS</b>	33,217	20,000	30,500	30,500	<b>20,000</b>	-10,500	-34.4%

FY 2016 BUDGET DETAIL GENERAL FUND

<b>CONTRIBUTIONS APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
10051-05079 CONTRIBUTIONS-AGENCIES	33,217	20,000	30,500	30,500	<b>20,000</b>

Funding provided for Rockland District Nursing Association - (\$20,000)

Copies of other funding requests are provided for Council review.

See Supplement - External Budget Requests

## External Budget Requests

<u>Agency</u>	<u>FY 2012 Request</u>	<u>FY 2012 Funded</u>	<u>FY 2013 Request</u>	<u>FY 2013 Funded</u>	<u>FY 2014 Request</u>	<u>FY 2014 Funded</u>	<u>FY 2015 Request</u>	<u>FY 2015 Funded</u>	<u>FY 2016 Request</u>	<u>FY 2016 Funded</u>
* Rockland District Nursing Association, Inc.	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
American Red Cross, Pine Tree Chapter	\$ 1,526		\$ 1,526		\$ 750		\$ 750			
Area Interfaith Outreach	\$ 3,000	\$ 2,500	\$ 3,000	\$ 2,500	\$ 3,000			2500		
Bog Brigade			\$ 87	\$ 87						
Broadreach Family & Community Services					\$ 7,000				5,000	
Children's Center	\$ 3,718									
Coastal Trans	\$ 4,000	\$ 2,500	\$ 4,000	\$ 2,500	\$ 4,000		\$ 4,000	2500		
Coastal Opportunities	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500		\$ 500	500	500	
Kennebec Behavioral Health	\$ 100						\$ 1,000			
Kno-Wal-Lin Home Care and Hospice			\$ 7,866		\$ -					
Life Flight Foundation							\$ 2,000		1,824	
Midcoast Children's Services										
Midcoast Habitat for Humanity										
MidCoast Hospitality House	\$2,500	\$ 1,500	\$ 2,500	\$ 1,500						
Midcoast Maine Community Action			\$ 1,000		\$ 1,000		\$ 1,000		1,000	
Mid-Coast Mental Health Center										
Mid-Maine Homeless Shelter										
Pen Bay Chamber			\$ 3,500							
Pen Bay Medical Center-Out Patient Psychiatry					\$ -					
Penquis Community Action Program	\$ 31,975		\$ 35,414		\$ 30,055		\$ 16,845		15,047	
St. Bernard's Soup Kitchen	\$ 7,000	\$ 5,000	\$ 7,000	\$ 5,000	\$ 5,000		\$ 5,000	5000		
Sexual Assault Crisis & Support Center	\$ 2,663									
Spectrum Generations (Senior Spectrum)	\$ 7,514		\$ 7,514				\$ 7,514		7,514	
Trekkers			\$ 1,130	\$ 1,130						
* Funded in proposed budget	\$ 84,496	\$ 32,000	\$ 95,037	\$ 33,217	\$ 71,305	\$ 20,000	\$ 58,609	\$ 30,500	\$ 50,885	\$ 20,000



**ROCKLAND  
DISTRICT  
NURSING  
ASSOCIATION, INC.**

March 17, 2015

James D. Chaousis  
City Manager  
City of Rockland  
270 Pleasant Street  
Rockland, ME 04841

*Board of Directors*

**Patricia Snow**  
*President*

Dear James Chaousis:

**Bethany Fontaine**  
*Secretary*

On behalf of the clients, staff, friends and Board of the Rockland District Nursing Association (RDNA), I wish to express our deep gratitude to the City of Rockland for the annual donation of \$20,000 received this fiscal year, and request continuation of this amount in 2015/16.

**Tom Luttrell**  
*Treasurer*

For 86 years, the City of Rockland and RDNA have together served residents, focusing on the more vulnerable, through an enduring, creative partnership founded by Eliza Steele, RN, and community and City leaders in 1929. The foresight of these civic leaders to develop a model bringing together municipal and community resources in a cost-effective manner, as part of the health and safety infrastructure, was remarkable, and has continued through the decades. Today, \$0.90 of every dollar received by RDNA returns to the community in service.

**Walker Hutchins**

**Elaine Isakson**

**Nancy Lewis, RN**

Through the continued support of the City of Rockland with both financial and technical assistance, RDNA is able to respond to the steady need for non-acute, in-home nursing services, helping predominantly elderly residents to continue living safely and independently in their own homes.

**Anne Norman**

**Anna Ware, RN**

We thank the City of Rockland for your decades long support, friendship and commitment to the residents of Rockland.

*Leadership Team*

With best wishes,

**Peta vanVuuren**  
*Agency Director*

**Carol Melquist, RN**  
*Clinical Care Director*

Peta vanVuuren  
Agency Director

*Welcome to Rockland!*



December 29, 2014

Mr. Thomas J. Luttrell, Acting City Manager  
City of Rockland  
270 Pleasant St.  
Rockland, ME 04841

Dear Mr. Luttrell:

Broadreach Family Services is a private not-for-profit organization that has been making a positive difference in the lives of Rockland children and families for over 32 years. Broadreach help children, teens, adults and families to develop the skills they need to lead healthy and productive lives. Broadreach shares its knowledge and experience with child and family- serving organizations across the state and nation.

We are writing to request \$5,000 in funding from the City of Rockland to support the critical array of programs and services Broadreach provides to city residents. In 2014 Broadreach programs assisted 168 unduplicated Rockland residents at a value of over \$550,000 to build educational, social and independent living skills. Please note all of the services indicated below are provided at no charge to participants.

- Broadreach Early Childhood programs prepare young children for a lifetime of learning success. In 2014, 9 Rockland preschoolers received critical early intervention and education in the Broadreach classrooms in Rockland. (Value of services: \$36,000)
- The Broadreach Behavioral Health Program coordinates essential services for children, teens and adults with developmental disabilities and mental health diagnoses. In 2014, Broadreach case managers provided critical services and support to 66 Rockland residents. (Value of services: \$330,000)
- The Youthlinks Program provided services to 91 middle and high school Rockland students for after school and summer enrichment, education, and community-building programs. (Value of services: \$182,000)

Broadreach depends on funding support from the cities and towns of Waldo and Knox County. Support from the City of Rockland is critical to our continued ability to deliver services in your community. Support from the City of Rockland is critical to our continued ability to deliver services in your community. Funds delivered from the City of Rockland will be allocated to directly support services for Rockland residents.

For your review, we are attaching a breakdown of income and expenses and a balance sheet for the year. Please note 86% of our annual budget is used for direct services, and 14% of our annual budget is used for administrative costs.



Please contact Sue diRosario, the Broadreach Director of Philanthropy and Community Relations, to confirm receipt of this request. Her contact information is [sdirosario@brmaine.org](mailto:sdirosario@brmaine.org) or at 338-2200 extension 201. Should you wish to reach me, my contact information is [kquinnfinlay@brmaine.org](mailto:kquinnfinlay@brmaine.org) 207-338-2200 at extension 103.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kate Quinn Finlay".

Kate Quinn Finlay, Executive Director  
Broadreach Family & Community Services  
5 Stephenson Lane  
Belfast, Maine 04915

Attached:     Income and Expenses  
                  Balance Sheet

**Broadreach Family and Community Services, Inc**  
**Profit & Loss Budget vs. Actual**  
 October through November 2014

	<u>Oct - Nov 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>4000 - Income</b>			
4000-00 - Grants			
4000-99 - Grant Revenue (from Temp Restr)	4,667.26	4,083.30	583.96
4000-06 - Maine Children's Trust	0.00	2,700.00	-2,700.00
4000-10 - Spice	3,600.00	3,400.00	200.00
4000-18 - Other Grants	0.00	6,000.00	-6,000.00
4000-19 - JJAG	3,333.34	3,333.34	0.00
4000-20 - Kids First	300.00	262.50	37.50
4000-22 - United Way	0.00	3,375.30	-3,375.30
4000-24 - OSA	8,716.06	8,716.00	0.06
<b>Total 4000-00 - Grants</b>	<u>20,616.66</u>	<u>31,870.44</u>	<u>-11,253.78</u>
4100-00 - Service Fees			
4100-04 - Parent Tuition	1,300.00	1,702.40	-402.40
4100-06 - CDS	42,412.77	50,384.80	-7,972.03
4100-10 - MaineCare	331,648.90	340,803.00	-9,154.10
<b>Total 4100-00 - Service Fees</b>	<u>375,361.67</u>	<u>392,890.20</u>	<u>-17,528.53</u>
4200-00 - Early Education	139,936.90	145,400.00	-5,463.10
4500-00 - Other Income	2,394.41	1,236.00	1,158.41
<b>Total 4000 - Income</b>	<u>538,309.64</u>	<u>571,396.64</u>	<u>-33,087.00</u>
4600 - Fundraising			
4600-00 - Annual Fund	40,707.42	61,199.90	-20,492.48
4800-00 - Special Events	6,650.27	4,000.00	2,650.27
4600 - Fundraising - Other	-3,965.96		
<b>Total 4600 - Fundraising</b>	<u>43,391.73</u>	<u>65,199.90</u>	<u>-21,808.17</u>
<b>Total Income</b>	<u>581,701.37</u>	<u>636,596.54</u>	<u>-54,895.17</u>
<b>Expense</b>			
5000 - Personnel Expense			
Salary & Wages	413,293.53	425,952.93	-12,659.40
Benefits	49,423.84	73,394.26	-23,970.42
Pre-employment Fees	380.00	475.00	-95.00
<b>Total 5000 - Personnel Expense</b>	<u>463,097.37</u>	<u>499,822.19</u>	<u>-36,724.82</u>
6000 - Operating Expense			
Client Support	0.00	66.60	-66.60
Professional Fees	14,689.82	7,913.30	6,776.52
Advertising	1,019.00	1,370.80	-351.80
Office Supplies	1,695.60	4,029.10	-2,333.50
General Supplies	1,115.09	1,365.00	-249.91

**Broadreach Family and Community Services, Inc**  
**Profit & Loss Budget vs. Actual**  
 October through November 2014

	<u>Oct - Nov 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Postage	38.55	512.40	-473.85
Telephone	4,328.73	5,065.00	-736.27
Cable/Internet	2,008.60	1,880.00	128.60
Printing	866.33	1,024.90	-158.57
Copier	3,777.33	2,143.50	1,633.83
Membership/Subscriptions	1,615.08	1,241.60	373.48
Vehicles	520.02	854.30	-334.28
Mileage	15,875.76	15,066.80	808.96
Training	2,081.25	4,221.60	-2,140.35
Food	367.37	1,063.30	-695.93
Non-Food	101.64	40.00	61.64
Instruction Support	954.99	1,175.00	-220.01
Building Costs	10,176.54	12,170.70	-1,994.16
Insurance	6,129.75	6,326.80	-197.05
Bank Charges	434.07	625.00	-190.93
<b>Total 6000 - Operating Expense</b>	<u>67,795.52</u>	<u>68,155.70</u>	<u>-360.18</u>
<b>Total Expense</b>	<u>530,892.89</u>	<u>567,977.89</u>	<u>-37,085.00</u>
<b>Net Ordinary Income</b>	<u>50,808.48</u>	<u>68,618.65</u>	<u>-17,810.17</u>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
8888 - Bad Debt Expense	2,700.00	3,374.60	-674.60
8500 - Interest Expense	8,429.59	7,033.10	1,396.49
Depreciation Expense	0.00	7,733.40	-7,733.40
<b>Total Other Expense</b>	<u>11,129.59</u>	<u>18,141.10</u>	<u>-7,011.51</u>
<b>Net Other Income</b>	<u>-11,129.59</u>	<u>-18,141.10</u>	<u>7,011.51</u>
<b>Net Income</b>	<u><u>-39,678.89</u></u>	<u><u>50,477.55</u></u>	<u><u>-10,798.66</u></u>

**Broadreach Family Community Services, Inc**  
**Organizational Budget**  
**October 2014 to September 2015**

	Projected FY13-14	Total Budget FY 14-15	Early Education	Behavioral Health	Prevention Services	Youthlinks	Admin & Fundraising
<b>Revenue</b>							
<b>Grants</b>							
HMP SAMS, PFSII, SIRP	47,100	52,296			52,296		
RSU 3 SPICE	15,804	15,600			15,600		
Early Intervention -can't apply to Pre-ks	20,777	0	0				
JJAG	80,000	10,000				10,000	
Admin Office of the Courts	5,000	5,000	0		5,000		
High Scope	67,413	0					
F United Way of EM	12,462	13,568	13,368				200
F NASA/RonaldMcDonald House (Temp Restr)	15,671	0				0	
F Quimby Foundation		13,750				13,750	
F Maine Childrens Trust	20,711	10,800	0		10,800		
F Davis Foundation		10,000	10,000				
F New Grants	5,025	55,000	20,000		10,000	25,000	
DOE = 21st Century							
<b>Total Grants</b>	<b>289,963</b>	<b>186,014</b>	<b>43,368</b>	<b>0</b>	<b>93,696</b>	<b>48,750</b>	<b>200</b>
<b>Service Fees/Early Education</b>							
RSU's	593,083	585,000	585,000				
Mainecare	2,081,465	2,024,866		2,024,866			
Headstart- Collaborative Slots (9*85*32)		0	0				
Head Start Aide		24,000	24,000				
Headstart - Penquis	161,839	43,000	43,000				
Early Head Start ( 185*8*46)		64,800	64,800				
CDS -	211,019	251,590	251,590				
USDA	5,373	4,600	4,600				
Tuition	8,960	9,639	8,064		1,575		
Less: Scholarships		0	0				
<b>Total Service Fees</b>	<b>3,061,539</b>	<b>3,007,494</b>	<b>981,054</b>	<b>2,024,866</b>	<b>1,575</b>	<b>0</b>	<b>0</b>
<b>Donations</b>							
Individuals	19,581	26,500	4,000	1,500	0	10,500	10,500
Special Gifts Campaign		20,000	10,000			10,000	
Business	3,731	5,500	500	0		5,000	0
Towns	30,305	18,920					18,920
Foundations	58,200	60,800	30,550	0	0	26,250	4,000
<b>Total Donations</b>	<b>111,817</b>	<b>131,720</b>	<b>45,050</b>	<b>1,500</b>	<b>0</b>	<b>51,750</b>	<b>33,420</b>
<b>Special Events/Fundraising</b>							
Other	2,027	7,500	7,000			500	
<b>Total Special Events</b>	<b>2,027</b>	<b>7,500</b>	<b>7,000</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>0</b>
<b>Other Income</b>							
Rent - Goodwill	1,800	1,800					1,800
Other Misc	13,134						
TB Program Admin		600					600
<b>Total Other Income</b>	<b>14,934</b>	<b>2,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,400</b>
<b>Total Revenue</b>	<b>3,480,280</b>	<b>3,335,128</b>	<b>1,076,472</b>	<b>2,026,366</b>	<b>95,271</b>	<b>101,000</b>	<b>36,020</b>
<b>Salaries and Benefits</b>							
Salaries - Program	2,403,888	1,935,738	711,344	1,080,907	71,466	72,000	
* Salaries - Admin and Fundraising		430,598	75,834	70,395	11,495	18,140	254,735
* Benefits - Admin & Fundraising		71,855	14,865	3,302	2,095	9,850	41,743
Benefits	415,256	353,825	144,042	182,566	14,393	12,824	
Benefit Admin Fees	5,462	7,667					7,667
<b>Total Salaries and Benefits</b>	<b>2,824,606</b>	<b>2,799,884</b>	<b>946,085</b>	<b>1,337,170</b>	<b>99,470</b>	<b>112,814</b>	<b>304,145</b>
<b>Expenses</b>							
<b>Professional Fees</b>							
Mental health consultant							
Other Consultants	24,225	25,980		13,500	5,280		7,200
Technical Asst & Support		5,000	5,000				
Legal	16,368	8,000		5,000			3,000
Audit	19,642	18,500					18,500
Employment Fees	3,913	3,010	900	1,050		0	1,060
Subcontracts	50,000	0	0	0		0	
Client Support	983	400		400			
Temp Help ( Americorp)	16,788	0	0	0		0	
Bank Fees	3,698	3,750	0	0		0	3,750
Office Supplies	12,300	11,155	1,950	4,800	305	500	3,600
Supplier Costs	17,710	12,880	1,755	5,968	500	960	3,679
Small Equipment/Software	9,230	12,275	2,000	3,725			6,550
Electronic Billing Changes		41,000		41,000			
General Supplies	5,867	7,300	3,300	1,500	50	350	2,100
Media/Advertising	1,843	2,440	1,050	750	75		565

**Broadreach Family Community Services, Inc**  
**Organizational Budget**  
**October 2014 to September 2015**

	Projected FY13-14	Total Budget FY 14-15	Early Education	Behavioral Health	Prevention Services	Youthlnks	Admin & Fundraising
Learning Materials	12,915	9,659	6,839	0	520	2,300	
Admission Fees	652	0				0	
Parent Incentives/Travel Reimb	1,047	420	0		420		
Training		17,495	7,400	6,200	1,395	500	2,000
Rent Utilities	7,401	0	0	0			
Rent	10,330	10,200	10,200	0	0		0
Heat	23,852	24,981	1,675	10,970		3,380	8,957
Water/Sewer	2,961	2,937	625	1,296		748	269
Electric	7,312	7,872	0	4,632		840	2,400
Maintenance	29,239	26,175	2,700	14,400		1,300	7,775
Memberships/Subs/Credentials	7,570	9,970	3,770	3,450	75	225	2,450
Mileage Reimbursement	95,831	89,705	0	84,323	2,492	634	2,256
Food ( 10/week per 1/2 day)	8,461	5,880	2,170	0	760	2,650	300
Non-Food	282	240	240	0		0	0
Cable	8,044	11,280	720	5,700		1,560	3,300
Phone - Cell and Land Lines	30,542	30,390	9,330	15,720		2,340	3,000
Postage	3,787	3,175	525	350	0	100	2,200
Printing	3,593	6,150	0	4,900		0	1,250
Vehicle Expense		0	0	0		0	0
Gas	1,413	1,405	0	0		885	520
Maintenance	1,176	700	0	0		700	0
Auto Insurance	5,148	3,300	1,100	0		2,200	0
Interest	38,544	42,199	2,520	21,600		0	18,079
* Depreciation(FY13 -Loss on Disposal)	32,669	56,458	3,922	22,201		6,135	24,200
Bad Debt	18,720	20,249		20,249			
Capital Improvements ( Flood)	6,896	12,500		7,500			5,000
General Insurance	22,843	26,425	7,420	11,654	387	2,136	4,627
<b>Total Other Expenses</b>	<b>563,393</b>	<b>571,434</b>	<b>77,111</b>	<b>313,035</b>	<b>12,259</b>	<b>30,442</b>	<b>138,587</b>
* Admin Allocation		0	134,399	216,758	14,678	18,817	-384,650
<b>Total Expenses</b>	<b>3,387,999</b>	<b>3,371,118</b>	<b>1,157,595</b>	<b>1,866,963</b>	<b>128,405</b>	<b>162,073</b>	<b>58,083</b>
<b>Net Revenue/(Loss)</b>	<b>92,281</b>	<b>35,990</b>	<b>-81,124</b>	<b>159,403</b>	<b>31,134</b>	<b>-61,073</b>	<b>-22,063</b>



**COASTAL  
OPPORTUNITIES**

35 Limerock Street • P.O. Box 637 • Camden, Maine 04843 - 207.236.6008 - [www.coastalopportunities.org](http://www.coastalopportunities.org) - FAX 207.236.0690

JOSEPH CURLL - EXECUTIVE DIRECTOR

October 1, 2014

City of Rockland  
Attn: City Manager  
270 Pleasant Street  
Rockland, ME 04841

Dear Residents of Rockland,

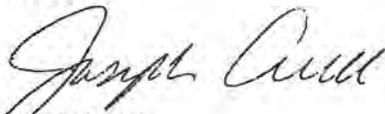
I am requesting a donation on behalf of Coastal Opportunities in the amount of \$500.00.

Coastal Opportunities provides services to adults with Developmental Disabilities at nine residential sites and two day program sites in Knox County. In addition, we provide support to individuals living in the community.

We provide services to 80 individuals on a daily basis. The donations we receive are used to provide additional opportunities to these clients, to offset deficit programs, and to enhance the environment in which they work and live.

Thank you for consideration of this request.

Sincerely,



Joseph Curll  
Executive Director

JC/at



**THE LIFEFLIGHT FOUNDATION**

PO Box 899 | Camden, Maine 04843 | [207] 230-7092  
[www.lifeflightmaine.org](http://www.lifeflightmaine.org)

---

October 23, 2014

City of Rockland  
270 Pleasant Street  
Rockland, ME 04841

Dear Citizens of Rockland,

**Nearly 18,000 times since 1998, people suffering medical trauma or severe illness from all corners of Maine have been safely stabilized and transported to specialized care by the LifeFlight team.** LifeFlight brings its flying emergency room to citizens in communities all around Maine. As a nonprofit organization that transports all patients in need regardless of ability to pay, LifeFlight relies on donations to purchase essential medical equipment and aircraft, as well as to strengthen local-level emergency medical services by delivering specialized trainings for community doctors, nurses and first responders. This training is done by using human patient simulators and crew with expert knowledge of the variety of patients, illnesses and traumas possible though rare for these local medical personnel.

**Since LifeFlight began in 1998, 174 Rockland citizens have been transported to needed specialized care.** This includes 22 from fiscal year 2014. LifeFlight is the safety net for citizens experiencing the most urgent medical crises and must continue to be available; it can be seen as insurance for keeping families and communities whole. We are committed to providing critical care and transport to citizens in every town in Maine in partnership with local EMS and Fire services, 24 hours a day, 7 days a week, 365 days a year. There is a cost to this readiness and we ask all communities to support us to ensure this shared service is available for those we care about on their day of need.

**LifeFlight is at transport capacity and as call volume increases, adding aircraft becomes more and more urgent.** A few hundred calls per year cannot be responded to because aircraft are already helping others in need.

**In recent years, forty-six towns in Maine have supported LifeFlight by including a contribution in their town budget. Annual amounts have ranged from \$100.00 to \$2000.00.** Many towns have used the donation formula of \$1 per resident, with a minimum contribution of \$100. The amount requested is flexible; the more important point is that we are all supporting a service that is relied on by every community and citizen in Maine.

**On behalf of all LifeFlight patients and their reunited families and communities, I would like to invite Rockland citizens to join with others to keep LifeFlight in the air serving the entire state with the highest standards of care. Please consider a donation of \$1824.25 to support this vital safety net.**

Thank you for your consideration. Please contact Christine deLorimier at 207-230-7092 or [cdeLorimier@lifeflightmaine.org](mailto:cdeLorimier@lifeflightmaine.org) with questions or comments.

Sincerely,

Thomas Judge  
Executive Director

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) <b>The LifeFlight Foundation</b>	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Exempt payee	
	<input checked="" type="checkbox"/> Other (see instructions) ▶ <b>501(c)(3)</b>	
Address (number, street, and apt. or suite no.) <b>PO Box 899</b>		Requester's name and address (optional)
City, state, and ZIP code <b>Camden, ME 04843</b>		
List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

<b>Social security number</b>								
<b>Employer identification number</b>								
5	2	-	2	3	7	7	0	8

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

NOV 09 2006

LIFELIGHT FOUNDATION  
PO BOX 940  
BANGOR, ME 04402-0940

Employer Identification Number:  
52-2377085  
DLN:  
17053287702096  
Contact Person:  
THOMAS C KOESTER ID# 31116  
Contact Telephone Number:  
(877) 829-5500  
Public Charity Status:  
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated February 2003, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at [www.irs.gov](http://www.irs.gov).

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner  
Director, Exempt Organizations  
Rulings and Agreements

Letter 1050 (DO/CG)

MIDCOAST MAINE   
**Community Action**  
*Building better lives for stronger communities*

34 Wing Farm Parkway • Bath, Maine 04530  
P 207-442-7963 • 1-800-221-2221 (toll-free) • F 207-443-7447

December 29, 2014

City Councilors  
City of Rockland  
270 Pleasant St.  
Rockland, ME 04841

Dear City Councilors,

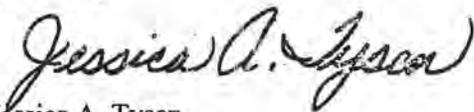
Midcoast Maine Community Action (MMCA) is respectfully requesting \$1,000.00 in local support from the City of Rockland for the 2014 Fiscal Year. Between October 1, 2013 - September 30, 2014, services valued at \$168,401.00 were accessed by 216 individuals and 4 families of Rockland. Detail on services provided to Rockland residents is attached.

MMCA offers services to residents of Sagadahoc, Lincoln, and northern Cumberland counties. In addition, the Women, Infants, and Children (WIC) program is also provided to residents of Waldo and Knox counties.

Local support is instrumental in helping to fund our programs and services including WIC; Head Start Pre-school and Early Head Start; Volunteer Income Tax Assistance (VITA); emergency fuel, utility, rent, and security deposit assistance through our Housing Counseling program; affordable housing; and self-sufficiency case management services through our Family Development program. Our programs are designed to assist low-income and at-risk individuals to obtain self-sufficiency. There is no charge for MMCA's services.

If you have any questions, please contact Gail Johnston at 442-7963 Ext. 283 or by email at [gail.johnston@mmcacorp.org](mailto:gail.johnston@mmcacorp.org).

Sincerely,



Jessica A. Tysen  
Executive Director

Enclosure

**City of Rockland Report**

<b>Program</b>	<b>Individuals</b>	<b>Families</b>	<b>Value of Services</b>
Families CAN! Child Abuse Prevention Parenting Training & Support	0	2	\$478.00
Head Start Family Case Management	0	1	\$3,996.00
Head Start Pre-school, Health, Dental, Nutrition, & School Readiness	1	0	\$6,850.00
Navigator - ACA Marketplace Assistance	8	1	\$1,800.00
WIC Breastfeeding, Nutrition & Nutritious Food Vouchers	207	0	\$155,277.00
<b>City of Rockland Totals</b>	<b>216</b>	<b>4</b>	<b>\$168,401.00</b>

# PENQUIS

Helping Today • Building Tomorrow

Mr. Tom Luttrell  
City of Rockland  
270 Pleasant St  
Rockland, ME 04841

Dear Mr. Luttrell:

Penquis is requesting that the City of Rockland allocate \$15,047.00 at its 2015 meeting to support Penquis' work.

This amount is equal to 1.3% of the services received. Penquis is maintaining this percentage – half of the 2.6% requested historically – for a sixth year in recognition of the many demands on town and city budgets and the continued impact of the poor economy on our local communities.

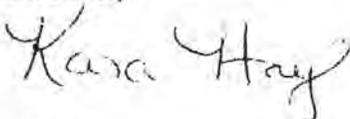
During the year ending May 31, 2014, Penquis assisted residents of the City of Rockland with services valued at \$1,157,493.00. A summary of services provided to residents and the value of those services is enclosed.

You can go to the Penquis website at [www.penquis.org](http://www.penquis.org) to view the Annual Service Report for the year ending May 2014. The report lists the services provided to each town and the value of those services. We would be happy to provide a hard copy of the report. Please contact me if you would like to receive a copy.

It is important that Penquis discuss its services with municipal officials to learn how we might better assist the least fortunate of our citizens. I would be pleased to have a member of our staff meet with you, review this request and identify how Penquis might be most responsive to the needs of the City of Rockland.

In the meantime, if you have questions about our request or if Penquis can assist one of your citizens, please call me at 1-800-215-4942 or 973-3500.

Sincerely,



Kara Hay  
Chief Executive Officer

---

262 Harlow Street	(207) 973-3500
PO Box 1162	Fax (207) 973-3699
Bangor, Maine 04402	TDD (207) 973-3520
<a href="http://www.penquis.org">www.penquis.org</a>	1-800-215-4942

TO: Citizens of Rockland

Year End: 2014

Penquis provides social and other support services to low-income individuals and families throughout Knox, Penobscot and Piscataquis counties in order to alleviate and eliminate the causes and conditions of poverty.

the year ending May 31, 2014, the following services were provided to residents:

<b>SERVICE</b>	<b>NUMBER SERVED</b>	<b>VALUE</b> <small>(includes leveraged funds)</small>
<b>At-Risk Youth Program</b> <i>Provides case management and resources to youth who are homeless or at risk of homelessness.</i>	<b>28 Youths</b>	<b>\$34,472</b>
<b>Central Heating Improvement Program</b> <i>Repairs or replaces faulty central heating systems.</i>	<b>7 Clients</b>	<b>\$12,856</b>
<b>Child Care</b> <i>Offers full-time and extended hours of care for children 0-5 years old.</i>	<b>1 Children</b>	<b>\$6,386</b>
<b>Early Head Start</b> <i>Provides children 6 weeks to 3 years of age and their families with early childhood development experiences and family support services.</i>	<b>12 Children</b>	<b>\$171,348</b>
<b>Emergency Crisis Intervention Program</b> <i>Provides home heating assistance to income-eligible households that are in an emergency or energy crisis.</i>	<b>31 Households</b>	<b>\$10,761</b>
<b>Good Neighbor Heating Assistance</b> <i>Provides 100 gallons of heating fuel to households whose income is 250% of the federal poverty level or less.</i>	<b>44 Households</b>	<b>\$14,891</b>
<b>Head Start</b> <i>Provides children 3 to 5 years of age and their families with early childhood development experiences and family support services.</i>	<b>42 Children</b>	<b>\$453,768</b>
<b>Lead Inspection</b> <i>Identifies lead hazards in the home. Grants available for lead remediation for income-eligible families with children 6 years or younger.</i>	<b>1 Clients</b>	<b>\$14,900</b>
<b>Low-Income Home Energy Assistance Program</b> <i>Assists income-eligible households with home heating costs.</i>	<b>321 Households</b>	<b>\$178,970</b>
<b>Senior Volunteer Programs</b> <i>Provides volunteers age 55+ with service opportunities to assist children and communities.</i>	<b>9,933 Volunteer Hours</b>	<b>\$219,917</b>
<b>Small/Micro Business Development Services</b> <i>Provides training and technical assistance to help individuals start or expand their own businesses.</i>	<b>10 Clients</b>	<b>\$2,200</b>
<b>USDA Food Program</b> <i>Helps child care programs provide nutritious meals and snacks as part of their organized child care services.</i>	<b>5 Providers</b>	<b>\$37,025</b>
<b>Total Value / Total Value Less Business and Mortgage Loans:</b>		<b>\$1,157,493 / \$1,157,493</b>

This year we are requesting: \$15,047

Municipal support is greatly appreciated, as it provides flexible funds to meet important needs that specific, earmarked Federal and State funding does not allow.

Thank you for your continued interest and support!



Central Maine Area Agency on Aging  
Aging and Disability Resource Center

October 21, 2011  
One Weston Court, Suite 203 • P.O. Box 2589 • Augusta, ME 04338-2589

1.800.639.1553 • Fax 207.622.7857 • TTY 1.800.464.8703  
Mr. Tom Luttrell, City Manager  
City of Rockland  
270 Pleasant Street  
Rockland, ME 04841-5305

Dear Mr. Luttrell:

For more than 40 years, Spectrum Generations has provided programs and services to the Town of Rockland's older (60+) adults and their families. Our goal is to help older adults live independently, healthy, and with dignity as a resident of their chosen community. While we recognize this as a time that many organizations are struggling against budget cuts, including municipalities, we urge you to financially support Spectrum Generations to the fullest extent possible so that we may continue to provide critical services to the most vulnerable members of Rockland.

**Services Provided to the City of Rockland:**

- This past year, Spectrum Generations provided services to 401 unduplicated Rockland residents
- Spectrum Generations prepared and delivered 8,982 meals to Rockland's home bound seniors through our **Meals on Wheels** program
- Our **Aging and Disability Resource** Specialists provided 575 hours of outreach counseling to seniors and their families on topics ranging from elder abuse to prescription drug coverage, and long-term care
- We also provided help and support to 13 **family caregivers** who are struggling to balance work and family while also tending full-time to an older or disabled loved one (a 225% increase over the year before)
- 119 Rockland seniors attended **health and wellness activities** taking place at our Community Center (a 9% increase over the previous year)
- 235 meals were served to Rockland residents through our **community dining** program, which uses local Maine products whenever possible
- 8 Rockland residents **volunteered** 126 hours of their time with Spectrum Generations

**Request to City of Rockland: \$7,514**

**Estimated value of our services to Rockland residents: \$66,500**

Please contact me if you have any questions or need additional information. Also, please provide details of any finance and budget meetings that are appropriate for one of our representatives to attend. I can be reached at [dsilva@spectrumgenerations.org](mailto:dsilva@spectrumgenerations.org) or 620-1678. Your contribution makes a difference in the lives of so many in our community. Thank you!

**Spectrum Generations is the Central Maine Area Agency on Aging, a 501(c)(3) Tax ID: 01-0318051**

Sincerely,

*Debra Silva*

Debra Silva, Director of Community Engagement

*"No wrong door for older and disabled adults"*

**Belfast**  
Waldo Community Center

**Damariscotta**  
Coastal Community Center

**Hallowell**  
William S. Cohen Community Center

**Rockland**  
Knox Community Center

**Skowhegan**  
Somerset Community Center

**Brunswick**  
Aging & Disability Resource Center

**Waterville**  
Edmund S. Muskie Community Center

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>DEBT SERVICE APPROPRIATIONS</b>	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
10081-08010 TAN INTEREST	1,395	0	2,500	0	<b>2,500</b>	0	0.0%
10081-08011 PRINCIPAL ON NOTES	565,749	656,971	625,610	546,930	<b>573,642</b>	-51,968	-8.3%
10081-08012 INTEREST ON NOTES	125,956	171,760	207,395	136,140	<b>188,577</b>	-18,818	-9.1%
10081-08021 EQUIPMENT LEASE PAYMENTS	397,020	411,685	289,736	263,642	<b>359,053</b>	69,317	23.9%
10081-08022 CIP PROJECTS	0	0	65,673	0	<b>67,142</b>	1,469	2.2%
<b>APPROPRIATIONS TOTALS</b>	<b>1,090,119</b>	<b>1,240,415</b>	<b>1,190,914</b>	<b>946,712</b>	<b>1,190,914</b>	0	0.0%

FY 2016 BUDGET DETAIL GENERAL FUND

DEBT SERVICE APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
--------------------------------	-------------------	-------------------	-------------------	----------------	--------------------

10081-08010 TAN INTEREST	1,395	0	2,500	0	2,500
--------------------------	-------	---	-------	---	-------

The necessity for TAN financing is directly related to the availability of cash reserves in Undesignated Fund Balance(s).

Estimated Cost for FY 2016  
\$800,000 for 4 months = \$ 2,500

10081-08011 PRINCIPAL ON NOTES	565,749	656,971	625,610	546,930	573,642
--------------------------------	---------	---------	---------	---------	---------

This line decreased mainly to the retirement of the 1999 General Obligation Bond. The Summer Street separation project will add to the debt beginning this fiscal year.

See Supplement - Debt Service Schedule

10081-08012 INTEREST ON NOTES	125,956	171,760	207,395	136,140	188,577
-------------------------------	---------	---------	---------	---------	---------

This line also reflects the retiring of the 1999 General Obligation Bond.

See Supplement - Debt Service Schedule

10081-08021 EQUIPMENT LEASE PAYMENTS	397,020	411,685	289,736	263,642	359,053
--------------------------------------	---------	---------	---------	---------	---------

In FY15 we made the last payment on the equipment leased in 2010. The number increased though due to the new lease for FY16 and the EMS ambulance lease.

See Supplement - Lease/Purchase Equipment Schedule

10081-08022 CIP PROJECTS	0	0	65,673	0	67,142
--------------------------	---	---	--------	---	--------

This account is the start of becoming less dependent on borrowing and more dependent on cash. This money will be used on projects that come up during the year, most likely piling work and storm water issues for the near future. If the funds are not expended during the year, a reserve account will be set up for future projects.

Debt as of April 2015																	
General Obligation Bonds and Permanent Notes							City	Sewer	City	City	City	Sewer	Sewer	Sewer	Sewer		
Final Payment	Institution	Inception	Rate	Purpose	Share	Share	City Debt Outstanding 6/30/2015	City Annual Principal FY 2016	City Annual Interest FY 2016	City Debt Service	Sewer Debt Outstanding 6/30/2014	Sewer Annual Principal FY 2016	Sewer Annual Interest FY 2016	Sewer Debt Service			
<b>LONG TERM DEBT</b>																	
2014	MMBB	1993	5.19%	Waste Water Dechlorination	0%	100%					\$0	\$0	\$0	\$0			
2015	State Street Bank	1996	5.60%	City Hall Building	100%	0%	\$25,000	\$25,000	\$1,049	\$26,049							
2014	MMBB	5/28/1998	5.02%	1998 CIP Bond \$924,000	93.3%	6.7%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
2015	MMBB	Spring 1999	4.82%	1999 CIP Bond \$873,000	100%	0%	\$0	\$0	\$0	\$0							
2019	MMBB	2/24/1999	2.41%	SRF Bond (City Portion)	100%	0%	\$524,588	\$129,089	\$6,111	\$135,199							
2019	MMBB	2/24/1999	2.41%	SRF Bond (WWTP Portion)	0%	100%					\$1,526,486	\$375,632	\$17,782	\$393,413			
2033	RUS	2006	4.50%	\$2.2 M CSO & Pump Station (46.18%City Portion)	100%	0%	\$799,543	\$29,774	\$35,979	\$65,753							
2033	RUS	2006	4.50%	\$2.2 M CSO & Pump Station (53.82%WWTP Portion)	0%	100%					\$931,820	\$34,899	\$41,932	\$76,631			
2022	MMBB	06/28/05	4.47%	\$800,000 Ladder Truck Bond	100%	0%	\$280,000	\$40,000	\$10,193	\$50,193							
2026	MMBB	05/24/07	4.30%	\$2.2M Gen Oblig Bond (City & WWTP)	46.00%	54.00%	\$673,287	\$44,413	\$23,396	\$67,809	\$790,380	\$52,138	\$27,485	\$79,602			
2017	Key Bank	10/12/10	1.92%	FY2010 City Projects & Sewer Proj	100%	0%	\$173,960	\$86,980	\$3,340	\$90,320	\$0	\$0	\$0	\$0			
2040	Rural Development		3.38%	FY2009 USDA- WWTP Facility Upgrade	0%	100%					\$2,092,209	\$54,733	\$70,750	\$125,483			
2018	Key Bank		2.22%	Library Efficiency Upgrade	100%	0%	\$56,308	\$18,825	\$1,268	\$19,893							
2023	Key Bank		1.87%	Rec Ctr Water Intrusion Proj	100%	0%	\$541,370	\$67,500	\$10,282	\$77,782							
2018	Key Bank		1.53%	Camera/Summer St/Chimney	100%	0%	\$104,040	\$34,680	\$1,592	\$36,272							
2041	Rural Development		2.75%	FY2010 USDA - SEWER PROJECTS	100%	0%	\$2,318,972	\$62,241	\$63,781	\$126,022							
2024	BarHarbor Bank		2.59%	PenBay Acres Drainage	100%	0%	\$45,000	\$5,000	\$1,166	\$6,166							
			5.00%	Sand / Salt Shed *** ESTIMATED****	100%	0%	\$561,000	\$22,440	\$28,050	\$50,490							
			5.00%	Summer St Separation ***ESTIMATED****	100%	0%	\$79,000	\$7,900	\$2,370	\$10,270							
		avg rate	3.66%	Total			\$6,182,068	\$573,642	\$188,577	\$762,218	\$5,340,895	\$517,202	\$157,928	\$675,130			
<b>TOTAL LONG TERM (non-collateralized) DEBT</b>							\$6,182,068				\$5,340,895						
											\$11,522,963	check					
								2015 State Valuation	Allowed %	Allowed Limit	Actual Ratio						
<b>Total City O/S Debt</b>							\$6,182,068	\$755,550,000	7.50%	\$56,666,250	0.82%						
<b>Total Sewer O/S Debt</b>							\$5,340,895	\$755,550,000	7.50%	\$56,666,250	0.71%						
<b>Total O/S Debt</b>							\$11,522,963	Total	15.00%		1.53%						

**LEASE/PURCHASE EQUIPMENT  
SUMMARY**

Year	Description	Contract Period	FY2015	FY2015	FY2015	FY2015	FY2016	FY2016	FY2016	FY2016	FY2017	FY2017	FY2017	F2017	FY2018	FY2018	FY2018	FY2018
			General Fund	Landfill Fund	Waste Water	EMS	General Fund	Landfill Fund	Waste Water	EMS	General Fund	Landfill Fund	Waste Water	EMS	General Fund	Landfill Fund	Waste Water	EMS
2008	Pumper Truck	15 years	29,221.58				29,221.58				29,221.58				29,221.58			
2009	top ejector trailer	5 years																
2009	Dozer	5 years																
2009	extr/monitr well	5 years																
2009	rec grant match	5 years																
2009	Radar units	5 years																
2009	Case 621b loader	5 years																
2009	GMC 5500 Series	5 years																
2009	Sidewalk Mach	5 years																
2009	Vacuum Sweeper	5 years																
2009	Hose Upgrade	5 years																
2010	Boom Flai Mower attachment	5 years	5,189.50															
2010	One Ton Truck	5 years	11,001.74															
2010	3/4 ton Pick Up	5 years	7,888.04															
2010	Computers	5 years	3,528.86															
2010	80yd trf trailer	5 years		11,209.32														
2010	Bucket Truck	5 years	6,227.40															
2010	Generator	5 years	11,416.90															
2011	Roof Top Heaters	5 years	7,082.71				7,082.71											
2011	Photo Copier	5 years	1,419.40				1,419.40											
2011	One Ton Truck	5 years	10,753.05				10,753.05											
2011	8500 series trk	5 years	27,957.83				27,957.83											
2011	Motorcycle	5 years	3,548.51				3,548.51											
2011	Chemical Storage and Distribution	5 years		9,247.62				9,247.62										
2011	Bailer Bell	5 years		4,086.16				4,086.16										
2011	80yd trf trailer	5 years		11,613.29				11,613.29										
2012	8500 Series Truck	5 years	28,690.61				28,690.61			28,690.61								
2012	Backhoe w/plow	5 years	23,377.53				23,377.53			23,377.53								
2012	Munis Software	5 years	3,421.62				3,421.62			3,421.62								
2012	Phone Upgrade	5 years	4,492.52				4,492.52			4,492.52								
2012	Loader	5 years		29,115.65				29,115.65						29,115.65				
2012	Gate House	5 years		3,187.85				3,187.85						3,187.85				
2013	Holder Sidewalk	5 years	28,417.37				28,417.37			28,417.37					28,417.37			
2013	Compactor	5 years		63,149.70				63,149.70							63,149.70			
2013	Camera System	5 years			4,209.98				4,209.98							4,209.98		
2013	Camera System	5 years	4,209.98				4,209.98			4,209.98					4,209.98			4,209.98
2015	Thermal Cameras	5 years	3,366.26				3,366.26			3,366.26					3,366.26			
2015	Police Cruiser	5 years	6,732.51				6,732.51			6,732.51					6,732.51			
2015	Police Cruiser	5 years	6,732.51				6,732.51			6,732.51					6,732.51			
2015	4 Video Units	5 years	4,667.87				4,667.87			4,667.87					4,667.87			
2015	Plow for Loader	5 years	3,366.26				3,366.26			3,366.26					3,366.26			
2015	Road Paint Mach	5 years	1,683.13				1,683.13			1,683.13					1,683.13			
2015	14yd Dump Truck	5 years	41,068.10				41,068.10			41,068.10					41,068.10			
2015	Compactor	5 years	2,019.75				2,019.75			2,019.75					2,019.75			
2015	Pilings	5 years	2,244.17				2,244.17			2,244.17					2,244.17			
2015	3 Defibrillators	5 years				23,563.79								23,563.79				23,563.79
2016	Video Equip	5 years																
2016	Council Chambers	5 years					6,312.51			6,312.51					6,312.51			
2016	Police Cruiser	5 years					6,312.51			6,312.51					6,312.51			
2016	14yd Dump Truck	5 years					38,401.10			38,401.10					38,401.10			
2016	Ambulance	5 years							39,979.23					39,979.23				39,979.23
<b>Fund Total</b>			<b>289,735.80</b>	<b>131,609.69</b>	<b>4,209.98</b>	<b>23,563.79</b>	<b>296,608.48</b>	<b>120,400.27</b>	<b>4,209.98</b>	<b>63,643.02</b>	<b>244,737.88</b>	<b>95,453.20</b>	<b>4,209.98</b>	<b>63,643.02</b>	<b>184,756.60</b>	<b>63,149.70</b>	<b>4,209.98</b>	<b>63,643.02</b>

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>DISPATCH APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10030-05010 DISPATCH SERVICES	180,036	184,218	188,970	189,224	<b>190,319</b>	1,349	0.7%
<b>APPROPRIATIONS TOTALS</b>	180,036	184,218	188,970	189,224	<b>190,319</b>	1,349	0.7%

FY 2016 BUDGET DETAIL GENERAL FUND

<b>DISPATCH APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
10030-05010 DISPATCH SERVICES	180,036	184,218	188,970	189,224	<b>190,319</b>
<hr/> Knox County Dispatch Services Contract <hr/>					

**County Taxes and Dispatch Fees  
2014 and 2015 Budgets**

MUNICIPALITY	2014 <i>Certified State</i> <i>Valuations 1/17/14</i> STATE VALUATION	1.5% Overlay 0.0009214219			2015 <i>Proposed State</i> <i>Valuations</i> STATE VALUATION	2.0% Overlay 0.0009662521		
		COUNTY TAX	Dispatch/PSAP Fees	Combined Tax & Fees	COUNTY TAX	Dispatch/PSAP Fees	Combined Tax & Fees	
Appleton	\$123,500,000	\$113,795.60	\$34,080	\$147,876	\$125,200,000	\$120,974.76	\$34,324	\$155,298
Camden	\$1,162,150,000	\$1,070,830.44	\$125,600	\$1,196,430	\$1,163,300,000	\$1,124,041.09	\$126,497	\$1,250,538
Cushing	\$282,450,000	\$260,255.61	\$39,726	\$299,982	\$285,450,000	\$275,816.67	\$40,010	\$315,826
Friendship	\$248,050,000	\$228,558.70	\$29,833	\$258,392	\$237,950,000	\$229,919.69	\$30,046	\$259,966
Hope	\$180,050,000	\$165,902.01	\$39,778	\$205,680	\$183,550,000	\$177,355.58	\$40,062	\$217,417
Isle Au Haut	\$85,100,000	\$78,413.00	\$1,890	\$80,303	\$84,850,000	\$81,986.49	\$1,904	\$83,890
Matinicus Isle Plantation	\$36,050,000	\$33,217.26	\$1,916	\$35,133	\$34,750,000	\$33,577.26	\$1,930	\$35,507
North Haven	\$468,300,000	\$431,501.87	\$9,193	\$440,695	\$459,350,000	\$443,847.91	\$9,259	\$453,107
Owls Head	\$340,000,000	\$313,283.44	\$40,917	\$354,200	\$356,850,000	\$344,807.07	\$41,209	\$386,016
Rockland	\$751,700,000	\$692,632.83	\$188,970	\$881,603	\$755,550,000	\$730,051.79	\$190,319	\$920,371
Rockport	\$943,150,000	\$869,039.05	\$86,237	\$955,276	\$971,750,000	\$938,955.49	\$86,853	\$1,025,808
St. George	\$808,100,000	\$744,601.02	\$67,099	\$811,700	\$834,900,000	\$806,723.89	\$67,578	\$874,302
South Thomaston	\$247,500,000	\$228,051.92	\$40,347	\$268,399	\$248,500,000	\$240,113.65	\$40,636	\$280,749
Thomaston	\$327,700,000	\$301,949.95	\$72,019	\$373,969	\$334,050,000	\$322,776.52	\$72,534	\$395,310
Union	\$225,550,000	\$207,826.71	\$58,501	\$266,328	\$225,700,000	\$218,083.10	\$58,919	\$277,002
Vinalhaven	\$516,550,000	\$475,960.47	\$30,170	\$506,130	\$488,200,000	\$471,724.28	\$30,385	\$502,110
Warren	\$296,200,000	\$272,925.16	\$99,729	\$372,654	\$298,500,000	\$288,426.26	\$100,441	\$388,867
Washington	\$139,800,000	\$128,814.78	\$39,545	\$168,360	\$138,850,000	\$134,164.11	\$39,827	\$173,991
Sub-Total	\$7,181,900,000	\$6,617,560	\$1,005,552	\$7,623,112	\$7,227,250,000	\$6,983,346	\$1,012,732	\$7,996,078
Unorganized Territory	\$19,300,000	\$17,783.44	\$0	\$17,783	\$19,250,000	\$18,600.35	\$0	\$18,600
Lincolnville		\$0	\$8,281	\$8,281		\$0	\$8,340	\$8,340
<b>TOTAL</b>	<b>\$7,201,200,000</b>	<b>\$6,635,343</b>	<b>\$1,013,833</b>	<b>\$7,649,176</b>	<b>\$7,246,500,000</b>	<b>\$7,001,946</b>	<b>\$1,021,072</b>	<b>\$8,023,018</b>
	2014 Tax Assessment \$6,537,284	Overlay \$98,059			2015 Tax Assessment \$6,864,653	Overlay \$137,293		
	Assessment + Overlay=	\$6,635,343			Assessment + Overlay=	\$7,001,946		

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>ENGINEERING APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10025-05010 PROFESSIONAL SERVICES	19,642	24,377	25,000	25,741	25,000	0	0.0%
<b>APPROPRIATIONS TOTALS</b>	19,642	24,377	25,000	25,741	25,000	0	0.0%

FY 2016 BUDGET DETAIL GENERAL FUND

<b>ENGINEERING APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
10025-05010 PROFESSIONAL SERVICES	19,642	24,377	25,000	25,741	<b>25,000</b>

Professional engineering services on an as needed basis. Funds are available to all city departments with City Manager approval.

