

To: Mayor Clayton and Members of the City Council
From: James L. Smith, City Manager
Date: May 9, 2013
Re: FY 2014 Proposed Municipal Budget

I am pleased to submit for your consideration the City of Rockland municipal budget for fiscal year 2014. This budget looked carefully at our service levels and our ability to provide services both now and into the future.

We have looked closely at all revenue sources to ensure that those consuming the services are paying their fair share, and that we are not needlessly going to property tax payers to support demands for services that are originating from outside the community. Unfortunately, the economic pressures we have been experiencing in recent years continue as property values decline and our operating costs continue to climb with pressure from inflation. However, this budget proposes a gross municipal expenditure of \$10,647,576. That is just a \$3,498 increase in our gross municipal expenditures and a zero percent increase in the City's MIL rate.

Our increased demand for revenues was driven primarily from debt service costs as we realized the debt incurred in FY '12 and with the approval of a sewer bond and a bond for improvements to the Recreation Building. Both were important and much needed projects; however, they came at a price.

Other good news is that this budget represents a reduction in our dependence on the Undesignated Fund Balance of \$139,601 from the previous year. This means that we are anticipating a modest growth of the undesignated fund balance. This helps the City move forward with its goal of increasing its undesignated fund balance and thereby reducing our dependency on tax anticipation notes. Although I have to state, we still have a long way to go in order to obtain this worthy goal.

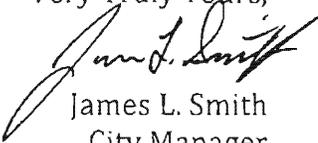
Once again, management is committed to wrestling with debt dependency and we have been developing a detailed schedule to identify current and future capital replacement costs. Unfortunately, I am not at a point of confidence that I believe we have a firm grasp on these needs. However, we have scrutinized our vehicle replacement strategy, and based upon preliminary findings of four key criteria, we have determined that it is prudent to delay the expenditure or funding of these replacements until we are able to better analyze our assets and produce a need based assessment. With the development and adoption of a comprehensive capital improvement and replacement plan, we will be able to come to future Councils with legitimate and justifiable requests to ensure we are adequately keeping pace with these costs. However, management recognizes this is a stopgap measure and does not completely resolve the issue of funding capital replacements or address our long-term needs. However, we are confident that this short-term move will allow us to better position the City by ensuring that we are organized and that we have an actionable plan that Council can support and adopt during the course of the coming year.

Along with stabilizing our tax rate, right-sizing services, and positioning ourselves to control debt costs, we have also analyzed the Downtown Tax Incremental Finance Plan, as adopted by Council on January 14, 2008. We have begun the necessary work of pulling projects, concepts, and ideas into a single plan in order to complete both a needs assessment and a cost assessment. These plans will allow us to identify potential costs necessary to complete these works and align both TIF funding as well as other funding sources to meet these needs. This budget recognizes and incorporates the anticipated TIF revenues identified in the adopted 2008 Downtown TIF District Plan.

As promised last year, we have begun the process of becoming project driven and we are focusing our resources to ensure we are improving and supporting the infrastructure needs of the community. We have internally reorganized staff to be sure we have a focused plan on our sewer and stormwater collection system. We have already placed the necessary equipment into the hands of our employees in order to ensure we are properly inspecting and cleaning these collection systems.

However, this budget is not all good news. We must also recognize that despite any clear direction from Augusta on the future of Revenue Sharing and other funds traditionally dedicated for municipalities, we have based this budget on last year's figures. If Augusta breaks its historical commitments to the City of Rockland, we will be forced to implement curtailments, supplemental appropriations, or a combination of the two in order to re-balance this budget.

Very Truly Yours,



James L. Smith
City Manager

FY 2014 KEY BUDGETARY COMPONENTS

MIL RATE:

By utilizing both structural changes and stopgap measures and we have been able to hold the City's share of the MIL rate at 8.89, which represents a 0% municipal increase from the last fiscal year. However, due to School and County increases, the total MIL rate will increase from 19.42 in FY '13 TO 19.82 a \$0.40 or 2.07% increase.

ASSESSED VALUATION