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>EXECUTIVE APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10012-04001 FULL TIME PAYROLL	168,877	97,683	104,791	47,461	<b>126,798</b>	22,007	21.0%
10012-04004 HOLIDAY PAYROLL	0	0	0	134	<b>0</b>	0	
10012-04100 TRAVEL ALLOWANCE	6,600	2,750	3,000	5,150	<b>4,500</b>	1,500	50.0%
10012-04105 CELL PHONE STIPEND	0	0	0	120	<b>0</b>	0	
10012-05001 TELEPHONE	754	1,124	810	531	<b>0</b>	-810	-100.0%
10012-05006 TRAVEL	43	78	900	0	<b>900</b>	0	0.0%
10012-05007 DUES AND MEMBERSHIP	823	194	830	25	<b>830</b>	0	0.0%
10012-05009 CONF. AND MEETINGS	508	1,192	1,200	327	<b>1,200</b>	0	0.0%
10012-05010 HUMAN RESOURCES	0	0	0	0	<b>20,000</b>	20,000	
10012-05011 LEGAL SERVICES	0	0	0	0	<b>0</b>	0	
10012-05012 INFORMATION & TECHNOLOGY	0	0	0	0	<b>30,000</b>	30,000	
10012-05030 PROJECT ADMINISTRATION	0	2,175	0	0	<b>0</b>	0	
10012-05082 ICMA RETIREMENT	7,503	3,994	1,740	533	<b>8,180</b>	6,440	370.1%
10012-05083 MAINE STATE RETIREMENT	1,676	2,260	6,786	2,038	<b>0</b>	-6,786	-100.0%
10012-05084 SOCIAL SECURITY	10,066	6,331	7,737	1,927	<b>8,170</b>	433	5.6%
10012-05085 HEALTH INSURANCE	33,323	19,046	27,890	7,434	<b>31,124</b>	3,234	11.6%
10012-05089 MEDICARE	2,342	1,500	1,809	451	<b>1,911</b>	102	5.6%
10012-05092 WORKMENS COMP	516	556	571	622	<b>701</b>	130	22.8%
10012-06001 OFFICE SUPPLIES	543	696	1,000	0	<b>1,000</b>	0	0.0%
<b>APPROPRIATIONS TOTALS</b>	<b>233,573</b>	<b>139,578</b>	<b>159,064</b>	<b>66,752</b>	<b>235,314</b>	<b>76,250</b>	<b>47.9%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

EXECUTIVE APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10012-04001 FULL TIME PAYROLL	168,877	97,683	104,791	47,461	126,798
City Manager and the Executive Assistant to the City Manager.					
See Payroll Supplement					
10012-04004 HOLIDAY PAYROLL	0	0	0	134	0
10012-04100 TRAVEL ALLOWANCE	6,600	2,750	3,000	5,150	4,500
City Manager stipend for use of personal vehicle for City business and City Manager relocation expenses.					
Contractual Item					
10012-04105 CELL PHONE STIPEND	0	0	0	120	0
10012-05001 TELEPHONE	754	1,124	810	531	0
10012-05006 TRAVEL	43	78	900	0	900
Travel to conferences, meetings and workshops outside of Rockland.					
10012-05007 DUES AND MEMBERSHIP	823	194	830	25	830
International City Managers Association	\$675				
Midcoast Managers' Association	\$ 20				
Maine Town & City Managers Association	\$135				
10012-05009 CONF. AND MEETINGS	508	1,192	1,200	327	1,200
Maine Town & City Manager Seminars					
Maine Town & City Manager Institute					
MMA Conference Fees					
ICMA Conference Fee					
10012-05010 HUMAN RESOURCES	0	0	0	0	20,000
Contract Services for Human Resource Director to help develop policy and direct the City for personnel issues.					
10012-05011 LEGAL SERVICES	0	0	0	0	0
10012-05012 INFORMATION & TECHNOLOGY	0	0	0	0	30,000
Hire a consultant to help identify and upgrade our aging computer infrastructure.					
10012-05030 PROJECT ADMINISTRATION	0	2,175	0	0	0
10012-05082 ICMA RETIREMENT	7,503	3,994	1,740	533	8,180

FY 2016 BUDGET DETAIL GENERAL FUND

**EXECUTIVE**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10012-05082 ICMA RETIREMENT	7,503	3,994	1,740	533	8,180
See Payroll Detail					
10012-05083 MAINE STATE RETIREMENT	1,676	2,260	6,786	2,038	0
See Payroll Detail					
10012-05084 SOCIAL SECURITY	10,066	6,331	7,737	1,927	8,170
See Payroll Detail					
10012-05085 HEALTH INSURANCE	33,323	19,046	27,890	7,434	31,124
See Payroll Detail					
10012-05089 MEDICARE	2,342	1,500	1,809	451	1,911
See Payroll Detail					
10012-05092 WORKMENS COMP	516	556	571	622	701
See Payroll Detail					
10012-06001 OFFICE SUPPLIES	543	696	1,000	0	1,000
General office and equipment supplies such as paper, envelopes, folders and labels.					

FINANCE DEPARTMENT  
FISCAL YEAR 2016  
BUDGET OVERVIEW & WORK PLAN UPDATE

### Budget Overview

Fiscal Year 2016 projects a slight increase in revenues. The revenue increased due to bringing the auto excise tax into line with the trend over the last couple of years. This resulted into a \$25,000 budgetary increase.

Appropriations show a 9.3% decrease overall. This is due to moving computer services, computer equipment and computer software to a different section of the budget. This year the General Account was renamed to Services and most computer related accounts were transferred there. All other accounts mainly remained unchanged from previous year except for benefit related accounts.

### Work Plan Update

The Finance Department has three projects/ issues in the FY16 Work Plan.

1. Audit – I am pleased to report that we have drastically reduced our findings from six in FY 2013 to only 2 in FY 2014. We continue to strive to rid ourselves of the remaining two and work to prevent others from forming.
2. Refining Grant and Revenue Tracking – We continue to set up new grants in our Munis Software to better track and report grant activity. Ultimately all grants will be set up in a multiyear format so grants can be tracked from one fiscal year to another.
3. Meet GFOA Standards – Staff is hoping to attend workshops and online webinars to keep abreast of GFOA Standards and work towards ridding our last General Funds audit finding. Funds have been budgeted in FY16 to help us reach this goal.

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>FINANCE REVENUES</b>	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
10014-03145 MV REGISTRATION FEES	193,898	199,356	190,000	153,380	<b>190,000</b>	0	0.0%
10014-03150 REV. EXCISE TAX-AUTO	886,018	956,998	875,000	748,727	<b>900,000</b>	25,000	2.9%
10014-03158 SNOWMOBILE REGISTRATIONS	364	490	0	0	<b>0</b>	0	
10014-03160 INTEREST ON TAXES REVENUE	100,987	108,328	120,000	89,193	<b>105,000</b>	-15,000	-12.5%
10014-03165 A/R INTEREST REC.	1,895	1,402	2,500	922	<b>2,000</b>	-500	-20.0%
10014-03173 NOTICE FEES	10,847	11,696	12,000	13,137	<b>13,000</b>	1,000	8.3%
10014-03180 INVESTMENTS	3,320	4,399	2,500	2,112	<b>3,500</b>	1,000	40.0%
10014-03250 MISCELLANEOUS	666	386	0	834	<b>0</b>	0	
<b>REVENUES TOTALS</b>	<b>1,197,995</b>	<b>1,283,054</b>	<b>1,202,000</b>	<b>1,008,304</b>	<b>1,213,500</b>	<b>11,500</b>	<b>1.0%</b>

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

**FINANCE**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
10014-04001 FULL TIME PAYROLL	198,372	207,213	210,617	166,655	212,120	1,503	0.7%
10014-04003 OVERTIME PAYROLL	594	0	2,500	2,284	2,500	0	0.0%
10014-04004 HOLIDAY PAYROLL	0	0	0	766	0	0	
10014-04030 LONGEVITY	3,190	3,380	3,380	2,665	3,950	570	16.9%
10014-05001 TELEPHONE	0	0	0	67	0	0	
10014-05006 TRAVEL	118	251	1,400	92	1,400	0	0.0%
10014-05007 DUES AND MEMBERSHIP	330	280	285	110	285	0	0.0%
10014-05008 EDUCATION	75	474	2,025	2,209	2,025	0	0.0%
10014-05010 LIEN FILING EXPENSE	5,096	5,655	5,100	6,764	6,100	1,000	19.6%
10014-05011 LEGAL SERVICES	2,001	2,313	2,500	1,330	2,500	0	0.0%
10014-05017 MV REGISTRTION FEE (ST SHAR	180,615	185,697	175,000	130,374	180,000	5,000	2.9%
10014-05034 OFFICE EQUIP. MAINTENANCE	0	0	100	0	100	0	0.0%
10014-05045 REF. & PUBLICATIONS	280	259	400	98	400	0	0.0%
10014-05082 ICMA RETIREMENT	3,873	4,064	4,660	3,163	4,876	216	4.6%
10014-05083 MAINE STATE RETIREMENT	6,214	8,240	9,421	7,747	10,773	1,352	14.4%
10014-05084 SOCIAL SECURITY	12,123	12,426	13,268	9,361	13,551	283	2.1%
10014-05085 HEALTH INSURANCE	66,956	70,674	74,594	61,426	79,448	4,854	6.5%
10014-05088 COMPUTER SERVICES	50,007	48,572	50,257	44,343	0	-50,257	-100.0%
10014-05089 MEDICARE	2,820	2,953	3,103	2,189	3,169	66	2.1%
10014-05092 WORKMENS COMP	699	752	773	842	949	176	22.8%
10014-06001 OFFICE SUPPLIES	6,277	5,045	6,000	4,451	6,000	0	0.0%
10014-07002 COMPUTER EQUIPMENT	15,380	7,402	12,880	7,450	0	-12,880	-100.0%
10014-07004 COMPUTER SOFTWARE	2,355	4,926	6,000	1,166	0	-6,000	-100.0%
<b>APPROPRIATIONS TOTALS</b>	<b>557,374</b>	<b>570,574</b>	<b>584,263</b>	<b>455,552</b>	<b>530,146</b>	<b>-54,117</b>	<b>-9.3%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

FINANCE REVENUES	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
------------------	----------------	----------------	----------------	-------------	-----------------

10014-03145 MV REGISTRATION FEES	193,898	199,356	190,000	153,380	190,000
----------------------------------	---------	---------	---------	---------	---------

The citizens of Rockland have the option to renew their auto registration here at City Hall. Registration Fees must be sent to the State so the offsetting account is 10014-05017. We usually net around \$10,000 per year for the agent fee that we collect.

Budget based upon historical numbers.

10014-03150 REV. EXCISE TAX-AUTO	886,018	956,998	875,000	748,727	900,000
----------------------------------	---------	---------	---------	---------	---------

The excise account saw a sharp increase during FY2014. We can only speculate that newer vehicles were purchased and registered during the fiscal year.

Budget based on 10 year average of \$906,927

10014-03158 SNOWMOBILE REGISTRATIONS	364	490	0	0	0
--------------------------------------	-----	-----	---	---	---

10014-03160 INTEREST ON TAXES REVENUE	100,987	108,328	120,000	89,193	105,000
---------------------------------------	---------	---------	---------	--------	---------

The average for the last 10 years is \$98,004

The FY16 budget is being lowered by \$15,000 as the 5 year average is \$110,643. The interest rate charged on past due taxes is 7%.

10014-03165 A/R INTEREST REC.	1,895	1,402	2,500	922	2,000
-------------------------------	-------	-------	-------	-----	-------

Late payments for accounts receivable (not including tax payments)

Annual interest rate is 7%.

10014-03173 NOTICE FEES	10,847	11,696	12,000	13,137	13,000
-------------------------	--------	--------	--------	--------	--------

When filing a lien, the Tax Collector charges for:

- Postage certified mail \$6.48
- Recording fees \$19
- Discharge fees \$19
- State approved fees \$13.00

During FY15 we sent out 295 30-day notices and placed 197 liens.

10014-03180 INVESTMENTS	3,320	4,399	2,500	2,112	3,500
-------------------------	-------	-------	-------	-------	-------

We are projecting a slight increase in this account for FY16.

10014-03250 MISCELLANEOUS	666	386	0	834	0
---------------------------	-----	-----	---	-----	---

FY 2016 BUDGET DETAIL GENERAL FUND

FINANCE APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10014-04001 FULL TIME PAYROLL	198,372	207,213	210,617	166,655	212,120
Finance Director, Treasurer-Tax Collector, Payroll Clerk, Accounts Payable Clerk, 1/3 funding for Assistant Treasurer-Tax Collector.					
Increase due to employee step increases.					
See Payroll Detail					
10014-04003 OVERTIME PAYROLL	594	0	2,500	2,284	2,500
The amount paid out annually for overtime. Overtime is generated during our busy times of year including but not limited to Fiscal Year End, Calendar Year End and special projects. Most overtime is taken thru our comp time policy.					
10014-04004 HOLIDAY PAYROLL	0	0	0	766	0
10014-04030 LONGEVITY	3,190	3,380	3,380	2,665	3,950
See Payroll Detail					
10014-05001 TELEPHONE	0	0	0	67	0
10014-05006 TRAVEL	118	251	1,400	92	1,400
Related travel expenses for:					
MUNIS User Conference (annual), 2 individuals					
GFOA workshops (5 times per year)					
MMA workshop (2 time per year)					
MMA convention (1 time per year)					
Reimburse employee at IRS rate for use of personal vehicle for City business.					
10014-05007 DUES AND MEMBERSHIP	330	280	285	110	285
MGFOA Maine Government Financial Officers Association: \$ 35.00					
GFOA Government Financial Officers Association: \$175.00					
Maine Municipal Tax Collectors & Treasurers Association: \$ 75.00					
10014-05008 EDUCATION	75	474	2,025	2,209	2,025
Annual Munis User Conference - \$700/attendee registration					
MMA local seminar - \$25/attendee					
MGFOA Workshops & various training					
10014-05010 LIEN FILING EXPENSE	5,096	5,655	5,100	6,764	6,100
Knox County Registry of Deeds for recording and discharging liens.					
Recording Fees \$19					
Discharge Fees \$19					
10014-05011 LEGAL SERVICES	2,001	2,313	2,500	1,330	2,500
Bond Council charges for Tax Anticipation Note.					

FY 2016 BUDGET DETAIL GENERAL FUND

FINANCE		FY 2013	FY 2014	FY 2015	FY 2015	FY 2016
APPROPRIATIONS		Actual	Actual	Budget	YTD	Request
10014-05011	LEGAL SERVICES	2,001	2,313	2,500	1,330	2,500
10014-05017	MV REGISTRTION FEE (ST SHAR	180,615	185,697	175,000	130,374	180,000
State share of Motor Vehicle Re-Registrations. Fees are posted to account 10014-03145 and this account pays the State for their portion of the fee collected.						
State Share \$180,000						
City Share \$ 10,000						
10014-05034	OFFICE EQUIP. MAINTENANCE	0	0	100	0	100
Maintenance and repairs of general office equipment.						
10014-05045	REF. & PUBLICATIONS	280	259	400	98	400
Excise tax - Auto, truck, boat, motorcycle, RV Payroll/Benefits -FMLA GAAP						
10014-05082	ICMA RETIREMENT	3,873	4,064	4,660	3,163	4,876
See Payroll Detail						
10014-05083	MAINE STATE RETIREMENT	6,214	8,240	9,421	7,747	10,773
See Payroll Detail						
10014-05084	SOCIAL SECURITY	12,123	12,426	13,268	9,361	13,551
See Payroll Detail						
10014-05085	HEALTH INSURANCE	66,956	70,674	74,594	61,426	79,448
See Payroll Detail						
10014-05088	COMPUTER SERVICES	50,007	48,572	50,257	44,343	0
This line item moved to Services Account.						
10014-05089	MEDICARE	2,820	2,953	3,103	2,189	3,169
See Payroll Detail						
10014-05092	WORKMENS COMP	699	752	773	842	949
See Payroll Detail						
10014-06001	OFFICE SUPPLIES	6,277	5,045	6,000	4,451	6,000
General office and equipment supplies such as paper, envelopes, toner, folders, labels, receipts and check stock.						
10014-07002	COMPUTER EQUIPMENT	15,380	7,402	12,880	7,450	0
Moved to Services Account						
10014-07004	COMPUTER SOFTWARE	2,355	4,926	6,000	1,166	0
Moved to Services Account						

FY 2016 BUDGET DETAIL GENERAL FUND

**FINANCE**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10014-07004 COMPUTER SOFTWARE	2,355	4,926	6,000	1,166	0



City Of Rockland, Maine 04841

## **FY16 Budget Request and the Fire & EMS Work Plan**

Please accept the following as my explanation of how our FY16 Budget Request relates to the City Council's Work Plan for the Fire & EMS Department.

### **1. Evaluate Fire Chief vs. Public Safety Director Option.**

The FY16 Budget Request includes monies to fully fund the Fire Chief's position. Due to the current staffing and organizational model of the Fire Department, it does not appear that the Public Safety Director position would save the City money and could compromise the department's ability to provide the current levels of service. I look forward to an opportunity to expand on this assessment as needed.

### **2. Evaluate Building & Either Plan for Renovation or Relocation**

Our Budget Request for FY16 has no specific correlation to this goal, other than the continued maintenance of the current fire station. Hopefully this goal will be addressed in the upcoming year so that we can determine the best use of funds in relation to the ever growing maintenance needs of the current station.

### **3. Evaluate Building Expansion to Accommodate Police**

This goal also has not direct funding in our FY16 request. The budget supports the minimum maintenance necessary to keep the station functional.

### **4. Develop Five Year Strategic Plan for Department**

The FY16 Budget Request has no direct correlation to this goal, other than funding the Fire Chief's position, which we feel is necessary to help provide leadership and vision in developing a Strategic Plan.

### **5. Succession Planning For Department Leadership**

Additional funds have been requested in the FD Training line in this year's budget request to help realize this goal. These funds will help pay for up to four of our personnel to attend the annual Maine State Fire Officer's Academy or host the Fire Officer program locally so that more personnel can attend. The training budget request also provides funds for personnel to attend continuing and further education in Fire/EMS management and supervisory skills.

**6. Study downsizing from 3 Engines to 2 Engines**

We have put off the CIP request to replace Engine 1 in the FY16 Budget. This will allow more time to fully evaluate the impact of reducing the number of apparatus we own and maintain. While this may save us the cost of replacement and ongoing maintenance, it appears that other local communities are not excited to share apparatus and there are some financial considerations with regard to losing ISO grading points that may translate to property owners seeing their insurance premiums rise. These are questions that will take time to fully consider and determine the true costs.

**7. Evaluate shared equipment & resources among area towns**

Informal discussions with area fire chief's show there is significant skepticism in the area of regionalization. There is no specific request in this budget to support his goal, other than funding the Fire Chief's position which will allow for more staff time to be dedicated to working on this topic. There is a grant funding a Knox County "Enhanced Mutual Aid Agreement Study" that is starting very soon. The grant covers the costs of an independent contractor who will be working with a committee of local fire chiefs (Interim Chief Miceli is one such member) on the topic of inter-agency cooperation. Shared equipment, group purchasing power and regionalization are all things that have been noted as topics for this study.

Respectfully Submitted,

Adam Miceli  
Interim Fire Chief  
Rockland Fire & EMS

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>FIRE REVENUES</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10032-03210 E.M.S. TRANSFER	255,522	357,365	327,365	245,524	324,735	-2,630	-0.8%
10032-03211 REIMBURSEMENT FOR O/T	0	0	25,000	14,554	20,000	-5,000	-20.0%
10032-03218 REV. MISC.	13,810	18,755	6,000	8,892	6,000	0	0.0%
10032-03487 FIRE - VERIZON TOWER LEASE	14,472	13,639	15,348	12,706	15,813	465	3.0%
<b>REVENUES TOTALS</b>	<b>283,804</b>	<b>389,759</b>	<b>373,713</b>	<b>281,675</b>	<b>366,548</b>	<b>-7,165</b>	<b>-1.9%</b>

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>FIRE APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10032-04001 FULL TIME PAYROLL	759,326	766,251	782,648	578,542	806,539	23,891	3.1%
10032-04002 PART TIME PAYROLL	42,546	39,428	35,000	27,675	35,000	0	0.0%
10032-04003 OVER-TIME PAYROLL	90,465	107,543	90,000	95,570	90,000	0	0.0%
10032-04004 HOLIDAY PAYROLL	59,242	56,348	58,389	48,653	58,547	158	0.3%
10032-04016 FLSA	15,431	15,833	17,500	12,555	17,500	0	0.0%
10032-04017 SICK LEAVE STIPEND	8,016	5,510	12,517	9,129	12,517	0	0.0%
10032-04025 BONUS PAYROLL	0	0	0	400	0	0	
10032-04030 LONGEVITY	8,010	8,350	8,855	7,055	10,245	1,390	15.7%
10032-04105 CELL PHONE STIPEND	0	40	0	400	0	0	
10032-05001 TELEPHONE	2,609	2,179	2,460	1,486	1,981	-479	-19.5%
10032-05002 POWER	6,864	6,954	6,673	5,759	6,744	71	1.1%
10032-05003 WATER AND SEWER	1,964	1,493	1,491	1,170	1,581	90	6.0%
10032-05007 DUES AND MEMBERSHIP	720	781	780	521	855	75	9.6%
10032-05008 TRAINING	1,389	2,080	4,000	1,851	5,550	1,550	38.8%
10032-05030 FIRE EXT. MAINT. - SCBA	9,561	9,418	9,600	8,618	9,740	140	1.5%
10032-05032 VEHICLE MAINTENANCE	24,271	18,358	25,000	16,009	25,000	0	0.0%
10032-05033 RADIOS LIGHTS SIRENS	825	1,161	1,080	1,246	3,300	2,220	205.6%
10032-05035 BLDG REPAIR AND MAINT	13,518	15,975	15,000	8,898	22,700	7,700	51.3%
10032-05062 LAUNDRY SERVICES	823	1,342	1,500	777	1,500	0	0.0%
10032-05083 MAINE STATE RETIREMENT	96,353	102,614	100,195	77,021	117,005	16,810	16.8%
10032-05085 HEALTH INSURANCE	247,301	249,098	240,848	203,077	278,224	37,376	15.5%
10032-05089 MEDICARE	14,799	14,575	13,927	10,352	15,609	1,682	12.1%
10032-05092 WORKMENS COMP	40,840	41,367	42,500	46,294	52,201	9,701	22.8%
10032-06001 OFFICE SUPPLIES	956	926	2,000	912	2,000	0	0.0%
10032-06002 GASOLINE USED	507	626	1,000	353	750	-250	-25.0%
10032-06003 HEAT	17,985	23,017	16,600	17,465	9,839	-6,761	-40.7%
10032-06004 UNIFORMS	5,755	7,324	7,100	4,667	7,350	250	3.5%
10032-06006 CODES AND SAFETY	1,925	930	2,655	1,533	4,450	1,795	67.6%
10032-06007 FIRE PREV SUPPLIES	1,090	1,044	1,250	1,217	1,250	0	0.0%
10032-06010 PROTECTIVE CLOTHING	12,784	11,723	9,840	683	13,350	3,510	35.7%
10032-06040 DIESEL FUEL-USED	6,899	5,451	7,000	3,139	5,177	-1,823	-26.0%
10032-07001 EQUIPMENT OUTLAYS	3,924	3,208	4,000	1,737	8,894	4,894	122.4%
10032-07003 TRANSFER TO BUILDING RESER	14,328	14,758	15,348	0	15,813	465	3.0%

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>FIRE APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
APPROPRIATIONS TOTALS	1,511,028	1,535,705	1,536,756	1,192,763	<b>1,641,211</b>	104,455	6.8%

FY 2016 BUDGET DETAIL GENERAL FUND

FIRE REVENUES	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10032-03210 E.M.S. TRANSFER	255,522	357,365	327,365	245,524	324,735
This line reflects revenue transferred to the Fire Department to offset, partially, the costs attributable to EMS but still resident in the Fire Department (General Fund) budget.					
10032-03211 REIMBURSEMENT FOR O/T	0	0	25,000	14,554	20,000
Reimbursement to the City from private entities that request services requiring Fire Department overtime. This has primarily been FMC in the past two years, as they require a significant number of "man hours" for confined space rescue services above and beyond the daily shift's capabilities.					
10032-03218 REV. MISC.	13,810	18,755	6,000	8,892	6,000
This line typically accounts for fees collected and donations made to the Department.					
10032-03487 FIRE - VERIZON TOWER LEASE	14,472	13,639	15,348	12,706	15,813
Revenue from the Verizon ground lease at 118 Park Street.					

FY 2016 BUDGET DETAIL GENERAL FUND

FIRE APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10032-04001 FULL TIME PAYROLL	759,326	766,251	782,648	578,542	806,539
Fire Chief, 3 Asst Chiefs, 3 Lieutenants and 9 Fire Fighter/ EMT's					
Fire Chief position has been added back into the budget during FY16 as research has shown that many Cities/ Towns in Maine have failed in the consolidation of Public Safety Director.					
See Payroll Detail					
10032-04002 PART TIME PAYROLL	42,546	39,428	35,000	27,675	35,000
This account pays wages to our Call Division personnel.					
10032-04003 OVER-TIME PAYROLL	90,465	107,543	90,000	95,570	90,000
Based on historical numbers. Overtime payroll costs based upon a 5-year average of \$87,925.					
10032-04004 HOLIDAY PAYROLL	59,242	56,348	58,389	48,653	58,547
See Payroll Detail					
10032-04016 FLSA	15,431	15,833	17,500	12,555	17,500
Payment of weekly overtime based on federal law based on 56 hour work week..					
10032-04017 SICK LEAVE STIPEND	8,016	5,510	12,517	9,129	12,517
Negotiated contract item based upon 50% of personnel qualifying for the stipend.					
10032-04025 BONUS PAYROLL	0	0	0	400	0
10032-04030 LONGEVITY	8,010	8,350	8,855	7,055	10,245
This is a contractual item negotiated					
See Payroll Detail					
10032-04105 CELL PHONE STIPEND	0	40	0	400	0
10032-05001 TELEPHONE	2,609	2,179	2,460	1,486	1,981
Land line / Wireless vehicle connection eliminated due to lack of applicability/use					
10032-05002 POWER	6,864	6,954	6,673	5,759	6,744
Budget based on schedule which calculates actual usage from July 2014 to February 2015.					
10032-05003 WATER AND SEWER	1,964	1,493	1,491	1,170	1,581
Budget based on schedule which calculates actual usage from July 2014 to February 2015 includes a 1.33% increase in water rates and 3% increase in sewer rates.					

FY 2016 BUDGET DETAIL GENERAL FUND

FIRE APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10032-05007 DUES AND MEMBERSHIP	720	781	780	521	855
<p>This funding covers our annual dues for: NFPA membership, Knox County Mutual Aid membership and annual meeting costs, membership to the Maine Fire Chief's Association; as well as covering the cost of our web-hosting for the Rocklandfd.com site and 1/3 of our annual subscription cost for the National Fire Incident Reporting System.</p>					
10032-05008 TRAINING	1,389	2,080	4,000	1,851	5,550
<p>The training account covers sending personnel to outside training, hosting outside instructors for in-house training and funds to build props and conduct hands on training. This years' line reflects an increase due to our need to formalize an officer's training program for firefighters to ensure they are ready to promote.</p>					
10032-05030 FIRE EXT. MAINT. - SCBA	9,561	9,418	9,600	8,618	9,740
<p>This line accounts for all costs associated with our breathing air equipment, including: required quarterly air compressor testing, biennial flow testing of all SCBA, hydro testing of all air cylinders every 5 years, the parts and maintenance of all the SCBA and our compressor, and annual testing, parts and maintenance of our portable fire extinguishers.</p>					
10032-05032 VEHICLE MAINTENANCE	24,271	18,358	25,000	16,009	25,000
<p>This line item accounts for costs associated with the maintenance of the fleet of fire department vehicles including three engines, one tower ladder, and portions of the chief's car and the department pick-up truck. This line includes annual state vehicle inspections, annual pump certification tests, annual aerial certification testing, lube, oil, filters, tires, bulbs, belts, hoses, batteries, undercarriage repair, brake jobs, and minor engine repair, as well as all requisite cleaning supplies and running fluids. This appropriations request is based upon recent history and the aging of two of the main pieces in the fleet, Engines 1 and 2.</p>					
10032-05033 RADIOS LIGHTS SIRENS	825	1,161	1,080	1,246	3,300
<p>This line increases slightly to allow a replacement program for pagers and portable radios. The radio equipment is showing its age and repairs are more costly, if available. Many units have been removed from service and we no longer have stocked units to issue. The pagers and radios are vital to our members hearing a call and being able to communicate during emergencies. This plan allows for each pager to be replaced every 6 years and all radios every 10 years. The total costs of communications equipment and maintenance is split 50/50 with the EMS budget line.</p>					
10032-05035 BLDG REPAIR AND MAINT	13,518	15,975	15,000	6,898	22,700
<p>This line funds basic cleaning supplies and paper goods, the station boiler and any requisite materials or services required to keep the building functioning. This year also shows an increase so that we may have our vehicle exhaust extraction system serviced. This system has been in place since it was purchased with grant funding in 2005. This service should ensure the system continues to operate properly saving a costly replacement. Lastly, is the replacement of the two oil tanks servicing the boiler that have been causing ongoing problems.</p>					
10032-05062 LAUNDRY SERVICES	823	1,342	1,500	777	1,500
<p>This line item includes laundry services for items such as sheets, blankets,</p>					

FY 2016 BUDGET DETAIL GENERAL FUND

FIRE		FY 2013	FY 2014	FY 2015	FY 2015	FY 2016
APPROPRIATIONS		Actual	Actual	Budget	YTD	Request
10032-05062	LAUNDRY SERVICES	823	1,342	1,500	777	1,500
bedspreads, towels, shop rags, mop heads, coveralls, soiled PPE, and minor tailoring with the request based on historic spending.						
10032-05083	MAINE STATE RETIREMENT	96,353	102,614	100,195	77,021	117,005
See Payroll Detail						
10032-05085	HEALTH INSURANCE	247,301	249,098	240,848	203,077	278,224
See Payroll Detail						
10032-05089	MEDICARE	14,799	14,575	13,927	10,352	15,609
See Payroll Detail						
10032-05092	WORKMENS COMP	40,840	41,367	42,500	46,294	52,201
See Payroll Detail						
10032-06001	OFFICE SUPPLIES	956	926	2,000	912	2,000
General office and equipment supplies such as paper, envelopes, toner, folders and labels.						
10032-06002	GASOLINE USED	507	626	1,000	353	750
Gasoline costs are split between EMS and Fire, it is coded by FD personnel at the time of purchase and sent to Finance for payment. Over the trailing 12 month period fire consumed 150 gallons of gasoline. Gasoline is estimated to be \$2.35/gallon for FY16.						
10032-06003	HEAT	17,985	23,017	16,600	17,465	9,839
We went out to bid early this year for FY16 and were able to lock in a #2 fuel oil price of \$2.03 per gallon.						
4-year average 4,820 gallons of #2 oil for heating.						
10032-06004	UNIFORMS	5,755	7,324	7,100	4,667	7,350
This line covers uniforms and other clothing necessary to maintain a clean and professional appearance. This line increased to cover the cost of increased pricing						
10032-06006	CODES AND SAFETY	1,925	930	2,655	1,533	4,450
This line is seeing an increase due to the change in pricing of NFPA Code Access. The previously purchased annual CD discs have been phased out and replaced by an online "All Access" system. Also this year is a new Life Safety Code cycle, so we need to update our inspector's resources and we've added in funding to send our personnel to code training to ensure we're properly applying the adopted codes.						
10032-06007	FIRE PREV SUPPLIES	1,090	1,044	1,250	1,217	1,250
Historically steady appropriation for the annual NFPA fire prevention materials package.						

FY 2016 BUDGET DETAIL GENERAL FUND

**FIRE**

<b>APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
-----------------------	---------------------------	---------------------------	---------------------------	------------------------	----------------------------

10032-06010 PROTECTIVE CLOTHING	12,784	11,723	9,840	683	13,350
---------------------------------	--------	--------	-------	-----	--------

This line covers our firefighting personal protective clothing. The increase is due to the market pricing changes. Also, we need to continue to purchase/replace 5 sets per year to ensure compliance with regulations that require we remove this PPE from service after 10 years. To fully outfit a firefighter from the ground up (without breathing apparatus) costs \$2525.

10032-06040 DIESEL FUEL-USED	6,899	5,451	7,000	3,139	5,177
------------------------------	-------	-------	-------	-------	-------

Diesel fuel costs are split between EMS and Fire with coding by Fire Department personnel at the time of purchase and sent to the Finance Department for payment. Over the trailing 12-month period Fire consumed 1,480 gallons of diesel fuel. Diesel fuel is estimated to be priced at \$3.50/gallon for FY16.

10032-07001 EQUIPMENT OUTLAYS	3,924	3,208	4,000	1,737	8,894
-------------------------------	-------	-------	-------	-------	-------

This line shows the greatest increase for two primary reasons. First, our fire hose has not been on a scheduled replacement plan, thus as older hoses fail their annual testing, there is no replacement hose to put back in service. This line seeks to begin a program to stabilize purchases of replacement hose. The second "new" item in this line are dedicated funds to purchase/replace needed technical rescue equipment (ropes, harnesses, etc). One third of the requisite funding is here in the FD, with the other two-thirds being from EMS. These are in addition to continuing to fund repairs to metering/monitoring equipment, purchasing/replacing minor hand tools and hose appliances, etc.

10032-07003 TRANSFER TO BUILDING RESER	14,328	14,758	15,348	0	15,813
--	--------	--------	--------	---	--------

Monies received from the Verizon Tower Lease are set aside for future building capital needs.

Questions for the future:

Is this the right location for the Fire Department?

Is this building adequate for future demands for fire services?

Have we considered the value of this property for future development?

Should we consider a joint Fire & Police (public safety) building?

Should we consider more automatic aid and fewer apparatus to purchase and maintain?

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>GENERAL ASSISTANCE REVENUES</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10052-03220 REV. STATE REIMBURSE	46,368	30,217	25,000	23,058	<b>30,000</b>	5,000	20.0%
10052-03225 REV MISC	55	0	0	542	<b>0</b>	0	
<b>REVENUES TOTALS</b>	<b>46,423</b>	<b>30,217</b>	<b>25,000</b>	<b>23,600</b>	<b>30,000</b>	<b>5,000</b>	<b>20.0%</b>

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>GENERAL ASSISTANCE APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10052-04002 PAYROLL PART TIME	18,634	19,277	19,683	15,370	<b>19,684</b>	1	0.0%
10052-04004 HOLIDAY PAYROLL	0	0	0	76	<b>0</b>	0	
10052-05006 TRAVEL	46	0	125	95	<b>125</b>	0	0.0%
10052-05007 DUES AND MEMBERSHIP	30	30	30	30	<b>30</b>	0	0.0%
10052-05009 EDUCATION	196	75	275	75	<b>275</b>	0	0.0%
10052-05084 SOCIAL SECURITY	1,089	1,147	1,220	892	<b>1,220</b>	0	0.0%
10052-05089 MEDICARE	253	270	285	209	<b>285</b>	0	0.0%
10052-05092 WORKMENS COMP	68	96	99	108	<b>121</b>	22	22.2%
10052-06001 OFFICE SUPPLIES	257	188	150	32	<b>150</b>	0	0.0%
10052-07001 EQUIPMENT OUTLAY	0	0	150	0	<b>150</b>	0	0.0%
10052-07500 ASSISTANCE	19,906	49,867	50,000	56,329	<b>60,000</b>	10,000	20.0%
<b>APPROPRIATIONS TOTALS</b>	<b>40,479</b>	<b>70,950</b>	<b>72,017</b>	<b>73,215</b>	<b>82,040</b>	<b>10,023</b>	<b>13.9%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

**GENERAL ASSISTANCE**

**REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10052-03220 REV. STATE REIMBURSE	46,368	30,217	25,000	23,058	30,000
<p>The State reimburses 50% of all of the direct costs of assistance. The State also reimburses 50% of direct costs for those who are waiting to receive social security benefits. Once a client has been approved for social security benefits, the State will reimburse the other 50% to the City from the client's lump sum payment.</p>					
10052-03225 REV MISC	55	0	0	542	0

FY 2016 BUDGET DETAIL GENERAL FUND

<b>GENERAL ASSISTANCE APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
10052-04002 PAYROLL PART TIME	18,634	19,277	19,683	15,370	19,684
General Assistance Director, works 21 hours per week Monday thru Thursday					
10052-04004 HOLIDAY PAYROLL	0	0	0	76	0
10052-05006 TRAVEL	46	0	125	95	125
For use of personal vehicle and related expenses to attend meetings, seminars and workshops related to General Assistance. Travel is reimbursed at IRS mileage rate.					
10052-05007 DUES AND MEMBERSHIP	30	30	30	30	30
Annual dues for the Maine Welfare Directors Association. This membership allows the Welfare Director to stay affiliated with MWDA and stay informed of trainings, meetings and legislative issues pertaining to General Assistance.					
10052-05009 EDUCATION	196	75	275	75	275
Welfare Director- related conferences and trainings					
10052-05084 SOCIAL SECURITY	1,089	1,147	1,220	892	1,220
See Payroll Detail					
10052-05089 MEDICARE	253	270	285	209	285
See Payroll Detail					
10052-05092 WORKMENS COMP	68	96	99	108	121
See Payroll Detail					
10052-06001 OFFICE SUPPLIES	257	188	150	32	150
General Office and Equipment supplies such as paper, envelopes, toner, folders or labels.					
10052-07001 EQUIPMENT OUTLAY	0	0	150	0	150
Equipment maintenance, repair and replacement.					
10052-07500 ASSISTANCE	19,906	49,867	50,000	56,329	60,000
The number of clients seeking assistance is remaining steady. Those requesting assistance are still being affected by cuts to HEAP, TANF and subsidized housing. There continues to be a very long waiting list for Social Security Disability determination and affordable subsidized housing.					

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>GENERAL FUND OTHER REV REVENUES</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10009-03110 WATER CO. INDUST PARK 25%	11,718	15,084	13,000	15,867	<b>15,000</b>	2,000	15.4%
10009-03115 CABLE FRANCHISE FEE	69,081	68,840	70,000	68,788	<b>70,000</b>	0	0.0%
10009-03120 MISCELLANEOUS	0	3,000	0	25	<b>0</b>	0	
10009-03125 CITY HALL BUILDING RENTAL	50	50	0	25	<b>0</b>	0	
10009-03135 CITY LEASE REVENUE	5,100	5,100	3,600	0	<b>3,600</b>	0	0.0%
10009-03470 STATE REV SHARE	726,634	510,667	464,558	346,687	<b>464,558</b>	0	0.0%
10009-03910 ADMIN FEE FROM SEWER FUND	148,313	153,313	153,313	114,985	<b>153,313</b>	0	0.0%
10009-03915 ADMIN FEE - SOLID WASTE	87,304	92,304	92,304	69,228	<b>92,304</b>	0	0.0%
<b>REVENUES TOTALS</b>	<b>1,048,200</b>	<b>848,359</b>	<b>796,775</b>	<b>615,605</b>	<b>798,775</b>	<b>2,000</b>	<b>0.3%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

<b>GENERAL FUND OTHER REV</b>					
<b>REVENUES</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2015</b>	<b>FY 2016</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>YTD</b>	<b>Request</b>

10009-03110 WATER CO. INDUST PARK 25%	11,718	15,084	13,000	15,867	15,000
---------------------------------------	--------	--------	--------	--------	--------

Our share of revenues generated from water main installed by City in Industrial Park.

10009-03115 CABLE FRANCHISE FEE	69,081	68,840	70,000	68,788	70,000
---------------------------------	--------	--------	--------	--------	--------

Our share of cable revenues in City per Time Warner contract (4% x revenues). Budget based on FY 2015 actual.

10009-03120 MISCELLANEOUS	0	3,000	0	25	0
---------------------------	---	-------	---	----	---

10009-03125 CITY HALL BUILDING RENTAL	50	50	0	25	0
---------------------------------------	----	----	---	----	---

Fee structure as follows:

Untelevised or Unrecorded - \$25 per meeting

Televised or Recorded -

    \$25 (3 hours or fewer)

    \$50 for 1/2 day use (between 3 and 5 hours); and

    \$75 for all day use (5 or more hours)

10009-03135 CITY LEASE REVENUE	5,100	5,100	3,600	0	3,600
--------------------------------	-------	-------	-------	---	-------

Maine Maritime Traditions parking at Lermond Cove Landing.

10009-03470 STATE REV SHARE	726,634	510,667	464,558	346,687	464,558
-----------------------------	---------	---------	---------	---------	---------

Based on current statute and State's FY16 estimate as of March 31, 2015.

10009-03910 ADMIN FEE FROM SEWER FUND	148,313	153,313	153,313	114,985	153,313
---------------------------------------	---------	---------	---------	---------	---------

Annual Calculation of Apportioned Cost - This helps offset general fund cost associated with the Waste Water Fund for Executive, Finance and Legal services.

10009-03915 ADMIN FEE - SOLID WASTE	87,304	92,304	92,304	69,228	92,304
-------------------------------------	--------	--------	--------	--------	--------

Annual Calculation of Apportioned Cost - This helps offset general fund cost associated with the Solid Waste Fund for Executive, Finance and Legal services.

**FY 2016 Revenue Sharing**  
**Impact of Governor's Proposed FY 16 - FY 17 General Fund Budget**

**Summary/Methodology.** This spreadsheet projects the distribution of municipal revenue sharing to Maine's 492 municipalities for FY 2016 (July 1, 2015 - June 30, 2016) as proposed in Governor LePage's FY 2016-2017 biennial budget. After the proposed FY 2016 distribution, in FY 2017 and thereafter, the Governor is proposing to permanently eliminate the municipal revenue sharing program. The spreadsheet compares the proposed FY 2016 distribution with the revenue sharing distribution called for in state statute, which is 5% of all sales and income tax revenue collected by the state. In summary, the Governor is proposing to distribute \$62.5 million in revenue sharing for FY 2016 instead of the \$158 million called for by statute according to the most recent fiscal projections by the state's Revenue Forecasting Committee. Municipalities should note that these projected revenue sharing distributions are based on the municipal population and property tax rate data used for the current fiscal year distribution (FY 2015). Because the FY 2016 distribution will be based on somewhat updated population and mill rate data, there could be some relatively minor variations in the actual FY 2016 distribution when then the updated input data is applied later this year.

			FY 2016 Rev Share @ \$62.5 Million	FY 2016 Rev Share by State Law (@ \$158 Million)	Diff. Between Governor's Proposal & State Law
County	Population				
AUBURN	ANDR	23,055	1,477,641	3,740,642	(2,263,001)
DURHAM	ANDR	3,848	134,423	340,291	(205,868)
GREENE	ANDR	4,350	175,696	444,774	(269,078)
LEEDS	ANDR	2,326	108,516	274,708	(166,192)
LEWISTON	ANDR	36,592	2,717,899	6,880,348	(4,162,449)
LISBON	ANDR	9,009	556,124	1,407,824	(851,701)
LIVERMORE	ANDR	2,095	80,949	204,922	(123,973)
LIVERMORE FALLS	ANDR	3,187	228,354	578,077	(349,723)
MECHANIC FALLS	ANDR	3,031	186,083	471,068	(284,985)
MINOT	ANDR	2,607	113,055	286,198	(173,143)
POLAND	ANDR	5,376	211,658	535,811	(324,153)
SABATTUS	ANDR	4,876	225,131	569,917	(344,787)
TURNER	ANDR	5,734	183,784	465,247	(281,464)
WALES	ANDR	1,616	80,536	203,877	(123,341)
ALLAGASH	AROO	239	6,991	17,698	(10,707)
AMITY	AROO	238	9,926	25,128	(15,202)
ASHLAND	AROO	2,011	122,445	309,970	(187,525)
BANCROFT	AROO	68	7,866	19,913	(12,047)
BLAINE	AROO	1,027	39,026	98,793	(59,768)
BRIDGEWATER	AROO	610	23,175	58,667	(35,492)
CARIBOU	AROO	8,189	503,780	1,275,316	(771,536)
CARY PLT	AROO	218	13,811	34,962	(21,151)
CASTLE HILL	AROO	425	14,636	37,051	(22,415)
CASWELL	AROO	306	17,227	43,611	(26,383)

			FY 2016 Rev Share	FY 2016 Rev Share by State Law	Diff. Between Governor's Proposal &
HOPE	KNOX	1,536	61,441	155,538	(94,097)
ISLE AU HAUT	KNOX	73	838	2,121	(1,283)
MATNICUS ISLE PLT	KNOX	74	1,231	3,117	(1,886)
NORTH HAVEN	KNOX	355	6,267	15,866	(9,599)
OWLS HEAD	KNOX	1,580	33,597	85,051	(51,454)
ROCKLAND	KNOX	7,297	489,900	1,240,180	(750,280)
ROCKPORT	KNOX	3,330	120,656	305,440	(184,784)
SAINT GEORGE	KNOX	2,591	48,438	122,621	(74,183)
SOUTH THOMASTON	KNOX	1,558	55,883	141,468	(85,585)
THOMASTON	KNOX	2,781	148,543	376,036	(227,493)
UNION	KNOX	2,259	91,664	232,047	(140,383)
VINALHAVEN	KNOX	1,165	22,834	57,803	(34,969)
WARREN	KNOX	4,751	202,738	513,230	(310,492)
WASHINGTON	KNOX	1,527	46,220	117,005	(70,785)
ALNA	LINC	709	41,448	104,927	(63,478)
BOOTHBAY	LINC	3,120	56,557	143,173	(86,616)
BOOTHBAY HARBOR	LINC	2,165	41,268	104,471	(63,202)
BREMEN	LINC	806	17,771	44,987	(27,216)
BRISTOL	LINC	2,755	40,314	102,054	(61,740)
DAMARISCOTTA	LINC	2,218	95,164	240,908	(145,743)
DRESDEN	LINC	1,672	63,324	160,305	(96,981)
EDGECOMB	LINC	1,249	42,343	107,190	(64,848)
JEFFERSON	LINC	2,427	83,254	210,758	(127,504)
MONHEGAN PLT	LINC	69	687	1,740	(1,053)
NEWCASTLE	LINC	1,752	63,858	161,655	(97,798)
NOBLEBORO	LINC	1,643	38,233	96,786	(58,553)
SOMERVILLE	LINC	548	21,404	54,183	(32,780)
SOUTH BRISTOL	LINC	892	7,573	19,171	(11,598)
SOUTHPORT	LINC	606	5,271	13,344	(8,073)
WALDOBORO	LINC	5,075	224,537	568,415	(343,878)
WESTPORT ISLAND	LINC	718	15,256	38,620	(23,364)
WHITEFIELD	LINC	2,300	94,389	238,945	(144,556)
WISCASSET	LINC	3,732	197,036	498,795	(301,759)
ANDOVER	OXFO	821	25,039	63,387	(38,347)
BETHEL	OXFO	2,607	75,718	191,679	(115,961)
BROWNFIELD	OXFO	1,597	75,292	190,601	(115,309)
BUCKFIELD	OXFO	2,009	113,901	288,339	(174,438)
BYRON	OXFO	145	4,418	11,184	(6,766)
CANTON	OXFO	990	58,306	147,601	(89,295)
DENMARK	OXFO	1,148	32,390	81,996	(49,606)
DIXFIELD	OXFO	2,550	184,480	467,011	(282,531)
FRYEBURG	OXFO	3,449	165,246	418,320	(253,074)
GILEAD	OXFO	209	10,561	26,734	(16,174)
GREENWOOD	OXFO	830	27,476	69,554	(42,079)

FY 2016 BUDGET DETAIL  
GENERAL FUND

GENERAL FUND TAX REV REVENUES	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
10008-03102 PAYM'TS IN LIEU TAXES	66,051	59,656	60,000	26,919	60,000	0	0.0%
10008-03115 TAX REVENUE 2012	0	0	0	0	0	0	
10008-03116 TAX REVENUE 2013	14,883,685	0	0	866	0	0	
10008-03117 TAX REVENUE 2014	0	15,366,704	0	871	0	0	
10008-03118 TAX REVEVENUE 2015	0	30,177	15,735,932	15,699,905	0	15,735,932	-100.0%
10008-03595 VAN BALEN TIF REV	0	0	38,561	0	0	-38,561	-100.0%
10008-03700 USE OF FUND BALANCE	0	0	100,000	0	0	-100,000	-100.0%
<b>REVENUES TOTALS</b>	<b>14,949,736</b>	<b>15,456,537</b>	<b>15,934,493</b>	<b>15,728,561</b>	<b>60,000</b>	<b>15,874,493</b>	<b>-99.6%</b>

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>GENERAL FUND TAX REV APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10008-08555 TRANSFER TO WWTF	0	83,409	83,409	-62,557	<b>83,409</b>	0	0.0%
10008-08572 TIF - TILLSON REDEVELOPMENT	222,859	193,652	215,336	215,336	<b>281,320</b>	65,984	30.6%
10008-08575 FISHER TIF PAYMENT	31,654	31,817	31,817	32,860	<b>32,860</b>	1,043	3.3%
10008-08576 FISHER TIF CITY SHARE	21,103	21,211	21,211	21,907	<b>21,907</b>	696	3.3%
<b>APPROPRIATIONS TOTALS</b>	<b>275,616</b>	<b>330,089</b>	<b>351,773</b>	<b>207,546</b>	<b>419,496</b>	<b>67,723</b>	<b>19.3%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

GENERAL FUND TAX REV		FY 2013	FY 2014	FY 2015	FY 2015	FY 2016
REVENUES		Actual	Actual	Budget	YTD	Request
10008-03102	PAYM'TS IN LIEU TAXES	66,051	59,656	60,000	26,919	<b>60,000</b>
FY 2015 Estimates						
	Congregation Adas Yoshuron	\$ 400				
	Methodist Conference Home	\$ 10,100				
	Stella Maris	\$ 10,900				
	Rankin Center	\$ 10,000				
	Bartlett Woods	\$ 24,000				
	Coastal Opportunities	\$ 300				
	First Universalist	\$ 390				
10008-03115	TAX REVENUE 2012	0	0	0	0	0
10008-03116	TAX REVENUE 2013	14,883,685	0	0	866	0
10008-03117	TAX REVENUE 2014	0	15,366,704	0	871	0
10008-03118	TAX REVEVENUE 2015	0	30,177	15,735,932	15,699,905	0
10008-03595	VAN BALEN TIF REV	0	0	38,561	0	0
10008-03700	USE OF FUND BALANCE	0	0	100,000	0	0

FY 2016 BUDGET DETAIL GENERAL FUND

**GENERAL FUND TAX REV**

**APPROPRIATIONS**

	FY 2013	FY 2014	FY 2015	FY 2015	FY 2016
	Actual	Actual	Budget	YTD	Request

10008-08555 TRANSFER TO WWTF	0	83,409	83,409	-62,557	<b>83,409</b>
------------------------------	---	--------	--------	---------	---------------

Monies transferred from General Fund to offset expenses in the Sewer Line Maintenance Division of Waste Water Treatment Facility.

10008-08572 TIF - TILLSON REDEVELOPMENT	222,859	193,652	215,336	215,336	<b>281,320</b>
---	---------	---------	---------	---------	----------------

Amount of funds transferred to the Reserve Account. Budgeted amount is from the master plan

10008-08575 FISHER TIF PAYMENT	31,654	31,817	31,817	32,860	<b>32,860</b>
--------------------------------	--------	--------	--------	--------	---------------

This is a place-holder at this point in time. The Assessor will determine the exact amount during his commitment process. These funds will be reimbursed to Douglas Dynamics.

10008-08576 FISHER TIF CITY SHARE	21,103	21,211	21,211	21,907	<b>21,907</b>
-----------------------------------	--------	--------	--------	--------	---------------

Estimated City share of Fisher TIF that is transferred to a Reserve Account.

**City of Rockland  
Downtown-Waterfront  
Tilson Redevelopment Tax Increment District Financing  
Projections**

Tax Year (4/1-3/31)	Total TIF Revenues	City Money			
		General Fund	City TIF %	City TIF Revenues	Total City Revenues
base 2008-2008					
1 2008-2009	\$63,187	\$0	100.0%	\$63,187	\$63,187
2 2009-2010	\$78,011	\$0	100.0%	\$78,011	\$78,011
3 2010-2011	\$96,390	\$0	100.0%	\$96,390	\$96,390
4 2011-2012	\$111,762	\$0	100.0%	\$111,762	\$111,762
5 2012-2013	\$150,297	\$0	100.0%	\$150,297	\$150,297
6 2013-2014	\$193,652	\$0	100.0%	\$193,652	\$193,652
7 2014-2015	\$215,336	\$0	100.0%	\$215,336	\$215,336
8 2015-2016	\$281,320	\$0	100.0%	\$281,320	\$281,320
9 2016-2017	\$299,743	\$0	100.0%	\$299,743	\$299,743
10 2017-2018	\$427,163	\$0	100.0%	\$427,163	\$427,163
11 2018-2019	\$447,992	\$0	100.0%	\$447,992	\$447,992
12 2019-2020	\$501,681	\$0	100.0%	\$501,681	\$501,681
13 2020-2021	\$523,740	\$0	100.0%	\$523,740	\$523,740
14 2021-2022	\$546,163	\$0	100.0%	\$546,163	\$546,163
15 2022-2023	\$568,956	\$0	100.0%	\$568,956	\$568,956
16 2023-2024	\$592,125	\$0	100.0%	\$592,125	\$592,125
17 2024-2025	\$615,677	\$0	100.0%	\$615,677	\$615,677
18 2025-2026	\$639,617	\$0	100.0%	\$639,617	\$639,617
19 2026-2027	\$663,952	\$0	100.0%	\$663,952	\$663,952
20 2027-2028	\$688,689	\$0	100.0%	\$688,689	\$688,689
21 2028-2029	\$713,834	\$0	100.0%	\$713,834	\$713,834
22 2029-2030	\$688,689	\$0	100.0%	\$688,689	\$688,689
23 2030-2031	\$688,689	\$0	100.0%	\$688,689	\$688,689
24 2031-2032	\$688,689	\$0	100.0%	\$688,689	\$688,689
25 2032-2033	\$688,689	\$0	100.0%	\$688,689	\$688,689
26 2033-2034	\$688,689	\$0	100.0%	\$688,689	\$688,689
27 2034-2035	\$688,689	\$0	100.0%	\$688,689	\$688,689
<b>Cumulative</b>	<b>\$11,174,043</b>	<b>\$0</b>		<b>\$11,174,043</b>	<b>\$11,174,043</b>
<b>Avg. Annual</b>	<b>\$ 446,962</b>	<b>\$0</b>		<b>\$ 446,962</b>	<b>\$ 446,962</b>

FY 2016 Harbor and Waterfront  
Budget Discussion

For us, this is a good year for planning a budget. As far as revenues go, I think this past year we'll meet or exceed all of our budget expectations. We aren't profit driven - like all city departments we are service driven, but a secondary goal is to use our fees to cover the costs of providing that service. As costs inevitably increase, we need to find a way to increase our revenue to cover those costs. One way is to raise fees, and if one keeps the same customer base, income rises. Another is to keep fees static and increase the number of people we service. Since we are in the business of providing service, I rather prefer the second option, and as long as more people continue to use Rockland Harbor, our revenues will continue to grow. We can look at fee increases next year; I don't think any are necessary for this coming fiscal year.

Another way to increase revenue is to expand our services. This year the 5 cruise ships that are planning to visit Rockland in the fall are unusual, but welcome. They will add an extra \$25,000 into the general fund and \$20,000 into the port development reserve. I don't see nearly as many for 2017, but because we've established a port development fund, much of this year's windfall will be set aside for future projects.

With some that extra income, we'd like to add \$10,000 to the float maintenance and repair expense line to help catch up on some of our piling replacement work. Again, we can't count on that money every year, so if we can use it this year we'll be better off for the future.

FY 2016 BUDGET DETAIL  
GENERAL FUND

**HARBOR & WATERFRONT  
REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
10061-03155 BOAT EXCISE TAX	14,004	13,780	17,000	14,557	17,000	0	0.0%
10061-03156 BOAT REGISTRATION FEE	10,298	10,909	10,000	4,465	10,000	0	0.0%
10061-03157 BOAT SALES TAX	2,830	6,627	5,200	1,206	5,200	0	0.0%
10061-03340 MOORING PERMITS REVENUE	50,465	49,055	48,000	40,924	48,000	0	0.0%
10061-03341 REV. MOORING RENTAL	10,733	16,789	15,000	16,505	15,000	0	0.0%
10061-03342 REV. DOCKING FEES	51,592	58,544	52,000	55,248	52,000	0	0.0%
10061-03343 MISCELLANEOUS	674	1,831	0	1,396	0	0	
10061-03344 WATERFRONT EVENTS REVENUE	8,250	11,700	25,550	28,336	25,550	0	0.0%
10061-03345 CRUISE SHIP FEES	5,939	10,144	10,500	12,480	35,576	25,076	238.8%
10061-03347 CRUISE SHIP FEE - PORT DEVEL	2,970	5,014	4,200	4,992	26,682	22,482	535.3%
10061-03350 POWER RESALE	0	0	0	0	0	0	
10061-03360 WATERFRONT LEASE REVENUE	6,650	5,864	8,650	9,753	12,130	3,480	40.2%
10061-03380 PUBLIC AMENITIES	7,527	4,513	7,500	6,081	7,500	0	0.0%
10061-03385 MOORING BLOCK SALES	100	200	500	400	500	0	0.0%
10061-03400 SNOW MARINE PARK REVENUE	1,945	2,390	2,000	1,205	2,000	0	0.0%
<b>REVENUES TOTALS</b>	<b>173,977</b>	<b>197,359</b>	<b>206,100</b>	<b>197,546</b>	<b>257,138</b>	<b>51,038</b>	<b>24.8%</b>

FY 2016 BUDGET DETAIL  
GENERAL FUND

HARBOR & WATERFRONT APPROPRIATIONS		FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
10061-04001	FULL TIME PAYROLL	52,105	53,537	52,158	40,402	52,158	0	0.0%
10061-04002	PART TIME PAYROLL	27,476	23,192	30,000	19,897	30,000	0	0.0%
10061-04004	HOLIDAY PAYROLL	0	0	0	201	0	0	
10061-04030	LONGEVITY	260	340	520	410	520	0	0.0%
10061-05001	TELEPHONE	1,107	1,105	1,113	847	712	-401	-36.0%
10061-05002	POWER	4,286	4,636	5,680	5,844	7,382	1,702	30.0%
10061-05003	WATER AND SEWER	4,206	4,592	6,511	5,644	8,166	1,655	25.4%
10061-05006	TRAVEL	90	92	250	0	250	0	0.0%
10061-05009	EDUCATION	450	250	300	450	300	0	0.0%
10061-05016	BOAT REGISTRATIONS-STATE	9,508	9,973	9,000	3,970	9,000	0	0.0%
10061-05017	BOAT SALES TAX (STATE SHARE)	2,820	6,627	5,200	1,206	5,200	0	0.0%
10061-05020	TRAVEL - STIPEND	916	916	1,800	0	1,800	0	0.0%
10061-05029	MOORING MAINTENANCE	1,958	1,986	2,000	722	3,000	1,000	50.0%
10061-05031	BOAT MAINTENANCE	321	129	1,000	794	1,000	0	0.0%
10061-05035	BLDG. REPAIR & MAINT.	-1,035	5,570	5,000	-17,451	5,000	0	0.0%
10061-05036	PIERS AND FLOATS MAINT	9,442	15,480	13,000	3,900	23,000	10,000	76.9%
10061-05040	CRUISE SHIP EXPENSE	0	0	0	0	1,000	1,000	
10061-05082	ICMA RETIREMENT	2,471	2,549	2,634	1,925	2,634	0	0.0%
10061-05084	SOCIAL SECURITY	5,530	4,809	5,678	3,521	5,269	-409	-7.2%
10061-05085	HEALTH INSURANCE	8,265	8,486	8,916	7,285	9,445	529	5.9%
10061-05089	MEDICARE	1,287	1,135	1,328	824	1,232	-96	-7.2%
10061-05092	WORKMENS COMP	4,951	5,353	5,500	5,991	6,755	1,255	22.8%
10061-06001	OFFICE SUPPLIES	2,010	1,343	1,750	1,631	1,750	0	0.0%
10061-06002	GASOLINE USED	302	249	450	156	183	-267	-59.3%
10061-06003	HEAT	1,226	1,363	1,390	2,062	1,509	119	8.6%
10061-06004	UNIFORMS	0	0	600	344	600	0	0.0%
10061-06005	PUBLIC AMENITIES	10,953	10,231	9,995	8,157	9,995	0	0.0%
10061-06006	MISCELLANEOUS SUPPLY	0	0	250	0	250	0	0.0%
10061-07007	PAYMENTS TO STATE-LEASE FE	608	1,148	565	424	1,000	435	77.0%
10061-07015	PORT DEVELOPMENT RESERVE	2,000	0	21,150	0	26,682	5,532	26.2%

FY 2016 BUDGET DETAIL GENERAL FUND

**HARBOR & WATERFRONT**

**REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
--	-------------------	-------------------	-------------------	----------------	--------------------

10061-03155 BOAT EXCISE TAX	14,004	13,780	17,000	14,557	17,000
-----------------------------	--------	--------	--------	--------	--------

Every boat registered (state) or documented (federal) in Rockland is assessed an excise tax by the State of Maine that stays with the city. The fees have remained static for many years, though the number of boats changes. By ordinance, a mooring permit cannot be issued without proof that this tax has been paid.

10061-03156 BOAT REGISTRATION FEE	10,298	10,909	10,000	4,465	10,000
-----------------------------------	--------	--------	--------	-------	--------

Basically a "pass through" account - \$2.00 of any new registration stays with the City and \$1.00 of all renewals. The rest of the money is sent to the state, see line 05016 for the expense.

10061-03157 BOAT SALES TAX	2,830	6,627	5,200	1,206	5,200
----------------------------	-------	-------	-------	-------	-------

A "pass through" account - all monies in this account are turned over to the state. This is for the income, Line 05017 is for the expense. The budgeted amount is just an average.

10061-03340 MOORING PERMITS REVENUE	50,465	49,055	48,000	40,924	48,000
-------------------------------------	--------	--------	--------	--------	--------

There's a continuing incremental growth in moorings in Rockland, but the net gain is only a few per year. There's still a lot of paperwork shuffling for each mooring - a mooring gets sold, or moved, and someone else comes in to buy that mooring or moves a new one in.

10061-03341 REV. MOORING RENTAL	10,733	16,789	15,000	16,505	15,000
---------------------------------	--------	--------	--------	--------	--------

Rockland has eighteen rental moorings in the central mooring area. They bring in a steady income and offer a service to visiting boaters. They are only rented to transient boaters; we leave long term and seasonal rentals to commercial ventures.

10061-03342 REV. DOCKING FEES	51,592	58,544	52,000	55,248	52,000
-------------------------------	--------	--------	--------	--------	--------

Docking fees cover a few different income streams:

Small Cruise Ships:18,000  
 Middle Pier Commercial Dockage:5,000  
 Public Landing, Overnight Dockage:27,000  
 Dinghy Dock Space:2,000

10061-03343 MISCELLANEOUS	674	1,831	0	1,396	0
---------------------------	-----	-------	---	-------	---

10061-03344 WATERFRONT EVENTS REVENUE	8,250	11,700	25,550	28,336	25,550
---------------------------------------	-------	--------	--------	--------	--------

Festivals and paid exclusive use of the parks.

Blues Festival:2,800  
 Maine Boats, Homes and Harbors:7,500  
 Friendship Sloop Days:1,000  
 Lobster Festival:14,250

10061-03345 CRUISE SHIP FEES	5,939	10,144	10,500	12,480	35,576
------------------------------	-------	--------	--------	--------	--------

We expect 5 medium size cruise ships and one smaller one this year. Currently the fee is \$4 per passenger. See attached sheet.

FY 2016 BUDGET DETAIL GENERAL FUND

**HARBOR & WATERFRONT  
REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10061-03347 CRUISE SHIP FEE - PORT DEVEL	2,970	5,014	4,200	4,992	26,682
<p>\$3 per passenger will go to the Port Reserve account.</p>					
10061-03350 POWER RESALE	0	0	0	0	0
10061-03360 WATERFRONT LEASE REVENUE	6,650	5,864	8,650	9,753	12,130
<p>Harbor Building:\$4,450 Buoy Park Food Vendors:\$6,000 Sea Scout Building:\$1,680</p>					
10061-03380 PUBLIC AMENITIES	7,527	4,513	7,500	6,081	7,500
<p>Income derived from the sale of ice, water, electricity, or showers. It also includes our laundry machines and the soda and water sold in our Public Landing vending machine. Like most of our budget lines, there are corresponding income lines that offset the expenses, most more than pay for themselves.</p>					
10061-03385 MOORING BLOCK SALES	100	200	500	400	500
<p>All abandoned moorings must be sold at public auction under state statute with the income going to the city. We continue to acquire some mooring blocks every summer, the process of selling the ones we get takes a while, but we now have a few small ones to sell.</p>					
10061-03400 SNOW MARINE PARK REVENUE	1,945	2,390	2,000	1,205	2,000
<p>This includes the fees associated with daily and seasonal use of the launching ramp for recreational and commercial users.</p>					

FY 2016 BUDGET DETAIL GENERAL FUND

<b>HARBOR &amp; WATERFRONT APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
10061-04001 FULL TIME PAYROLL	52,105	53,537	52,158	40,402	52,158
One Full Time Employee - Harbormaster					
See Payroll Supplement					
10061-04002 PART TIME PAYROLL	27,476	23,192	30,000	19,897	30,000
This includes our Assistant Harbormaster and our 3 summer dock stewards.					
See Summary Reports - Payroll Detail					
10061-04004 HOLIDAY PAYROLL	0	0	0	201	0
10061-04030 LONGEVITY	260	340	520	410	520
Contractual Obligation					
See Summary Reports - Payroll Detail					
10061-05001 TELEPHONE	1,107	1,105	1,113	847	712
We have 1 phone line in the Harbormaster's office and this covers local charges and an occasional long distance call. There's 1 phone line in the dock steward's shack for incoming calls from boaters and for the stewards to call out if necessary.					
10061-05002 POWER	4,286	4,636	5,680	5,844	7,382
This covers all of the power consumed by this department: the Public Landing, the Middle Pier, Harbor Park, etc.					
10061-05003 WATER AND SEWER	4,206	4,592	6,511	5,644	8,166
Budget based on schedule which calculates actual usage from July 2014 to February 2015 includes a 1.33% increase in water rates and 3% increase in sewer rates.					
10061-05006 TRAVEL	90	92	250	0	250
Reimburse employee at IRS rate for use of personal vehicle for City business. Occasional homeland security meetings in Augusta and Portland, as well as mileage for trainings.					
10061-05009 EDUCATION	450	250	300	450	300
Pays for attendance at the annual Harbormaster training in Castine for 3 days in March. Some years, the Assistant Harbormaster and members of the Harbor Commission also attend.					
10061-05016 BOAT REGISTRATIONS-STATE	9,508	9,973	9,000	3,970	9,000
State share for boat registrations out of our Revenues for boat registrations (10061-03156).					
10061-05017 BOAT SALES TAX (STATE SHARE	2,820	6,627	5,200	1,206	5,200
State share for boat sales tax out of our Revenue for boat sales tax (10061-03157).					

FY 2016 BUDGET DETAIL GENERAL FUND

<b>HARBOR &amp; WATERFRONT</b>		FY 2013	FY 2014	FY 2015	FY 2015	FY 2016
<b>APPROPRIATIONS</b>		Actual	Actual	Budget	YTD	Request
10061-05020	TRAVEL - STIPEND	916	916	1,800	0	1,800
This account covers the Harbor Master's use of his own vehicle when on City Business around town. This is accounted in actual mileage for reimbursement.						
10061-05029	MOORING MAINTENANCE	1,958	1,986	2,000	722	3,000
Most of this account is used to pay for inspections, including replacement of chain, pennants and mooring balls for the city's rental moorings as needed.						
10061-05031	BOAT MAINTENANCE	321	129	1,000	794	1,000
We only have one boat, a small open "Carolina Skiff" that is used for everything we do around the harbor. We use it to check the guests on our moorings, move floats around, investigate problems, aid fire and police services, etc.						
The boat is in fair shape, and only needs occasional work, this line pays for our annual maintenance. With the potential for increased cruise ship traffic we may need another boat, and we will look at pursuing Homeland Security funding if anything becomes available.						
10061-05035	BLDG. REPAIR & MAINT.	-1,035	5,570	5,000	-17,451	5,000
Used for routine maintenance of the Harbormaster building in Harbor Park.						
10061-05036	PIERS AND FLOATS MAINT	9,442	15,480	13,000	3,900	23,000
The usual amount has been enough to keep up with normal maintenance, but by adding more for this year, we can bite off a few bigger projects, especially some piling replacement.						
10061-05040	CRUISE SHIP EXPENSE	0	0	0	0	1,000
10061-05082	ICMA RETIREMENT	2,471	2,549	2,634	1,925	2,634
See Summary Reports - Payroll Detail						
10061-05084	SOCIAL SECURITY	5,530	4,809	5,678	3,521	5,269
See Summary Reports - Payroll Detail						
10061-05085	HEALTH INSURANCE	8,265	8,486	8,916	7,285	9,445
See Summary Reports - Payroll Detail						
10061-05089	MEDICARE	1,287	1,135	1,328	824	1,232
See Summary Reports - Payroll Detail						
10061-05092	WORKMENS COMP	4,951	5,353	5,500	5,991	6,755
See Summary Reports - Payroll Detail						
10061-06001	OFFICE SUPPLIES	2,010	1,343	1,750	1,631	1,750
Request is based on historical spending levels.						

FY 2016 BUDGET DETAIL GENERAL FUND

**HARBOR & WATERFRONT**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10061-06002 GASOLINE USED	302	249	450	156	183
In the last year we consumed 78 gallons. FY16 is based on last year's consumption at an estimated price of \$2.35 per gallon.					
10061-06003 HEAT	1,226	1,363	1,390	2,062	1,509
Budget is based on average gallons expended over the last 4 years and includes a 10% increase in price. We are estimating 908 gallons of propane at \$1.66 per gallon.					
10061-06004 UNIFORMS	0	0	600	344	600
Our dock stewards are often the first experience a visiting boater has of Rockland. Providing them with clean, well-marked shirts improves their appearance, and lets the boaters know that they are there to help.					
This also provides for foul weather gear and life-jackets as needed.					
10061-06005 PUBLIC AMENITIES	10,953	10,231	9,995	8,157	9,995
As more visiting boats come to Rockland, we are asked for more and more services, but most of this account is offset by income derived from the goods and services we sell.					
Our biggest expense is a necessary service we offer to park users, with no real offsetting revenue. Our Porta-Potties at Harbor Park, Snow Marine Park and Sandy Beach will cost about \$4,500 this fiscal year. We believe they are a worthwhile investment for the comfort of Rockland's guests and citizens. Until we install permanent restrooms, we consider this an important city service.					
10061-06006 MISCELLANEOUS SUPPLY	0	0	250	0	250
10061-07007 PAYMENTS TO STATE-LEASE FE	608	1,148	565	424	1,000
The fee for our use of state submerged lands for the commercial use of the Middle Pier.					
10061-07015 PORT DEVELOPMENT RESERVE	3,000	0	21,150	0	26,682
Whatever income we derive from the port development fee for the cruise ships is placed in a reserve account, so it is accounted for as an expense to offset the income. Additionally half of the income from park rental now goes to this fund.					
10061-09100 TRANSFER TO GRANT FUND	6,319	0	0	0	0

# City of Rockland

## Rockland Public Landing

### Large Cruise Ship Schedule



As of: 1/26/2015

2015	September	20	7am-6pm	Sunday	<u>Brilliance of the Seas</u>	965 ft	2,100 pax	848 crew	Royal Caribbean	MLSBC Cruises Ltd.	
		27	7am-4pm	Sunday	<u>Eurodam</u>	936 ft	2,104 pax	929 crew	Holland America	InterCruises	
		30	8am-5pm	Wednesday	<u>Seven Seas Navigator</u>	565 ft	490 pax	345 crew	Regent	Chase Leavitt	
	October	4	7am-7pm	Sunday	<u>Serenade of the Seas</u>	965 ft	2,100 pax	860 crew	Royal Caribbean	MLSBC Cruises Ltd.	
		12	7am-7pm	Monday	<u>Serenade of the Seas</u>	965 ft	2,100 pax	860 crew	Royal Caribbean	MLSBC Cruises Ltd.	
		22	12am-6pm	Thursday	<u>Pearl Mist</u>	335 ft	210 pax	69 crew	Pearl Seas Cruises	Chase Leavitt	
								9,104	3,911		
	2016	September	22	8am-5pm	Thursday	<u>M/S Regatta</u>	590 ft	650 pax	375 crew	Oceana Cruises	Chase Leavitt
		October	6	7:30am-3:30pm	Thursday	<u>Silver Whisper</u>	610 ft	382 pax	295 crew	Silver Seas Cruises	Chase Leavitt
10			7am-6pm	Monday	<u>Serenade of the Seas</u>	965 ft	2,100 pax	860 crew	Royal Caribbean	MLSBC Cruises Ltd.	
							1,032	670			
							2100	860			

Black is Confirmed  
Red is Tentative

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>INTERGOVERNMENTAL APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10091-08521 SCHOOL DISTRICT	7,542,396	7,666,584	8,057,188	6,714,323	<b>9,557,188</b>	1,500,000	18.6%
10091-08522 COUNTY TAX	674,178	703,789	692,633	692,633	<b>730,052</b>	37,419	5.4%
10091-08525 ABATEMENTS OVERLAY	33,419	25,304	50,000	27,212	<b>50,000</b>	0	0.0%
<b>APPROPRIATIONS TOTALS</b>	<b>8,249,992</b>	<b>8,395,676</b>	<b>8,799,821</b>	<b>7,434,168</b>	<b>10,337,240</b>	<b>1,537,419</b>	<b>17.5%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

**INTERGOVERNMENTAL  
APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10091-08521 SCHOOL DISTRICT	7,542,396	7,666,584	8,057,188	6,714,323	9,557,188
The City's portion of RSU #13's school budget. Only an estimate at this point in time.					
10091-08522 COUNTY TAX	674,178	703,789	692,633	692,633	730,052
This line represents a 5.4% increase in the City's share of the County Budget which is an actual budget figure for FY 2016.					
See Supplement - County Assessment and Dispatch Fees					
10091-08525 ABATEMENTS OVERLAY	33,419	25,304	50,000	27,212	50,000
This line is an estimate at this point in time. The actual amount will be determined by the Assessor at the time of tax commitment.					

**County Taxes and Dispatch Fees  
2014 and 2015 Budgets**

MUNICIPALITY	2014 <i>Certified State</i> <i>Valuations 1/17/14</i> STATE VALUATION	1.5% Overlay 0.0009214219			2015 <i>Proposed State</i> <i>Valuations</i> STATE VALUATION	2.0% Overlay 0.0009662521		
		COUNTY TAX	Dispatch/PSAP Fees	Combined Tax & Fees		COUNTY TAX	Dispatch/PSAP Fees	Combined Tax & Fees
Appleton	\$123,500,000	\$113,795.60	\$34,080	\$147,876	\$125,200,000	\$120,974.76	\$34,324	\$155,298
Camden	\$1,162,150,000	\$1,070,830.44	\$125,600	\$1,196,430	\$1,163,300,000	\$1,124,041.09	\$126,497	\$1,250,538
Cushing	\$282,450,000	\$260,255.61	\$39,726	\$299,982	\$285,450,000	\$275,816.67	\$40,010	\$315,826
Friendship	\$248,050,000	\$228,558.70	\$29,833	\$258,392	\$237,950,000	\$229,919.69	\$30,046	\$259,966
Hope	\$180,050,000	\$165,902.01	\$39,778	\$205,680	\$183,550,000	\$177,355.58	\$40,062	\$217,417
Isle Au Haut	\$85,100,000	\$78,413.00	\$1,890	\$80,303	\$84,850,000	\$81,986.49	\$1,904	\$83,890
Matinicus Isle Plantation	\$36,050,000	\$33,217.26	\$1,916	\$35,133	\$34,750,000	\$33,577.26	\$1,930	\$35,507
North Haven	\$468,300,000	\$431,501.87	\$9,193	\$440,695	\$459,350,000	\$443,847.91	\$9,259	\$453,107
Owls Head	\$340,000,000	\$313,283.44	\$40,917	\$354,200	\$356,850,000	\$344,807.07	\$41,209	\$386,016
Rockland	\$751,700,000	\$692,632.83	\$188,970	\$881,603	\$755,550,000	\$730,051.79	\$190,319	\$920,371
Rockport	\$943,150,000	\$869,039.05	\$86,237	\$955,276	\$971,750,000	\$938,955.49	\$86,853	\$1,025,808
St. George	\$808,100,000	\$744,601.02	\$67,099	\$811,700	\$834,900,000	\$806,723.89	\$67,578	\$874,302
South Thomaston	\$247,500,000	\$228,051.92	\$40,347	\$268,399	\$248,500,000	\$240,113.65	\$40,636	\$280,749
Thomaston	\$327,700,000	\$301,949.95	\$72,019	\$373,969	\$334,050,000	\$322,776.52	\$72,534	\$395,310
Union	\$225,550,000	\$207,826.71	\$58,501	\$266,328	\$225,700,000	\$218,083.10	\$58,919	\$277,002
Vinalhaven	\$516,550,000	\$475,960.47	\$30,170	\$506,130	\$488,200,000	\$471,724.28	\$30,385	\$502,110
Warren	\$296,200,000	\$272,925.16	\$99,729	\$372,654	\$298,500,000	\$288,426.26	\$100,441	\$388,867
Washington	\$139,800,000	\$128,814.78	\$39,545	\$168,360	\$138,850,000	\$134,164.11	\$39,827	\$173,991
Sub-Total	\$7,181,900,000	\$6,617,560	\$1,005,552	\$7,623,112	\$7,227,250,000	\$6,983,346	\$1,012,732	\$7,996,078
Unorganized Territory	\$19,300,000	\$17,783.44	\$0	\$17,783	\$19,250,000	\$18,600.35	\$0	\$18,600
Lincolntonville		\$0	\$8,281	\$8,281		\$0	\$8,340	\$8,340
<b>TOTAL</b>	<b>\$7,201,200,000</b>	<b>\$6,635,343</b>	<b>\$1,013,833</b>	<b>\$7,649,176</b>	<b>\$7,246,500,000</b>	<b>\$7,001,946</b>	<b>\$1,021,072</b>	<b>\$8,023,018</b>
	2014 Tax Assessment \$6,537,284	Overlay \$98,059			2015 Tax Assessment \$6,864,653	Overlay \$137,293		
	Assessment + Overlay=	\$6,635,343			Assessment + Overlay=	\$7,001,946		

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>LEGAL REVENUES</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10015-03110 LEGAL MISC. REVENUE	324	300	500	0	500	0	0.0%
10015-03259 ORDINANCE FINES	840	58	500	0	500	0	0.0%
<b>REVENUES TOTALS</b>	<b>1,164</b>	<b>358</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>0.0%</b>

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>LEGAL APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10015-04001 FULL TIME PAYROLL	75,141	77,693	79,717	62,250	<b>79,717</b>	0	0.0%
10015-04004 HOLIDAY PAYROLL	0	0	0	307	<b>0</b>	0	
10015-04030 LONGEVITY	215	260	260	205	<b>260</b>	0	0.0%
10015-04105 CELL PHONE STIPEND	480	480	480	400	<b>0</b>	-480	-100.0%
10015-05006 TRAVEL	407	167	500	360	<b>500</b>	0	0.0%
10015-05007 LICENSURE & PROF ASSOC	282	892	1,000	487	<b>1,000</b>	0	0.0%
10015-05009 CONTINUING LEGAL EDUC & CO	1,068	275	1,200	290	<b>1,200</b>	0	0.0%
10015-05010 OUTSIDE COUNSEL	1,243	0	2,000	4,298	<b>4,500</b>	2,500	125.0%
10015-05045 REF. AND PUBLICATIONS	349	2,192	750	8	<b>750</b>	0	0.0%
10015-05050 FILING FEES & SERVICE CHARG	696	720	1,000	193	<b>1,000</b>	0	0.0%
10015-05083 MAINE STATE RETIREMENT	4,008	5,139	6,238	4,611	<b>7,118</b>	880	14.1%
10015-05084 SOCIAL SECURITY	4,456	4,659	4,988	3,509	<b>4,988</b>	0	0.0%
10015-05085 HEALTH INSURANCE	8,265	8,486	8,916	7,285	<b>9,445</b>	529	5.9%
10015-05089 MEDICARE	1,037	1,098	1,167	821	<b>1,167</b>	0	0.0%
10015-05092 WORKERS COMPENSATION	255	290	298	325	<b>307</b>	9	3.0%
10015-06001 OFFICE SUPPLIES	-14	378	500	676	<b>500</b>	0	0.0%
<b>APPROPRIATIONS TOTALS</b>	<b>97,888</b>	<b>102,730</b>	<b>109,014</b>	<b>86,023</b>	<b>112,452</b>	<b>3,438</b>	<b>3.2%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

**LEGAL**

**REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
--	-------------------	-------------------	-------------------	----------------	--------------------

10015-03110 LEGAL MISC. REVENUE	324	300	500	0	500
---------------------------------	-----	-----	-----	---	-----

Revenue generated from miscellaneous civil penalties, court-imposed attorney fee awards, and document preparation charges, pursuant to Ch. 2, Art. V, Sec. 2-509(17).

10015-03259 ORDINANCE FINES	840	58	500	0	500
-----------------------------	-----	----	-----	---	-----

Statutory fines generated by Rule 80K Code Enforcement proceedings (dependent upon enforcement decisions of the Code Enforcement Officer).

FY 2016 BUDGET DETAIL GENERAL FUND

**LEGAL**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10015-04001 FULL TIME PAYROLL	75,141	77,693	79,717	62,250	79,717
See Payroll Detail - City Attorney					
10015-04004 HOLIDAY PAYROLL	0	0	0	307	0
10015-04030 LONGEVITY	215	260	260	205	260
See Payroll Detail					
10015-04105 CELL PHONE STIPEND	480	480	480	400	0
10015-05006 TRAVEL	407	167	500	360	500
Reimburse employee at IRS rate for use of personal vehicle for City business outside of Rockland.					
10015-05007 LICENSURE & PROF ASSOC	282	892	1,000	487	1,000
The City covers the City Attorney's mandatory professional licensing expenses that enable him to practice law in Maine and his bar association fees.					
Board of Overseers Maine State Bar Association American Bar Association					
10015-05009 CONTINUING LEGAL EDUC & CO	1,068	275	1,200	290	1,200
Mandatory continuing legal education					
10015-05010 OUTSIDE COUNSEL	1,243	0	2,000	4,298	4,500
Outside counsel for the Board of Assessment Review in assessing appeals. This line increased this year due to the ongoing Wal Mart appeal and the increased number of appeals.					
10015-05045 REF. AND PUBLICATIONS	349	2,192	750	8	750
Reference materials for legal research and drafting documents.					
10015-05050 FILING FEES & SERVICE CHARG	696	720	1,000	193	1,000
Fees incurred in filing pleadings in courts, serving legal process on defendants and filing deeds, easements and discharges on the Registry.					
10015-05083 MAINE STATE RETIREMENT	4,008	5,139	6,238	4,611	7,118
See Payroll Detail					
10015-05084 SOCIAL SECURITY	4,456	4,659	4,988	3,509	4,988
See Payroll Detail					
10015-05085 HEALTH INSURANCE	8,265	8,486	8,916	7,285	9,445
See Payroll Detail					

FY 2016 BUDGET DETAIL GENERAL FUND

**LEGAL**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10015-05089 MEDICARE	1,037	1,098	1,167	821	<b>1,167</b>
See Payroll Detail					
10015-05092 WORKERS COMPENSATION	255	290	298	325	<b>307</b>
See Payroll Detail					
10015-06001 OFFICE SUPPLIES	-14	378	500	676	<b>500</b>
General office and equipment supplies such as paper, envelopes, folders and labels.					

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>LEGISLATURE APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10011-04002 PART TIME PAYROLL	4,200	4,230	4,200	4,200	4,200	0	0.0%
10011-05018 SPECIAL PROGRAMS	1,000	1,000	2,500	0	2,500	0	0.0%
10011-05084 SOCIAL SECURITY	246	255	260	130	260	0	0.0%
10011-05089 MEDICARE	57	60	61	30	61	0	0.0%
10011-05092 WORKMENS COMP	15	17	17	19	17	0	0.0%
<b>APPROPRIATIONS TOTALS</b>	<b>5,518</b>	<b>5,562</b>	<b>7,038</b>	<b>4,379</b>	<b>7,038</b>	<b>0</b>	<b>0.0%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

LEGISLATURE APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10011-04002 PART TIME PAYROLL	4,200	4,230	4,200	4,200	4,200
Council Salary - Mayor receives \$1,000 annually; other 4 Councilors each receive \$800 annually.					
See Payroll Detail					
10011-05018 SPECIAL PROGRAMS	1,000	1,000	2,500	0	2,500
Coast Guard City Committee					
10011-05084 SOCIAL SECURITY	246	255	260	130	260
See Payroll Detail					
10011-05089 MEDICARE	57	60	61	30	61
See Payroll Detail					
10011-05092 WORKMENS COMP	15	17	17	19	17
See Payroll Detail					

## Rockland Public Library Proposed Budget for Fiscal Year 2016

- For the most part, the budget request for the Rockland Public Library for Fiscal Year 2016 is pretty straightforward. There is a small increase in the lines for books and other materials. The lines for power and heat are reduced by nearly 8% and 19.5% respectively. There is a jump in the line for educational stipend, due to newer personnel possessing Masters in Library Science.
- The most significant change to the Library's budget over last year is on the revenue side, with the withdrawal of North Haven from their long-standing agreement for the provision of library services (a loss of \$10,000 per year) and the gap left by a transfer from the reserve line in FY 2015, of \$15,000.
- Awaiting report from Casco Bay Engineering with costs for repair of the North wall of the original section, and other masonry issues in the old and new sections, which will require some significant repair work to the masonry. Costs for this are as yet unknown. (Also below)

### City Work Plan (Library)

#### FY 2015/FY 2016 Work Plan

##### Library

- 1) Time/Utilization analysis to evaluate Programming, Staffing, Hours: ongoing/in progress; we maintain statistics of daily usage main floor, monthly use of lower level, program attendance. Staffing level continues to be examined. We continue to track and assess. Have just begun to re-invigorate the Library Advisory Committee to help with policy issues, long-range planning, and to reach underserved. New surveys of programming types completed, being compiled.
- 2) Update Programming, Job Descriptions, Staffing, Training, and Policies: See also above; most updating of job descriptions recently completed – was informed by Union shop steward that job descriptions could only be changed during contract negotiations. Encourage staff to take advantage of state and regional training opportunities. The minimal City funds budgeted for education and travel may be supplemented by the Friends and/or R-PLEA.
- 3) Phase One interior lighting upgrade, successfully completed; I would like to continue project with next phase replacement with LED fixture on pendant lighting (beginning with those which have ballasts and bulbs out of service). I have asked the vendor who completed phase one for a cost proposal for pendants, to be presented to the Energy

Committee. Not including anticipated rebates from Phase One, \$10,523 remains in this CIP approved item.

4) Develop masonry facade improvement/repair plan: Money approved for Casco Bay study; awaiting report from Casco Bay; this will be a CIP item.

5) Eliminate water leaks into and control humidity in Historical Society: Casco Bay study (see above); Energy Committee working on humidity control options; anticipated to be a CIP item.

6) Evaluate Options for Managing Excessive Solar Thermal Gain from 3 "Greenhouses" in the '01 wing/overheating those areas. Evaluate ROI for minimizing impact while preserving natural light. The Energy Committee plans to work with Manager & Director on options; costs unknown at this time. At present, I remain uncertain whether these projects will be operational or CIP budgeted requests.

7) Continue Development (& ROI Analysis) of Identified Energy/Systems Upgrades; boiler & chillers are not efficient and near end of design life; smoke detection needs integration with other building systems, etc. Energy Committee plans to work with Manager & Director on options; costs unknown at this time

8) Digital Transition of Acquisitions and Current Collections: ongoing; some portion of materials budget goes toward digital content, both through shared Maine InfoNet Download Library, and individual purchases.

9) Review sources and ratio of Library funding with stakeholders: Met with R-PLEA Board and Friends' Board to ask for consideration of increased funding. Friends contribute the funding to pay for all Children's and Young Adult titles, which comes to 25% of the combined (Restricted Revenue + City Budget) Book Budget. R-PLEA contributes 30% of the total funds for Periodicals. Additionally, the Friends pay for most of the Library programming, though their fund-raising or grants obtained, as well as replacing PCs as needed, pay for four days of Interlibrary loan (ILL) delivery weekly (the fifth day was recently taken over by the Maine State Library) and postage for ILLs outside the State. PLEA funds allow ability to purchase items not included in City budget, such as book carts, signage, items of furniture, for examples; PLEA funds pay the greater part of landscaping costs.

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>LIBRARY REVENUES</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10062-03147 REV. DONATIONS	7,022	2,594	4,500	4,875	4,500	0	0.0%
10062-03150 RESTRICTED REV DONATIONS	839	15,836	14,000	12,369	14,000	0	0.0%
10062-03160 TRUST FUND(S) REVENUE	9,267	9,298	7,200	0	8,443	1,243	17.3%
10062-03170 NORTH HAVEN INTERLOCAL REV	10,000	10,000	10,000	5,000	0	-10,000	-100.0%
10062-03225 NON-RESIDENT CARDS REV.	15,078	12,502	25,000	12,417	22,000	-3,000	-12.0%
10062-03230 COPIER REVENUE	6,153	6,142	7,500	5,050	7,500	0	0.0%
10062-03235 ROOM RENTAL	3,458	2,941	2,500	3,308	2,500	0	0.0%
10062-03260 REV. OVERDUE BOOKS	11,354	10,086	10,000	7,401	10,000	0	0.0%
10062-03265 BOOKS	1,162	1,489	1,000	773	1,200	200	20.0%
10062-03365 TRANSFER FROM RESERVE	0	0	15,000	0	0	-15,000	-100.0%
<b>REVENUES TOTALS</b>	<b>64,333</b>	<b>70,888</b>	<b>96,700</b>	<b>51,193</b>	<b>70,143</b>	<b>-26,557</b>	<b>-27.5%</b>

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

**LIBRARY**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
10062-04001 FULL TIME PAYROLL	262,329	227,574	241,615	168,525	240,013	-1,602	-0.7%
10062-04002 PART TIME PAYROLL	27,401	31,802	32,022	27,162	32,077	55	0.2%
10062-04003 OVER-TIME PAYROLL	346	27	750	88	750	0	0.0%
10062-04004 HOLIDAY PAYROLL	0	0	0	895	0	0	
10062-04025 EDUCATIONAL STIPEND	3,340	3,310	2,860	3,125	5,980	3,120	109.1%
10062-04030 LONGEVITY	2,670	2,460	2,300	1,225	1,560	-740	-32.2%
10062-05001 TELEPHONE	1,594	1,527	1,665	1,254	1,671	6	0.4%
10062-05002 POWER	17,180	15,219	17,429	12,765	16,047	-1,382	-7.9%
10062-05003 WATER AND SEWER	1,316	2,173	1,286	573	1,286	0	0.0%
10062-05004 PRINTING/ADVERTISING	84	82	275	86	275	0	0.0%
10062-05005 POSTAGE	42	0	475	0	475	0	0.0%
10062-05006 TRAVEL	1,010	844	780	60	700	-80	-10.3%
10062-05007 DUES AND MEMBERSHIP	175	175	200	175	200	0	0.0%
10062-05008 EDUCATION	165	462	650	250	350	-300	-46.2%
10062-05034 OFFICE EQUIPMENT MAINT.	1,361	1,600	1,650	1,340	1,650	0	0.0%
10062-05035 BLDG REPAIR AND MAINT	57,673	36,440	39,330	21,784	39,500	170	0.4%
10062-05082 ICMA RETIREMENT	4,895	3,479	5,517	2,742	7,381	1,864	33.8%
10062-05083 MAINE STATE RETIREMENT	5,616	6,579	10,640	5,859	9,013	-1,627	-15.3%
10062-05084 SOCIAL SECURITY	17,683	16,186	17,284	11,852	17,384	100	0.6%
10062-05085 HEALTH INSURANCE	102,571	86,615	94,613	66,535	98,413	3,800	4.0%
10062-05088 COMPUTER SERVICES	8,085	7,830	8,300	5,830	0	-8,300	-100.0%
10062-05089 MEDICARE	4,115	3,849	4,043	2,791	4,066	23	0.6%
10062-05092 WORKMENS COMP	1,067	1,149	1,180	1,285	1,449	269	22.8%
10062-06001 OFFICE SUPPLIES	5,497	5,158	5,400	3,495	5,400	0	0.0%
10062-06003 HEAT	17,012	18,665	20,000	15,384	16,092	-3,908	-19.5%
10062-06006 MISCELLANEOUS SUPPLIES	1,769	2,158	2,300	1,195	2,300	0	0.0%
10062-06020 BOOKS	45,690	40,584	40,500	26,754	42,000	1,500	3.7%
10062-06023 MAGS AND NEWSPAPERS	3,969	4,004	4,220	3,538	4,200	-20	-0.5%
10062-07003 RESTRICTED DONATIONS EXP	5,118	13,623	14,000	9,526	14,000	0	0.0%
<b>APPROPRIATIONS TOTALS</b>	<b>599,773</b>	<b>533,574</b>	<b>571,284</b>	<b>396,090</b>	<b>564,232</b>	<b>-7,052</b>	<b>-1.2%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

<b>LIBRARY REVENUES</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
10062-03147 REV. DONATIONS	7,022	2,594	4,500	4,875	4,500
Historical Society \$2,200 Private donations, \$2,300					
Anticipated revenue from private donations given over the course of the year. Along with smaller donations, we anticipate a \$2,200 donation from the Rockland Historical Society, based upon precedence and conversation.					
10062-03150 RESTRICTED REV DONATIONS	839	15,836	14,000	12,369	14,000
Donations received for a specific use, mostly from RPLEA and Friends of Rockland Public Library \$14,000 The revenue from this line is equal to the expenditures of line 10062-07003					
10062-03160 TRUST FUND(S) REVENUE	9,267	9,298	7,200	0	8,443
See Trust Fund Supplement					
The line represents the annual income from the Library's Leach, Cleveland/Bostick, and "Other Library" trust funds. It also includes about 10% of the principal from the Keywood trust fund, as recommended by Council at previous budget hearings.					
10062-03170 NORTH HAVEN INTERLOCAL REV	10,000	10,000	10,000	5,000	0
Service North Haven Community School Library Superintendent for North Haven informed us they would be opting out of contract for service at the end of the 2014/2015 school year.					
10062-03225 NON-RESIDENT CARDS REV.	15,078	12,502	25,000	12,417	22,000
Non-resident cards 520 @ \$35= \$18,200 Temporary non-resident cards 190 @ \$20 = \$3,800 Costs for non-residents were raised in FY 15 from \$25 to \$35, for Annual, and from \$15 to \$20 for a 3-month					
10062-03230 COPIER REVENUE	6,153	6,142	7,500	5,050	7,500
Photocopies @ \$.15 per page Computer printouts @ \$.25 each page Microfilm, copies @ \$.25 per page Color copies @ \$.50 each					
Copy price raised from \$.10/page to \$.15 in FY 15					
10062-03235 ROOM RENTAL	3,458	2,941	2,500	3,308	2,500
Community Room \$10-\$20 per hour. Board Room \$5-\$10 per hour 200 rentals/year at an average of \$12.50 received per rental session					
10062-03260 REV. OVERDUE BOOKS	11,354	10,086	10,000	7,401	10,000
Books \$.10 per day Movies & eReaders \$1.00 per day					
10062-03265 BOOKS	1,162	1,489	1,000	773	1,200
Fee collected from a borrower for a lost or damaged book, magazine, etc. The fee collected is the full replacement cost of the item in question.					

FY 2016 BUDGET DETAIL GENERAL FUND

<b>LIBRARY</b>		FY 2013	FY 2014	FY 2015	FY 2015	FY 2016
<b>REVENUES</b>		Actual	Actual	Budget	YTD	Request
10062-03265	BOOKS	1,162	1,489	1,000	773	1,200
10062-03365	TRANSFER FROM RESERVE	0	0	15,000	0	0

FY 2016 BUDGET DETAIL GENERAL FUND

**LIBRARY**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10062-04001 FULL TIME PAYROLL	262,329	227,574	241,615	168,525	240,013

Six full-time staff members (reduced in FY 14 from seven) . One children's librarian, one deputy director, one reference librarian, two reference/circulation/cataloging technicians, and one library director. The library is open 7 days a week. In FY 13, we served about 150,000 people. According to State Library statistics we remain one of the busiest in terms of people using the library generally, attending programs and in the number of visitors using the Internet. Because of the size of the building and the heavy usage, it is preferable that at least three staff members be present during open hours to help out at the circulation, reference, and children's area. The safety of both library users and staff is also factored into the minimum staffing level. We have one evening where only two staff the building.

The professional staff members have many hours of training and education in the library field, as extensive training and specific knowledge is necessary to the work. Volunteers are used effectively in behind-the scenes tasks where only a few hours of training are needed. Volunteers shelve, stamp and cover new books, laminate materials, help out in the children's room, dust the shelves, repair books, deliver materials to the home-bound, and perform many other tasks as needed. Volunteer hours for library work vary per week, from two or three to a maximum of sixteen.

10062-04002 PART TIME PAYROLL	27,401	31,802	32,022	27,162	32,077
-------------------------------	--------	--------	--------	--------	--------

This line funds hours for four part-time library assistant positions (there are several on-call/substitutes) to staff the circulation desk and to shelve; part-time staff help in the Children's Room, and with some Library programming as well. These assistants work as few as three, to twenty-three and one-half hours a week. Part-timers are used to stretch the capability of the library to be open 61 hours a week while maintaining minimum staffing levels. This request includes some vacation coverage, as well as partial coverage to allow staff to attend professional development workshops

10062-04003 OVER-TIME PAYROLL	346	27	750	88	750
-------------------------------	-----	----	-----	----	-----

Over-time is used on an emergency basis when the minimum staffing level cannot be maintained due to sudden illness or accident, for emergencies, and for very occasional programming instances.

10062-04004 HOLIDAY PAYROLL	0	0	0	895	0
-----------------------------	---	---	---	-----	---

10062-04025 EDUCATIONAL STIPEND	3,340	3,310	2,860	3,125	5,980
---------------------------------	-------	-------	-------	-------	-------

Contractual obligation; most of the library staff has been educated in their chosen field, and they are encouraged to continue that education, as the library field is rapidly changing. As per the Union agreement, staff members are offered "Education Incentive Pay" when they have a job-related degree and that degree is not required as a condition of hire.

\$20 per week for an Associate's degree  
 \$25 per week for a Bachelor's degree  
 \$30 per week for a Master's degree

10062-04030 LONGEVITY	2,670	2,460	2,300	1,225	1,560
-----------------------	-------	-------	-------	-------	-------

See Payroll Detail

FY 2016 BUDGET DETAIL GENERAL FUND

LIBRARY APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10062-05001 TELEPHONE	1,594	1,527	1,665	1,254	1,671
This line covers the emergency elevator, fax/credit/debit line, and two regular phone lines.					
More people have cell phones with out-of-state area codes					
10062-05002 POWER	17,180	15,219	17,429	12,765	16,047
Energy Efficiency work performed 2011-2013; In FY 15, we installed phase 1 of Interior Lighting upgrade; if we are able to continue upgrading interior lighting, we will see additional power savings					
10062-05003 WATER AND SEWER	1,316	2,173	1,286	573	1,286
Budget based on schedule which calculates actual usage from July 2014 to February 2015 and includes a 1.33% increase in water rates and 3% increase in sewer rates.					
10062-05004 PRINTING/ADVERTISING	84	82	275	86	275
Return address envelopes and other stationery, business cards, advertising in the Free Press' Education Supplement twice a year.					
10062-05005 POSTAGE	42	0	475	0	475
Bills for unreturned items; correspondence (started sending only email notification for overdue notices in FY11)					
10062-05006 TRAVEL	1,010	844	780	60	700
Circulation or cataloging meetings 4/yr \$250 District Council meetings and workshops \$450 Reimburse at IRS rate for mileage					
10062-05007 DUES AND MEMBERSHIP	175	175	200	175	200
American Library Association membership dues					
10062-05008 EDUCATION	165	462	650	250	350
District Council meetings & Workshops Payment towards Maine Libraries Conference Miscellaneous opportunities (workshops/webinar) Friends may assist if more required					
10062-05034 OFFICE EQUIPMENT MAINT.	1,361	1,600	1,650	1,340	1,650
Maintenance and repair of printer, photocopier and microfilm machines, including more costly color copier.					
10062-05035 BLDG REPAIR AND MAINT	57,673	36,440	39,330	21,784	39,500
Janitorial services, annually; this represents the Library's apportionment of the City contract: \$17,280 Other service contracts, inspections, protections, and licenses- elevator, security, fire sprinkler system, boiler: \$4,800 Grounds maintenance & Snow removal: \$3,500 HVAC maintenance: \$8,100 Miscellaneous electrical repair/replacement: \$3,200 Miscellaneous repair and replacement (plumbing emergencies, locks, fire extinguishers, etc): \$1,720					

FY 2016 BUDGET DETAIL GENERAL FUND

<b>LIBRARY</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2015</b>	<b>FY 2016</b>
<b>APPROPRIATIONS</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>YTD</b>	<b>Request</b>
10062-05035 BLDG REPAIR AND MAINT	57,673	36,440	39,330	21,784	39,500
Pest Control Contracted (newly added FY15) \$900					
10062-05082 ICMA RETIREMENT	4,895	3,479	5,517	2,742	7,381
See Payroll Detail					
10062-05083 MAINE STATE RETIREMENT	5,616	6,579	10,640	5,859	9,013
See Payroll Detail					
10062-05084 SOCIAL SECURITY	17,683	16,186	17,284	11,852	17,384
See Payroll Detail					
10062-05085 HEALTH INSURANCE	102,571	86,615	94,613	66,535	98,413
See Payroll Detail					
10062-05088 COMPUTER SERVICES	8,085	7,830	8,300	5,830	0
Moved to Services Account					
10062-05089 MEDICARE	4,115	3,849	4,043	2,791	4,066
See Payroll Detail					
10062-05092 WORKMENS COMP	1,067	1,149	1,180	1,285	1,449
See Payroll Detail					
10062-06001 OFFICE SUPPLIES	5,497	5,158	5,400	3,495	5,400
Line covers purchase of ink, paper, receipt printer paper, computer cleaning supplies, computer printer cartridges, tape, glue, DVD cases, books-on-CD cases, library cards, book covers, pens and pencils, and general office supplies.					
10062-06003 HEAT	17,012	18,665	20,000	15,384	16,092
Budget is based on average gallons expended over the last 4 years and includes a 10% increase in LP Gas price. We are estimating 353 gallons of propane at \$1.66 per gallon and 7,638 gallons of #2 oil at \$2.03 per gallon.					
10062-06006 MISCELLANEOUS SUPPLIES	1,769	2,158	2,300	1,195	2,300
This line funds such things as toilet paper, paper towels, hand soap, plastic trash bags, and cleaning supplies not covered in the maintenance contract. The library is used by families and individuals who spend significant time in the building; the bathrooms are heavily used. A minimum of one case of toilet paper and two cases of paper towels are used each month, often more.					
10062-06020 BOOKS	45,690	40,584	40,500	26,754	42,000
Books (adult) \$23,500 Audio Books 7,500 DVDs 5,000 Large Print 4,100 Download Library 1,900 and eBooks					

FY 2016 BUDGET DETAIL GENERAL FUND

**LIBRARY**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10062-06020 BOOKS	45,690	40,584	40,500	26,754	42,000

\*\*Please note that both the Friends of the Library and the RPLEA recognize the importance of having a healthy materials' budget and have chosen to give generously to the library in this area, amounting to a donation of about \$16,000 per year. The Friends pay for almost all the Children's and Young Adult material. We contribute to the state-wide Download Library of eAudio and eBooks, and purchase additional content for Rockland patrons' exclusive use. With regard to the City's work plan, Digital Transition of Acquisitions and Current Collections, this is ongoing; some portion of materials budget goes toward digital content, both through shared Maine InfoNet Download Library, and individual purchases.

10062-06023 MAGS AND NEWSPAPERS	3,969	4,004	4,220	3,538	4,200
---------------------------------	-------	-------	-------	-------	-------

Newspapers \$3,105

Magazines/Periodicals \$1,115

\*\*Taxpayers fund about 70% of the Library's periodicals (this request), and the RPLEA (Endowment Association) pays for the rest, helping to stretch the budget for these important and heavily used resources.

10062-07003 RESTRICTED DONATIONS EXP	5,118	13,623	14,000	9,526	14,000
--------------------------------------	-------	--------	--------	-------	--------

This is the offset to the revenue account 10062-03160 where the restricted donations are expensed.

<b>Library Trusts:</b>						
	<b>Keyword</b>	<b>Leach</b>	<b>Cleveland/ Bostick/Ash</b>	<b>Other Library: Bernier, Kiff, Starret, Wood</b>	<b>Other Library: Frohock, Titcomb</b>	
Reserved (14 Audit)	66,283	50,000	10,000	6,600	1,500	
Undesignated (14 Audit)	2,293	14,913	281	(345)		
<b>Total 2014 Audit</b>	<b>68,576</b>	<b>64,913</b>	<b>10,281</b>	<b>6,255</b>	<b>1,500</b>	
Less 2015 Budget - Principal	6,587	-	-	614	-	
Less 2015 Budget - Interest	-	1,272	-	-	-	
<b>Balance to be used for 2016 - Principal</b>	<b>59,696</b>	<b>50,000</b>	<b>10,000</b>	<b>5,986</b>	<b>1,500</b>	
<b>Balance to be used for 2016 - Interest</b>	<b>2,293</b>	<b>13,641</b>	<b>281</b>			
<b>Balance used for budget purposes</b>						
<i>Explanation of how funds are to be used</i>						
<b>Principal</b>	must expend some	cannot expend	cannot expend	can expend/invest	cannot expend	
<b>Interest</b>	must expend some	can expend/invest	must expend 100%	can expend/invest	can expend/ invest	
<b>Purpose</b>	Books Only	Library Purpose Only	Books Only	Library Purpose Only	Library Purpose Only	
Principal Available for FY2016	59,696	0	0	5,986		
Interest Available for FY2016	2,293	13,641	281	-		
Total Available	61,989	13,641	281	5,986		
<b>2016 Budget</b>	<b>Expend P&amp;I at 10% Annually</b>	<b>Expend Interest at 10% Annually</b>	<b>Expend All Interest Annually</b>	<b>Expend Principal &amp; Interest at 10% Annually</b>	<b>Expend Interest at 10% Annually</b>	<b>Totals</b>
Expend Principal (Reserved for Endowment)	10%	0%	0%	10%	0%	
Expend Interest (Unreserved/ Undesignated)	10%	10%	100%	10%	10%	
Fiscal Year 2016 Principal Withdrawal	5,970	-	-	599		6,568
Fiscal Year 2016 Interest Withdrawal	229	1,364	281	-		1,874
<b>Total FY 2016 Withdrawal</b>	<b>6,199</b>	<b>1,364</b>	<b>281</b>	<b>599</b>	<b>-</b>	<b>8,443</b>

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>LIGHTS &amp; HYDRANTS APPROPRIATIONS</b>	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
10035-05072 TRAFFIC LIGHTS- POWER	6,478	6,750	6,822	5,264	<b>7,057</b>	235	3.4%
10035-05073 TRAFFIC LIGHTS MAINT	17,279	6,651	15,000	18,183	<b>20,000</b>	5,000	33.3%
10035-05074 STREET LIGHTS	181,128	186,551	157,540	165,664	<b>159,937</b>	2,397	1.5%
10035-05075 PUBLIC FIRE PROTECT CHRG	399,843	405,575	430,639	354,636	<b>430,842</b>	203	0.0%
<b>APPROPRIATIONS TOTALS</b>	<b>604,727</b>	<b>605,527</b>	<b>610,001</b>	<b>543,748</b>	<b>617,836</b>	<b>7,835</b>	<b>1.3%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

**LIGHTS & HYDRANTS**

<b>APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
-----------------------	---------------------------	---------------------------	---------------------------	------------------------	----------------------------

10035-05072 TRAFFIC LIGHTS- POWER	6,478	6,750	6,822	5,264	7,057
-----------------------------------	-------	-------	-------	-------	-------

Includes CMP power charges for City Traffic Lights.

Calculated on actual usage from July 2014 - February 2015 and estimated out for a 12 month budget.

10035-05073 TRAFFIC LIGHTS MAINT	17,279	6,651	15,000	18,183	20,000
----------------------------------	--------	-------	--------	--------	--------

Maintenance costs associated with traffic lights throughout the City. Budget based on history and the trend to go with cameras at the lights instead of the inground sensors.

Contracted maintenance - A.D. Electric

10035-05074 STREET LIGHTS	181,128	186,551	157,540	165,664	159,937
---------------------------	---------	---------	---------	---------	---------

This account includes CMP charges for electricity (power) for all street lights and equipment rental charges for decorative street lights in the Downtown. Decorative street light lease expired in August 2014.

10035-05075 PUBLIC FIRE PROTECT CHRG	399,843	405,575	430,639	354,636	430,842
--------------------------------------	---------	---------	---------	---------	---------

Yearly fee for fire hydrants from Maine Water. We have been notified by Maine Water of a possible increase. During FY16 we have projected an 1.33 increase.

## FY-2016 MUNICIPAL FISH PIER CIP

### Work Plan Update

Complete 2015 Shore and Harbor Planning Grant for Planning New Technology Improvements and Dredge Survey.

Commence pile work on western side of pier towards Landings Marina.

Apply for EDA Grant and MDOT Funds for Resurfacing Pier Project, dredging, pile work, and new hoists. Pile work on western side of pier will be moved into Grant if application is approved. If awarded Grant Funding all outstanding 4 years work plan maintenance and equipment items will be completed.

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>MUNICIPAL FISH PIER</b>		<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>Increase or Decrease</b>	
<b>REVENUES</b>		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>YTD</b>	<b>Request</b>	<b>from 2015 Budget</b>	
10034-03147	VENDING MACHINES	600	0	750	1,432	750	0	0.0%
10034-03218	FISH PIER MISCELLANEOUS	5,397	1,500	0	0	0	0	
10034-03225	FUEL FOR SALE – SALES	0	997	1,000	1,535	2,000	1,000	100.0%
10034-03251	PERMIT REVENUE	64,675	83,250	78,000	91,625	107,500	29,500	37.8%
10034-03255	PRODUCT WHARFAGE	4,543	4,158	4,200	8,412	7,000	2,800	66.7%
10034-03260	DOCKING FEES	22,795	28,110	8,500	7,690	8,500	0	0.0%
10034-03265	UTILITIES	14,299	12,658	16,700	13,671	16,000	-700	-4.2%
10034-03270	GEAR STORAGE	2,483	4,000	2,500	2,725	2,500	0	0.0%
10034-03450	FISH PIER REVENUE	0	0	0	0	0	0	
<b>REVENUES TOTALS</b>		<b>114,793</b>	<b>134,673</b>	<b>111,650</b>	<b>127,089</b>	<b>144,250</b>	<b>32,600</b>	<b>29.2%</b>

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>MUNICIPAL FISH PIER APPROPRIATIONS</b>		<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10034-04001	PAYROLL	31,764	32,817	33,698	26,340	<b>33,698</b>	0	0.0%
10034-04004	HOLIDAY PAYROLL	0	0	0	130	<b>0</b>	0	
10034-04030	LONGEVITY	260	515	520	410	<b>520</b>	0	0.0%
10034-04105	CELL PHONE STIPEND	0	0	480	0	<b>0</b>	-480	-100.0%
10034-05001	TELEPHONE	990	1,031	1,033	759	<b>1,013</b>	-20	-1.9%
10034-05002	POWER	11,364	8,816	10,300	10,678	<b>16,000</b>	5,700	55.3%
10034-05003	WATER & SEWER	953	1,712	2,158	863	<b>2,158</b>	0	0.0%
10034-05035	BLDG. REPAIR AND MAINT.	423	197	500	5	<b>500</b>	0	0.0%
10034-05036	PIERS AND FLOATS MAINT	1,219	0	1,500	0	<b>1,500</b>	0	0.0%
10034-05084	SOCIAL SECURITY	1,908	2,025	2,151	1,538	<b>2,151</b>	0	0.0%
10034-05085	HEALTH INSURANCE	1,041	1,076	1,159	942	<b>1,217</b>	58	5.0%
10034-05089	MEDICARE	444	477	503	360	<b>503</b>	0	0.0%
10034-05092	WORKMENS COMP	1,814	2,076	2,133	2,323	<b>2,620</b>	487	22.8%
10034-05093	PROP AND LIAB INS.	10,421	11,639	10,400	12,344	<b>12,344</b>	1,944	18.7%
10034-06001	OFFICE SUPPLIES	129	292	725	32	<b>725</b>	0	0.0%
10034-06004	UNIFORMS	0	0	300	294	<b>300</b>	0	0.0%
10034-06005	PUBLIC AMENITIES	2,101	2,633	3,500	1,902	<b>3,500</b>	0	0.0%
10034-07001	CIP RESERVE	46,919	51,309	0	0	<b>0</b>	0	
10034-07005	FISH PIER REPAIR & MAINTAIN	3,042	13,089	30,541	31,771	<b>55,501</b>	24,960	81.7%
<b>APPROPRIATIONS TOTALS</b>		<b>114,793</b>	<b>129,705</b>	<b>101,601</b>	<b>90,690</b>	<b>134,250</b>	<b>32,649</b>	<b>32.1%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

MUNICIPAL FISH PIER REVENUES	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10034-03147 VENDING MACHINES Soda machine public use	600	0	750	1,432	750
10034-03218 FISH PIER MISCELLANEOUS	5,397	1,500	0	0	0
10034-03225 FUEL FOR SALE -- SALES Pumps assigned to a Lobster Buyer for use and pier receives \$.10 a gallon for fuel pumped. (Metered)	0	997	1,000	1,535	2,000
10034-03251 PERMIT REVENUE Herring carriers, lobster buyers, lobster vessels, urchin buyer or vessels, building material cargo, bait dealer	64,675	83,250	78,000	91,625	107,500
10034-03255 PRODUCT WHARFAGE Herring, Lobster, and other shell fish off loaded onto dock	4,543	4,158	4,200	8,412	7,000
10034-03260 DOCKING FEES Monthly or daily docking with or with out permit for other uses	22,795	28,110	8,500	7,690	8,500
10034-03265 UTILITIES Metered electric on bait coolers, lobster buyer hoist/shed, and boat docking with electric use	14,299	12,658	16,700	13,671	16,000
10034-03270 GEAR STORAGE Uppper lot and across from office storage of traps, buoys, etc.	2,483	4,000	2,500	2,725	2,500
10034-03450 FISH PIER REVENUE	0	0	0	0	0

No longer used as we break revenue out into different accounts.

FY 2016 BUDGET DETAIL GENERAL FUND

<b>MUNICIPAL FISH PIER APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
10034-04001 PAYROLL Fish Pier Director	31,764	32,817	33,698	26,340	33,698
10034-04004 HOLIDAY PAYROLL	0	0	0	130	0
10034-04030 LONGEVITY See Payroll Detail	260	515	520	410	520
10034-04105 CELL PHONE STIPEND	0	0	480	0	0
10034-05001 TELEPHONE 1 regular phone line Internet	990	1,031	1,033	759	1,013
10034-05002 POWER Herring carriers > 70' and all bait coolers will be metered and billed monthly for electricity used. Other costs are charged in accordance with city ordinance permitting user collection fees.	11,364	8,816	10,300	10,678	16,000
10034-05003 WATER & SEWER All users of pier.	953	1,712	2,158	863	2,158
10034-05035 BLDG. REPAIR AND MAINT. Camera servicing, paint, cleaning supplies, light bulbs, electrical valves, hoses, etc.	423	197	500	5	500
10034-05036 PIERS AND FLOATS MAINT Repair dinghy floats, Repair public floats, repair aluminum gangway items needed—wood, bolts, chafing boards, chain, pvc pipe.	1,219	0	1,500	0	1,500
10034-05084 SOCIAL SECURITY See Payroll Detail	1,908	2,025	2,151	1,538	2,151
10034-05085 HEALTH INSURANCE See Payroll Detail	1,041	1,076	1,159	942	1,217
10034-05089 MEDICARE See Payroll Detail	444	477	503	360	503
10034-05092 WORKMENS COMP See Payroll Detail	1,814	2,076	2,133	2,323	2,620
10034-05093 PROP AND LIAB INS. Fish Pier holds a separate policy. Annual premium. (possible minor premium increase)	10,421	11,639	10,400	12,344	12,344

FY 2016 BUDGET DETAIL GENERAL FUND

**MUNICIPAL FISH PIER**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10034-05093 PROP AND LIAB INS.	10,421	11,639	10,400	12,344	12,344
10034-06001 OFFICE SUPPLIES	129	292	725	32	725
General office and equipment supplies such as paper, envelopes, toner, folders, or labels.					
10034-06004 UNIFORMS	0	0	300	294	300
Rain gear, boots, logo shirts, etc.					
10034-06005 PUBLIC AMENITIES	2,101	2,633	3,500	1,902	3,500
Portable toilets (2 in summer/1 in winter), trash removal as needed during summer, soda for soda machine.					
10034-07001 CIP RESERVE	46,919	51,309	0	0	0
All extra user generated revenue placed in this account.					
10034-07005 FISH PIER REPAIR & MAINTAIN	3,042	13,089	30,541	31,771	55,501
Electrical maintenance					
Welding take outs, ladders, new ladder etc.					
Misc. water connections, pumps, hoses, fuel filters					
Take out repair, hydraulics & hoses, control valves					
Line, blocks, wood, bolts, paint, wire, cement					
Lawn mowing contract					
Replace chocks, whalers, and broken piles					

**FY 2015 Work Plan**  
**Police**

**Evaluate the pros/cons of grant to add school resource officer to the Police Department by the use of CHP COPS Grant**

\*\*\*\*\*

**School Resource Officer / Crime Prevention Officer for City of Rockland**

The Rockland Police Department requests permission to budget for a School Resource Officer/ Crime Prevention officer for fiscal year 2016.

The School Resource Officer Program, (SRO), is a delinquency prevention program aimed at enhancing the relationship between law enforcement and the students of the various schools situated within the City of Rockland. The program would be collaboration between the School District and the City of Rockland. The program would place a shared SRO into the High School and Middle High school. Each school will have the benefit of a SRO assigned to the respective schools.

The program emphasis is focused on developing rapport with students, presenting information to students on various crime prevention subjects, providing law enforcement resource assistance to school personnel, parents and students, and an opportunity for counseling problem youths thereby diverting them from the juvenile justice system. The SRO program will help students, parents and educators to better understand the role of the law enforcement officer leading to a more positive concept of our legal and judicial system.

**Function Of The School Resource Officer Program**

1. To develop an amiable working relationship between law enforcement, faculty, staff and students.
2. To identify pre-delinquent behavior in juveniles and provide resources for professional diversion assistance.
3. To handle any police related calls for service emanating from the school.
4. Provide educational benefits to students through classroom presentations or assemblies covering topics such as Drug and Alcohol prevention education, the legal system, substance abuse, crime prevention, and safety.
5. Enhance counseling services through small group and individual sessions with students through conferences with parents in those matters pertaining to law enforcement. Non-law enforcement issues will be referred to school administration.
6. Promote the safety and security of the school by working closely with school officials and by maintaining a high level of visibility around the campus.

The department recognizes that as a police agency we are partners with our citizens. The demands of the Rockland Police Department have changed enormously since the 1990s and the Department has had, and must continue to adapt to those changes. The Department's mission is no longer one of being just an enforcement agency, but has become an agency that must work in a partnership with the community to address issues that affect the community as a whole. The Department must also have the ability to meet the

changing needs of the community it serves by deploying officers in response to community needs, and finding the right officer to do a particular job. Due to shift assignments, the Department has been fragmented in fulfilling these needs for non-enforcement related programs such as: DARE, TRILAD, residential and commercial surveys, Teen Curfew Program, Child Safety Programs, Landlord programs designed to reduce crime, but particularly drug and disorderly offenses, in rental property., Identity Theft, Street lighting, Victim services- SART, CIT etc., Senior crime prevention, and Underage Drinking Initiative to name a few.

The School Resource Officer/ Crime Prevention position will focus on our current specific prevention programs and develop a more affective approach dedicated to our proactive response now and in the future. As information is obtained from crime analysis and citizen contacts we continually examine and respond to prevention needs with different types of programs. The officer will be charged with coordinating this effort to develop programs to help reduce related crime incidents.

### **Position Funding Proposal:**

Our current School Resource Officer/ Crime Prevention efforts by the police department have been eliminated over the past three budget cycles. In 2013, one sworn FTE was cut from the ranks of police officers. When a need arises for these effort it is now conducted by our officers on regular working hours. These assignments are currently spread out among our cadre of officer's ancillary tasks.

We propose to fund the School Resource Officer/ Crime Prevention position by utilizing a United States Department of Justice, COPS Program, Universal Hiring Program Grant in 2016. This grant will provide up to 75% of the approved entry-level positions and fringe benefits of full-time officers for a 36 month period. A minimum of 25% local cash match the salary and fringe is required. Each agency may up to the cap of \$125,000 per officer position. Additionally, each agency my request no more than 5% of their actual sworn force strength as reported at the time of application. Agencies with a population of 1 million may apply for up to 25 officer positions. Waiver requests for some or the applicant's entire local match will be evaluated based on criteria of demonstrated severe fiscal distress. At the end of the 36 months of grants funding, the grantee must retain the sworn officer positions for 12 months.

The grant would fund the formally eliminated position. We are proposing that we "back fill" one officer with this grant funding. The School Resource Officer/ Crime Prevention would be selected from the existing, experienced corps of officers. The department would be adding one officer to cover the patrol duties of the existing officer selected as the School Resource Officer/ Crime Prevention.

### **COPS Hiring Grant Program**

This grant will provide up to 75% of the approved entry-level positions and fringe benefits of full-time officers for a 36 month period. A minimum of 25% local cash match the salary and fringe is required. Each agency may up to the cap of \$125,000 per officer position. Additionally, each agency my request no more than 5% of their actual sworn force strength as reported at the time of application. Agencies with a population of 1 million may apply for up to 25 officer positions. Waiver requests for some or the applicant's entire local match will be evaluated based on criteria of demonstrated severe fiscal distress. At the end of the 36 months of grants funding, the grantee must retain the sworn officer positions for 12 months.

New additional consideration will be given to applicants who select one of four new categories of community policing:

- **Homeland Security:** To include protecting critical infrastructures, information/intelligence problems, and other homeland security problems.
- **Homicide/Gun Violence:** The COPS Office supports the attorney general's priority goal of reducing violent crime, especially if it is gun related.

- School-Based Policing through SROs: Applicants requesting officer positions(s) in order to deploy SROs must deploy all their officer positions as SROs. Moreover, if awarded CHP funding, CHP grantees that chose this specific community policing problem area will not be allowed to change it post-award. CHP grantees that use CHP funding to deploy SROs will also be required to submit to the COPS Office the contact information for each school partner where they intend to deploy the SROs, and to provide a Memorandum of Understanding between the CHP grantee and the school partner.
- Trust Problems: To include issues of fairness and impartiality, transparency problems, respect problems, and other trust-related problems.
- Please note that agencies who select any of the above categories will not be allowed to change this selection once the grant has been awarded.

Additional consideration will be given to:

Applicants who commit to hire at least one military veteran. These military veterans may be in any of the three hiring categories; new hire, rehire or rehire scheduled to be laid off. If hiring at least one military veteran, the agency will receive additional consideration for CHP funding. This means that those agencies which do hire veterans will get rated higher than those who do not.

Each application will be asked to identify and select a specific crime and disorder program and to define how the 2015 CHP will be used to build your capacity to implement community policing strategies to address and reduce that problem. The highest ranked applications will address "Homicide/Gun Violence, Homeland Security Problems or Trust Problem or School Resource Officers" as their focus area.

The cost breakdown of this proposal is attached:

YEAR	POSITION	SALARY	MPERS	Health Ins.	Medicare	Works Comp.	TOTAL	GRANT	CITY
			11.00%	18.70%	1.45%	2.59%		SHARE	SHARE
1	Officer	42,038	4,624	15,450	610	1,089	63,811	41,690	\$ 22,121
2	Officer	44,965	4,946	15,450	652	1,165	67,178	41,666	\$ 25,512
3	Officer	47,297	5,203	15,450	686	1,225	69,860	41,644	\$ 28,216
							200,849	125,000	\$ 75,849

**Strategic Plan covering equipment, staffing, and Community engagement.**

\*\*\*\*\*

The City of Rockland has made an agreement with the Maine Chiefs of Police Association to conduct a Departmental Evaluation for our police department looking at a type of assessment to be utilized as a succession plan and assist with a strategic plan for the future.

This assessment would look at:

Organizational aspects-

1. Succession plan
  - a. Training and career development
2. Policy and Procedure review for potential liability situations.
3. Fiscal management
  - a. discipline,
  - b. budgeting,
  - c. cost allocation practices
4. Staffing & Scheduling
  - a. Hiring, retention and promotion
  - b. Staffing deployment methods
  - c. Command and control effectiveness
  - d. Crime Fighting strategies
  - e. Alternative service Delivery
5. Accountability
  - a. Ethics, integrity and public trust
  - b. Internal Affairs protocol

The Police Department has provided all of the requested documentation required for the evaluation for review by the assessment team. Once the evaluation team has coordinated their respective schedules, an on site evaluation will be conducted at then police department and around then city by the evaluation team. We are trying to have the on site portion achieved within the next few months prior to the busy summer season.

Once the results of this evaluation have been reviewed, the information presented will be used to formulate an updated strategic plan for the next seven years. The last time the Police Department implemented a strategic plan was 7 years ago and we now need to update for the future.

**Evaluate long term and overnight parking city wide.**

**Review streets where unlimited (summer) parking is allowed.**

1. Should more areas require permits?
2. Should a fee be required?

\*\*\*\*\*

**Residential Parking in Downtown area:**

Extending the two hour parking zone to Summer, Talbot, Granite & Willow Streets between Main Street and Union Street was a great idea. By doing this the residents have gotten what they wanted to accomplish by keeping long term parking off the streets from patrons using the Maine State Ferry Service. The resident parking permit area between Union Street and Broadway was also done at the request of Granite Street residents to keep ferry vehicles off the street long term. This has also been a success and the police department has issued parking violations to vehicles without the proper permit. We think the resident only permit area could be extended to Summer, Talbot & Willow Streets between Union Street and Broadway however this is completely up to

the wishes of the people who live on these streets. We do believe the city charges a small fee for these permits and should continue to do so to cover the city's cost of purchasing the permits. In the downtown area the two hour zone is needed to keep parking spaces available to visitors and patrons to all types of businesses. We would not recommend any change on residential streets regarding parking unless the residents ask for change. This way residents and their guests can easily park in front of their own properties.

Residential parking permits should be used as a tool to address difficult neighborhood parking intrusion problems. It is designed to "shield" neighborhoods from excessive intrusion of nonresident vehicles, such as those that occur in neighborhoods adjacent to the State Ferry terminal. In most cases, parking intrusion problems can and should be addressed using traditional methods that have far fewer drawbacks for residents.

To make traditional methods work, the City should explore custom-design parking prohibition signs with specific hours that will successfully thwart intruder parking, yet retain most resident parking privileges. If a neighborhood street meets the requirements, and the residents are willing to accept the drawbacks associated with the program, 'resident only' parking signs may be posted when at least 70% of the residents on the block sign a petition in favor of the restrictions. Residents are eligible to obtain permit(s), which allow themselves or their visitors to park on the street during the restricted hours.

**We would recommend the following conditions exist before a new "Permit" area is established:**

1. Confirmation that traditional 'No Parking' signs do not work.
2. A Fact Sheet must be distributed to residents and a Traffic Study Request Form submitted to the City signed by at least 15 residents.
3. A traffic study is conducted to determine if 'intruder parking' exists using the guidelines established by the U.S. Supreme Court in 1977 concerning "public parking space".
4. City of Rockland staff will determine the permit area boundaries.
5. A public meeting is held to explain the program and obtain resident input on boundaries, extent of restrictions desired, and amount of support for a program.
6. City Council will be asked to amend City Code 17-803 to add a new permit parking area.

After an area is established, individual blocks may petition to request 'resident only' parking on their street. At least seventy percent of the residents on the street must sign in favor of 'resident only' parking. Restricted parking signs are then posted on the street. Residents must obtain permits to park.

('Intruder parking' is parking inside a neighborhood by persons traveling to adjacent businesses, commercial properties, long term parking, etc. outside the neighborhood.)

**Winter Parking:**

The winter overnight parking snow ban has been looked at several times and the best option is to leave it as is with a \$10 parking violation. The city looked at towing vehicles and/or bigger fines

during snowfall and decided to keep the current blanket ban from December 1<sup>st</sup> - March 31<sup>st</sup> each year. However we would like to extend the ban from November 15<sup>th</sup> – April 15<sup>th</sup> each year. Many cities in Maine use November 1<sup>st</sup> or November 15<sup>th</sup> and extend through April. We would make this suggestion due to many snowstorms that we have seen in late November ( as was the case this year) and early April over the years.

#### **Downtown Parking:**

Retail uses attract parkers who arrive at different times throughout the day and retail parking accumulation fluctuates from hour to hour, with the highest demand generally being mid-day. Offices attract mostly work-related trips that have a more stable parking demand throughout the entire course of the day. Restaurant and entertainment uses peak during mid-day, evenings and weekends. As a result, parking demand and the resulting accumulation of parked vehicles vary throughout the day based on the land uses and the trip purposes of the individual parkers.

The total parking accumulation also varies due to shared parking. Shared parking represents the individual parkers who visit more than one establishment while parked in a single space. Given the characteristics of downtown Rockland, and the additional tourist demand, we find the following exists today:

The city has ample long term (no time limit) parking within walking distance to downtown. People can utilize the two large parking lot areas behind the business blocks off of Tillson Avenue or they can park on Tillson Avenue itself. There are 176 parking spaces in that area. Free parking is also available at the Public Landing; and in residential areas on any streets west of Union Street, south of Park Street, and north of Rankin Street. Many women have mentioned to us over the years that the city lot behind the Thorndike Building needs more lighting and is too dark at night, hopefully the renovations to this lot will take care of this complaint as there are plans to redesign this parking lot and hopefully it will include better lighting.

Attached to this report is the Downtown Parking Study conducted in September 2002 by Casey and Godfrey Engineers for reference. Though the study is 12 years old it does provide a clear description of conditions that in many cases still exist today in the downtown area. (See Appendix A.) Note: This study did not include the Tillson St. parking area, and Winter St. Parking lot.

#### **Downtown Permit Parking:**

The 30 monthly permit only spaces in the Custom House Lot are always full and there is usually a waiting list for vacancies. So this concept has been very lucrative to the city with an annual profit of \$12,000 to \$14,400 from the Custom House Lot permit spaces. Permit only spaces could be successful in the Orient Street Parking Lot area, however that lot is much smaller and it would take away available spaces for patrons of businesses in that area. Several years ago the Rockland parking committee did look at adding (pay per month) permit only spaces in the Historic Lot behind the Thorndike Building for businesses and their employees- but no one was willing to pay for those spaces. Keeping the pay per month permit only spaces (centrally located) in the Custom House Lot keeps them at a high demand. The 30 permit spaces in the Custom House Lot do not affect the available two hour parking spaces because there are always empty spaces. We have received complaints from business owners stating there is not enough

parking for customers however we have counted empty available spaces several times and our data is below.

**Custom House Lot & Surrounding Area  
(Limerock Street and School Street between Main & Union Streets)  
Empty Parking Spaces**

2012

Wednesday December 12, 2012 at 2:20pm

Custom House Lot: **16** (2 Handicap Spaces) plus 5 *Permit Only Spaces* \*3 tickets issued

Custom House Place: 3 School Street: 5  
Limerock Street: 9

Thursday December 13, 2012 at 10:10am

Custom House Lot: **20** (3 Handicap Spaces) plus 1 *Permit Only Space* \*3 tickets issued

Custom House Place: 2 School Street: 2  
Limerock Street: 10

Friday December 14, 2012 at 12:30pm

Custom House Lot: **12** (3 Handicap Spaces) plus 12 *Permit Only Spaces* \*7 tickets issued

Custom House Place: 3 School Street: 3  
Limerock Street: 6

Monday December 17, 2012 at 3:00pm

Custom House Lot: **10** (1 Handicap Space) plus 7 *Permit Only Spaces* \*1 ticket issued

Custom House Place: 4 School Street: 2  
Limerock Street: 6

Tuesday December 18, 2012 at 9:25am

Custom House Lot: **29** (3 Handicap Spaces) plus 4 *Permit Only Spaces* \*4 tickets issued

Custom House Place: 5 School Street: 1  
Limerock Street: 12

Wednesday December 19, 2012 at 1:00pm

Custom House Lot: **18** (2 Handicap Spaces) plus 5 *Permit Only Spaces* \*5 tickets issued

Custom House Place: 4 School Street: 2  
Limerock Street: 5

Thursday December 20, 2012 at 11:30am

Custom House Lot: **10** (2 Handicap Spaces) plus 5 *Permit Only Spaces* \*4 tickets issued

Custom House Place: 2 School Street: 3  
Limerock Street: 9

Friday December 21, 2012 at 4:35pm

Custom House Lot: **17** (3 Handicap Spaces) plus 18 *Permit Only Spaces* \*3 tickets issued

Custom House Place: 5 School Street: 5  
Limerock Street: 7

\*Parking Enforcement Officer Peasley went in the Custom House Lot and counted EMPTY parking spaces on 8 consecutive days at a different time each day, he also counted empty parking spaces in the immediate area (Custom House Place, Limerock Street between Main Street and Union Street, and School Street between Main Street and Union Street). Parking Enforcement Officer Peasley also kept track of empty handicap

spaces and permit only spaces. Parking Enforcement Officer Peasley has also listed the number of parking tickets issued each day in the Custom House Lot.

132 empty parking spaces in the Custom House Lot in 8 days (17 per day average)

115 empty parking spaces in the immediate area in 8 days (14 per day average)

30 parking tickets issued in the Custom House Lot in 8 days (4 per day average)

## 2013

### Thursday July 11, 2013 at 12:03pm

27 Empty parking spaces (10 facing Limerock Street, 9 facing the Grasshopper Shop side, and 8 facing School Street)

### Friday July 12, 2013 at 10:30am

19 Empty parking spaces (4 facing School Street, 9 facing the Grasshopper Shop side, and 6 facing Limerock Street)

### Monday July 15, 2013 at 3pm

15 Empty parking spaces (4 facing School Street, 4 facing the Grasshopper Shop side, and 7 facing Limerock Street)

### Friday July 19, 2013 at 1:30pm

12 Empty parking spaces (3 facing School Street, 4 facing the Grasshopper Shop side, and 5 facing Limerock street)

## 2014

### Wednesday June 18, 2014 at 10am

Custom House Lot

South side: 3

East side: 7

North side: 11

Custom House Place: 4

School Street: 3

Limerock Street: 14

Total available empty spaces: 42

### Monday June 23, 2014 at noon

Custom House Lot

South side: 2

East side: 4

North side: 5

Custom House Place: 4

School Street: 3

Limerock Street: 14

Total available empty spaces: 32

### Tuesday June 24, 2014 at 2pm

Custom House Lot

South side: 3

East side: 3

North side: 4

Custom House Place: 3

School Street: 1

Limerock Street: 11

Total available empty spaces: 25

### Friday June 27, 2014 at 4pm

Custom House Lot

South side: 5

East side: 7

North side: 8

Custom House Place: 4

School Street: 3

Limerock Street: 9

Total available empty spaces: 36

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>POLICE REVENUES</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10031-03230 REV. PARKING TICKETS	16,263	12,700	20,000	12,180	<b>20,000</b>	0	0.0%
10031-03243 COURT OFF & WIT	830	1,357	1,800	1,713	<b>1,800</b>	0	0.0%
10031-03244 REIMB FOR OT / GRANT MONIES	23,800	3,120	0	-547	<b>0</b>	0	0.0%
10031-03245 MISCELLANEOUS REVENUE	1,747	1,896	3,500	3,570	<b>3,500</b>	0	0.0%
10031-03246 MDEA REIMBURSEMENT	91,727	92,684	92,655	70,681	<b>94,905</b>	2,250	2.4%
10031-03247 POLICE SECURITY	31,486	40,746	40,000	59,591	<b>40,000</b>	0	0.0%
10031-03250 CONCEAL WEAPON (STATE)	1,380	1,075	650	530	<b>650</b>	0	0.0%
10031-03255 CONCEAL WEAPON (CITY)	522	407	250	204	<b>250</b>	0	0.0%
10031-03290 DOG REVENUES	2,471	2,088	2,200	1,462	<b>2,200</b>	0	0.0%
<b>REVENUES TOTALS</b>	<b>170,226</b>	<b>156,073</b>	<b>161,055</b>	<b>149,385</b>	<b>163,305</b>	<b>2,250</b>	<b>1.4%</b>

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>POLICE APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10031-04001 FULL TIME PAYROLL	941,394	946,073	1,012,405	758,604	1,000,364	-12,041	-1.2%
10031-04002 PART TIME PAYROLL	13,330	9,100	10,000	5,425	10,000	0	0.0%
10031-04003 OVER-TIME PAYROLL	84,065	55,958	69,000	32,145	69,000	0	0.0%
10031-04004 HOLIDAY PAYROLL	38,184	38,037	37,251	34,930	43,288	6,037	16.2%
10031-04005 VACATION PAYROLL	35,750	28,133	39,108	24,720	39,108	0	0.0%
10031-04006 SICK LEAVE PAYROLL	33,297	18,778	24,950	23,806	25,368	418	1.7%
10031-04007 TRAINING O/T	27,212	29,980	23,175	4,231	23,175	0	0.0%
10031-04009 COURT OVERTIME PAYROLL	6,007	6,997	9,000	9,379	9,000	0	0.0%
10031-04010 SPECIAL ASSIGNMENTS	36,496	28,127	15,000	47,161	20,000	5,000	33.3%
10031-04011 O. T. - BOAT	134	0	0	-188	0	0	
10031-04012 O.U.I. GRANT	8,785	759	0	706	0	0	
10031-04015 SUPERVISORS PAYROLL	6,240	6,240	6,240	4,740	7,280	1,040	16.7%
10031-04017 SICK LEAVE STIPEND	868	410	1,000	0	1,000	0	0.0%
10031-04025 EDUCATION STIPEND	13,865	14,530	13,780	12,155	16,900	3,120	22.6%
10031-04026 MDEA STIPEND	13,578	11,674	13,624	7,526	7,408	-6,216	-45.6%
10031-04030 LONGEVITY	11,215	10,530	11,765	7,745	10,060	-1,705	-14.5%
10031-04050 SHIFT DIFFERENTIAL (25)	10,299	10,007	12,000	7,346	12,000	0	0.0%
10031-04105 CELL PHONE STIPEND	3,920	4,320	3,840	3,440	0	-3,840	-100.0%
10031-04110 UNIFORM ALLOWANCE	2,025	2,025	2,025	2,025	2,025	0	0.0%
10031-05001 TELEPHONE	5,482	6,214	4,506	5,852	6,548	2,042	45.3%
10031-05002 POWER	8,100	8,437	9,461	7,611	9,673	212	2.2%
10031-05004 PRINTING/ADVERTISING	4,880	3,493	3,720	4,920	3,720	0	0.0%
10031-05006 TRAVEL	1,165	1,265	3,000	728	3,000	0	0.0%
10031-05007 DUES AND MEMBERSHIP	550	550	650	610	650	0	0.0%
10031-05009 EDUCATION	9,613	5,876	10,500	4,129	10,500	0	0.0%
10031-05010 PROFESSIONAL SERVICES	1,360	626	1,000	649	1,000	0	0.0%
10031-05015 CONCEALED WEAPONS STATE S	1,475	480	300	390	300	0	0.0%
10031-05017 ANIMAL CONTROL	10,737	10,712	12,250	8,160	12,250	0	0.0%
10031-05022 EMPLOYEE TESTING	1,960	1,000	1,700	250	1,700	0	0.0%
10031-05032 VEHICLE MAINTENANCE	27,078	20,791	22,000	19,859	22,000	0	0.0%
10031-05033 RADIO MAINTENANCE	3,072	1,797	2,750	421	2,750	0	0.0%
10031-05034 OFFICE EQUIPMENT MAINT.	9,286	7,436	11,000	6,184	11,000	0	0.0%
10031-05035 BLDG REPAIR AND MAINT.	6,748	9,098	11,375	5,279	11,375	0	0.0%
10031-05082 ICMA RETIREMENT	3,426	3,531	3,634	2,655	3,647	13	0.4%
10031-05083 MAINE STATE RETIREMENT	113,492	116,942	120,221	93,455	137,730	17,509	14.6%
10031-05084 SOCIAL SECURITY	10,114	9,064	9,902	6,806	9,998	96	1.0%

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>POLICE APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10031-05085 HEALTH INSURANCE	294,903	283,334	283,606	226,917	<b>319,522</b>	35,916	12.7%
10031-05089 MEDICARE	17,710	17,366	17,910	13,007	<b>18,928</b>	1,018	5.7%
10031-05092 WORKMENS COMP	21,593	23,236	23,872	26,003	<b>29,321</b>	5,449	22.8%
10031-06001 OFFICE SUPPLIES	3,763	3,755	4,000	2,858	<b>4,000</b>	0	0.0%
10031-06002 GASOLINE USED	47,461	45,990	45,700	24,221	<b>29,868</b>	-15,832	-34.6%
10031-06004 UNIFORMS	13,635	14,067	15,050	8,493	<b>15,050</b>	0	0.0%
10031-07001 EQUIPMENT OUTLAY	15,539	5,196	10,880	10,969	<b>10,793</b>	-87	-0.8%
10031-07004 VEHICLES OUTLAY	25,835	0	0	0	<b>0</b>	0	0.0%
10031-07020 CONDO FEE - ONE PARK DR	16,073	15,998	15,100	17,521	<b>15,998</b>	898	5.9%
10031-07021 CONDO RESERVE - ONE PARK D	5,940	15,137	5,940	5,940	<b>5,940</b>	0	0.0%
<b>APPROPRIATIONS TOTALS</b>	<b>1,967,653</b>	<b>1,853,066</b>	<b>1,954,190</b>	<b>1,489,785</b>	<b>1,993,237</b>	<b>39,047</b>	<b>2.0%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

**POLICE**

<b>REVENUES</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
-----------------	---------------------------	---------------------------	---------------------------	------------------------	----------------------------

10031-03230 REV. PARKING TICKETS	16,263	12,700	20,000	12,180	20,000
----------------------------------	--------	--------	--------	--------	--------

Revenue received from parking tickets.

10031-03243 COURT OFF & WIT	830	1,357	1,800	1,713	1,800
-----------------------------	-----	-------	-------	-------	-------

This figure represents that amount of money reimbursed to the City for an officer's appearance in all Court procedures. The District Court reimburses the City at a rate of \$12.00 per day, no matter how many hours the officer is in Court. The Superior Court reimburses the City at a rate of hours of appearance, times the officer's base rate of pay.

10031-03244 REIMB FOR OT / GRANT MONIES	23,800	3,120	0	-547	0
---	--------	-------	---	------	---

10031-03245 MISCELLANEOUS REVENUE	1,747	1,896	3,500	3,570	3,500
-----------------------------------	-------	-------	-------	-------	-------

This figure represents fees charged to citizens for accident reports, complaint reports and criminal reports. The fee for each report is \$5.00.

10031-03246 MDEA REIMBURSEMENT	91,727	92,684	92,655	70,681	94,905
--------------------------------	--------	--------	--------	--------	--------

This figure represents payments for salary and benefit expenses for an officer assigned to MDEA. 100% cost reimbursement.

10031-03247 POLICE SECURITY	31,486	40,746	40,000	59,591	40,000
-----------------------------	--------	--------	--------	--------	--------

This figure represents payments for third party security details.

- Lobster Festival
- Blues Festival
- Maine Boats, Homes and Harbors Show
- High School Sports
- Utility Company Details
- Road and Highway Construction Details
- Government security
- Private and Business Security

10031-03250 CONCEAL WEAPON (STATE)	1,380	1,075	650	530	650
------------------------------------	-------	-------	-----	-----	-----

This figure represents the amount of money collected for the State of Maine for concealed weapons permits.

10031-03255 CONCEAL WEAPON (CITY)	522	407	250	204	250
-----------------------------------	-----	-----	-----	-----	-----

This figure represents the amount of money collected for the City of Rockland for concealed weapons permits.

10031-03290 DOG REVENUES	2,471	2,088	2,200	1,462	2,200
--------------------------	-------	-------	-------	-------	-------

This figure represents revenue received for dog licenses and impoundment fees, which are paid by the owners of dogs, brought to the Humane Society.

FY 2016 BUDGET DETAIL GENERAL FUND

**POLICE**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10031-04001 FULL TIME PAYROLL	941,394	946,073	1,012,405	758,604	1,000,364

Base salary for all full time employees, including step increases and contractual increases.

The full-time payroll supports a staff of 18 sworn police officers, one parking enforcement officer, and one clerical position. All wages for these positions are set through contract negotiations with the City.

See Payroll Supplement

10031-04002 PART TIME PAYROLL	13,330	9,100	10,000	5,425	10,000
-------------------------------	--------	-------	--------	-------	--------

Requested appropriation is for the Animal Control Officer, at the rate of pay of \$175 per week for 52 weeks. This amount reflects the cost of a 17.5 hour work week, at \$10.00 per hour, and other necessary costs associated with this position, such as bite gloves, cages, harnesses, muzzles, etc.

10031-04003 OVER-TIME PAYROLL	84,065	55,958	69,000	32,145	69,000
-------------------------------	--------	--------	--------	--------	--------

The requested appropriation includes the following:

1. Coverage for personal holidays.
2. Coverage for investigations
3. Coverage for vacant shifts.
4. Bi-annual pay out for accrued compensatory time.
5. Overtime accrued for civic functions

10031-04004 HOLIDAY PAYROLL	38,184	38,037	37,251	34,930	43,288
-----------------------------	--------	--------	--------	--------	--------

All officers governed by the union contract receive 10 hours of straight time as holiday pay for every holiday, with the exception of the Detective Sergeant, Detective, Parking Enforcement Officer, and Clerical Staff, who receive the day off.

10031-04005 VACATION PAYROLL	35,750	28,133	39,108	24,720	39,108
------------------------------	--------	--------	--------	--------	--------

All personnel combined will accrue 73 weeks of vacation, however not all of this time is required to be filled. Not all of the vacation time is required to be filled, as the Chief, Deputy Chief, Detectives, Parking Enforcement Officer and Clerical do not require the use of personnel to fill their shifts when they are on vacation.

We factored in the overtime rate for all employees should 100% of the shifts require filling. However we estimated that only 37% of vacation time for patrol personnel will require filling the shift, providing a cost estimate of \$39,108.

10031-04006 SICK LEAVE PAYROLL	33,297	18,778	24,950	23,806	25,368
--------------------------------	--------	--------	--------	--------	--------

Each employee accrues 12 days of sick leave per year, with a monetary value of \$56,375, based on each employee's rate of pay.

TOTAL: \$56,375 X 45% = \$25,368

10031-04007 TRAINING O/T	27,212	29,980	23,175	4,231	23,175
--------------------------	--------	--------	--------	-------	--------

The requested appropriation is used for the following purposes:

1. The Maine Criminal Justice Academy mandates 20 hours of training per year

FY 2016 BUDGET DETAIL GENERAL FUND

**POLICE**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10031-04007 TRAINING O/T	27,212	29,980	23,175	4,231	23,175

per officer.

2. 400 hours, times the officers' overtime rate of pay, equaling \$13,000.

3. Maine Criminal Justice Academy 18-week basic law enforcement course \$8,000 to \$10,000.

4. Bi- Annual Firearms Training

5. Misc Specialized Training Required for Officer Recertification.

10031-04009 COURT OVERTIME PAYROLL	6,007	6,997	9,000	9,379	9,000
------------------------------------	-------	-------	-------	-------	-------

The requested appropriation reflects costs associated with officers' appearance at post arrest procedures.

10031-04010 SPECIAL ASSIGNMENTS	36,496	28,127	15,000	47,161	20,000
---------------------------------	--------	--------	--------	--------	--------

The requested appropriation represents those times when off duty police officers must be hired for events. The following represents the majority of the details.

1.RSU 13-Rockland events

2.Utility, road and highway construction details

3.Government Office Security Details

4.City Sponsored or Authorized Events

- \* Parade of Lights ,
- \* Lobster Festival,
- \* Blues Festival,
- \* Summer Solstice,
- \* Maine Boats and Harbors Show

Vendors eventually reimburse some of the costs for these events. While at other events, the fees have been waived by the City. However waiving the fees to the users does not negate the costs to the City. The Police Department then absorbs these costs.

10031-04011 O. T. - BOAT	134	0	0	-188	0
--------------------------	-----	---	---	------	---

10031-04012 O.U.I. GRANT	8,785	759	0	706	0
--------------------------	-------	-----	---	-----	---

10031-04015 SUPERVISORS PAYROLL	6,240	6,240	6,240	4,740	7,280
---------------------------------	-------	-------	-------	-------	-------

7 supervisors, X \$20 per week, X 52 weeks= \$7,280

See Payroll Detail

10031-04017 SICK LEAVE STIPEND	868	410	1,000	0	1,000
--------------------------------	-----	-----	-------	---	-------

Employees who use no sick time during a three-month period are allowed to receive as an incentive, one-half (1/2) of one day's pay for this three-month

FY 2016 BUDGET DETAIL GENERAL FUND

**POLICE**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10031-04017 SICK LEAVE STIPEND	868	410	1,000	0	1,000

period, as stipulated by bargaining agreements.

Employees who are over the maximum allotted sick leave of 126 days are allowed to turn in additional accrued sick leave at three days in exchange for one day.

10031-04025 EDUCATION STIPEND	13,865	14,530	13,780	12,155	16,900
-------------------------------	--------	--------	--------	--------	--------

Associates Degree --\$20.00 per week  
 Bachelors Degree --\$25.00 per week  
 Masters Degree --\$30.00 per week

- 1 Masters Degree \$35.00
- 8 Associates Degree \$25.00
- 3 Bachelors Degree \$30.00

Total:\$325 X 52 Weeks = \$16,900

10031-04026 MDEA STIPEND	13,578	11,674	13,624	7,526	7,408
--------------------------	--------	--------	--------	-------	-------

One officer will be assigned to Maine Drug Enforcement for the year 2015-16. This officer is assigned as a supervisory agent to MDEA and therefore is afforded the pay rate of a Detective Sergeant of the Maine State police. This stipend reflects the following:

16½ for a non-standard work week  
 Per week market adjustment  
 Stipend paid weekly for availability

10031-04030 LONGEVITY	11,215	10,530	11,765	7,745	10,060
-----------------------	--------	--------	--------	-------	--------

See Payroll Detail

10031-04050 SHIFT DIFFERENTIAL (25)	10,299	10,007	12,000	7,346	12,000
-------------------------------------	--------	--------	--------	-------	--------

Contractual Obligation

\*\* 4:00PM to 2:00AM shift - an additional Fifty Cents (\$.50) per hour.

\*\* 9:00PM to 7:00AM shift - an additional Seventy-Five cents (\$.75)per hr

The requested amount also includes approximately \$700 to cover those times when an officer accrues shift differential at the overtime rate. The amount of hours necessary for this coverage can not be pre-determined as it is based on sick leave usage, vacation usage, training, and other variables.

10031-04105 CELL PHONE STIPEND	3,920	4,320	3,840	3,440	0
--------------------------------	-------	-------	-------	-------	---

Moved to Services Account

10031-04110 UNIFORM ALLOWANCE	2,025	2,025	2,025	2,025	2,025
-------------------------------	-------	-------	-------	-------	-------

The Rockland Police Detectives are contractually issued \$675 annually for the purchase of clothing. Detectives do not ordinarily wear uniforms as part of their day to day duties and must dress for their assignments. Those assignments could include posing as a drug dealer to purchase drugs, in which case the officer would dress in the appropriate attire. Other cases could require the detective to wear a suit and tie and look their best.

FY 2016 BUDGET DETAIL GENERAL FUND

**POLICE**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10031-05001 TELEPHONE	5,482	6,214	4,506	5,852	6,548

The requested appropriation reflects a number of technological items utilized by a modern day police department.

- 1.Computer Lines:
- 2.Four (4) business telephone lines:
- 3.Voice Mail:
- 4.Wireless Mobile Service

10031-05002 POWER	8,100	8,437	9,461	7,611	9,673
-------------------	-------	-------	-------	-------	-------

The request is for electricity usage for the Police Department. The officers of the Police Department make every attempt to keep this cost at a minimum by turning off lights when no one is in an office, bathroom or any other room. The Department has also put signs beside each on/off switch as a reminder to turn off the lights.

Budget based on schedule which calculates actual usage from July 2014 to February 2015

10031-05004 PRINTING/ADVERTISING	4,880	3,493	3,720	4,920	3,720
----------------------------------	-------	-------	-------	-------	-------

The requested appropriation represents the following:

- 1.Criminal, motor vehicle, and police civil law and liability updates:
- 2.Investigative training manuals:
- 3.All printing costs:
- 4.Special event "No Parking" signs:
- 5.Maine Revised Statutes Annotated:

10031-05006 TRAVEL	1,165	1,265	3,000	728	3,000
--------------------	-------	-------	-------	-----	-------

Reimburse employee at IRS rate for use of personal vehicle for City business

Police Academy  
Conferences & meetings  
Court appearances

10031-05007 DUES AND MEMBERSHIP	550	550	650	610	650
---------------------------------	-----	-----	-----	-----	-----

Annual dues for:

1. New England State Police Information Network (NESPIN)
2. FBI Association
3. International Association of Chiefs of Police (IACP)
4. Maine Chiefs of Police
5. School Resource Officer Association
6. Maine D.A.R.E. Officers Association
7. National Rifle Association (NRA)
8. New England Chief's of Police Association

10031-05009 EDUCATION	9,613	5,876	10,500	4,129	10,500
-----------------------	-------	-------	--------	-------	--------

Requested appropriation represents the costs for training and education to include:

- 1.Meals, lodging and registration fees for training outside the Department.
- 2.Training for biannual firearms qualifications for all officers required by the Maine Criminal Justice Academy Ammunition costs.

FY 2016 BUDGET DETAIL GENERAL FUND

**POLICE**

<b>APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
-----------------------	---------------------------	---------------------------	---------------------------	------------------------	----------------------------

10031-05009 EDUCATION	9,613	5,876	10,500	4,129	10,500
-----------------------	-------	-------	--------	-------	--------

- 3.Contractual training requirements.
- 4.Equipment costs associated with training.
- 5.Armorer's School:
- 6.Command School:

10031-05010 PROFESSIONAL SERVICES	1,360	626	1,000	649	1,000
-----------------------------------	-------	-----	-------	-----	-------

Radar Calibrations: Each year, the Department is mandated by the State of Maine to conduct calibrations on all of the Department's radar units. The State of Maine also dictates who will conduct the calibrations. The company performing the calibrations is free to charge whatever they believe the cost should be. The cost to the Department has increased to approximately \$1,000 annually.

10031-05015 CONCEALED WEAPONS STATE S	1,475	480	300	390	300
---------------------------------------	-------	-----	-----	-----	-----

This is the amount collected in account 10031-03250 that is passed along to the State.

10031-05017 ANIMAL CONTROL	10,737	10,712	12,250	8,160	12,250
----------------------------	--------	--------	--------	-------	--------

The requested appropriation includes the following:

- 1.Statutory requirements at the animal shelter. The animal shelter's anticipated contract with the City is a set fee based on \$1.35 per capita resulting in the initial cost being approximately \$10,300. This is for all dogs and cats brought to the shelter as required by law.
- 2.Mileage expenses at \$.50.5 per mile for the Animal Control Officer.
- 3.Unforeseen medical expenses for cats and dogs.

10031-05022 EMPLOYEE TESTING	1,960	1,000	1,700	250	1,700
------------------------------	-------	-------	-------	-----	-------

As part of the hiring process, successful candidates for patrol officer positions must pass a polygraph examination, physical examination, and psychological examination, at the Department's expense. The Department usually anticipates at least one and sometimes two vacancies

10031-05032 VEHICLE MAINTENANCE	27,078	20,791	22,000	19,859	22,000
---------------------------------	--------	--------	--------	--------	--------

The Rockland Police Department operates the following vehicles:

- 04 marked police cruisers
- 01 truck
- 03 unmarked cars
- 01 boat
- 05 bicycles
- 01 Motorcycle

Vehicle maintenance includes all normal and routine maintenance, such as oil changes, front-end alignments, brakes, tires, light bulbs, inspections, batteries, etc.

10031-05033 RADIO MAINTENANCE	3,072	1,797	2,750	421	2,750
-------------------------------	-------	-------	-------	-----	-------

This line item incorporates maintenance and replacement of our older radio inventory as they become irreparable or obsolete.

FY 2016 BUDGET DETAIL GENERAL FUND

**POLICE**

<b>APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
-----------------------	---------------------------	---------------------------	---------------------------	------------------------	----------------------------

10031-05034 OFFICE EQUIPMENT MAINT.	9,286	7,436	11,000	6,184	11,000
-------------------------------------	-------	-------	--------	-------	--------

The requested appropriation reflects the following items:

- 1.Xerox machine lease and maintenance contract -- \$1,300 annually.
- 2.Digital micro cassette recorders
- 3.Computer repairs
- 4.Video and audio equipment contract.
- 5.The parking records management system (Cardinal Tracking).

10031-05035 BLDG REPAIR AND MAINT.	6,748	9,098	11,375	5,279	11,375
------------------------------------	-------	-------	--------	-------	--------

The requested appropriation represents the building repair and maintenance costs for cleaning, upkeep and repair of the building.

10031-05082 ICMA RETIREMENT	3,426	3,531	3,634	2,655	3,647
-----------------------------	-------	-------	-------	-------	-------

See Payroll Detail

10031-05083 MAINE STATE RETIREMENT	113,492	116,942	120,221	93,455	137,730
------------------------------------	---------	---------	---------	--------	---------

See Payroll Detail

10031-05084 SOCIAL SECURITY	10,114	9,064	9,902	6,806	9,998
-----------------------------	--------	-------	-------	-------	-------

See Payroll Detail

10031-05085 HEALTH INSURANCE	294,903	283,334	283,606	226,917	319,522
------------------------------	---------	---------	---------	---------	---------

See Payroll Detail

10031-05089 MEDICARE	17,710	17,366	17,910	13,007	18,928
----------------------	--------	--------	--------	--------	--------

See Payroll Detail

10031-05092 WORKMENS COMP	21,593	23,236	23,872	26,003	29,321
---------------------------	--------	--------	--------	--------	--------

See Payroll Detail

10031-06001 OFFICE SUPPLIES	3,763	3,755	4,000	2,858	4,000
-----------------------------	-------	-------	-------	-------	-------

The requested appropriation represents the following:

- 1.Copy / computer paper.
- 2.Investigative notebooks
- 3.Envelopes.
- 4.Computer ink cartridges.
- 5.Other required office supplies
- 6.Evidence processing materials,
- 7.Digital audio recorders and digital cameras and associated cases, cards, etc.

10031-06002 GASOLINE USED	47,461	45,990	45,700	24,221	29,868
---------------------------	--------	--------	--------	--------	--------

We are estimating for FY16 that we will consume 12,709 gallons with an estimated price of \$2.35 per gallon.

10031-06004 UNIFORMS	13,635	14,067	15,050	8,493	15,050
----------------------	--------	--------	--------	-------	--------

The requested appropriation represents uniforms and equipment needs for all sworn officers and the parking enforcement officer. Contractual items also must be purchased for the officers. Every officer is contractually entitled to

FY 2016 BUDGET DETAIL GENERAL FUND

**POLICE**

<b>APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
-----------------------	---------------------------	---------------------------	---------------------------	------------------------	----------------------------

10031-06004 UNIFORMS	13,635	14,067	15,050	8,493	15,050
----------------------	--------	--------	--------	-------	--------

the purchase of a bulletproof vest and every vest has a life span of 5 years. The officers of the Rockland Police Department have their department issued uniform pants and coats cleaned at a local dry cleaner, as per contract

10031-07001 EQUIPMENT OUTLAY	15,539	5,196	10,880	10,969	10,793
------------------------------	--------	-------	--------	--------	--------

Request reflects costs for purchase of department equipment.

1. Exterior flags for Chapman Park \$1,000
2. Replacement equipment and changeover costs for new marked cruiser \$4,500
3. Replacement equipment and changeover costs for new unmarked cruiser \$3,000
4. Replacement of hand-held Ticket-Trak \$2,380

10031-07004 VEHICLES OUTLAY	25,835	0	0	0	0
-----------------------------	--------	---	---	---	---

10031-07020 CONDO FEE - ONE PARK DR	16,073	15,998	15,100	17,521	15,998
-------------------------------------	--------	--------	--------	--------	--------

Annual Fee paid to Condo Association

10031-07021 CONDO RESERVE - ONE PARK D	5,940	15,137	5,940	5,940	5,940
--	-------	--------	-------	-------	-------

Annual Reserve Fee paid to Condo Association for future maintenance on the building.

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>PUBLIC WORKS REVENUES</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10041-03245 PUBLIC WORKS SERVICES	10,886	2,312	2,500	2,896	<b>2,500</b>	0	0.0%
10041-03250 FEDERAL EMERG.ASSISTANCE	70,763	0	0	0	<b>0</b>	0	
10041-03294 MDOT BLOCK GRANT	91,429	93,516	84,165	85,684	<b>85,685</b>	1,520	1.8%
10041-03295 MISCELLANEOUS REVENUE	4,009	2,326	5,000	675	<b>3,000</b>	-2,000	-40.0%
<b>REVENUES TOTALS</b>	<b>177,087</b>	<b>98,153</b>	<b>91,665</b>	<b>89,255</b>	<b>91,185</b>	<b>-480</b>	<b>-0.5%</b>

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>PUBLIC WORKS APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10041-04001 FULL TIME PAYROLL	609,171	575,897	607,005	483,065	588,654	-18,351	-3.0%
10041-04003 OVER-TIME PAYROLL	52,963	47,437	41,000	71,337	45,000	4,000	9.8%
10041-04004 HOLIDAY PAYROLL	0	0	0	2,360	0	0	
10041-04030 LONGEVITY	8,055	8,520	8,835	6,960	9,580	745	8.4%
10041-04105 CELL PHONE STIPEND	960	960	960	800	0	-960	-100.0%
10041-04110 UNIFORM ALLOWANCE	4,550	4,225	4,225	4,225	4,225	0	0.0%
10041-05001 TELEPHONE	2,625	2,697	2,769	1,948	1,638	-1,131	-40.8%
10041-05002 POWER	5,071	5,020	4,651	4,046	4,282	-369	-7.9%
10041-05003 WATER & SEWER	4,140	3,136	4,000	3,575	4,712	712	17.8%
10041-05005 PRINTING & ADVERTISING	455	822	750	283	750	0	0.0%
10041-05006 TRAVEL	7	0	0	0	0	0	
10041-05007 DUES AND MEMBERSHIP	75	75	150	8	150	0	0.0%
10041-05009 EDUCATION	357	113	500	0	500	0	0.0%
10041-05010 LICENSE & PERMIT FEES	3,019	3,300	3,357	2,892	3,700	343	10.2%
10041-05011 PROFESSIONAL SERVICES	2,325	388	2,500	3,500	2,500	0	0.0%
10041-05012 MOWING SERVICES	18,918	19,818	20,000	11,324	20,000	0	0.0%
10041-05021 EQUIPMENT RENTAL	37,479	13,742	14,000	33,636	32,200	18,200	130.0%
10041-05031 SNOW EQUIP MAINTENANCE	27,318	17,220	24,000	33,447	24,000	0	0.0%
10041-05032 VEHICLE MAINTENANCE	74,510	67,368	60,000	82,668	70,000	10,000	16.7%
10041-05033 RADIO MAINTENANCE	387	129	2,000	1,935	1,500	-500	-25.0%
10041-05034 OFFICE EQUIPMENT MAINT	364	382	600	247	600	0	0.0%
10041-05035 BUILDING R & M	5,701	10,120	12,500	5,579	12,500	0	0.0%
10041-05038 STREET CLEANING	5,803	8,514	5,000	8,178	6,000	1,000	20.0%
10041-05039 ROAD STRIPING	15,527	16,436	17,000	403	16,000	-1,000	-5.9%
10041-05059 TREES LAWNS PARKS	6,349	5,760	10,000	2,038	7,500	-2,500	-25.0%
10041-05082 ICMA RETIREMENT	7,586	7,585	7,698	6,071	6,474	-1,224	-15.9%
10041-05083 MAINE STATE RETIREMENT	28,116	32,846	34,361	30,722	44,212	9,851	28.7%
10041-05084 SOCIAL SECURITY	41,059	37,296	38,504	29,588	40,202	1,698	4.4%
10041-05085 HEALTH INSURANCE	213,425	209,808	207,959	184,638	212,197	4,238	2.0%
10041-05089 MEDICARE	9,553	8,945	9,005	6,934	9,402	397	4.4%
10041-05092 WORKMENS COMP	35,114	35,527	36,500	39,759	44,832	8,332	22.8%
10041-06001 OFFICE SUPPLIES	1,493	1,533	2,000	1,127	1,500	-500	-25.0%
10041-06003 HEAT	10,241	14,306	12,000	12,235	7,232	-4,768	-39.7%
10041-06004 UNIFORMS	4,432	5,510	4,550	3,271	4,550	0	0.0%
10041-06005 MINOR EQUIP & TOOLS	10,535	11,737	13,000	12,618	13,000	0	0.0%
10041-06006 MISCELLANEOUS SUPPLIES	884	2,316	3,000	2,398	3,000	0	0.0%

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>PUBLIC WORKS APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10041-06010 TIRES	7,412	6,542	8,000	5,642	<b>8,000</b>	0	0.0%
10041-06020 OIL PRODUCTS	4,805	8,232	5,000	3,987	<b>5,000</b>	0	0.0%
10041-06031 SAND	19,804	25,970	28,000	27,980	<b>28,000</b>	0	0.0%
10041-06032 SALT	65,240	75,894	65,000	64,270	<b>65,000</b>	0	0.0%
10041-06036 STREET SIGNS	10,121	8,250	12,000	4,542	<b>12,000</b>	0	0.0%
10041-06041 DIESEL FUEL	81,523	82,141	70,000	67,336	<b>79,000</b>	9,000	12.9%
10041-06043 NO LEAD GAS	11,949	7,243	10,000	5,235	<b>7,500</b>	-2,500	-25.0%
10041-06060 SAFETY EQUIPMENT	3,542	4,383	5,000	1,425	<b>5,000</b>	0	0.0%
10041-07003 HOLIDAY DECORATIONS	2,056	1,670	2,000	1,696	<b>2,000</b>	0	0.0%
10041-07004 ANNUAL PAVING	101,878	62,747	100,000	46,853	<b>100,000</b>	0	0.0%
10041-07005 PUBLIC WORK PROJECTS	46,972	82,897	35,000	35,364	<b>50,000</b>	15,000	42.9%
<b>APPROPRIATIONS TOTALS</b>	<b>1,603,868</b>	<b>1,545,459</b>	<b>1,554,379</b>	<b>1,358,147</b>	<b>1,604,092</b>	<b>49,713</b>	<b>3.2%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

**PUBLIC WORKS**

<b>REVENUES</b>	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10041-03245 PUBLIC WORKS SERVICES	10,886	2,312	2,500	2,896	<b>2,500</b>
Reimbursable services provided by Public Works. Boston Financial (sweeping). Blues Festival (signage, trash removal). Fish Pier clean up.					
10041-03250 FEDERAL EMERG.ASSISTANCE	70,763	0	0	0	0
10041-03294 MDOT BLOCK GRANT	91,429	93,516	84,165	85,684	<b>85,685</b>
State of Maine annual paving grant, LRAP (local road assistance program). Quarterly checks of \$21,041.25 for FY 2015. This amount is based on road classifications and is funded from gas tax.					
10041-03295 MISCELLANEOUS REVENUE	4,009	2,326	5,000	675	<b>3,000</b>
Occasional sale of old equipment. Occasional sale of scrap metal (culverts, cutting edges, etc.).					

FY 2016 BUDGET DETAIL GENERAL FUND

**PUBLIC WORKS**  
**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10041-04001 FULL TIME PAYROLL	609,171	575,897	607,005	483,065	588,654

There are 14 total employees within this Department, as follows: Director, Foreman, 3 heavy equipment operators, stockman, 2 mechanics, and 6 light equipment operators.

Regular work hours are 7:00am to 3:30pm, Monday-Friday, including ½ hour lunch and (2) 15-minute breaks - one mid morning and one mid afternoon. Paint crew and sign crew leaders both receive stipends.

10041-04003 OVER-TIME PAYROLL	52,963	47,437	41,000	71,337	45,000
-------------------------------	--------	--------	--------	--------	--------

Most of overtime is incurred during the winter season for snowplowing, sanding, and snow removal. Other overtime or after hours work: temporary signage, wooden barricades, floods, etc. 4 hour min. call-in November-April and 3 hour call in for remaining period. A typical call in for city wide sanding is a 6 man crew @ 4 hours each. Other general problem call-ins are a minimum 2 employees at 3 hours each.

10041-04004 HOLIDAY PAYROLL	0	0	0	2,360	0
-----------------------------	---	---	---	-------	---

10041-04030 LONGEVITY	8,055	8,520	8,835	6,960	9,580
-----------------------	-------	-------	-------	-------	-------

See Payroll Detail

10041-04105 CELL PHONE STIPEND	960	960	960	800	0
--------------------------------	-----	-----	-----	-----	---

Moved to Services Account

10041-04110 UNIFORM ALLOWANCE	4,550	4,225	4,225	4,225	4,225
-------------------------------	-------	-------	-------	-------	-------

Clothing/coat or overall allowance per Union contract of 325.00 per year per employee

10041-05001 TELEPHONE	2,625	2,697	2,769	1,948	1,638
-----------------------	-------	-------	-------	-------	-------

Service contract for six telephones and two cordless phones and one dedicated fax line. Director, foreman, front office, stockman/mechanics, garage, and break room each have phones. Fax line in front office.

10041-05002 POWER	5,071	5,020	4,651	4,046	4,282
-------------------	-------	-------	-------	-------	-------

Budget based on schedule which calculates actual usage from July 2014 to February 2015.

10041-05003 WATER & SEWER	4,140	3,136	4,000	3,575	4,712
---------------------------	-------	-------	-------	-------	-------

Budget based on schedule which calculates actual usage from July 2014 to February 2015 includes a 3% increase in sewer rates and 1.33% increase in water rates.

10041-05005 PRINTING & ADVERTISING	455	822	750	283	750
------------------------------------	-----	-----	-----	-----	-----

Reminder notices published to the public regarding snow parking bans, spring clean-up, fall leaf pickup, bids for equipment and material supplies, job postings, and advertising for bond referendums.



FY 2016 BUDGET DETAIL GENERAL FUND

PUBLIC WORKS		FY 2013	FY 2014	FY 2015	FY 2015	FY 2016
APPROPRIATIONS		Actual	Actual	Budget	YTD	Request
10041-05031	SNOW EQUIP MAINTENANCE	27,318	17,220	24,000	33,447	24,000
•Carbide cutting edges purchased through the state bid.						
10041-05032	VEHICLE MAINTENANCE	74,510	67,368	60,000	82,668	70,000
General Service: 200 hrs or 3000 miles. Also includes some Transfer Station, Treatment Plant, and Recreation Center department vehicles.						
10041-05033	RADIO MAINTENANCE	387	129	2,000	1,935	1,500
25 radios- vehicles and equipment 8 handhelds 1 base unit						
10041-05034	OFFICE EQUIPMENT MAINT	364	382	600	247	600
Combo copier, 2 printers, time clock, 4 computers, 2 cameras, 6 telephones and two cordless phones.						
10041-05035	BUILDING R & M	5,701	10,120	12,500	5,579	12,500
4 over head garage doors, boiler, waste oil burner, propane heaters, oil rag disposal, cleaning supplies, and paper goods.						
10041-05038	STREET CLEANING	5,803	8,514	5,000	8,178	6,000
The purchase of brooms and maintenance and repair of street sweepers. One mechanical, one vacuum, and one sidewalk broom. We reuse street sweepings (sand) as a general fill for a cost saving measure. It is also used as a cover material at the Transfer Station.						
10041-05039	ROAD STRIPING	15,527	16,436	17,000	403	16,000
Contracted out: centerline, edge line, and bike lane painting. FY 2015 bid: \$9,503.						
In-house: purchase our own paint for use on crosswalks, arrows, stop bars, RR crossings, parking stalls, handicapped stalls, catch basin arrows, etc.						
Work is restricted to temperature (50 degrees and up) and road surfaces must be dry (relative humidity less than 80%). We also apply glass beads to the newly applied paint for two reasons - safety (reflectivity at night), and it adds to wear resistance (longevity).						
10041-05059	TREES LAWNS PARKS	6,349	5,760	10,000	2,038	7,500
Hydroseeding Chain saw maintenance Some professional pruning, stump removal and tree removal Grass seed/ hay Picnic table maintenance and repair Wooden garbage can containers Garbage cans Road-side mowing equipment maintenance						
10041-05082	ICMA RETIREMENT	7,586	7,585	7,698	6,071	6,474
See Payroll Detail						
10041-05083	MAINE STATE RETIREMENT	28,116	32,846	34,361	30,722	44,212

FY 2016 BUDGET DETAIL GENERAL FUND

<b>PUBLIC WORKS APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
10041-05083 MAINE STATE RETIREMENT	28,116	32,846	34,361	30,722	44,212
See Payroll Detail					
10041-05084 SOCIAL SECURITY	41,059	37,296	38,504	29,588	40,202
See Payroll Detail					
10041-05085 HEALTH INSURANCE	213,425	209,808	207,959	184,638	212,197
See Payroll Detail					
10041-05089 MEDICARE	9,553	8,945	9,005	6,934	9,402
See Payroll Detail					
10041-05092 WORKMENS COMP	35,114	35,527	36,500	39,759	44,832
See Payroll Detail					
10041-06001 OFFICE SUPPLIES	1,493	1,533	2,000	1,127	1,500
Copier paper, pens, pencils, post-its, staples, toner, lined tablets, desk pads, camera photo paper/film, etc.					
10041-06003 HEAT	10,241	14,306	12,000	12,235	7,232
Budget is based on average gallons expended over the last 4 years and includes a 10% increase in the propane price. We are estimating 3,187 gallons of #2 oil at \$2.03 per gallon and 459 gallons of propane at \$1.66 per gallon.					
10041-06004 UNIFORMS	4,432	5,510	4,550	3,271	4,550
Boots, rain gear, per union contract: Max amount = \$350/year/person					
10041-06005 MINOR EQUIP & TOOLS	10,535	11,737	13,000	12,618	13,000
Chainsaws, mechanic's tools, drills, light bars, shovels, rakes, ice chippers, weed wackers, paint brushes, welding supplies, nuts & bolts, marking paint, traffic cones, pressure washer parts, pressure washer, replacement mail boxes, portable generators, etc.					
10041-06006 MISCELLANEOUS SUPPLIES	884	2,316	3,000	2,398	3,000
Trash bags for public receptacles and public buildings (price on bags has gone up with price of oil) and cleaning supplies for building. Currently pay .46 per trash bag.					
10041-06010 TIRES	7,412	6,542	8,000	5,642	8,000
Tires purchased under State of Maine bid.					
10041-06020 OIL PRODUCTS	4,805	8,232	5,000	3,987	5,000
Hydraulic fluid Engine oil Lubricants Anti-freeze, etc.					
10041-06031 SAND	19,804	25,970	28,000	27,980	28,000

FY 2016 BUDGET DETAIL GENERAL FUND

**PUBLIC WORKS  
APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10041-06031 SAND	19,804	25,970	28,000	27,980	28,000

Average use = 3,000 yards. Weather dictates usage.

As a means of saving money, we include 10 neighboring towns in our bid process. We stock pile and re-use sand after sweeping roads as a general fill for various construction projects. The FY 2015 bid was \$10.00/yard.

10041-06032 SALT	65,240	75,894	65,000	64,270	65,000
------------------	--------	--------	--------	--------	--------

Average use = 1,100 tons. Weather dictates usage.

Calcium chloride flake (catch basins & culverts), salt brine (pre treating road salt); and ice melter for city building walkways are part of this account. Note: We checked on whether we would save money by picking up our own salt and found it to be cost prohibitive. Included are 16 other local towns in the salt bid. We also included a bid through the midcoast economic development district which was available to us for the first time this year which is more regional than local. The FY 2015 bid was \$55.89/ton for road salt.

See supplement

10041-06036 STREET SIGNS	10,121	8,250	12,000	4,542	12,000
--------------------------	--------	-------	--------	-------	--------

Purchase signs, posts and hardware. Also, mailbox repair.

10041-06041 DIESEL FUEL	81,523	82,141	70,000	67,336	79,000
-------------------------	--------	--------	--------	--------	--------

In the last year we consumed 23,9800 gallons. FY16 is based on last year's consumption at an estimated price of \$3.50 per gallon.

10041-06043 NO LEAD GAS	11,949	7,243	10,000	5,235	7,500
-------------------------	--------	-------	--------	-------	-------

In the last year we consumed 1,737 gallons. FY16 is based on last year's consumption at an estimated price of \$2.35 per gallon.

10041-06060 SAFETY EQUIPMENT	3,542	4,383	5,000	1,425	5,000
------------------------------	-------	-------	-------	-------	-------

Safety materials and supplies for department personnel often as per recommendation and/or requirement of Safety Committee, MMA, Dept of Labor or new regulations. Cones, safety signs, safety glasses, vests, hard hats, and gloves are purchased in this account

10041-07003 HOLIDAY DECORATIONS	2,056	1,670	2,000	1,696	2,000
---------------------------------	-------	-------	-------	-------	-------

Holiday wreaths for light poles

10041-07004 ANNUAL PAVING	101,878	62,747	100,000	46,853	100,000
---------------------------	---------	--------	---------	--------	---------

Future road paving work is dependent on sewer and drainage pipe investigation work.

Included in this account is the following work:

\$25,000. hot mix patch work.

\$25,000. cold patch.

\$50,000. Winter Street paving related work (does not include sidewalks).

We recycle asphalt and crush old asphalt into gravel as a cost saving measure.

FY 2016 BUDGET DETAIL GENERAL FUND

**PUBLIC WORKS  
APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10041-07005 PUBLIC WORK PROJECTS	46,972	82,897	35,000	35,364	50,000

Minor projects, such as catch basin and sewer manhole repair; sewer and drainage line repair; sidewalk, curb, culvert, guardrail and road repair; manhole frame and cover adjustments; drainage related projects, etc.

Stone, gravel, and loam are often used as part of this repair work. The FY 2015 unit bid prices delivered are as follows:

3" minus crushed gravel	\$13.50/yard
1" minus screened gravel	\$14.50/yard
¾" stone:	\$17.00/yard
1½" stone:	\$16.00/yard
4" - 6" rock:	\$12.00/yard
Screened loam:	\$15.00/yard

We reuse ditching material and screen it for loam as a cost saving measure.





44 Limerock St.  
Rockland, ME 04841

---

The 2015/2016 budget for the Rockland Recreation Department has very little change from last year. The objective is to help with the overall health of the City budget by only increasing the fixed cost areas of the budget. This effort will allow for development of new programs and procedures while at the same time looking at staffing for the summer.

There will be some new equipment that will have to be purchased this year, Soccer goals and bleachers for Old County Rd. are the two major ones. These two items alone are pricey but have not been replaced in over 10 years or more. This will help improve the quality of the programs we deliver.

The other large area of the budget is Building Repair and Maintenance. This will be the continuing upkeep of the building over the next year. If there is money left over in the spring of the budget year then we can identify a project to be completed that will improve the building itself. There are issues that pop up unexpected that we need to be ready for and that is why we wait till spring for improvements. This past year the computer control for the boilers failed and the fuel/oil line for the furnace had to be replaced. These two items alone were over \$6,000.

During this next budget year I will be closing out the projects related to the Bond for Recreation Improvements. There had been a few leaks on the Eastside of the building which have hindered us from completing the remediation of the hallway that leads to the District Nursing office. These leaks have all been identified and the best result will be to replace the entire flat roof in that section of the building. Once this is complete and we are sure the leaks have been stopped then we can replace the ceiling in the hallway.

The City wide plan for parks and amenities is being developed and maintenance of these areas will be collaboration between the Recreation Department and the Public Services Department. Through the summer we will be organizing and cataloging what we have and how it is set up and used. This will give us a strategic plan for the coming months

Sincerely,

Rene C. Dorr

Rockland Recreation Director

207-594-0321

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>RECREATION REVENUES</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10063-03140 REV. RENTALS	1,882	5,018	5,000	2,763	<b>5,000</b>	0	0.0%
10063-03143 AFTER SCHOOL PROGRAM	9,969	7,109	8,000	3,019	<b>8,000</b>	0	0.0%
10063-03144 SUMMER DAY CAMP	4,968	23,505	20,000	12,803	<b>20,000</b>	0	0.0%
10063-03145 REV. PROGRAMS	25,955	9,725	7,000	12,052	<b>9,000</b>	2,000	28.6%
10063-03146 REV. MEMBERSHIPS	1,360	75	3,000	875	<b>1,000</b>	-2,000	-66.7%
10063-03147 VENDING & CONCESSIONS	3,806	3,122	4,000	1,662	<b>4,000</b>	0	0.0%
10063-03150 BANNER SALES	0	0	10,000	0	<b>0</b>	-10,000	-100.0%
<b>REVENUES TOTALS</b>	<b>47,739</b>	<b>48,554</b>	<b>57,000</b>	<b>33,174</b>	<b>47,000</b>	<b>-10,000</b>	<b>-17.5%</b>

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>RECREATION</b>								
<b>APPROPRIATIONS</b>		<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>Increase or Decrease</b>	
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>YTD</b>	<b>Request</b>	<b>from 2015 Budget</b>	
10063-04001	FULL TIME PAYROLL	135,871	103,571	102,880	82,171	<b>102,880</b>	0	0.0%
10063-04002	PART TIME PAYROLL	74,788	101,696	99,570	89,761	<b>100,989</b>	1,419	1.4%
10063-04003	OVER-TIME PAYROLL	41	0	0	0	<b>0</b>	0	
10063-04004	HOLIDAY PAYROLL	0	0	0	396	<b>0</b>	0	
10063-04030	LONGEVITY	2,080	1,340	1,200	930	<b>1,430</b>	230	19.2%
10063-04105	CELL PHONE STIPEND	960	960	960	800	<b>0</b>	-960	-100.0%
10063-05001	TELEPHONE	1,973	1,942	1,942	1,457	<b>1,943</b>	1	0.1%
10063-05002	POWER	7,771	8,329	7,837	6,926	<b>8,239</b>	402	5.1%
10063-05003	WATER AND SEWER	1,897	2,290	3,333	1,545	<b>1,993</b>	-1,340	-40.2%
10063-05014	RECREATION PROGRAMS	17,303	15,870	15,000	15,070	<b>19,000</b>	4,000	26.7%
10063-05032	VEHICLE MAINTENANCE	0	0	0	0	<b>0</b>	0	
10063-05034	OFFICE EQUIP. MAINTENANCE	2,000	2,720	1,900	1,198	<b>1,900</b>	0	0.0%
10063-05035	BLDG REPAIR AND MAINT	29,655	40,614	25,000	17,469	<b>25,000</b>	0	0.0%
10063-05037	PARK MAINTENANCE	8,466	11,301	7,000	2,079	<b>7,000</b>	0	0.0%
10063-05082	ICMA RETIREMENT	6,379	5,765	5,204	3,802	<b>5,215</b>	11	0.2%
10063-05084	SOCIAL SECURITY	12,477	11,723	12,686	9,732	<b>12,788</b>	102	0.8%
10063-05085	HEALTH INSURANCE	51,067	35,668	35,088	29,299	<b>37,264</b>	2,176	6.2%
10063-05089	MEDICARE	2,903	2,773	2,967	2,276	<b>2,991</b>	24	0.8%
10063-05092	WORKMENS COMP	4,217	4,283	4,636	4,793	<b>5,404</b>	768	16.6%
10063-05099	PARKS COMMISSION	0	0	6,500	1,574	<b>6,500</b>	0	0.0%
10063-06001	OFFICE SUPPLIES	2,046	275	1,000	54	<b>1,000</b>	0	0.0%
10063-06002	GASOLINE USED	0	0	150	194	<b>300</b>	150	100.0%
10063-06003	HEAT	21,164	30,667	26,600	24,231	<b>16,559</b>	-10,041	-37.7%
10063-06004	UNIFORMS	1,113	0	200	0	<b>200</b>	0	0.0%
10063-06007	COST OF GOODS SOLD	8,747	6,833	8,000	8,213	<b>8,000</b>	0	0.0%
10063-07004	DAY CAMP BUS DRIVER	0	0	0	0	<b>2,500</b>	2,500	
10063-07010	SENIOR PROGRAMS	0	995	1,500	0	<b>1,500</b>	0	0.0%
<b>APPROPRIATIONS TOTALS</b>		<b>392,918</b>	<b>389,615</b>	<b>371,153</b>	<b>303,973</b>	<b>370,595</b>	<b>-558</b>	<b>-0.2%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

**RECREATION**

**REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10063-03140 REV. RENTALS	1,882	5,018	5,000	2,763	5,000

We rent rooms in the building for birthday parties, meetings and other events.

\$18 per hour for profit  
 \$75 per hour for the gym  
 \$60 for 2 hours in game room

\* Rockland District Nursing - \$600 per year

10063-03143 AFTER SCHOOL PROGRAM	9,969	7,109	8,000	3,019	8,000
----------------------------------	-------	-------	-------	-------	-------

Fees are \$10 per day or \$45 per week.

10063-03144 SUMMER DAY CAMP	4,968	23,505	20,000	12,803	20,000
-----------------------------	-------	--------	--------	--------	--------

FY16 based on \$100 per week per child

10063-03145 REV. PROGRAMS	25,955	9,725	7,000	12,052	9,000
---------------------------	--------	-------	-------	--------	-------

These are fees from organized programs that we run during the year.

\$25 for Residents  
 \$45 for Non-residents

10063-03146 REV. MEMBERSHIPS	1,360	75	3,000	875	1,000
------------------------------	-------	----	-------	-----	-------

Weight Room Memberships  
 \$ 25 per Month  
 \$ 50 per 3 Months

10063-03147 VENDING & CONCESSIONS	3,606	3,122	4,000	1,662	4,000
-----------------------------------	-------	-------	-------	-------	-------

All money brought in from the soda machine and the concession stand in the Game Room. The Game Room is open during special events and basketball games and a set schedule during the year for kids to use after school and vacations.

10063-03150 BANNER SALES	0	0	10,000	0	0
--------------------------	---	---	--------	---	---

See Attached

\$125.00 or \$250.00 per year.

FY 2016 BUDGET DETAIL GENERAL FUND

RECREATION APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10063-04001 FULL TIME PAYROLL	135,871	103,571	102,880	82,171	102,880
Director and an Assistant Director.					
10063-04002 PART TIME PAYROLL	74,788	101,696	99,570	89,761	100,989
This line consists of the following personnel.					
Building Supervisor					
Program Coordinators					
Park Ranger					
Summer Day Camp					
Summer maintenance					
After School Program					
10063-04003 OVER-TIME PAYROLL	41	0	0	0	0
10063-04004 HOLIDAY PAYROLL	0	0	0	396	0
10063-04030 LONGEVITY	2,080	1,340	1,200	930	1,430
See Payroll Detail					
10063-04105 CELL PHONE STIPEND	960	960	960	800	0
10063-05001 TELEPHONE	1,973	1,942	1,942	1,457	1,943
Building - 2 land lines					
Beach - 1 land line					
10063-05002 POWER	7,771	8,329	7,837	6,926	8,239
Budget based on schedule which calculates actual usage from July 2014 to February 2015.					
10063-05003 WATER AND SEWER	1,897	2,290	3,333	1,545	1,993
Budget based on schedule which calculates actual usage from July 2014 to February 2015 includes a 1.33% increase in water rates and a 3% increase in sewer rates.					
10063-05014 RECREATION PROGRAMS	17,303	15,870	15,000	15,070	19,000
After School Program and Summer Day Camp					
Basketball Program equipment and uniforms					
Soccer Program equipment and uniforms					
Tiny Tots Program					
Walking Program					
Special activities					
Dances					
Game Room equipment					
Weight Room					
General program supplies					

FY 2016 BUDGET DETAIL GENERAL FUND

RECREATION APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10063-05032 VEHICLE MAINTENANCE	0	0	0	0	0
10063-05034 OFFICE EQUIP. MAINTENANCE	2,000	2,720	1,900	1,198	1,900
Maintenance and repairs of general office equipment.					
10063-05035 BLDG REPAIR AND MAINT	29,655	40,614	25,000	17,469	25,000
Refinish gym floor yearly Boiler maintenance and repair Paint interior and exterior of building Misc Building Repairs					
10063-05037 PARK MAINTENANCE	8,466	11,301	7,000	2,079	7,000
Johnson Memorial Park Old County Rd Field Pocket Parks Playgrounds General Parks					
10063-05082 ICMA RETIREMENT	6,379	5,765	5,204	3,802	5,215
See Payroll Detail					
10063-05084 SOCIAL SECURITY	12,477	11,723	12,686	9,732	12,788
See Payroll Detail					
10063-05085 HEALTH INSURANCE	51,067	35,668	35,088	29,299	37,264
See Payroll Detail					
10063-05089 MEDICARE	2,903	2,773	2,967	2,276	2,991
See Payroll Detail					
10063-05092 WORKMENS COMP	4,217	4,283	4,636	4,793	5,404
See Payroll Detail					
10063-05099 PARKS COMMISSION	0	0	6,500	1,574	6,500
Purchase and care for flower baskets. Supplies for maintenance and plantings of parks and traffic islands throughout the city.					
10063-06001 OFFICE SUPPLIES	2,046	275	1,000	54	1,000
General office and equipment supplies such as paper, envelopes, toner, folders, or labels.					
10063-06002 GASOLINE USED	0	0	150	194	300
Gas used for the Rec. truck and all other gas operated equipment					
10063-06003 HEAT	21,164	30,667	26,600	24,231	16,559
Budget is based on average gallons expended over the last 4 years, we are estimating 8,157 gallons of #2 Oil at \$2.03 per gallon.					

FY 2016 BUDGET DETAIL GENERAL FUND

RECREATION APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10063-06003 HEAT	21,164	30,667	26,600	24,231	16,559
10063-06004 UNIFORMS	1,113	0	200	0	200
Shirts for the staff					
10063-06007 COST OF GOODS SOLD	8,747	6,833	8,000	8,213	8,000
Merchandise to be sold in the Game Room.					
10063-07004 DAY CAMP BUS DRIVER	0	0	0	0	2,500
Field trip once a week during summer camp. We have not been billed by the RSU for two years, therefore we are eliminating the cost.					
10063-07010 SENIOR PROGRAMS	0	995	1,500	0	1,500
Senior bus trip					

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>SERVICES REVENUES</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10018-03121 PHOTOCOPIES	281	139	200	192	<b>200</b>	0	0.0%
10018-03245 MISCELLANEOUS REVENUE	100	300	0	0	<b>0</b>	0	
<b>REVENUES TOTALS</b>	<b>381</b>	<b>439</b>	<b>200</b>	<b>192</b>	<b>200</b>	<b>0</b>	<b>0.0%</b>

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>SERVICES</b>		FY 2013	FY 2014	FY 2015	FY 2015	FY 2016	Increase or Decrease	
<b>APPROPRIATIONS</b>		Actual	Actual	Budget	YTD	Request	from 2015 Budget	
10018-04002	BOARDS & COMM.P.T.PAYROLL	146	314	950	573	950	0	0.0%
10018-04105	CELL PHONE STIPEND	0	0	0	0	9,120	9,120	
10018-05001	TELEPHONE	0	0	0	0	3,105	3,105	
10018-05005	ADVERTISING	22,987	8,573	12,000	14,408	15,000	3,000	25.0%
10018-05006	POSTAGE-CITY HALL	17,558	16,898	17,000	14,319	17,000	0	0.0%
10018-05007	DUES AND MEMBERSHIP	11,352	12,902	13,000	13,092	13,100	100	0.8%
10018-05008	CITY-WIDE TRAINING	0	0	0	90	0	0	
10018-05010	PROFESSIONAL SERVICES	40,719	39,580	42,000	61,819	36,000	-6,000	-14.3%
10018-05019	CITY ANNUAL REPORT	0	0	0	0	0	0	
10018-05022	BOARDS & COMMISSIONS	4,095	7,377	5,000	5,037	5,800	800	16.0%
10018-05027	COPIER - PRINTER - FAX	7,257	6,100	7,300	6,380	8,000	700	9.6%
10018-05088	INFORMATION & TECHNOLOGY	0	0	0	0	70,107	70,107	
10018-06001	OFFICE SUPPLIES	1,748	2,332	2,500	3,818	2,500	0	0.0%
10018-07002	COMPUTER EQUIPMENT	0	0	0	0	12,880	12,880	
10018-07004	COMPUTER SOFTWARE	0	0	0	0	6,000	6,000	
10018-07015	PUBLIC RESTROOM MAINTENAN	0	0	0	0	0	0	
<b>APPROPRIATIONS TOTALS</b>		<b>105,861</b>	<b>94,075</b>	<b>99,750</b>	<b>119,535</b>	<b>199,562</b>	<b>99,812</b>	<b>100.1%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

**SERVICES**

**REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
--	-------------------	-------------------	-------------------	----------------	--------------------

10018-03121 PHOTOCOPIES	281	139	200	192	200
-------------------------	-----	-----	-----	-----	-----

Fee charged for copies:

\$1.00 for 1st page

\$ .25 for additional pages

Based on 3-year average

10018-03245 MISCELLANEOUS REVENUE	100	300	0	0	0
-----------------------------------	-----	-----	---	---	---

FY 2016 BUDGET DETAIL GENERAL FUND

SERVICES	FY 2013	FY 2014	FY 2015	FY 2015	FY 2016
APPROPRIATIONS	Actual	Actual	Budget	YTD	Request

10018-04002 BOARDS & COMM.P.T.PAYROLL	146	314	950	573	950
---------------------------------------	-----	-----	-----	-----	-----

This covers secretary services for Boards, Commissions and Committees.

10018-04105 CELL PHONE STIPEND	0	0	0	0	8,640
--------------------------------	---	---	---	---	-------

Cell Phone Stipends for employee use of their personal cell phones for city business.

- Executive - 1 line
- Police - 9 lines
- Fire - 1 Line
- Fish Pier - 1 Line
- Code - 1 Line
- Community Development- 1 Line
- Public Services - 2 Lines
- Recreation Dept. - 2 Lines

10018-05001 TELEPHONE	0	0	0	0	3,105
-----------------------	---	---	---	---	-------

This account covers the City wireless plan for cell phones and other wireless devices.

Depts on the City Cell Phone Plan:

- Finance
- Police - cell phone and wireless connection for laptops in cruisers
- Code
- Public Works - laptop connection for director and foreman
- Harbor

10018-05005 ADVERTISING	22,987	8,573	12,000	14,408	15,000
-------------------------	--------	-------	--------	--------	--------

This line consists of the following types of advertisements.

- Bid Notices
- Ordinance Notices
- Public Hearing
- Public Notice
- Employment
- Proclamations

This line item is seeing an increase due to the increase cost associated with print advertising.

10018-05006 POSTAGE-CITY HALL	17,558	16,898	17,000	14,319	17,000
-------------------------------	--------	--------	--------	--------	--------

Postage account consists of Postage Meter Lease, Meter Supplies, Tax Bill Postage, and other Postage. Breakdown is as follows:

Postage Meter Lease	\$ 1,420.00
Meter Supplies	\$ 450.00
Tax Bill Postage	\$ 1,500.00
Postage	\$13,630.00

10018-05007 DUES AND MEMBERSHIP	11,352	12,902	13,000	13,092	13,100
---------------------------------	--------	--------	--------	--------	--------

This line item for dues and membership fees to:

- Maine Municipal Association \$10,500
- Maine Service Center Coalition \$1,100

FY 2016 BUDGET DETAIL GENERAL FUND

SERVICES APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10018-05007 DUES AND MEMBERSHIP	11,352	12,902	13,000	13,092	13,100
Mid-Coast Regional Planning \$1,500					
10018-05008 CITY-WIDE TRAINING	0	0	0	90	0
10018-05010 PROFESSIONAL SERVICES	40,719	39,580	42,000	61,819	36,000
Auditing services \$25,000					
New Website Design 7,500					
GASB 45 - Actuarial Valuation 3,500					
10018-05019 CITY ANNUAL REPORT	0	0	0	0	0
Digitally Produced					
10018-05022 BOARDS & COMMISSIONS	4,095	7,377	5,000	5,037	5,800
Supplies for Council, Boards, Commissions \$3,000					
Plaques for awards \$1,300					
Flags for City Hall & Parks \$1,500					
10018-05027 COPIER - PRINTER - FAX	7,257	6,100	7,300	6,380	8,000
Copier lease \$2,500					
Printer & Copier maintenance agreement \$5,500					
Copier maintenance includes all toner and parts for the photocopiers at a cost of \$0.0156 cents per black & white page and 0.095 cents per color page.					
10018-05088 INFORMATION & TECHNOLOGY	0	0	0	0	70,107
Software Service Agreements and internet charges for City Departments					
Assessing					
Code					
Finance					
Library					
10018-06001 OFFICE SUPPLIES	1,748	2,332	2,500	3,818	2,500
City Hall office supplies not specific to any one department:					
Copier paper & staples \$2,000					
Fax cartridges \$ 200					
Consumables \$ 300					
10018-07002 COMPUTER EQUIPMENT	0	0	0	0	12,880
City Wide Computer Equipment transferred from the Finance Dept.					
Typically we try and purchase:					
1 server per year					
5 new desktops per year					
emergency repairs					
10018-07004 COMPUTER SOFTWARE	0	0	0	0	6,000
City Wide Software needs to include but not limited to:					

FY 2016 BUDGET DETAIL GENERAL FUND

**SERVICES**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10018-07004 COMPUTER SOFTWARE	0	0	0	0	6,000
Antivirus					
Antispam					
Microsoft Licensing					
10018-07015 PUBLIC RESTROOM MAINTENAN	0	0	0	0	0

**FY 2016 BUDGET DETAIL  
GENERAL FUND**

<b>UNCLASS. FRNG BENEFITS REVENUES</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10071-03211 WORKERS COMP DIV	10,085	10,082	5,000	0	0	-5,000	-100.0%
<b>REVENUES TOTALS</b>	10,085	10,082	5,000	0	0	-5,000	-100.0%

FY 2016 BUDGET DETAIL  
GENERAL FUND

**UNCLASS. FRNG BENEFITS  
APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
10071-05015 EMPLOYEE ASSISTANCE PROG.	0	0	0	0	0	0	
10071-05020 DRUG & PHYSICAL SCREENING	6,443	3,038	7,000	2,975	7,000	0	0.0%
10071-05081 ICMA VANTAGE CARE	45,349	13,189	14,000	15,932	15,932	1,932	13.8%
10071-05082 ICMA RETIREMENT PLAN	0	0	0	4,786	0	0	
10071-05083 MAINE STATE RETIREMENT	0	0	0	21,246	0	0	
10071-05084 SOCIAL SECURITY	0	0	0	12,679	0	0	
10071-05085 RETIREE HEALTH INS	27,427	32,566	27,000	19,984	27,000	0	0.0%
10071-05087 UNEMPLOYMENT COMP	9,786	4,220	6,000	3,100	6,000	0	0.0%
10071-05088 MEDICARE	0	0	0	4,594	0	0	
10071-05092 WORKMENS COMP	0	0	0	0	0	0	
10071-05095 ACCRUED VAC./SICK TIME	39,560	28,807	35,000	47,736	35,000	0	0.0%
<b>APPROPRIATIONS TOTALS</b>	<b>128,565</b>	<b>81,821</b>	<b>89,000</b>	<b>133,031</b>	<b>90,932</b>	<b>1,932</b>	<b>2.2%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

**UNCLASS. FRNG BENEFITS**

**REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10071-03211 WORKERS COMP DIV	10,085	10,082	5,000	0	0

FY 2016 BUDGET DETAIL GENERAL FUND

**UNCLASS. FRNG BENEFITS**

<b>APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
-----------------------	---------------------------	---------------------------	---------------------------	------------------------	----------------------------

10071-05015 EMPLOYEE ASSISTANCE PROG.	0	0	0	0	0
---------------------------------------	---	---	---	---	---

10071-05020 DRUG & PHYSICAL SCREENING	6,443	3,038	7,000	2,975	7,000
---------------------------------------	-------	-------	-------	-------	-------

Pre-employment physicals  
 Pre-employment drug screening  
 Required post-accident drug screening  
 Required CDL (Commercial Driver's License) random drug testing (8 times year)

10071-05081 ICMA VANTAGE CARE	45,349	13,189	14,000	15,932	15,932
-------------------------------	--------	--------	--------	--------	--------

Contractual Obligation for Union employees

10071-05082 ICMA RETIREMENT PLAN	0	0	0	4,786	0
----------------------------------	---	---	---	-------	---

10071-05083 MAINE STATE RETIREMENT	0	0	0	21,246	0
------------------------------------	---	---	---	--------	---

10071-05084 SOCIAL SECURITY	0	0	0	12,679	0
-----------------------------	---	---	---	--------	---

10071-05085 RETIREE HEALTH INS	27,427	32,566	27,000	19,984	27,000
--------------------------------	--------	--------	--------	--------	--------

The City budgets 25% of the cost of health insurance for retired City employees. This can be paid to the individual either on a quarterly or an annual basis. 4 year average 21,534

10071-05087 UNEMPLOYMENT COMP	9,786	4,220	6,000	3,100	6,000
-------------------------------	-------	-------	-------	-------	-------

Maine Department of Labor determines eligibility of a claimant and the weekly amount the City is required to pay a claimant for unemployment compensation. The City participates in a Direct Reimbursement Plan rather than with insurance coverage to pay claimants.

10071-05088 MEDICARE	0	0	0	4,594	0
----------------------	---	---	---	-------	---

10071-05092 WORKMENS COMP	0	0	0	0	0
---------------------------	---	---	---	---	---

10071-05095 ACCRUED VAC./SICK TIME	39,560	28,807	35,000	47,736	35,000
------------------------------------	--------	--------	--------	--------	--------

This account represents the City's expense for accrued vacation and sick time to retiring or terminated employees.

FY 2016 BUDGET DETAIL  
GENERAL FUND

<b>UNCLASS-OTHER ACCOUNTS APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
10072-05080 RESTRUCTURE PLAN	0	62,977	0	0	0	0	
10072-05081 CONTINGENT	59	0	0	0	106,970	106,970	
10072-05082 VETERANS	839	968	1,200	0	1,200	0	0.0%
10072-05093 PROP AND LIAB INS.	156,845	177,615	190,940	187,459	194,758	3,818	2.0%
10072-05094 INSURANCE DEDUCTIBLE	10,936	2,669	8,000	2,988	8,000	0	0.0%
10072-05099 PARKS COMMISSION	6,500	0	0	-25	0	0	
<b>APPROPRIATIONS TOTALS</b>	<b>175,178</b>	<b>244,229</b>	<b>200,140</b>	<b>190,422</b>	<b>310,928</b>	<b>110,788</b>	<b>55.4%</b>

FY 2016 BUDGET DETAIL GENERAL FUND

**UNCLASS-OTHER ACCOUNTS**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
10072-05080 RESTRUCTURE PLAN	0	62,977	0	0	0
10072-05081 CONTINGENT	59	0	0	0	106,970
Union Negotiations are on going at this point in time. The budgeted monies will help offset any negotiated benefits.					
10072-05082 VETERANS	839	968	1,200	0	1,200
Flags on veterans' graves.					
10072-05093 PROP AND LIAB INS.	156,845	177,615	190,940	187,459	194,758
This coverage is provided by St. Paul Travelers Public Sector Services and includes: General Liability, Law Enforcement Liability, Public Entity (Officials) Liability, Public Officials Bonds and Fine Arts coverage. The account is serviced locally by the Allen Agency.					
10072-05094 INSURANCE DEDUCTIBLE	10,936	2,669	8,000	2,988	8,000
Insurance deductible on claims.					
10072-05099 PARKS COMMISSION	6,500	0	0	-25	0

FY 2016 BUDGET DETAIL  
EMERGENCY MED. RESPONSE

EMERGENCY MED. RESPONSE REVENUES	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
50000-03215 REV AMBULANCE FEES	421,134	451,350	484,961	332,404	<b>498,515</b>	13,554	2.8%
50000-03218 REVENUE-MISCELLANEOUS	279	1,639	1,500	20	<b>1,500</b>	0	0.0%
50000-03221 TRANSFER FROM EMS UFB	0	0	0	0	<b>0</b>	0	
50000-03230 OWLS HEAD EMS SERVICE	73,575	76,518	79,579	39,790	<b>82,762</b>	3,183	4.0%
50000-03231 AIDE TO OUTSIDE TOWNS	30,025	33,600	30,000	18,795	<b>30,000</b>	0	0.0%
50000-03240 MEDICAID EMS REVENUE	0	0	0	0	<b>0</b>	0	
50000-03265 EMS / BHBT INTEREST	3,526	0	0	0	<b>0</b>	0	
50000-03266 EMS / BHBT CHG FMV	-4,712	0	0	0	<b>0</b>	0	
50000-03300 TRANSFERS FROM GEN. FUND	0	0	0	0	<b>0</b>	0	
50000-03560 CAPITAL ACQUISITION BOND	0	0	0	0	<b>0</b>	0	
<b>REVENUES TOTALS</b>	<b>523,826</b>	<b>563,107</b>	<b>596,040</b>	<b>391,009</b>	<b>612,777</b>	<b>16,737</b>	<b>2.8%</b>

FY 2016 BUDGET DETAIL  
EMERGENCY MED. RESPONSE

EMERGENCY MED. RESPONSE APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
50000-04001 PAYROLL	98,486	83,823	72,935	70,178	71,827	-1,108	-1.5%
50000-04002 STIPENDS	37,544	37,544	46,956	22,382	46,956	0	0.0%
50000-04003 OVER-TIME PAYROLL	19,519	21,533	20,000	16,358	20,000	0	0.0%
50000-04004 HOLIDAY PAYROLL	5,151	3,998	3,969	3,081	3,953	-16	-0.4%
50000-04007 TRAINING	0	0	0	0	0	0	
50000-04016 FLSA	1,855	1,662	1,911	1,320	1,903	-8	-0.4%
50000-04017 SICK LEAVE STIPEND	480	119	992	647	988	-4	-0.4%
50000-04020 TEMP. PART TIME PAYROLL	0	0	0	0	0	0	
50000-04025 EDUCATION STIPEND	0	0	0	200	1,040	1,040	
50000-04030 LONGEVITY	0	0	520	90	130	-390	-75.0%
50000-05001 TELEPHONE	0	0	0	0	0	0	
50000-05005 POSTAGE	0	0	0	0	0	0	
50000-05006 CONF. & MEETINGS	0	0	0	0	0	0	
50000-05007 DUES AND MEMBERSHIP	2,040	2,567	2,715	2,057	2,330	-385	-14.2%
50000-05008 TRAINING	4,361	1,757	5,000	350	5,350	350	7.0%
50000-05011 LEGAL SERVICES	0	0	0	0	0	0	
50000-05015 DRUG & PHYSICAL SCREENING	0	0	0	0	0	0	
50000-05032 VEHICLE MAINTENANCE	4,929	9,237	8,000	8,223	10,000	2,000	25.0%
50000-05033 RADIO MAINTENANCE	823	1,142	1,080	1,246	3,300	2,220	205.6%
50000-05034 OFFICE EQUIPMENT MAINT.	0	0	0	0	0	0	
50000-05060 BILLING EXPENSE	0	0	0	0	0	0	
50000-05062 BILLING & COLLECTIONS	28,682	24,598	30,000	17,401	30,000	0	0.0%
50000-05080 FRINGE BENEFITS	0	0	0	0	0	0	
50000-05081 CONTINGENCIES	0	0	0	0	2,630	2,630	
50000-05083 MAINE STATE RETIREMENT	12,369	11,407	13,467	8,970	14,342	875	6.5%
50000-05084 SOCIAL SECURITY	0	0	0	0	0	0	
50000-05085 HEALTH INSURANCE	20,760	18,225	18,384	16,925	25,029	6,645	36.1%
50000-05086 MEDICARE	2,257	1,727	1,846	1,110	1,839	-7	-0.4%
50000-05092 WORKMENS COMP	7,297	8,232	0	9,212	7,268	7,268	
50000-05093 VEHICLE INSURANCE	0	0	0	0	0	0	
50000-06001 OFFICE SUPPLIES	0	0	0	0	0	0	
50000-06002 GASOLINE USED	2,595	2,014	2,300	1,167	1,502	-798	-34.7%
50000-06006 MEDICAL SUPPLIES	14,315	13,486	14,000	9,884	15,000	1,000	7.1%
50000-06010 UNIFORMS	6,191	7,324	7,100	4,666	7,350	250	3.5%
50000-06040 DIESEL FUEL	9,065	8,592	10,000	5,212	8,815	-1,185	-11.9%

FY 2016 BUDGET DETAIL  
EMERGENCY MED. RESPONSE

<b>EMERGENCY MED. RESPONSE APPROPRIATIONS</b>	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 .YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
50000-07001 EQUIP OUTLAY & MAINTENANCE	6,872	5,726	7,500	3,531	6,490	-1,010	-13.5%
50000-07002 TRANSFER TO CIP FUND	0	0	0	0	0	0	
50000-07004 COMPUTER SOFTWARE	0	0	0	0	0	0	
50000-07010 EQUIPMENT RESERVE EXPENSE	0	0	0	0	0	0	
50000-07050 AMBULANCE PURCHASE	5,512	0	0	0	0	0	
50000-07400 TRANS UNDESIGNATED FUND B	0	0	0	0	0	0	
50000-07500 TRANSFER TO GENERAL FUND	255,522	357,365	327,365	245,524	324,735	-2,630	-0.8%
50000-08021 EQUIPMENT LEASE PAYMENTS	0	0	0	0	0	0	
<b>APPROPRIATIONS TOTALS</b>	<b>546,625</b>	<b>622,076</b>	<b>596,040</b>	<b>449,735</b>	<b>612,777</b>	<b>16,737</b>	<b>2.8%</b>

FY 2016 EMERGENCY MEDICAL RESPONSE

**EMERGENCY MED. RESPONSE**

**REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
--	-------------------	-------------------	-------------------	----------------	--------------------

50000-03215 REV AMBULANCE FEES	421,134	451,350	484,961	332,404	<b>498,515</b>
--------------------------------	---------	---------	---------	---------	----------------

Budgeted Revenue from Ambulance Fees for FY16 is based upon historic billings with the greatest weight being placed on projected revenue for FY15 based upon billings to date. We are projecting a small increase in this line item as we are currently working with our billing company to review fees as they tell us we are leaving money on the table.

50000-03218 REVENUE-MISCELLANEOUS	279	1,639	1,500	20	<b>1,500</b>
-----------------------------------	-----	-------	-------	----	--------------

Combinatin of donations, small grants, and tuition paid to department for departmentally sponsored training.

50000-03230 OWLS HEAD EMS SERVICE	73,575	76,518	79,579	39,790	<b>82,762</b>
-----------------------------------	--------	--------	--------	--------	---------------

The annual contract with the Town of Owls Head calls for a 4% increase.

50000-03231 AIDE TO OUTSIDE TOWNS	30,025	33,600	30,000	18,795	<b>30,000</b>
-----------------------------------	--------	--------	--------	--------	---------------

\$30,000 estimate is based upon receipts through the second quarter of FY15.

FY 2016 EMERGENCY MEDICAL RESPONSE

<b>EMERGENCY MED. RESPONSE APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
50000-04001 PAYROLL 2 full-time EMS professionals	98,486	83,823	72,935	70,178	71,827
50000-04002 STIPENDS This represents a negotiated contractual item for licensed EMS personnel, including cross-trained firefighting personnel.	37,544	37,544	46,956	22,382	46,956
50000-04003 OVER-TIME PAYROLL Overtime payroll costs for our full-time employees based upon recent history.	19,519	21,533	20,000	16,358	20,000
50000-04004 HOLIDAY PAYROLL Contractual obligation. See Payroll Detail	5,151	3,998	3,969	3,081	3,953
50000-04016 FLSA Payment of weekly overtime based on federal law.	1,855	1,662	1,911	1,320	1,903
50000-04017 SICK LEAVE STIPEND Negotiated contract item based upon 50% of personnel qualifying for the stipend.	480	119	992	647	988
50000-04030 LONGEVITY See Payroll Detail	0	0	520	90	130
50000-05007 DUES AND MEMBERSHIP This line sees a reduction as the Knox Regional Communication Center took over the cost of our web-based response software.	2,040	2,567	2,715	2,057	2,330
50000-05008 TRAINING EMS training costs include sending personnel to the annual Maine EMS Week seminars at the Samoset that ensures continuing education credits are maintained, training classes to introduce new technology and standards of care and EMS management and billing training. Also this year are funds to reimburse outside instructors who come to Rockland to teach classes.	4,361	1,757	5,000	350	5,350
50000-05032 VEHICLE MAINTENANCE This appropriation is based upon the history of this line, continuing last years' upward adjustment to reflect the aging fleet due to deferral of replacement.	4,929	9,237	8,000	8,223	10,000
50000-05033 RADIO MAINTENANCE This line increases slightly to allow a replacement program for pagers and portable radios. The radio equipment is showing its age and repairs are more costly, if available. Many units have been removed from service and we no longer have stocked units to issue. The pagers and radios are vital to our members hearing a call and being able to communicate during emergencies. This plan allows for each pager to be replaced every 6 years and all radios every 10 years. The total costs of communications equipment and maintenance is split 50/50 with the FD budget line.	823	1,142	1,080	1,246	3,300

FY 2016 EMERGENCY MEDICAL RESPONSE

EMERGENCY MED. RESPONSE APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
50000-05060 BILLING EXPENSE	0	0	0	0	0
This line accounts for billing and collections contracted to T. G. Higgins of Winterport					
50000-05062 BILLING & COLLECTIONS	28,682	24,598	30,000	17,401	30,000
Collections contracted to T. G. Higgins of Winterport.					
50000-05083 MAINE STATE RETIREMENT	12,369	11,407	13,467	8,970	14,342
See Payroll Detail					
50000-05085 HEALTH INSURANCE	20,760	18,225	18,384	16,925	25,029
See Payroll Detail					
50000-05086 MEDICARE	2,257	1,727	1,846	1,110	1,839
See Payroll Detail					
50000-05092 WORKMENS COMP	7,297	8,232	0	9,212	7,268
See Payroll Detail					
50000-06002 GASOLINE USED	2,595	2,014	2,300	1,167	1,502
Gasoline costs are split between EMS and Fire with coding by Fire Department personnel at the time of purchase and sent to the Finance Department for payment. Over the trailing 12-month period EMS consumed 639 gallons of gasoline. Gasoline is estimated to be priced at \$2.35/gallon for FY16.					
50000-06006 MEDICAL SUPPLIES	14,315	13,486	14,000	9,884	15,000
This line accounts for the disposable medical supplies that we use in the treatment of patients. This line had been steady at just under \$14,000 and this past year we've seen a spike in pricing for Advanced Life Support drugs necessitating an increase.					
50000-06010 UNIFORMS	6,191	7,324	7,100	4,666	7,350
This line covers uniforms and other clothing in order to maintain a clean and professional appearance/Contractual obligation. This line increased to cover the cost of increased pricing. This line is also shared with the FD budget.					
50000-06040 DIESEL FUEL	9,065	8,592	10,000	5,212	8,815
Diesel fuel costs are split between EMS and Fire with coding by Fire Department personnel at the time of purchase and sent to the Finance Department for payment. Over the trailing 12-month period EMS consumed 2,518 gallons of diesel fuel. Diesel fuel is estimated to be priced at \$3.50/gallon for FY16.					
50000-07001 EQUIP OUTLAY & MAINTENANCE	6,872	5,726	7,500	3,531	6,490
This line sees a slight decrease due the purchase of three new defibrillator/monitors that come with warranties allowing eliminate that cost this year. The equipment purchases include those items needed to provide the standard of care and purchase some needed technical rescue equipment. This line covers the replacement, maintenance and new purchases of "hard goods".					

FY 2016 EMERGENCY MEDICAL RESPONSE

**EMERGENCY MED. RESPONSE**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
50000-07050 AMBULANCE PURCHASE	5,512	0	0	0	0

Ambulance Purchases are now part of the CIP budget. We are requesting to lease a new ambulance during FY16.

50000-07500 TRANSFER TO GENERAL FUND	255,522	357,365	327,365	245,524	324,735
--------------------------------------	---------	---------	---------	---------	---------

This line reflects revenue transferred to the Fire Department to partially offset the costs attributable to EMS. This line item pays for 15% of payroll-related expenses, 50% of overtime costs, 50% of telephone expense, building maintenance expense, power expense, water/sewer expense, heat expense, laundry service expense, and protective clothing expense. Office supplies are apportioned 70% to EMS. These percentages were skewed during the FY13 budget process and therefore we are trying to bring them back in line over time.

## FY 2015-2016 Workplan

### Budget Document

Until such time that the City identifies and establishes the difference between sanitary waste and stormwater, it is difficult to separate the responsibility of cost that relates to stormwater needs and sanitary collection and treatment needs.

The work plan presented will require significant amounts of funding to implement. The Pollution Control department budget proposal does not reflect or include any funding for many of the projects and issues described in the work plan.

1. Continue implementing all aspects of the Maine DEP consent agreements:
  - A. We are funding the cost of negotiating the final consent agreement.
  - B. Studies of improvements to Lindsey Brook are not part of this budget.
  
2. Identify and regulate all potential sources of treatment:
  - A. We are funding the review of the regulations and funding the correction of known or potential sources of interference.
  
3. Continue inspection of sewer and stormwater ties and service connections:
  - A. The City Council rejected the proposed sewer ordinance amendment to deal with sewer service line inspection and repair.
  - B. The department is continuing sewer line inspections and has developed a proposed sewer collection system operational budget.

However, the source of funding has not been identified.

4. Develop an overall strategy on sewer separation:
  - A. Some Professional Service funds have been dedicated to this process.
  - B. Lindsey Brook easements, channelization and management has not had any Pollution Control funding designated for this purpose.
  - C. Development of municipal stormwater ordinance and policies have not had any Pollution Control funding designated for this purpose.
  
5. Sewer lateral option for assisting homeowners with upgrade cost
  - A. The City Council must establish a policy and preference for funding.

The proposed operating budget reflects the estimated cost of the present treatment costs including renewal and replacement of expired equipment. All of the budget is being funded by sewer charges and fees.

The collection system budget sources of funding have not been determined.

Sewer system customers are now paying the full cost of stormwater treatment.

It should be noted that a one percent (1%) sewer rate increase generates approximately \$35,000. Also, when a three percent (3%) increase is implemented, the actual revenue received is normally equal to no more than 2 ½ % unless use is increased.

The overall expenses i.e. "operating costs" for the treatment plant have a projected increase of \$45,361. However, it is recommended that a minimum of an additional \$20,000 be replenished this fiscal year into the reserve accounts. That results in an overall increase of \$65,361 or approximately 2 percent of the overall budget.

The balance of the requested rate increase is due to projected reduced revenue from Industrial and Residential accounts based on billing figures over the past 12 months. With the projected 5 percent rate increase, we will still be anticipating revenue in the industrial line to be down \$24,642 over last fiscal year.

FY 2016 BUDGET DETAIL  
PREVENTIVE MAINTENANCE

<b>PREVENTIVE MAINTENANCE REVENUES</b>	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	<b>FY 2016 Request</b>	Increase or Decrease from 2015 Budget	
20015-03245 STORM WATER LINE MAINT REV	0	83,409	83,409	-62,557	<b>83,409</b>	0	0.0%
20015-03250 STORM WATER BILLING	0	0	40,000	0	<b>40,000</b>	0	0.0%
<b>REVENUES TOTALS</b>	0	83,409	123,409	-62,557	<b>123,409</b>	0	0.0%

FY 2016 BUDGET DETAIL  
PREVENTIVE MAINTENANCE

PREVENTIVE MAINTENANCE APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
20015-04001 PAYROLL	0	81,897	85,268	65,127	<b>85,238</b>	-30	0.0%
20015-04003 OVER-TIME PAYROLL	0	5,088	0	4,805	0	0	
20015-04004 HOLIDAY PAYROLL	0	0	0	328	0	0	
20015-04030 LONGEVITY	0	0	0	0	130	130	
20015-04110 UNIFORM ALLOWANCE	0	650	650	650	<b>650</b>	0	0.0%
20015-05001 TELEPHONE	0	0	0	0	0	0	
20015-05005 POSTAGE	0	1,089	0	216	0	0	
20015-05006 TRAVEL	0	0	0	97	0	0	
20015-05007 DUES AND MEMBERSHIP	0	0	0	0	0	0	
20015-05008 EDUCATION	0	0	0	950	0	0	
20015-05009 CONF. AND MEETINGS	0	0	0	0	0	0	
20015-05012 LICENSE AND PERMIT FEES	0	25	0	0	0	0	
20015-05020 PROFESSIONAL SERVICES	0	49,635	0	62,205	0	0	
20015-05030 ADMINISTRATIVE SERVICES	0	0	0	0	0	0	
20015-05032 VEHICLE MAINTENANCE	0	19,538	0	12,384	0	0	
20015-05034 OFFICE EQUIPMENT MAINT.	0	0	0	110	0	0	
20015-05040 EXPENDABLE TOOLS	0	3,054	0	4,696	0	0	
20015-05042 SEWER LINE MAINTENANCE	0	40,319	15,000	10,714	0	-15,000	-100.0%
20015-05045 STORM WATER MAINTENANCE	0	7,728	0	0	0	0	
20015-05082 ICMA RETIREMENT	0	0	0	0	0	0	
20015-05083 MAINE STATE RETIREMENT	0	5,970	6,651	5,545	<b>7,598</b>	947	14.2%
20015-05084 SOCIAL SECURITY	0	5,266	5,327	4,040	<b>5,333</b>	6	0.1%
20015-05085 HEALTH INSURANCE	0	25,867	30,900	23,987	<b>30,978</b>	78	0.3%
20015-05087 COMPUTER HARDWARE & SOFT	0	1,259	0	4,974	0	0	
20015-05088 COMPUTER SERVICES	0	513	0	2,700	0	0	
20015-05089 MEDICARE	0	1,269	1,246	945	<b>1,248</b>	2	0.2%
20015-05092 WORKERS COMPENSATION	0	0	4,013	0	0	-4,013	-100.0%
20015-06001 OFFICE SUPPLIES	0	0	0	1,323	0	0	
20015-06002 GASOLINE	0	1,629	0	2,479	0	0	
20015-06004 UNIFORMS	0	235	0	618	0	0	
20015-06006 MISCELLANEOUS SUPPLIES	0	311	0	280	0	0	
20015-06041 DIESEL FUEL	0	32	0	0	0	0	
20015-06060 SAFETY EQUIPMENT	0	2,152	0	1,284	0	0	
20015-07005 CIP PROJECTS	0	0	0	0	0	0	
20015-07006 RENEWAL AND REPLACEMENT R	0	0	0	0	0	0	
20015-07010 EQUIPMENT REPAIR & REPLACE	0	7,411	0	4,321	0	0	

FY 2016 BUDGET DETAIL  
PREVENTIVE MAINTENANCE

PREVENTIVE MAINTENANCE APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget
20015-08011 DEBT SERVICES	0	0	0	0	0	0
20015-08021 EQUIPMENT LEASE PAYMENTS	0	0	0	0	0	0
<b>APPROPRIATIONS TOTALS</b>	0	260,937	149,055	214,778	<b>131,175</b>	-17,880    -12.0%

FY 2016 BUDGET DETAIL  
SEWER FUND

SEWER FUND REVENUES	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
20000-03220 INDUSTRIAL	2,244,419	2,331,642	2,448,957	1,591,068	<b>2,424,315</b>	-24,642	-1.0%
20000-03260 RESIDENTIAL-QTR.BILLING	721,849	727,894	761,455	-467	<b>789,847</b>	28,392	3.7%
20000-03270 COMMERICAL-QTRLY BILLING	513,764	514,664	490,531	0	<b>554,229</b>	63,698	13.0%
20000-03280 CHEMICAL SURCHARGE	49,528	64,511	45,000	38,809	<b>50,000</b>	5,000	11.1%
20000-03410 TRANSFER FROM RESERVE	450,000	25,000	0	0	<b>0</b>	0	
20000-03510 SEWER LIEN REVENUE	9,250	5,995	7,500	0	<b>7,500</b>	0	0.0%
20000-03610 SEWER LIEN CHARGES	0	0	0	0	<b>0</b>	0	
20000-03650 LIEN NOTICE FEES	0	0	0	0	<b>0</b>	0	
20000-03680 LIEN INTEREST	0	0	0	0	<b>0</b>	0	
20000-03700 INTEREST INC-INVESTMENTS	31	0	0	0	<b>0</b>	0	
20000-03725 CHANGE IN FAIR MARKET VALUE	-42	0	0	0	<b>0</b>	0	
20000-03730 WWTF LAB TESTING	0	770	3,500	1,007	<b>3,000</b>	-500	-14.3%
20000-03750 INTEREST INC-ACCTS REC	10,895	19,748	8,000	3,525	<b>8,000</b>	0	0.0%
20000-03755 INSURANCE CLAIMS	0	0	0	0	<b>0</b>	0	
20000-03775 MSW HAULING REVENUE	0	0	0	0	<b>0</b>	0	
20000-03780 ENGINEERING SERVICES REV.	0	0	0	0	<b>0</b>	0	
20000-03791 NOTICE OF PERMIT VIOLATION	658	1,404	0	3,563	<b>0</b>	0	
20000-03800 MISCELLANEOUS	18,270	2,183	0	5,143	<b>0</b>	0	
20000-03810 TRANSFER FROM FUND BALANC	0	0	0	0	<b>0</b>	0	
20000-03820 SEWER RESERVE CAP FEE	52,228	0	0	0	<b>0</b>	0	
20000-03830 PCF PROJ USDA GRANT	0	0	0	0	<b>0</b>	0	
20000-03840 EFFIENCY MAINE GRANT REV	0	0	0	0	<b>0</b>	0	
<b>REVENUES TOTALS</b>	<b>4,070,850</b>	<b>3,693,811</b>	<b>3,764,943</b>	<b>1,642,647</b>	<b>3,836,891</b>	<b>71,948</b>	<b>1.9%</b>

FY 2016 BUDGET DETAIL  
SEWER FUND

SEWER FUND APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
20010-04001 FULL TIME PAYROLL	541,804	512,215	588,213	454,453	<b>601,871</b>	13,658	2.3%
20010-04003 OVERTIME PAYROLL	88,132	120,590	82,600	102,509	<b>82,600</b>	0	0.0%
20010-04004 ADMINISTRATIVE SERVICES	148,313	153,313	153,313	117,192	<b>153,313</b>	0	0.0%
20010-04030 LONGEVITY	11,740	9,920	11,440	8,575	<b>13,260</b>	1,820	15.9%
20010-04040 FLEXIBLE BENEFITS PAYROLL	0	0	0	0	<b>0</b>	0	
20010-04100 VEHICLE STIPEND	1,800	1,800	1,800	1,950	<b>3,600</b>	1,800	100.0%
20010-04105 CELL PHONE STIPEND	1,320	1,440	1,440	880	<b>480</b>	-960	-66.7%
20010-05001 TELEPHONE	7,081	8,280	8,147	6,661	<b>8,655</b>	508	6.2%
20010-05002 ELECTRICITY	212,846	234,021	248,100	191,245	<b>237,079</b>	-11,021	-4.4%
20010-05003 WATER	29,673	31,176	34,624	26,957	<b>31,301</b>	-3,323	-9.6%
20010-05004 ADVERTISING	0	0	0	0	<b>0</b>	0	
20010-05005 POSTAGE	5,899	2,716	10,000	6,409	<b>10,000</b>	0	0.0%
20010-05006 TRAVEL	1,021	1,933	2,000	382	<b>2,000</b>	0	0.0%
20010-05007 LABORATORY EXPENSE	49,021	54,706	45,000	38,175	<b>50,000</b>	5,000	11.1%
20010-05008 TRAINING	2,554	2,383	3,800	404	<b>3,800</b>	0	0.0%
20010-05009 DUES & MEMBERSHIPS	714	700	600	85	<b>600</b>	0	0.0%
20010-05012 LICENSE & PERMIT FEES	8,107	8,780	7,000	744	<b>7,000</b>	0	0.0%
20010-05015 SLUDGE TESTING	0	0	0	0	<b>0</b>	0	
20010-05020 PROFESSIONAL SERVICES	33,630	56,804	45,000	10,507	<b>60,000</b>	15,000	33.3%
20010-05021 BILLING SERVICE FEE	48,344	48,319	51,975	38,332	<b>53,070</b>	1,095	2.1%
20010-05025 OUTSIDE SERVICES	3,002	2,316	4,500	2,913	<b>4,500</b>	0	0.0%
20010-05032 VEHICLE MAINTENANCE	6,794	9,444	7,000	4,213	<b>7,000</b>	0	0.0%
20010-05033 GENERATOR SERVICE CONTRA	3,239	2,681	3,500	0	<b>3,500</b>	0	0.0%
20010-05034 OFFICE EQUIPMENT R & M	4,537	2,277	3,000	3,391	<b>3,000</b>	0	0.0%
20010-05035 BUILDING REPAIR & MAINT.	25,352	32,564	35,000	35,455	<b>35,000</b>	0	0.0%
20010-05037 LIFT STATION REPAIR	25,836	50,753	40,000	20,916	<b>40,000</b>	0	0.0%
20010-05038 SPARE PARTS	1,984	4,130	5,000	928	<b>5,000</b>	0	0.0%
20010-05039 PREVENT MAINTENANCE SUPPLI	4,059	3,610	4,000	2,453	<b>4,000</b>	0	0.0%
20010-05040 EXPENDABLE TOOLS	2,535	5,965	5,000	5,699	<b>7,500</b>	2,500	50.0%
20010-05041 GROUNDS IMPROV & MAINTENA	4,635	9,914	10,000	10,815	<b>10,000</b>	0	0.0%
20010-05042 SEWER LINE MAINTENANCE	53,001	31,870	0	0	<b>0</b>	0	
20010-05055 LIEN EXPENSES	793	7,055	12,000	10,000	<b>12,000</b>	0	0.0%
20010-05065 SLUDGE DISPOSAL	294,198	233,970	300,000	205,275	<b>300,000</b>	0	0.0%
20010-05066 TRANSPORT SLUDGE	85,630	74,049	75,000	63,128	<b>90,000</b>	15,000	20.0%
20010-05067 TRACTOR MAINTENANCE EXP.	0	0	0	0	<b>0</b>	0	
20010-05070 WATER METER READING	0	0	0	0	<b>0</b>	0	

FY 2016 BUDGET DETAIL  
SEWER FUND

SEWER FUND APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
20010-05082 ICMA RETIREMENT PLAN	16,276	14,797	13,204	12,640	17,855	4,651	35.2%
20010-05083 MAINE STATE RETIREMENT	16,618	22,937	26,175	21,643	30,317	4,142	15.8%
20010-05084 SOCIAL SECURITY	37,814	37,307	37,379	32,502	43,541	6,162	16.5%
20010-05085 HEALTH INSURANCE	152,652	150,598	173,461	133,265	182,049	8,588	5.0%
20010-05086 MEDICARE	8,798	8,887	8,742	7,604	10,183	1,441	16.5%
20010-05087 COMPUTER HARDWARE & SOFT	6,340	8,049	12,000	5,496	12,000	0	0.0%
20010-05088 COMPUTER SERVICES	4,378	3,931	6,000	2,701	6,000	0	0.0%
20010-05092 WORKERS COMPENSATION	19,582	22,261	24,346	24,913	28,092	3,746	15.4%
20010-05093 PROP AND LIAB INS.	22,111	24,359	26,308	30,229	26,834	526	2.0%
20010-06001 OFFICE SUPPLIES	3,109	2,980	3,500	2,431	3,500	0	0.0%
20010-06002 GASOLINE USED	5,874	6,420	6,100	3,014	6,100	0	0.0%
20010-06003 HEAT	58,954	85,672	59,500	56,186	37,857	-21,643	-36.4%
20010-06004 UNIFORMS	9,878	10,188	10,000	7,569	10,000	0	0.0%
20010-06005 MISCELLANEOUS SUPPLIES	982	82	1,500	294	1,500	0	0.0%
20010-06041 DIESEL FUEL	2,613	875	3,500	417	3,000	-500	-14.3%
20010-06045 COLLECT EXP - SHOP & SAVE	0	0	0	0	0	0	
20010-06060 SAFETY EQUIPMENT	2,187	6,553	7,500	5,912	7,500	0	0.0%
20010-06070 CHEMICALS	236,817	207,624	282,354	158,351	275,000	-7,354	-2.6%
20010-07001 CONTINGENCY	0	0	0	0	23,684	23,684	
20010-07002 ACCIDENT REPAIR EXPENSES	2,582	0	0	0	0	0	
20010-07003 EQUIPMENT OUTLAY	0	0	0	0	0	0	
20010-07005 CAPITAL PROJECTS EXP	91,548	216,666	267,753	93,803	275,000	7,247	2.7%
20010-07006 RENEWAL & REPLACEMENT RES	90,000	0	90,000	0	100,000	10,000	11.1%
20010-07007 RATE STABLIZATION RESERVE F	0	0	0	0	10,000	10,000	
20010-07010 EQUIP REPAIR&REPLACEMENT	138,513	194,570	185,000	186,575	200,000	15,000	8.1%
20010-07020 LOAN REPAY TO DPRCTN RSRV	0	0	0	0	0	0	
20010-07500 SEWER CIP EXPENSE	0	0	0	0	0	0	
20010-08011 PRIN & INT ON NOTES	192,403	699,102	688,513	606,448	679,340	-9,173	-1.3%
20010-08021 EQUIPMENT LEASE PAYMENTS	1,826	7,207	7,410	2,435	7,410	0	0.0%
20010-08030 DEPRECIATION EXP	680,689	0	0	0	0	0	
<b>APPROPRIATIONS TOTALS</b>	<b>3,510,137</b>	<b>3,450,760</b>	<b>3,739,297</b>	<b>2,765,071</b>	<b>3,836,891</b>	<b>97,594</b>	<b>2.6%</b>

FY 2016 WASTE WATER FUND

**PREVENTIVE MAINTENANCE**

**REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
20015-03245 STORM WATER LINE MAINT REV	0	83,409	83,409	-62,557	83,409

Historical expenses realized in the Public Works Budget have been transferred to the Sewer budget to offset total costs to maintain and operate storm and sewer collection system.

20015-03250 STORM WATER BILLING	0	0	40,000	0	40,000
---------------------------------	---	---	--------	---	--------

1% Increase in sewer rates to fund storm water projects was done in FY2014.

FY 2016 WASTE WATER FUND

**PREVENTIVE MAINTENANCE**

<b>APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
-----------------------	---------------------------	---------------------------	---------------------------	------------------------	----------------------------

20015-04001 PAYROLL	0	81,897	85,268	65,127	<b>85,238</b>
---------------------	---	--------	--------	--------	---------------

The line encompasses the full time payroll for our 2 Environmental Technicians.

20015-04003 OVER-TIME PAYROLL	0	5,088	0	4,805	0
-------------------------------	---	-------	---	-------	---

This line is for the overtime for our technicians. Each call in is paid at a rate of 4 hours of overtime. Call ins will occur after hours and on weekends in response to issues within the sewer lines and collection systems.

20015-04030 LONGEVITY	0	0	0	0	<b>130</b>
-----------------------	---	---	---	---	------------

See Payroll Detail

20015-04110 UNIFORM ALLOWANCE	0	650	650	650	<b>650</b>
-------------------------------	---	-----	-----	-----	------------

This allows for the clothing allowance under the contract for work clothes at \$325 per year per employee.

20015-05042 SEWER LINE MAINTENANCE	0	40,319	15,000	10,714	0
------------------------------------	---	--------	--------	--------	---

Cleaning, inspection and mapping which includes disposal fees, supplies for smoke testing and point or spot repairs done without a need for excavation.

20015-05083 MAINE STATE RETIREMENT	0	5,970	6,651	5,545	<b>7,598</b>
------------------------------------	---	-------	-------	-------	--------------

SEE PAYROLL DETAIL

20015-05084 SOCIAL SECURITY	0	5,266	5,327	4,040	<b>5,333</b>
-----------------------------	---	-------	-------	-------	--------------

SEE PAYROLL DETAIL

20015-05085 HEALTH INSURANCE	0	25,867	30,900	23,987	<b>30,978</b>
------------------------------	---	--------	--------	--------	---------------

SEE PAYROLL DETAIL

20015-05089 MEDICARE	0	1,269	1,246	945	<b>1,248</b>
----------------------	---	-------	-------	-----	--------------

SEE PAYROLL DETAIL

20015-05092 WORKERS COMPENSATION	0	0	4,013	0	0
----------------------------------	---	---	-------	---	---

SEE PAYROLL DETAIL

20015-07005 CIP PROJECTS	0	0	0	0	0
--------------------------	---	---	---	---	---

Please see the attached document for an itemized list of CIP Projects for this year.

20015-07006 RENEWAL AND REPLACEMENT R	0	0	0	0	0
---------------------------------------	---	---	---	---	---

The Renewal and Replacement Reserve account funds the depreciation of equipment, buildings and machinery. Money may be withdrawn from this account to fund the renewal and replacement of any system assets.

FY 2016 WASTE WATER FUND

**SEWER FUND**

**REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
20000-03220 INDUSTRIAL	2,244,419	2,331,642	2,448,957	1,591,068	2,424,315

We have determined there will be a minimal rate increase for FY 2014-2015. We have a total of 8 Industrial customers and each is billed a formula based on the amount of usage in the areas of Flow, Manhours, Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD).

The current rates and projected rates with the increase are as follows: Flow which is currently \$2.38 per 1,000 gallons will increase to \$2.50 per 1,000 gallons. BOD which is currently \$91.17 per 100 pounds will increase to \$95.73 per 100 pounds. TSS which is currently \$122.87 per 100 pounds will increase to \$129.02 per 100 pounds. Gallons which are currently billed at \$6.45 per 1000 gallons will increase to \$6.78 per 1000 gallons.

20000-03260 RESIDENTIAL-QTR.BILLING	721,849	727,894	761,455	-467	789,847
-------------------------------------	---------	---------	---------	------	---------

We have determined there will be a minimal rate increase for FY 2014-2015.

We have a total of 2,201 single unit Residential Customers and 275 multiple unit Residential Customers with an average single family residence quarterly bill of \$62.07 and multiple unit residence quarterly bill of \$185.45.

With our projected rate increase for FY 2014-2015 the customer using the minimum will see their bill increase by \$2.09 per quarter which equates to \$8.36 annually or 70¢ per month. According to our billing history over the past four quarters, 55.6% of our residential customers use the minimum amount or less each quarter and 47.6% of our multiple unit customers use the their minimum designated amount or less each quarter. The minimum bill per quarter will rise from \$41.84 to \$43.93 reflecting the \$2.09 increase.

20000-03270 COMMERCIAL-QTRLY BILLING	513,764	514,664	490,531	0	554,229
--------------------------------------	---------	---------	---------	---	---------

We have determined there will be a minimal rate increase for FY 2014-2015.

We have a total of 467 Commercial Customers with an average quarterly bill of \$289.68.

With our projected rate increase for FY 2014-2015 the customer using the minimum commercial designation of 2 EDU's will see their bill increase by \$4.59 per quarter which equates to \$18.36 annually or \$1.53 per month. According to our billing history over the past four quarters, 39.03% of our commercial customers use their minimum EDU amount or more each quarter. Therefore, 60.97% of our commercial customers use their assigned EDU or less each quarter. The minimum bill per quarter will rise from \$91.84 to \$96.43 reflecting the \$4.59 increase.

Each one of our commercial users has been assigned an individual EDU designation based on what type of business it is and what their usage is projected to be based on engineering studies and a commercial questionnaire we circulated when the designations were assigned.

20000-03280 CHEMICAL SURCHARGE	49,528	64,511	45,000	38,809	50,000
--------------------------------	--------	--------	--------	--------	--------

This is to recoup the exorbitant cost of treating our sludge with the chemical Ferric Chloride due to the fact that our industrial customers send us a high level of sulfur in their waste which makes sludge treatment necessary.

Due to the fact that sulfur is one of the reasons that our chemical costs have increased dramatically, we feel passing the cost to the affected industrial users each month on their bill is more equitable than increasing the rates further for all users.

FY 2016 WASTE WATER FUND

SEWER FUND REVENUES	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
20000-03280 CHEMICAL SURCHARGE	49,528	64,511	45,000	38,809	50,000

We are anticipating an increase of \$5,000 in this line item this year.

20000-03510 SEWER LIEN REVENUE	9,250	5,995	7,500	0	7,500
--------------------------------	-------	-------	-------	---	-------

The Sewer Lien Fee Revenue income line item is comprised of the receipt of funds that have been expended to file sewer liens at the Knox County Registry of Deeds.

Each sewer lien costs \$57.00 to file and when the lien is paid, the customer is responsible for reimbursing the City as part of the payment for the lien processing charges. This line item is that fee income.

Since the statute of limitations on a lien is 18 months, the receipt of the lien revenue funds often times occurs in a different budget year from the actual filing.

20000-03730 WWTF LAB TESTING	0	770	3,500	1,007	3,000
------------------------------	---	-----	-------	-------	-------

This is a revenue line for our department that encompasses revenue that we receive from outside parties for testing that we do in our state of the art lab.

Currently, we are providing BOD testing for 2 another towns because they do not have the means to perform the test themselves.

20000-03750 INTEREST INC-ACCTS REC	10,895	19,748	8,000	3,525	8,000
------------------------------------	--------	--------	-------	-------	-------

The Interest Income on Accounts Receivable income line item is the interest that is received on the payment of late sewer bills.

When a bill is not paid within 30 days of the billing date it begins to accrue interest at the annual rate of 7% or .583% monthly.

When the bill is paid, the amount is broken down into the billed amount, interest income (late fees) and any lien fee income to accurately reflect where our income is coming from.

FY 2016 WASTE WATER FUND

**SEWER FUND**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
20010-04001 FULL TIME PAYROLL	541,804	512,215	588,213	454,453	601,871

Our plant is classified by the Maine Department of Environmental Protection as a Grade 5 facility. This is the highest classification obtainable. Our Director and Environmental Compliance Manager hold Grade 5 Wastewater Licenses in the State of Maine and our Operator/Mechanics hold a variety of license classifications. We are also staffed by a Chief Mechanic as well as operators that have Grade 2 Laboratory Analyst Certificates and one that holds a Grade 1 Laboratory Analyst Certificate. Please note that the Chief Mechanic of our facility is currently dedicating 60 percent of his time to collection system issues.

20010-04003 OVERTIME PAYROLL	88,132	120,590	82,600	102,509	82,600
------------------------------	--------	---------	--------	---------	--------

Our staff responded to over 100 after hours call-ins in 2013. Each call in is paid at 3 hours at the overtime rate per the union contract. This accounts for the majority of our overtime budget. These call ins are for a variety of reasons including equipment breakdown or failure, pump station alarms or our facility going into a wet weather treatment mode which requires staff on site to perform necessary lab operations. Collection system issues are also increasing the amount of overtime.

20010-04004 ADMINISTRATIVE SERVICES	148,313	153,313	153,313	117,192	153,313
-------------------------------------	---------	---------	---------	---------	---------

This is the amount billed to the Waste Water Department from the General Fund.

20010-04030 LONGEVITY	11,740	9,920	11,440	8,575	13,260
-----------------------	--------	-------	--------	-------	--------

This line item is the longevity payment for employees that have reached the long term employment milestones as stipulated in the Union contract. We are projecting a decrease in this line item for this year.

20010-04100 VEHICLE STIPEND	1,800	1,800	1,800	1,950	3,600
-----------------------------	-------	-------	-------	-------	-------

This is the contracted stipend for the use of the personal vehicles by our Director and Assistant Director.

20010-04105 CELL PHONE STIPEND	1,320	1,440	1,440	880	480
--------------------------------	-------	-------	-------	-----	-----

Employee stipend for the use of personal cell phone for city business.

20010-05001 TELEPHONE	7,081	8,280	8,147	6,661	8,655
-----------------------	-------	-------	-------	-------	-------

As an ongoing evaluation tool, we analyze our phone services to conclude what is absolutely essential and make any changes where possible.

A large percentage of our telephone costs are due to dedicated lines that support our pump station alarms, emergency call in system and Supervisory Control and Data Acquisition Systems.

This line item encompasses our telephones, cell phones, long distance lines and dedicated payroll time clock.

20010-05002 ELECTRICITY	212,846	234,021	248,100	191,245	237,079
-------------------------	---------	---------	---------	---------	---------

Our plant operates 248 pumps and motors within our facility.

Several cost saving measures have been implemented to contain our electrical costs. We have installed energy efficient fixtures here in our buildings through the Efficiency Maine Project to help reduce our costs further in the year to come.

FY 2016 WASTE WATER FUND

**SEWER FUND**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
20010-05002 ELECTRICITY	212,846	234,021	248,100	191,245	237,079

In calendar year 2013 we made electrical improvements in our plant including the continued installation of LED lighting on the exterior of our buildings, in the parking lot on Captain Spear Drive and in our interior building fixtures. We continue to see savings from these upgrades each year.

As fixtures and lights need to be replaced in the future, we will continue to replace them with the LED efficient lighting in coordination with Efficiency Maine which offers a rebate program for companies that are promoting electrical reduction tactics.

We are currently in the process of investigating modifications to the plants air blowers to further reduce our power costs in upcoming years.

20010-05003 WATER	29,673	31,176	34,624	26,957	31,301
-------------------	--------	--------	--------	--------	--------

This line item covers water usage by our facilities including our main plant and lift stations

20010-05005 POSTAGE	5,899	2,716	10,000	6,409	10,000
---------------------	-------	-------	--------	-------	--------

As expected, this line item covers all of our postage needs including postage for our meter, Federal Express and United Parcel Service. Approximately 150 lien and 30 day notices are mailed each quarter which makes up the majority of this line item.

We are not anticipating any change in this line item this year.

20010-05006 TRAVEL	1,021	1,933	2,000	382	2,000
--------------------	-------	-------	-------	-----	-------

This line item is used for travel reimbursement for our staff attending wastewater conferences and continuing education classes to maintain their license status.

20010-05007 LABORATORY EXPENSE	49,021	54,706	45,000	38,175	50,000
--------------------------------	--------	--------	--------	--------	--------

We are projecting an increase in this line from last year. We are in the process of switching to less hazardous testing supplies for the health and safety of our employees.

Our facility does have a state of the art testing laboratory and the majority of our budget pertains to actual testing supplies and items needed to maintain the laboratory equipment to the ongoing exemplary standards we have set forth.

20010-05008 TRAINING	2,554	2,383	3,800	404	3,800
----------------------	-------	-------	-------	-----	-------

Our Operations and Management staff has the responsibility to take 18 credit hours every two years to maintain their license status. These classes are in a wide array of areas including sludge processing, management, computers, electrical and maintenance. These classes are held both in Maine and throughout New England. Most courses we attend are held by Maine Rural Water, JETCC or New England Interstate Water.

20010-05009 DUES & MEMBERSHIPS	714	700	600	85	600
--------------------------------	-----	-----	-----	----	-----

This line item covers our Director and Environmental Compliance Manager dues and memberships for the various American Wastewater Association Agencies. This allows us reduced prices on training, conferences and free subscriptions to several trade publications.

FY 2016 WASTE WATER FUND

**SEWER FUND**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
20010-05012 LICENSE & PERMIT FEES	8,107	8,780	7,000	744	7,000

This budget line is out of our control as it is set by the State of Maine for license costs. We are not projecting any increased costs in this line item.

20010-05020 PROFESSIONAL SERVICES	33,630	56,804	45,000	10,507	60,000
-----------------------------------	--------	--------	--------	--------	--------

This line entails all services provided to our facility from outside engineering professionals and consultants.

20010-05021 BILLING SERVICE FEE	48,344	48,319	51,975	38,332	53,070
---------------------------------	--------	--------	--------	--------	--------

This line is the funding that pays Maine Water for their billing services for our quarterly wastewater billing. We will be charged \$4.10 each bill with approximately 2943 bills per quarter as well as approximately 295 courtesy bills each quarter at a cost of \$1.50 each. These are sent to tenants because the original bills go to the owner of the property. This was implemented in 2008 due to the high amount of liens being filed due to non-payment by tenants who legally have no legal interest in the property

20010-05025 OUTSIDE SERVICES	3,002	2,316	4,500	2,913	4,500
------------------------------	-------	-------	-------	-------	-------

Outside services encompasses any services provided regularly by an outside entity. This includes our security system monitoring and bottled water company and any other miscellaneous small service expenses.

20010-05032 VEHICLE MAINTENANCE	6,794	9,444	7,000	4,213	7,000
---------------------------------	-------	-------	-------	-------	-------

Our fleet of vehicles includes the following:

- 2006 Ford F250 4x4
- 2009 GMC Sierra
- 2004 GMC 650 Service Truck
- 1997 JCB Load-all Lift Truck
- 2001 Kubota L35
- Caterpillar Forklift Model V40C
- 2012 Kubota BX25
- Utility Yard Cart

This line item is used for the repair and maintenance of our fleet of vehicles listed above.

20010-05033 GENERATOR SERVICE CONTRA	3,239	2,681	3,500	0	3,500
--------------------------------------	-------	-------	-------	---	-------

Our list of generators includes the following:

- Park Street #1 Cummings 134 KVA, 250 volts
- Park Street #2 Cummings 159 KVA, 187 KVA
- Glenwood Avenue Cummings 240 volts
- Waldo Avenue Cummings 240 volts
- Ocean Street AC Synchronous Generator 25 KVA, 240 volts
- Thomaston Street Kohler Generator 25 KVA, 240 volts
- Plant Caterpillar 500 KVA
- Auxiliary Generator 75 KVA, 480 volts

WWTP

We are not projecting an increase from last year. This line item is for maintenance of emergency equipment in the event of interruption of service to avoid an environmental spillage of sewage.

20010-05034 OFFICE EQUIPMENT R & M	4,537	2,277	3,000	3,391	3,000
------------------------------------	-------	-------	-------	-------	-------

We use this for the repair, maintenance and replacement of all of our office equipment including our copiers, fax machines, telephones and

FY 2016 WASTE WATER FUND

**SEWER FUND**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
20010-05034 OFFICE EQUIPMENT R & M	4,537	2,277	3,000	3,391	3,000

furniture/cabinets.

20010-05035 BUILDING REPAIR & MAINT.	25,352	32,564	35,000	35,455	35,000
--------------------------------------	--------	--------	--------	--------	--------

This line item is responsible for the repairs and maintenance for the buildings at the treatment facility. This includes that administration building, the operator's building and the lab operations building. This includes all repairs, general maintenance, cleaning supplies and repairs to any equipment pertaining to the building.

20010-05037 LIFT STATION REPAIR	25,836	50,753	40,000	20,916	40,000
---------------------------------	--------	--------	--------	--------	--------

Maintenance/Repair of 10 pumps stations in various areas within the City of Rockland. Continuing preventative maintenance to maintain lift stations including mechanical repairs and the pumping of grease/waste from the lift stations as needed.

20010-05038 SPARE PARTS	1,984	4,130	5,000	928	5,000
-------------------------	-------	-------	-------	-----	-------

This line is the spare parts for our equipment. Although we do not keep a large amount of spare parts on hand, we do need to have a supply of parts on hand for our most often replaced parts in crucial operations equipment. We are projecting no change in this line for this year.

20010-05039 PREVENT MAINTENANCE SUPPLI	4,059	3,610	4,000	2,453	4,000
--	-------	-------	-------	-------	-------

Repairs on customized operating equipment including filter belt presses, variable speed drives, polymer mixers, polymer day tanks, blowers, sludge pumps, bar screens, grit classifiers and several others. We as a department strive to perform preventative maintenance regularly to avoid equipment malfunction or breakage.

20010-05040 EXPENDABLE TOOLS	2,535	5,965	5,000	5,699	7,500
------------------------------	-------	-------	-------	-------	-------

Hammers, drills, saws, pliers, screwdrivers, shovels, rakes and wrenches etc. are classified as expendable tools for our department. They are tools that are purchased and used for a variety of life spans depending on the tool before needing replacement. In our line of work, we use a large assortment of expendable tools daily.

20010-05041 GROUNDS IMPROV & MAINTENA	4,635	9,914	10,000	10,815	10,000
---------------------------------------	-------	-------	--------	--------	--------

Due to our sensitive locations within the City, grounds maintenance is a crucial line in our budget. This is for the grounds upkeep at our plant location, our pump stations and along the side of the plant on Tillson Avenue. This also covers the mowing of our lift stations by an outside vendor.

We as a staff take pride in the outside appearance of our facility so the citizens of the City of Rockland can be proud of the exterior of our buildings.

20010-05055 LIEN EXPENSES	793	7,055	12,000	10,000	12,000
---------------------------	-----	-------	--------	--------	--------

We are not projecting an increase in this line item from last year. In calendar year 2014, 201 liens were filed for unpaid sewer bills. These costs are recouped when the lien is paid and is posted into revenue account 20000-3510 as income when the funds are received.

With the current ongoing number of delinquent bills over 90 days, we are projecting lien filings at what was performed last year.

FY 2016 WASTE WATER FUND

**SEWER FUND**

<b>APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
20010-05065 SLUDGE DISPOSAL	294,198	233,970	300,000	205,275	300,000

We sent a total of 5,108.52 tons to New England Organics in calendar year 2014. That measures out to an average of 425.71 tons per month or an average of 14 tons every day.

Due to some effective changes in sludge processing and some innovative thinking, we have consistently tried to reduce the number of loads sent to New England Organics. We are not projecting any change in this line item for FY 14-15.

We are charged \$52.07 per ton for loads taken to the New England Organics landfill for disposal.

We also have services with Interstate Septic for the pumping of our primary and secondary clarifiers, secondary scum pits, the grit chamber and lines that fall under this expense line.

20010-05066 TRANSPORT SLUDGE	85,630	74,049	75,000	63,128	90,000
------------------------------	--------	--------	--------	--------	--------

We are projecting an increase in this line item for this year. Our new contract with New England Organics for sludge hauling services is what determines our expenses in this line. All of our loads are now hauled by New England Organics in our trailers under our contract with them.

In calendar year 2014 we sent a total of 195 loads to New England Organics. This is a monthly average of 16.25 loads. We are charged \$383.12 per trucked load plus a fuel surcharge based on current fuel rates.

20010-05082 ICMA RETIREMENT PLAN	16,276	14,797	13,204	12,640	17,855
----------------------------------	--------	--------	--------	--------	--------

See Payroll Detail

20010-05083 MAINE STATE RETIREMENT	16,618	22,937	26,175	21,643	30,317
------------------------------------	--------	--------	--------	--------	--------

See Payroll Detail

20010-05084 SOCIAL SECURITY	37,814	37,307	37,379	32,502	43,541
-----------------------------	--------	--------	--------	--------	--------

See Payroll Detail

20010-05085 HEALTH INSURANCE	152,652	150,598	173,461	133,265	182,049
------------------------------	---------	---------	---------	---------	---------

See Payroll Detail

20010-05086 MEDICARE	8,798	8,887	8,742	7,604	10,183
----------------------	-------	-------	-------	-------	--------

See Payroll Detail

20010-05087 COMPUTER HARDWARE & SOFT	6,340	8,049	12,000	5,496	12,000
--------------------------------------	-------	-------	--------	-------	--------

This line item covers hardware and software for all of our office computer workstation systems, Duty Operator laptop, Administration laptops and our specialized programs including:

HACH WIMS lab database  
 Multitrode  
 Supervisory Control and Data Acquisition  
 HACH JobCal  
 Weather Station  
 Capital Soft Utility Software

FY 2016 WASTE WATER FUND

SEWER FUND		FY 2013	FY 2014	FY 2015	FY 2015	FY 2016
APPROPRIATIONS		Actual	Actual	Budget	YTD	Request
20010-05087	COMPUTER HARDWARE & SOFT	6,340	8,049	12,000	5,496	12,000
20010-05088	COMPUTER SERVICES	4,378	3,931	6,000	2,701	6,000
<p>This budget line encompasses all computer repair/maintenance and upgrade expenses for our systems. Our network includes several computer workstations and our Duty Operator Laptop</p>						
20010-05092	WORKERS COMPENSATION	19,582	22,261	24,346	24,913	28,092
<p>Contractual Obligation</p>						
20010-05093	PROP AND LIAB INS.	22,111	24,359	26,308	30,229	26,834
<p>Our portion of the City's Insurance Policy.</p>						
20010-06001	OFFICE SUPPLIES	3,109	2,980	3,500	2,431	3,500
<p>This line entails all office supplies including copy paper, mailing labels for liens, envelopes, computer discs, binders and filing supplies, printer cartridges, pens and pencils and all other general office supplies.</p>						
20010-06002	GASOLINE USED	5,874	6,420	6,100	3,014	6,100
<p>In the last year we consumed 2,434 gallons. FY16 is based on last year's consumption at an estimated price of \$2.35 per gallon.</p>						
20010-06003	HEAT	58,954	85,672	59,500	56,186	37,857
<p>Budget is based on average gallons expended over the last 4-years and includes a 10% increase in lp price. We are estimating 17,874 gallons of #2 oil at \$2.03 per gallon and 947 gallons of propane at \$1.66 per gallon.</p>						
20010-06004	UNIFORMS	9,878	10,188	10,000	7,569	10,000
<p>Our uniforms line is for all of the contract mandated uniform items including the uniforms themselves, 2 pairs of boots annually and gloves and warm/inclement weather gear.</p>						
20010-06005	MISCELLANEOUS SUPPLIES	982	82	1,500	294	1,500
<p>We use this line item for all things not tied to another GL line. This includes all meeting supplies, batteries and other one time supply purchases.</p>						
20010-06041	DIESEL FUEL	2,613	875	3,500	417	3,000
<p>We are estimating that we will consume 850 gallons of propane in FY16 at \$3.50 per gallon</p> <p>We use diesel in our large pump station truck and also purchase it by the cans for our forklift and backhoe. Our pump station truck uses approximately 40 gallons of fuel each month and our forklift and backhoe usage varies based on the duties each week. Our pump station generators are also fueled by diesel.</p>						
20010-06060	SAFETY EQUIPMENT	2,187	6,553	7,500	5,912	7,500
<p>We believe in being a safety conscious department and this line item covers all of our safety equipment including our first aid kit supplies, safety glasses, ear protection and safety chains and harnesses to avoid falls into hazardous areas of plant operations.</p>						

FY 2016 WASTE WATER FUND

**SEWER FUND**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
20010-06070 CHEMICALS	236,817	207,624	282,354	158,351	275,000

The City of Rockland Wastewater Treatment Facility uses the following chemicals:

- Sodium Bisulfite
- Polymer
- Sodium Hypochlorite
- Ammonium Sulfate
- Sodium Hydroxide
- Ferric Chloride

Sodium Bisulfite is a chemical used to remove the chlorine in the plant effluent being discharged into Rockland Harbor. Chlorine cannot be discharged in the ocean

Polymer is used in the dewatering process of sludge and to improve settling in the secondary clarifiers

Sodium Hypochlorite is a chlorine based chemical used in the chlorination of the treated wastewater and is removed by Bisulfite before discharge to the harbor. This chemical is also used in the odor control system to control odors.

Ammonium Sulfate is used in the chlorination process of treated wastewater as a disinfectant. This is a seasonal usage chemical and is used from April to September.

Sodium Hydroxide or Caustic Soda is a chemical used to neutralize acidity and provide alkalinity to raise the PH in the odor control process.

Ferric Chloride is used to treat our sludge in order to prevent Hydrogen Sulfide formation.

20010-07001 CONTINGENCY	0	0	0	0	23,684
-------------------------	---	---	---	---	--------

For unforeseen expenses through out the year and to set aside monies for negotiated benefits during union negotiations.

20010-07005 CAPITAL PROJECTS EXP	91,548	216,666	267,753	93,803	275,000
----------------------------------	--------	---------	---------	--------	---------

Please see the attached list for our Capital Improvements for FY 2015-2016.

20010-07006 RENEWAL & REPLACEMENT RES	90,000	0	90,000	0	100,000
---------------------------------------	--------	---	--------	---	---------

The Renewal and Replacement Reserve account funds the depreciation of equipment, buildings and machinery. The fund should be maintained at an amount not less than 10 percent of the total value of the system. Deposits into this account should be 5 percent of the previous year's gross revenues. Money may be withdrawn from this account to fund the renewal and replacement of any system assets.

20010-07010 EQUIP REPAIR&REPLACEMENT	138,513	194,570	185,000	186,575	200,000
--------------------------------------	---------	---------	---------	---------	---------

This is for the repair and replacement of all of the multi-million dollar equipment in our facility. This would be our pumps, belt presses, odor control system, clarifiers, grit pumps and all other operating equipment in our plant.

20010-08011 PRIN & INT ON NOTES	192,403	699,102	688,513	606,448	679,340
---------------------------------	---------	---------	---------	---------	---------

FY 2016 WASTE WATER FUND

**SEWER FUND**

**APPROPRIATIONS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
20010-08011 PRIN & INT ON NOTES	192,403	699,102	688,513	606,448	679,340

We are projecting a decrease in this line of \$16,197 or 3%.

20010-08021 EQUIPMENT LEASE PAYMENTS	1,826	7,207	7,410	2,435	7,410
--------------------------------------	-------	-------	-------	-------	-------

This line item is for the lease of our postage meter through Pitney Bowes, Xerox copier through Transco and Waste Water's portion of the camera system for sewer line maintenance.

**City of Rockland**  
**Collection System Department**  
**Supplemental Budget Information**

**20015-7006                      Renewal and Replacement Reserve**

<b>Equipment</b>	<b>Cost New</b>	<b>Annual Depreciation</b>
Camera System	\$140,000	\$14,000
Sewer Vac Truck	\$240,000	\$24,000
Ford Equipment Van	\$22,000	\$4,400
Pickup Truck	\$27,000	\$5,400
Push Camera	\$15,000	\$3,000
Compressor,Generators,Lighting	\$19,000	\$3,800

**20015-07010                      Equipment Repair and Replacement**

<b>New Equipment</b>	<b>Cost New</b>
Sewer Lateral Camera	\$70,000
Safety Equipment	\$7,000
Ultra-Short Transporter	\$10,000
Portable Sewer Jetter	\$25,000
Portable Pumps and Equipment	\$10,000

**20015-05042                      Sewer Line Maintenance**

<b>Projects</b>	<b>Projected Cost</b>
Sewer Main Replacement	\$50,000
Sewer Main Relining	\$75,000
Sewer Lateral Replacement	\$24,000
Manhole Rehab and Replacement	\$60,000

FY 2016 BUDGET DETAIL  
SOLID WASTE

SOLID WASTE REVENUES	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request	Increase or Decrease from 2015 Budget	
45000-03170 DEP FEE REIMBURSEMENT	409	15,025	51,106	0	45,420	-5,686	-11.1%
45000-03295 MISCELLANEOUS REV	8,379	5,439	8,738	2,510	8,453	-285	-3.3%
45000-03365 TRANSFER FROM RESERVE	0	0	14,154	18,119	0	-14,154	-100.0%
45000-03420 COMPOST SALES	0	0	1,000	0	2,000	1,000	100.0%
45000-03421 PALLET FEES	6,899	5,932	4,749	4,945	5,151	402	8.5%
45000-03440 UNIVERSAL WASTE	5,840	7,021	6,499	5,168	6,536	37	0.6%
45000-03445 NONRESIDENT CONTRACTOR PE	140	40	200	0	200	0	0.0%
45000-03446 SOLID WASTE STICKERS	89,127	88,528	33,422	9,046	152,625	119,203	356.7%
45000-03448 PERC PERF. CREDIT REV.	129,488	124,240	124,283	90,276	90,945	-33,338	-26.8%
45000-03450 CARDBOARD DISPOSAL REV.	14,401	21,247	28,474	9,902	21,462	-7,012	-24.6%
45000-03455 PAYT BAG REVENUE	8,256	8,466	8,441	12,758	8,750	309	3.7%
45000-03460 TIRES REVENUE	2,040	1,692	2,304	1,011	2,110	-194	-8.4%
45000-03465 WHITE GOODS & METAL FEES	5,237	3,822	6,939	2,990	5,648	-1,291	-18.6%
45000-03466 WHITE GOODS & METALS SALES	20,919	20,377	29,435	14,155	24,733	-4,702	-16.0%
45000-03467 METAL CAN BUNDLES	2,356	1,387	3,860	2,524	3,044	-816	-21.1%
45000-03470 LANDFILL REVENUE	867,281	619,698	841,809	597,850	732,002	-109,807	-13.0%
45000-03480 PLASTICS REVENUE	4,011	4,960	8,317	5,196	7,967	-350	-4.2%
45000-03492 MIXED PAPER REVENUE	7,683	8,641	10,590	4,390	9,804	-786	-7.4%
45000-03495 RETURNABLES CANS/BOTTLES	2,740	1,698	1,644	1,434	1,933	289	17.6%
45000-03496 MSW TIPPING FEE COMMERCIAL	377,190	411,455	429,100	376,073	460,249	31,149	7.3%
<b>REVENUES TOTALS</b>	<b>1,552,397</b>	<b>1,349,669</b>	<b>1,615,064</b>	<b>1,158,347</b>	<b>1,589,032</b>	<b>-26,032</b>	<b>-1.6%</b>

**FY 2016 BUDGET DETAIL  
SOLID WASTE**

<b>SOLID WASTE APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
45000-04001 FULL TIME PAYROLL	292,549	302,059	304,824	227,312	289,526	-15,298	-5.0%
45000-04003 OVER-TIME PAYROLL	4,960	6,671	5,000	5,150	6,000	1,000	20.0%
45000-04004 HOLIDAY PAYROLL	0	0	0	737	0	0	
45000-04030 LONGEVITY	5,045	5,125	5,460	4,450	5,720	260	4.8%
45000-04100 TRAVEL ALLOWANCE	1,800	1,800	1,800	1,050	0	-1,800	-100.0%
45000-04105 CELL PHONE STIPEND	0	0	0	0	0	0	
45000-04110 UNIFORM ALLOWANCE	2,015	1,950	1,950	1,950	1,950	0	0.0%
45000-05001 TELEPHONE	4,763	5,092	4,500	3,628	5,144	644	14.3%
45000-05002 ELECTRICITY	21,458	19,690	22,000	15,486	17,063	-4,937	-22.4%
45000-05003 WATER & SEWER	100,016	102,598	94,792	79,204	109,038	14,246	15.0%
45000-05005 RECYCLING EDUCATIONS	527	998	1,300	1,154	1,300	0	0.0%
45000-05006 TRAVEL	1,070	888	1,000	672	1,000	0	0.0%
45000-05007 DUES AND MEMBERSHIP	7,084	6,687	7,153	3,691	7,153	0	0.0%
45000-05009 EDUCATION	0	32	5,000	2,500	5,000	0	0.0%
45000-05010 PROFESSIONAL SERVICES	29,352	26,114	25,230	8,252	25,230	0	0.0%
45000-05011 UNIVERSAL WASTE EXPENSE	0	0	0	0	1,000	1,000	
45000-05012 LICENSE & PERMIT FEES	14,292	22,880	51,756	33,536	51,684	-72	-0.1%
45000-05014 BRUSH/ PALLET CHIPPING SVC	1,275	1,063	1,500	1,800	2,000	500	33.3%
45000-05015 ENVIROMENTAL MONITORING	11,471	12,997	17,000	9,538	17,000	0	0.0%
45000-05016 DISCHARGE MONITORING	3,391	2,400	3,000	1,555	3,000	0	0.0%
45000-05018 ANNUAL HAZARDOUS WASTE C	0	0	0	0	4,000	4,000	
45000-05021 EQUIPMENT RENTAL	5,589	2,063	2,000	3,895	2,000	0	0.0%
45000-05032 EQUIPMENT MAINTENANCE	40,427	29,074	30,000	42,147	30,000	0	0.0%
45000-05034 TRAILER MAINTENANCE	5,403	6,394	5,000	4,540	5,000	0	0.0%
45000-05035 BLDG. REPAIR AND MAINT.	11,188	12,424	12,500	7,484	12,500	0	0.0%
45000-05059 LANDFILL GROUNDS MAINT	1,460	22,313	25,000	18,370	25,000	0	0.0%
45000-05062 VECTOR CONTROL	1,073	1,036	1,200	624	1,200	0	0.0%
45000-05065 REFUSE DISPOSAL	358,353	394,704	420,659	284,555	417,600	-3,059	-0.7%
45000-05070 REFUSE TRUCKING	2,559	0	0	0	0	0	
45000-05074 APPLIANCE PREP	1,158	804	2,000	1,095	2,000	0	0.0%
45000-05076 TIRE DISPOSAL	1,417	921	1,950	352	1,950	0	0.0%
45000-05078 ODOR CONTROL	261	0	2,000	0	2,000	0	0.0%
45000-05081 FACILITY/ EMERGENCY CONTIN	0	0	0	0	8,595	8,595	
45000-05082 ICMA RETIREMENT	3,233	3,330	3,429	1,979	166	-3,263	-95.2%
45000-05083 MAINE STATE RETIREMENT	8,908	14,587	15,987	9,969	23,224	7,237	45.3%

**FY 2016 BUDGET DETAIL  
SOLID WASTE**

<b>SOLID WASTE APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>	<b>Increase or Decrease from 2015 Budget</b>	
45000-05084 SOCIAL SECURITY	17,716	18,322	19,470	11,966	<b>18,798</b>	-672	-3.5%
45000-05085 HEALTH INSURANCE	105,931	106,309	113,340	86,808	<b>103,774</b>	-9,566	-8.4%
45000-05089 MEDICARE	4,123	4,371	4,553	2,804	<b>4,396</b>	-157	-3.4%
45000-05092 WORKERS COMPENSATION	12,274	13,207	13,569	14,780	<b>16,667</b>	3,098	22.8%
45000-05093 PROP AND LIAB INS.	6,979	3,664	7,328	8,424	<b>7,475</b>	147	2.0%
45000-05094 INSURANCE DEDUCTIBLE	0	0	2,500	5,779	<b>2,500</b>	0	0.0%
45000-06001 OFFICE SUPPLIES	677	280	1,000	560	<b>1,000</b>	0	0.0%
45000-06002 GASOLINE USED	3,397	3,572	3,500	2,030	<b>2,515</b>	-985	-28.1%
45000-06003 HEAT	12,470	10,551	16,000	13,567	<b>13,251</b>	-2,749	-17.2%
45000-06004 UNIFORMS	1,908	1,225	1,600	1,030	<b>1,600</b>	0	0.0%
45000-06005 MINOR EQUIP AND TOOLS	3,431	2,884	3,500	1,760	<b>3,500</b>	0	0.0%
45000-06006 MISCELLANEOUS SUPPLIES	3,136	2,855	4,500	1,591	<b>4,500</b>	0	0.0%
45000-06007 PAYT EXPENSES	650	2,541	6,000	4,845	<b>4,000</b>	-2,000	-33.3%
45000-06036 BALING WIRE & STRAP	901	1,998	2,000	860	<b>2,000</b>	0	0.0%
45000-06041 DIESEL FUEL	48,175	42,154	46,000	25,692	<b>35,009</b>	-10,991	-23.9%
45000-06060 SAFETY EQUIPMENT	921	686	1,300	869	<b>1,300</b>	0	0.0%
45000-06075 CHEMICALS - LANDFILL	46,922	64,072	65,000	37,004	<b>65,000</b>	0	0.0%
45000-07001 SMALL EQUIPMENT	3,445	3,034	5,000	2,208	<b>5,000</b>	0	0.0%
45000-07002 APPORTIONED COST	87,304	92,304	92,304	69,228	<b>92,304</b>	0	0.0%
45000-07004 PAVING	0	0	0	0	<b>0</b>	0	0.0%
45000-08011 PRINCIPAL & INTEREST DEBT	155,182	155,182	131,610	88,097	<b>120,400</b>	-11,210	-8.5%
45000-08013 TRF TO CLOSURE RESERVE	64,759	0	0	0	<b>0</b>	0	0.0%
45000-08014 CAPITAL EQUIP RESERVE	30,000	0	0	0	<b>0</b>	0	0.0%
45000-09300 AUDIT ENTRY	0	0	0	0	<b>0</b>	0	0.0%
<b>APPROPRIATIONS TOTALS</b>	<b>1,552,397</b>	<b>1,535,908</b>	<b>1,615,064</b>	<b>1,156,577</b>	<b>1,589,032</b>	<b>-26,032</b>	<b>-1.6%</b>

FY 2016 SOLID WASTE

SOLID WASTE REVENUES		FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
45000-03170	DEP FEE REIMBURSEMENT	409	15,025	51,106	0	45,420
Commercial Source/tonnage	Disposal/Ton		State Waste Fee	Budget		
FMC 1,000 Tons	\$75		\$2	paid by FMC		
LD1278 dem fee 21,210 Tons of C&D and 1,500 tons from general public	\$29 Pre-Pay \$31 Non Pre-Pay		\$2		\$42,420 3,000	
Grand Total State Waste Fees Anticipated due in 2015/2016					\$45,420	
45000-03295	MISCELLANEOUS REV	8,379	5,439	8,738	2,510	8,453
\$15 per weighing on truck scale, charges for green waste and consumer electronics, bulky plastics and other non-specified revenues.						
45000-03420	COMPOST SALES	0	0	1,000	0	2,000
Based on the sale of 100 yards of finished compost at \$20 per yard.						
45000-03421	PALLET FEES	6,899	5,932	4,749	4,945	5,151
This year's numbers reflect the 3 year average revenue generated from past pallet collection.						
FY 2012 2,623 FY 2013 6,898 FY 2014 5,932 3 YR AVE = 5,151						
45000-03440	UNIVERSAL WASTE	5,840	7,021	6,499	5,168	6,536
This year's numbers reflect the 3 year average revenue generated from Universal Waste collection.						
FY 2012 6,747 FY 2013 5,839 FY 2014 7,021 3 YR AVE = 6,536						
45000-03445	NONRESIDENT CONTRACTOR PE	140	40	200	0	200
Permits are \$20 per job doing business in Rockland. Estimates based on the three year average of Contractor Permit Sales.						
FY 2012 440 FY 2013 140 FY 2014 40 3 YR AVE = 207						
45000-03446	SOLID WASTE STICKERS	89,127	88,528	33,422	9,046	152,625

Since 2010 PERC/MRC has had progressive step annual disposal cost per ton increase. The average tipping rate for this budget cycle will be \$80.54 per ton with a target rate of \$63. When we started the enterprise fund in August

FY 2016 SOLID WASTE

**SOLID WASTE REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
--	-------------------	-------------------	-------------------	----------------	--------------------

45000-03446 SOLID WASTE STICKERS	89,127	88,528	33,422	9,046	152,625
----------------------------------	--------	--------	--------	-------	---------

2010 (4 years ago) the cost per ton was \$65 per ton with a target rate of \$45.

Order #18 was passed in April 2015 setting the FY16 Sticker Fee, which goes into effect May 1 2016, at \$125

45000-03448 PERC PERF. CREDIT REV.	129,488	124,240	124,283	90,276	90,945
------------------------------------	---------	---------	---------	--------	--------

Based on the estimated target rate being increased to \$63 per ton and the estimated average step annual disposal cost increase of \$80.54 per ton and the total FY 2016 annual disposal tonnage of 5,185 tons the estimated performance credit will be \$90,945 dollars. The 3 year average is being shown to see the loss in revenue to help understand the needed fee increases.

FY 2012	\$141,532
FY 2013	\$129,488
FY 2014	\$124,240

3 YR AVE = \$131,753

45000-03450 CARDBOARD DISPOSAL REV.	14,401	21,247	28,474	9,902	21,462
-------------------------------------	--------	--------	--------	-------	--------

Corrugated cardboard revenue is being calculated using the three year average.

FY 2012	\$28,738
FY 2013	\$14,401
FY 2014	\$21,247

3 YR AVE = \$21,462

45000-03455 PAYT BAG REVENUE	8,256	8,466	8,441	12,758	8,750
------------------------------	-------	-------	-------	--------	-------

Revenue from the sale of pay as you throw bags. In lieu of a \$125 yearly permit the public has the option of obtaining a recycling permit which requires the pre-purchasing of orange bags for the disposal of municipal solid waste.

45000-03460 TIRES REVENUE	2,040	1,692	2,304	1,011	2,110
---------------------------	-------	-------	-------	-------	-------

This year's numbers reflect the 3 year average revenue generated from the collection and processing of tires.

FY 2012	\$2,599
FY 2013	\$2,040
FY 2014	\$1,692

3 YR AVE = \$2,110

45000-03465 WHITE GOODS & METAL FEES	5,237	3,822	6,939	2,990	5,648
--------------------------------------	-------	-------	-------	-------	-------

Revenue is based on the following fees charged for appliance disposal.

A three year average is being used to calculate this year's estimated revenue from the collection of White Goods.

Article Current Fee  
 Major Appliances \$10.00  
 Appliances with Freon \$20.00  
 Small Appliances \$3.00

FY 2016 SOLID WASTE

**SOLID WASTE  
REVENUES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
45000-03465 WHITE GOODS & METAL FEES	5,237	3,822	6,939	2,990	5,648

FY 2012 \$7,887  
 FY 2013 \$5,236  
 FY 2014 \$3,822

3 YR AVE = \$5,648

45000-03466 WHITE GOODS & METALS SALES	20,919	20,377	29,435	14,155	24,733
--	--------	--------	--------	--------	--------

This line reflects income from the sale of scrap metal and white goods. This revenue is based on the three year average.

FY 2012 \$32,904  
 FY 2013 \$20,918  
 FY 2014 \$20,377

3 YR AVE = \$24,733

45000-03467 METAL CAN BUNDLES	2,356	1,387	3,860	2,524	3,044
-------------------------------	-------	-------	-------	-------	-------

Revenue generated from the sale of bailed recycled tin cans. A three year average is used to calculate this line.

FY 2012 \$5,388  
 FY 2013 \$2,356  
 FY 2014 \$1,387

3 YR AVE = \$3,044

45000-03470 LANDFILL REVENUE	867,281	619,698	841,809	597,850	732,002
------------------------------	---------	---------	---------	---------	---------

The revenue line is based on accepting 21,210 tons of processed C&D. 1,500 tons are being anticipated from the general public. 500 tons of FMC process residue (reduced from 1,000 tons last year).

TOTAL LANDFILL REVENUE ESTIMATE:

Non-Rockland Processed CDD	\$636,300
Rockland Whole CDD	\$ 60,000
Special Waste	\$ 37,500
<b>TOTAL</b>	<b>\$733,800</b>

45000-03480 PLASTICS REVENUE	4,011	4,960	8,317	5,196	7,967
------------------------------	-------	-------	-------	-------	-------

A three year average is being used to calculate plastic revenue.

FY 2012 \$14,931  
 FY 2013 \$4,011  
 FY 2014 \$4,960

3 YR AVE = \$7,967

45000-03492 MIXED PAPER REVENUE	7,683	8,641	10,590	4,390	9,804
---------------------------------	-------	-------	--------	-------	-------

A three year average is being used to calculate mixed paper revenue.

FY 2012 \$13,089  
 FY 2013 \$7,683  
 FY 2014 \$8,641

FY 2016 SOLID WASTE

SOLID WASTE REVENUES	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
45000-03492 MIXED PAPER REVENUE	7,683	8,641	10,590	4,390	9,804

3 YR AVE = \$9,804

45000-03495 RETURNABLES CANS/BOTTLES	2,740	1,698	1,644	1,434	1,933
--------------------------------------	-------	-------	-------	-------	-------

A three year average is being used to calculate returnable cans & bottles.

FY 2012 \$1,362

FY 2013 \$2,739

FY 2014 \$1,698

3 YR AVE = \$1,933

45000-03496 MSW TIPPING FEE COMMERCIAL	377,190	411,455	429,100	376,073	460,249
--	---------	---------	---------	---------	---------

Since 2010 PERC/MRC has had progressive step annual disposal cost per ton increase. The average tipping rate for this budget cycle will be \$80.54 per ton with a target rate of \$63. When we started the enterprise fund in August 2010 the cost per ton was \$65 per ton with a target rate of \$45.

Commercial Municipal Solid Waste (MSW) taken in makes up 73% of the overall volume of MSW taken in at the Rockland Transfer Station and transported to PERC in Orrington, Maine for incineration. The total cost for the disposal of MSW in this new budget year is \$120 per ton from July 1 to April 30 and then \$130 per Ton starting May 1 2016. For budgeting purposes 73% of the adjusted Guaranteed Annual Tonnage (GAT) is being used to calculate this line.

Order #18 was passed in April 2015 setting the MSW per ton fees.

FY 2016 SOLID WASTE

SOLID WASTE APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
45000-04001 FULL TIME PAYROLL	292,549	302,059	304,824	227,312	289,526
Staffing level is at 6 employees.					
See Payroll Detail					
45000-04003 OVER-TIME PAYROLL	4,960	6,671	5,000	5,150	6,000
Annual training, snow plowing, emergency pump repairs and miscellaneous recycling efforts often require after-hours efforts. When two trips to PERC are required per day, approximately an hour of overtime will be needed to complete the trips to PERC. Estimated overtime from waste hauling is \$3,000.					
45000-04030 LONGEVITY	5,045	5,125	5,460	4,450	5,720
See Payroll Detail					
45000-04110 UNIFORM ALLOWANCE	2,015	1,950	1,950	1,950	1,950
Contractual obligation: IRS rules state plain clothes uniforms are a taxable benefit; therefore, this benefit is paid through the payroll system.					
45000-05001 TELEPHONE	4,763	5,092	4,500	3,628	5,144
2 Red Zone - internet 2 Telephone Lines					
45000-05002 ELECTRICITY	21,458	19,690	22,000	15,486	17,063
Power for compactors, balers, pumps, lights and heaters.					
45000-05003 WATER & SEWER	100,016	102,598	94,792	79,204	109,038
Budget based on schedule which calculates actual usage from July 2014 to February 2015 includes a 3% increase in sewer rates.					
Sewer charges include the charge to treat leachate from both portions of the landfill (quarry 2 North and quarry 2 South).					
The WWTF has imposed a \$7,851.65 + sulfur fee of \$6/month minimum charge even when we do not pump leachate which normally would have to be treated (the Waste Water Treatment Facility will have to change this next year, efficiencies made at the Solid Waste Facility have reduced the amount of leachate needed to pump and once the landfill is capped even less leachate will need to be pumped, it seems that if you do not pump waste water you should not be charged for it?). (\$7,851.65 x 12 = \$94,220.00 + \$72 + \$500 = \$94,792). This line item also includes drinking water from Crystal Spring at \$500 annually.					
45000-05005 RECYCLING EDUCATIONS	527	998	1,300	1,154	1,300
Formerly titled "PRINTING AND ADVERTISING", this item includes printing of all permits, stickers, weigh scale tickets, newspaper notices, advertisements for bids, and signage around the facility.					
45000-05006 TRAVEL	1,070	888	1,000	672	1,000
Travel includes the use of personal automobiles for municipal business including local trips around town. Transport to DEP, meetings, conferences, training sessions and seminars required for certification.					

FY 2016 SOLID WASTE

<b>SOLID WASTE APPROPRIATIONS</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2015 YTD</b>	<b>FY 2016 Request</b>
45000-05007 DUES AND MEMBERSHIP	7,084	6,687	7,153	3,691	7,153
Annual membership dues for Municipal Review Committee are calculated at a rate of \$1.25 per ton of solid waste delivered to PERC. (\$1.25 per ton x 5,185 = \$6,482). (Based on 100% of GAT). In addition, yearly dues for Maine Resource Recovery Association is \$500.00. Yearly SWANA fees are \$171.00.					
45000-05009 EDUCATION	0	32	5,000	2,500	5,000
SWANA training in 2015/2016.					
45000-05010 PROFESSIONAL SERVICES	29,352	26,114	25,230	8,252	25,230
Scale Calibration (Northeast Scale) (\$2,230) Annual Survey of Landfill & Monitoring Wells (Fred Beal) (\$3,500) Geologist (Drumlin Environmental) (\$6,500) Consultant services (Woodard & Curran) (\$10,000) Spill Clean-up (Clean Harbors) (\$3,000)					
45000-05011 UNIVERSAL WASTE EXPENSE	0	0	0	0	1,000
Fees charged for the transport and processing of Universal Waste.					
45000-05012 LICENSE & PERMIT FEES	14,292	22,880	51,756	33,536	51,684
Annual DEP Landfill License Fee Processed/Whole Demolition Fee Annual DEP Transfer Station License Fee Annual DEP Transfer Station Reporting Fee Annual DEP Composting Permit Fee Annual Weighmaster Certification/License					
45000-05014 BRUSH/ PALLET CHIPPING SVC	1,275	1,063	1,500	1,800	2,000
Currently chipping is done by an outside contractor and chips are used for bio-fuel or bark mulch. Chipped pallet value no longer covers the chipping					
45000-05015 ENVIROMENTAL MONITORING	11,471	12,997	17,000	9,538	17,000
Complete sampling and monitoring of groundwater and leachate is required three times annually at an average cost of \$5,667.  Our Industrial Discharge Permit with the City of Rockland Wastewater Treatment Facility requires conducting monthly, quarterly & semi annual testing of leachate.					
45000-05016 DISCHARGE MONITORING	3,391	2,400	3,000	1,555	3,000
Our Industrial Discharge Permit with the City of Rockland Wastewater Treatment Facility requires conducting monthly, quarterly & annual testing of leachate.					
45000-05018 ANNUAL HAZARDOUS WASTE C	0	0	0	0	4,000
Coordinate with Clean Harbors. Possible grant may be available for 50%.					
45000-05021 EQUIPMENT RENTAL	5,589	2,063	2,000	3,895	2,000
Contracted equipment and operator are occasionally required to assist in landfill operations, as well as providing materials to keep the landfill roadway safe for tractor trailer traffic. In addition, a local hauler is sometimes needed to haul the MSW waste to PERC in the event of a mechanical					

FY 2016 SOLID WASTE

SOLID WASTE APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
45000-05021 EQUIPMENT RENTAL	5,589	2,063	2,000	3,895	2,000

failure with the road tractor.

45000-05032 EQUIPMENT MAINTENANCE	40,427	29,074	30,000	42,147	30,000
-----------------------------------	--------	--------	--------	--------	--------

General guidelines for equipment maintenance establish annual costs as a percentage of initial acquisition cost. Figures below are the costs that would typically be expected to maintain the equipment in good working order for the duration of its useful life. Without timely corrective maintenance, the asset life will be shortened, causing more rapid replacement and higher capital costs. The requested budget amount of \$30,000 is an estimate. Part of this line will pay to continue the use of Milton CAT to conduct periodic scheduled preventative maintenance on the Bulldozer, Compactor & Loader. Oil and fluid sampling and baseline analysis is also part of the agreement,

BULLDOZER	\$ 21,000
LANDFILL COMPACTOR	\$ 21,000
BUCKET LOADER	\$ 5,000
SCALES	\$ 600
COMPACTORS	\$ 10,000
TRACTOR	\$ 10,000
DOWNSTROKE BALER	\$ 500
SKID-STEER WITH FORKS	\$ 1,100
SKID STEER WITH JAW	\$ 1,325
PICK-UP WITH PLOW	\$ 1,500
TRAILERS	\$ 4,200
HORIZONTAL BALER	\$ 5,500
PUMP SYSTEMS	\$ 350
RIDING MOWER	\$ 200
RECYCLING BINS	\$ 60

45000-05034 TRAILER MAINTENANCE	5,403	6,394	5,000	4,540	5,000
---------------------------------	-------	-------	-------	-------	-------

We are currently looking at rebuilding the engine on the Tractor Trailer, which along with the body work completed in previous years should extend the life of the Tractor for many years.

The road tractor has 625,000 miles on it at this time.

45000-05035 BLDG. REPAIR AND MAINT.	11,188	12,424	12,500	7,484	12,500
-------------------------------------	--------	--------	--------	-------	--------

There are 9 fixed assets at the Solid Waste Facility including seven buildings, 1 header, and a sewer line. Some annual preventative maintenance activities will be needed such as overhead and man doors repaired/maintained, jetting sewer lines, and painting

45000-05059 LANDFILL GROUNDS MAINT	1,460	22,313	25,000	18,370	25,000
------------------------------------	-------	--------	--------	--------	--------

Solid Waste personnel will continue to assume this role. Some repairs to the facility such as adding roadway material for incoming tractor trailers, maintaining storm water BMP's. This line also includes daily cover for the landfill to prevent litter control.

45000-05062 VECTOR CONTROL	1,073	1,036	1,200	624	1,200
----------------------------	-------	-------	-------	-----	-------

Cost associated with the control of pest.

45000-05065 REFUSE DISPOSAL	358,353	394,704	420,659	284,555	417,600
-----------------------------	---------	---------	---------	---------	---------

FY 2016 SOLID WASTE

SOLID WASTE APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
45000-05065 REFUSE DISPOSAL	358,353	394,704	420,659	284,555	417,600
Penobscot Energy Recovery Facility (PERC) charges a tipping fee that is projected to average \$80.54 over the fiscal year. Waste hauled to PERC is expected to stay steady. ( $\$80.54 \times 5,185 = \$417,600$ ).					
45000-05074 APPLIANCE PREP	1,158	804	2,000	1,095	2,000
This line item is used to pay fees for the required removal of refrigerants from refrigerators and air conditioners, as well as the removal of mercury switches and thermostats from all appliances.					
45000-05076 TIRE DISPOSAL	1,417	921	1,950	352	1,950
We ship out on average 2 loads per year. I will use 30 tons for budget purposes ( $\$65 \text{ per ton} \times 30 \text{ tons} = \$1,950$ ).					
45000-05078 ODOR CONTROL	261	0	2,000	0	2,000
This line will cover the cost of source H2S point monitoring if needed. Calibration of the calibration equipment \$75.00. Filters and supplies for the SPM. Tapes used by the SPM cost \$198 each and we use 7-8 per year. This line will also be used to do preventative maintenance on the Solar Flare, and calibration on the H2O2 sensor.					
45000-05081 FACILITY/ EMERGENCY CONTIN	0	0	0	0	8,595
Seeming this is a union negotiation year, this account is being used to project possible union benefit changes in FY16.					
45000-05082 ICMA RETIREMENT	3,233	3,330	3,429	1,979	166
See Payroll Detail					
45000-05083 MAINE STATE RETIREMENT	8,908	14,587	15,987	9,969	23,224
See Payroll Detail					
45000-05084 SOCIAL SECURITY	17,716	18,322	19,470	11,966	18,798
See Payroll Detail					
45000-05085 HEALTH INSURANCE	105,931	106,309	113,340	86,808	103,774
See Payroll Detail					
45000-05089 MEDICARE	4,123	4,371	4,553	2,804	4,396
See Payroll Detail					
45000-05092 WORKERS COMPENSATION	12,274	13,207	13,569	14,780	16,667
See Payroll Detail					
45000-05093 PROP AND LIAB INS.	6,979	3,664	7,328	8,424	7,475
This is the Solid Waste Facility's portion of the cost for insurance, previously funded by the General fund.					
45000-05094 INSURANCE DEDUCTIBLE	0	0	2,500	5,779	2,500
The deductible portion of an insurance claim. Unused insurance deductible					

FY 2016 SOLID WASTE

SOLID WASTE APPROPRIATIONS	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 YTD	FY 2016 Request
45000-05094 INSURANCE DEDUCTIBLE	0	0	2,500	5,779	2,500
funds not used should be placed in the landfill closure reserve account.					
45000-06001 OFFICE SUPPLIES	677	280	1,000	560	1,000
Supplies include printer cartridges and paper, miscellaneous office equipment (paper punch, pencils, three ring binders, etc.) for the office and gatehouse.					
45000-06002 GASOLINE USED	3,397	3,572	3,500	2,030	2,515
In the last year we consumed roughly 1,070 gallons. FY16 is based on last year's consumption at an estimated price of \$2.35 per gallon.					
45000-06003 HEAT	12,470	10,551	16,000	13,567	13,251
Budget was based on average gallons expended over the last 4 years and includes a 10% increase in lp price. We are estimating 7,586 gallons of Propane at \$1.66 per gallon.					
45000-06004 UNIFORMS	1,908	1,225	1,600	1,030	1,600
The union contract stipulates that foul weather gear, rubber boots, safety equipment, safety boots (\$250 max), coveralls (\$100 max) and a clothing allowance (\$225) be provided for each union employee. 6 x \$575 = \$3,450.					
45000-06005 MINOR EQUIP AND TOOLS	3,431	2,884	3,500	1,760	3,500
This category includes shovels, rakes, plumbing supplies, hand tools, padlocks and other general, fasteners, clamps, computer parts, miscellaneous tools and equipment.					
45000-06006 MISCELLANEOUS SUPPLIES	3,136	2,855	4,500	1,591	4,500
Paint, gas cylinders, batteries, welding supplies, gaylord bag liners, paper towels, toilet paper, soap, mop heads, bleach, cleaners etc.					
45000-06007 PAYT EXPENSES	650	2,541	6,000	4,845	4,000
For the purchasing of 3 different sized bags (10, 20, 32 gallon bags)					
45000-06036 BALING WIRE & STRAP	901	1,998	2,000	860	2,000
Wire and strapping required to bale cardboard, plastic, tins and paper.					
45000-06041 DIESEL FUEL	48,175	42,154	46,000	25,692	35,009
Request is based on historical consumption of the road tractor, 2 skid-steers, bucket loader and the bulldozing & compacting of 25,500 tons of construction and demolition debris.					
45000-06060 SAFETY EQUIPMENT	921	686	1,300	869	1,300
Includes latex gloves, personal protective equipment, first-aid cabinet supplies, gas meter calibration, fire extinguishers, safety vests etc.					
45000-06075 CHEMICALS - LANDFILL	46,922	64,072	65,000	37,004	65,000
Hydrogen peroxide purchase for sewer odor control.					
45000-07001 SMALL EQUIPMENT	3,445	3,034	5,000	2,208	5,000
Equipment reserve for one back up pump.					

FY 2016 SOLID WASTE

<b>SOLID WASTE</b>		FY 2013	FY 2014	FY 2015	FY 2015	FY 2016
<b>APPROPRIATIONS</b>		Actual	Actual	Budget	YTD	Request
45000-07001	SMALL EQUIPMENT	3,445	3,034	5,000	2,208	5,000
45000-07002	APPORTIONED COST	87,304	92,304	92,304	69,228	92,304
Funds paid to the General Fund to cover Legal & Finance services.						
45000-08011	PRINCIPAL & INTEREST DEBT	155,182	155,182	131,610	88,097	120,400
Payments on our leased equipment						
See Lease Schedule						
45000-08013	TRF TO CLOSURE RESERVE	64,759	0	0	0	0
To fund the anticipated closure cost of \$2 million in approximately 5 years, annual escalating contributions will be needed. A shortfall in landfill revenue resulting from a lack of construction & demolition debris will reduce this line.						
This line was not funded this year. Any excess revenue over expenditures will go into this account.						
45000-08014	CAPITAL EQUIP RESERVE	30,000	0	0	0	0
The solid waste operation requires over \$1 million in equipment that is subjected to varying degrees of wear and tear. This reserve is established to fund the replacement of this equipment according to its estimated and useful life.						
This line was not funded during FY16.						

## Capital Improvement Projects

#	Priority	Department	Project Name	Project Cost	Bond/Lease		Operating Budget	Grant Funds		Reserve Fund		2016 TIF Funds
					City	EMS		City	City	Sewer	City	
<b>##</b>		<b>2016</b>										
1	2	City Hall	Video Equipment - Council Chambers	30,000	30,000							
2	1	Police	Police Cruiser	30,000	30,000							
3	1	Police	Detective Car	30,000						30,000		
4	1	Police	Detective Car	30,000						30,000		
5	2	Fish Pier	Pier Resurfacing	1,000,000				900,000		100,000		
6	1	Public Works	Sidewalk Machine-plowing	150,000	150,000							
7	2	Harbor	Pilings	31,500			31,500					
8	1	EMS	Ambulance	190,000		190,000						
9	2	Community Development	Elm, Musuem and School Street Sidewalks & Storm Water Management	85,000								85,000
10	1	Community Development	DownTown Street Light Project	90,000								90,000
11	1	Community Development	Thorndike Parking Lot	17,000								17,000
				<b>1,683,500</b>	<b>210,000</b>	<b>190,000</b>	<b>31,500</b>	<b>900,000</b>	<b>160,000</b>	<b>-</b>	<b>192,000</b>	

**CAPITAL IMPROVEMENT PROGRAM (TAX APPROPRIATIONS)**

Description	Purchase Year	Life	Replacement Year	Replacement Cost	Annual Funding	Life Left	Proposed	CIP Budget	Proposed	Proposed	Proposed	Proposed
							2016	2016	2017	2018	2019	2020
<b>City Hall</b>												
Video Equipment Council Chambers	1990	15	2005	\$ 50,000	\$ 3,333	(11)	50,000	50,000	-	-	-	-
Parking Lot, Asphalt, 56 Spots	1995	15	2010	\$ 100,000	\$ 6,667	(8)	100,000	-	-	-	-	-
Fencing, Chain Link, 3,800 Ft.	1995	25	2020	\$ 55,000	\$ 2,200	4	-	-	-	-	-	55,000
City Hall	1995	50	2045	\$ 750,000	\$ 15,000	29	-	-	-	-	-	-
Building- 3-Bay Garage	1995	50	2045	\$ 25,000	\$ 500	29	-	-	-	-	-	-
City Hall Roof	1995	25	2020	\$ 30,000	\$ 1,200	4	-	-	-	-	-	30,000
Roof Top Heating/Cooling Units	2010	15	2025	\$ 35,000	\$ 2,333	9	-	-	-	-	-	-
Phone System Upgrade	2012	15	2027	\$ 20,000	\$ 1,333	11	-	-	-	-	-	-
<b>Subtotal - City Hall</b>				<b>\$ 1,065,000</b>	<b>\$ 32,667</b>		<b>150,000</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>85,000</b>
<b>Fire</b>												
Fire / EMS Building	1970	50	2020	\$ 1,274,000	\$ 25,480	4	-	-	-	-	-	1,274,000
Roof Covering	1970	20	1990	\$ 95,000	\$ 4,750	(28)	95,000	-	-	-	-	-
Centracom II - dispatch console	1990	30	2020	\$ 50,000	\$ 1,667	4	-	-	-	-	-	50,000
1991 International Fire Truck	1991	25	2016	\$ 450,000	\$ 18,000	0	450,000	-	-	-	-	-
1999 HME Fire Truck	1999	25	2024	\$ 450,000	\$ 18,000	8	-	-	-	-	-	-
Breathing Air Compressor	2003	15	2018	\$ 40,000	\$ 2,667	2	-	-	-	40,000	-	-
2005 Ford F250 Crew Cab	2004	12	2016	\$ 30,000	\$ 2,500	0	30,000	-	-	-	-	-
Exhaust system	2005	20	2025	\$ 20,000	\$ 1,000	9	-	-	-	-	-	-
2006 American Ladder Truck	2006	30	2036	\$ 1,000,000	\$ 33,333	20	-	-	-	-	-	-
2007 Ford Expedition	2007	12	2019	\$ 50,000	\$ 4,167	3	-	-	-	-	50,000	-
Thermal Camera's	2007	8	2015	\$ 15,000	\$ 1,875	(1)	-	-	-	-	-	-
Lighting efficiency upgrades	2007	10	2017	\$ 9,000	\$ 900	1	-	-	9,000	-	-	-
2009 Spartan-Toyots Pumper	2008	25	2033	\$ 685,000	\$ 27,400	17	-	-	-	-	-	-
5" Fire Hose 100'	2008	10	2018	\$ 20,000	\$ 2,000	2	-	-	-	20,000	-	-
3" Fire Hose 100'	2010	10	2020	\$ 2,500	\$ 250	4	-	-	-	-	-	2,500
1.75" Fire Hose 50'	2010	10	2020	\$ 3,500	\$ 350	4	-	-	-	-	-	3,500
2011 Winpower Generator	2011	25	2036	\$ 55,000	\$ 2,200	20	-	-	-	-	-	-
<b>Subtotal - Fire</b>				<b>\$ 4,249,000</b>	<b>\$ 148,538</b>		<b>575,000</b>		<b>9,000</b>	<b>60,000</b>	<b>50,000</b>	<b>1,330,000</b>

**CAPITAL IMPROVEMENT PROGRAM (TAX APPROPRIATIONS)**

Description	Purchase Year	Life	Replacement Year	Replacement Cost	Annual Funding	Life Left	2016	2016	2017	2018	2019	2020
<b>Police</b>												
Building VHF Radio Repeater	1985	20	2015	\$ 25,000	\$ 1,250	(1)	25,000		-	-	-	-
ATV 4 Wheeler	2000	10	2010	\$ 4,500	\$ 450	(8)	4,500		-	-	-	-
Emergency Boat - AMBAR	2002	15	2017	\$ 80,000	\$ 6,000	1	-		80,000	-	-	-
2007 Chev Silverado PU	2008	10	2016	\$ 30,000	\$ 3,000	0	30,000		-	-	-	-
Cardinal Tracking System	2008	10	2018	\$ 30,000	\$ 3,000	0	30,000		-	-	-	-
Speed Radar Message Sign& trailer	2007	15	2022	\$ 20,000	\$ 1,333	6	-		-	-	-	-
Police Department - office and basement	2007	50	2057	\$ 371,000	\$ 7,420	41	-		-	-	-	-
2008 Pontiac Grand Prix	2008	7	2015	\$ 30,000	\$ 4,286	(1)	30,000		-	-	-	-
2008 Pontiac Grand Prix	2008	7	2015	\$ 30,000	\$ 4,286	(1)	30,000		-	-	-	-
6 Bicycles	2008	10	2018	\$ 6,000	\$ 600	2	-		-	6,000	-	-
8 Panasonic CF-19 Laptop Computers	2008	7	2015	\$ 25,600	\$ 3,657	(1)	25,600		-	-	-	-
4 Panasonic CF-30 Laptop Computers	2008	7	2015	\$ 16,000	\$ 2,286	(1)	16,000		-	-	-	-
2009 Ford Crown Victoria	2009	6	2015	\$ 30,000	\$ 5,000	(1)	30,000	30,000	-	-	-	-
Computer Hardware / Software	2010	5	2015	\$ 17,000	\$ 3,400	(1)	17,000		-	-	-	-
2011 Harley Davidson Electraglide	2011	12	2023	\$ 20,000	\$ 1,667	7	-		-	-	-	-
2011 Ford Crown Victoria	2011	5	2016	\$ 30,000	\$ 6,000	0	30,000		-	-	-	-
2013 Chevy Tahoe	2012	5	2017	\$ 30,000	\$ 6,000	1	-		30,000	-	-	-
4 Tasers	2012	5	2017	\$ 5,000	\$ 1,000	1	-		5,000	-	-	-
2015 Ford Explorer	2015	5	2020	\$ 30,000	\$ 6,000	4	-		-	-	-	30,000
2015 Ford Explorer	2015	5	2020	\$ 30,000	\$ 6,000	4	-		-	-	-	30,000
4 Watch Guard DV-1 Video Unit	2015	5	2020	\$ 25,000	\$ 5,000	4	-		-	-	-	25,000
<b>Subtotal - Police</b>				<b>\$ 885,100</b>	<b>\$ 77,634</b>		<b>288,100</b>	<b>30,000</b>	<b>125,000</b>	<b>6,000</b>	<b>-</b>	<b>85,000</b>
<b>Fish Pier</b>												
Fish Pier	1987	50	2037	\$ 1,500,000	\$ 30,000	21	-		-	-	-	-
Building(office 16x24)	1987	50	2037	\$ 38,400	\$ 768	21	-		-	-	-	-
Electrical Network(pier&bldg)	1987	25	2012	\$ 100,000	\$ 4,000	(4)	100,000		-	-	-	-
Pier Hydraulic Hoist	1987	25	2012	\$ 105,000	\$ 4,200	(4)	105,000		-	-	-	-
Ramp	1987	50	2037	\$ 25,000	\$ 500	21	-		-	-	-	-
Fencing - perimeter of property	1987	50	2037	\$ 45,000	\$ 900	21	-		-	-	-	-
2 Floats Galvanized 40ft	2003	50	2053	\$ 100,000	\$ 2,000	37	-		-	-	-	-
Fuel Tanks	2005	25	2030	\$ 12,000	\$ 480	14	-		-	-	-	-
Diesel Pump	2007	25	2032	\$ 10,000	\$ 400	18	-		-	-	-	-
Fenders, Piling, Chocks & Whalers	2009	25	2034	\$ 350,000	\$ 14,000	18	-		-	-	-	-
Gas Pump	2011	25	2036	\$ 10,000	\$ 400	20	-		-	-	-	-
Pier Resurfacing				\$ 1,000,000			1,000,000	1,000,000				
Dredging				\$ 50,000								
<b>Subtotal - Fish Pier</b>				<b>\$ 3,345,400</b>	<b>\$ 57,648</b>		<b>205,000</b>	<b>1,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CAPITAL IMPROVEMENT PROGRAM (TAX APPROPRIATIONS)**

Description	Purchase Year	Life	Replacement Year	Replacement Cost	Annual Funding	Life Left	2018	2016	2017	2018	2019	2020
<b>Public Works</b>												
Public Works - building and City garage	1952	53	2005	\$ 2,000,000	\$ 37,736	(11)	2,000,000		-	-	-	-
1992 Blanchette Snowblower	1992	15	2007	\$ 108,000	\$ 7,200	(9)	108,000		-	-	-	-
1992 Chevy Step Van	1992	10	2002	\$ 80,000	\$ 8,000	(14)	80,000		-	-	-	-
1993 Ford Econoline Van	1993	10	2003	\$ 30,000	\$ 3,000	(13)	30,000		-	-	-	-
1997 10 Ton custom 2 Axle Trlr	1997	15	2012	\$ 20,000	\$ 1,333	(4)	20,000		-	-	-	-
1998 Kobelco Excavator	1998	15	2013	\$ 100,000	\$ 6,667	(3)	100,000		-	-	-	-
5 Ton On The Road Trlr (1999)	1999	15	2014	\$ 5,000	\$ 333	(2)	5,000		-	-	-	-
Homemade Trailer (1999)	1999	15	2014	\$ 5,000	\$ 333	(2)	5,000		-	-	-	-
Parker 2500 # Single Axle	2000	15	2015	\$ 5,000	\$ 333	(1)	5,000		-	-	-	-
2001 John Deere Grader Model 672CH	2001	15	2016	\$ 150,000	\$ 10,000	0	150,000		-	-	-	-
2001 GMC Everest Dump Truck	2001	10	2011	\$ 142,500	\$ 14,250	(5)	-		-	-	-	-
2002 GMC Model TC7H042	2001	10	2011	\$ 142,500	\$ 14,250	(5)	182,500	182,500	-	-	-	-
2005 GMC Sierra PU	2005	10	2015	\$ 48,000	\$ 4,800	(1)	48,000		-	-	-	-
TENCO Snow Blower	2005	15	2020	\$ 108,000	\$ 7,200	4						108,000
2007 GMC Dump with Plow	2006	10	2016	\$ 142,500	\$ 14,250	0	142,500		-	-	-	-
2007 GMC Sierra PU	2006	10	2016	\$ 48,000	\$ 4,800	0	48,000		-	-	-	-
2007 International Dump/Sander	2006	10	2016	\$ 142,500	\$ 14,250	0	142,500		-	-	-	-
2007 John Deere 410J Backhoe	2007	15	2022	\$ 125,000	\$ 8,333	8	-		-	-	-	-
2008 International 7400 Dump	2008	10	2018	\$ 142,500	\$ 14,250	2	-		-	142,500	-	-
2008 Chev Silverado PU	2008	10	2018	\$ 50,000	\$ 5,000	2	-		-	50,000	-	-
2009 Case Wheel Loader	2008	15	2023	\$ 150,000	\$ 10,000	7	-		-	-	-	-
2008 Holder Sidewalk Machine	2008	15	2024	\$ 110,000	\$ 7,333	8	-		-	-	-	-
2008 TYMCO Street Sweeper	2009	15	2024	\$ 175,000	\$ 11,667	8	-		-	-	-	-
2009 Boom Flail Mower Attachment	2009	15	2024	\$ 25,000	\$ 1,667	8	-		-	-	-	-
2009 Chev Silverado with Plow	2009	10	2019	\$ 48,000	\$ 4,800	3	-		-	-	48,000	-
2009 International Dump 7300	2009	10	2019	\$ 200,000	\$ 20,000	3	-		-	-	200,000	-
2010 Ford SDTY F350 PU	2010	10	2020	\$ 60,000	\$ 6,000	4	-		-	-	-	60,000
1999 International Bucket Truck	2010	5	2015	\$ 35,000	\$ 7,000	(1)	35,000		-	-	-	-
2011 Ford F350 PU w/ Plow	2011	10	2021	\$ 80,000	\$ 8,000	5	-		-	-	-	-
2011 International 7400 SFA	2011	10	2021	\$ 142,500	\$ 14,250	5	-		-	-	-	-
2012 Case Loader/Backhoe	2011	15	2026	\$ 125,000	\$ 8,333	10	-		-	-	-	-
2001 step patch box trailer	2011	5	2016	\$ 25,000	\$ 5,000	0	25,000		-	-	-	-
2012 International 7400 Truck	2012	10	2022	\$ 142,500	\$ 14,250	6	-		-	-	-	-
2012 MacLean Sidewalk Machine	2012	15	2027	\$ 110,000	\$ 7,333	11	-		-	-	-	-
Plow for loader 12ft HP Fairfield	2015	20	2035	\$ 15,000	\$ 750	19	-		-	-	-	-
Titan 8950 Powerline - road paint mach	2015	15	2030	\$ 7,500	\$ 500	14	-		-	-	-	-
Compector - wacker BPU4045A	2015	10	2025	\$ 9,000	\$ 900	9	-		-	-	-	-
PenBay Acres Drainage - 1st phase	2014	20	2034	\$ 95,000	\$ 4,750	18	-		-	-	-	-
PenBay Acres Drainage - 2nd phase							150,000					
Union Street Cross Walks							12,000					
Public Roads					\$ 200,000		200,000		200,000	200,000	200,000	200,000
Storm Water Lines					\$ 200,000		200,000		200,000	200,000	200,000	200,000
Sewer Lines					\$ 200,000		200,000		200,000	200,000	200,000	200,000
Lindsey Brook					\$ 200,000		200,000					
Subtotal - Public Works				\$ 5,129,000	\$ 1,106,853		\$4,088,500	\$182,500	\$800,000	\$792,500	\$848,000	\$768,000

**CAPITAL IMPROVEMENT PROGRAM (TAX APPROPRIATIONS)**

Description	Purchase Year	Life	Replacement Year	Replacement Cost	Annual Funding	Life Left	2016	2016	2017	2018	2019	2020
<b>Public Library</b>												
Public Library	1902	100	2002	\$ 2,051,000	\$ 20,510	(14)	-		-	-	-	-
Library Roff - new section	2000	20	2020	\$ 75,000	\$ 3,750	4	-		-	-	-	75,000
Carpeting	2000	15	2015	\$ 120,555	\$ 8,037	(1)	120,555		-	-	-	-
HVAC Digital Controls	2000	10	2010	\$ 110,000	\$ 11,000	(8)	110,000		-	-	-	-
Boiler	2000	20	2020	\$ 65,000	\$ 3,250	4	-		-	-	-	65,000
Interior Painting - Lower Level	2000	10	2010	\$ 29,680	\$ 2,968	(8)	29,680		-	-	-	-
Interior Painting - Upper Level	2000	10	2010	\$ 53,000	\$ 5,300	(8)	53,000		-	-	-	-
Parking Lot, Asphalt, 24 Spots	2001	20	2021	\$ 50,000	\$ 2,500	5	-		-	-	-	-
Light Poles, Ornamental, w/ Floodlights	2001	20	2021	\$ 25,000	\$ 1,250	5	-		-	-	-	-
Sidewalks, Concrete, 5,914 Sq. Ft.	2001	20	2021	\$ 25,000	\$ 1,250	5	-		-	-	-	-
Library Additions	2001	100	2101	\$ 1,000,000	\$ 10,000	85	-		-	-	-	-
Copier/Printer	2010	5	2015	\$ 8,000	\$ 1,200	(1)	8,000		-	-	-	-
Library Roof - old section	2010	20	2030	\$ 100,000	\$ 5,000	14	-		-	-	-	-
Gutters	2011	100	2111	\$ 20,000	\$ 200	95	-		-	-	-	-
Chiller Replacement				\$ 50,000			50,000					
Smoke Detection System				\$ 10,800					10,600			
Rehabilitation of exterior				\$ 500,000			500,000	500,000				
<b>Subtotal - Public Library</b>				<b>\$ 4,280,835</b>	<b>\$ 76,216</b>		<b>\$869,235</b>	<b>\$500,000</b>	<b>\$10,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$140,000</b>
<b>Recreation</b>												
Community Center Building	1932	100	2032	\$ 1,500,000	\$ 15,000	18	-		-	-	-	-
Parking Lot, Asphalt, 39 Spots	1980	20	2000	\$ 100,000	\$ 5,000	(16)	100,000		-	-	-	-
1988 GMC TC10903	2000	15	2015	\$ 30,000	\$ 2,000	(1)	30,000		-	-	-	-
Warren St Playground	2000	20	2020	\$ 25,000	\$ 1,250	4	-		-	-	-	25,000
Skate Park	2004	20	2024	\$ 200,000	\$ 10,000	8	-		-	-	-	-
Fire alarm system	2008	10	2018	\$ 12,000	\$ 1,200	0	12,000		-	-	-	-
Roof	2007	20	2027	\$ 85,000	\$ 4,250	11	-		-	-	-	-
Ocean Street Playground	2007	20	2027	\$ 75,000	\$ 3,750	11	-		-	-	-	-
Playground equipment	2008	15	2023	\$ 528,000	\$ 35,267	7	-		-	-	-	-
Gym Floor	2009	50	2059	\$ 100,000	\$ 2,000	43	-		-	-	-	-
Gym Bleachers	2009	25	2034	\$ 30,000	\$ 1,200	18	-		-	-	-	-
Sprinkler System	2010	20	2030	\$ 112,000	\$ 5,600	14	-		-	-	-	-
New Boiler	2010	20	2030	\$ 232,000	\$ 11,600	14	-		-	-	-	-
<b>Subtotal - Recreation</b>				<b>\$ 3,030,000</b>	<b>\$ 98,117</b>		<b>\$142,000</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>

**CAPITAL IMPROVEMENT PROGRAM (TAX APPROPRIATIONS)**

Description	Purchase Year	Life	Replacement Year	Replacement Cost	Annual Funding	Life Left	2016	2016	2017	2018	2019	2020
<b>Harbor &amp; Waterfront</b>												
Harbor Master Building	1928	50	1978	\$ 230,800	\$ 4,616	(38)	-		-	-	-	-
Rockland Harbor Park	1950	50	2000	\$ 1,500,000	\$ 30,000	(16)	-		-	-	-	-
Heating system	2007	20	2027	\$ 5,100	\$ 255	11	-		-	-	-	-
Floating dock, 2,100 Sq. Ft.		20	20	\$ 586,500	\$ 29,325	(1896)	-		-	134,000	2,000	-
Pillings		18	18	\$ 189,500	\$ 10,528	(1998)	31,500	31,500	-	31,500	-	-
Ramps		25	25	\$ 22,950	\$ 918	(1881)	-		-	12,750	-	-
						0	-		-	-	-	-
						0	-		-	-	-	-
						0	-		-	-	-	-
						0	-		-	-	-	-
<b>Subtotal - Harbor</b>				<b>\$ 2,834,850</b>	<b>\$ 75,642</b>		<b>\$31,500</b>	<b>\$31,500</b>	<b>\$0</b>	<b>\$178,250</b>	<b>\$2,000</b>	<b>\$0</b>
<b>TOTAL GENERAL FUND</b>												
				<b>\$ 24,539,185</b>	<b>\$ 1,671,213</b>		<b>\$ 6,329,335</b>	<b>\$ 1,794,000</b>	<b>\$744,600</b>	<b>\$ 1,036,750</b>	<b>\$ 900,000</b>	<b>\$2,433,000</b>
								190,000				

**CAPITAL IMPROVEMENT PROGRAM (TAX APPROPRIATIONS)**

Description	Purchase Year	Life	Replacement Year	Replacement Cost	Annual Funding	Life Left	2015	2016	2017	2018	2019	2020
								1,984,000				
<b>Transfer Station</b>												
Solid Waste Facility	1978	100	2078	\$ 343,000	\$ 3,430	60	-					
Paving, Asphalt, 95,758 Sq. Ft.	1980	10	1990	\$ 287,274	\$ 28,727	(26)	287,274					
Building - Chemical / Tool	1988	50	2038	\$ 48,000	\$ 980	22	-					\$45,000
Building - Universal Waste	1988	50	2038	\$ 57,800	\$ 1,152	22	-					
Building - Wink's Place	1988	50	2038	\$ 57,800	\$ 1,152	22	-					
Building - Transfer Station	1990	50	2040	\$ 360,000	\$ 7,200	24	-					
1995 Ford Econoline Van-"DARE"	1995	10	2005	\$ 35,000	\$ 3,500	(11)	35,000					
Mobile Home / Office & Breakroom	1997	50	2047	\$ 30,000	\$ 600	31	-					
1999 Western Star Cab (Tractor)	1999	20	2019	\$ 110,000	\$ 5,500	3	-				\$110,000	
Buildings - Recycle #1 & #2	2004	50	2054	\$ 78,755	\$ 1,575	38	-					
Building - Recycling Facility block	2004	50	2054	\$ 163,200	\$ 3,264	38	-					
2005 GMC Sierra PU	2005	15	2020	\$ 45,000	\$ 3,000	4	-					45,000
2008 Steco Steel Ejector Trailer	2008	15	2023	\$ 80,000	\$ 5,333	7	-					
2009 Steco Steel Ejector Trailer	2009	15	2024	\$ 80,000	\$ 5,333	8	-					
Leachate Collection Well	2010	50	2060	\$ 60,000	\$ 1,200	44	-					
Gas Collection Phase I	2010	50	2060	\$ 40,000	\$ 800	44	-					
2011 Steel Ejector Trailer	2011	15	2026	\$ 80,000	\$ 5,333	10	-					
Baller belt repairs	2011	10	2021	\$ 20,000	\$ 2,000	5	-					
Hydrogen Peroxide Tank - berm repairs	2011	20	2031	\$ 6,000	\$ 300	15	-					
Pave compost area	2011	20	2031	\$ 44,000	\$ 2,200	15	-					
1999 Caterpillar 816F Compactor	2012	15	2027	\$ 246,000	\$ 16,400	11	-					
1999 Caterpillar D5M LGP	2012	15	2027	\$ 47,000	\$ 3,133	11	-					
Chemical storage/distribution system	2012	20	2032	\$ 50,000	\$ 2,500	18	-					
Building - Gate House	2012	50	2062	\$ 20,000	\$ 400	46	-					
Quarry 2 South cover repairs	2012	13	2025	\$ 17,000	\$ 1,308	9	-					
<b>Subtotal - Transfer Station</b>				\$ 2,405,429	\$ 106,302		\$ 322,274		\$ -	\$ -	\$ 110,000	\$ 80,000
<b>EMS</b>												
2006 Ford F350 Ambulance	2007	9	2016	\$ 190,000	\$ 21,111	0	190,000	190,000				
2010 Ford F450 Ambulance	2010	9	2019	\$ 190,000	\$ 21,111	3	-				190,000	
2011 Ford Type I Ambulance	2012	9	2021	\$ 190,000	\$ 21,111	5	-					
Zoll X Series defibrillators (3)	2015	8	2023	\$ 105,000	\$ 13,125	7	-					
<b>Subtotal - EMS</b>				\$ 675,000	\$ 76,458		\$ 190,000	\$ 190,000	\$ -	\$ -	\$ 190,000	\$ -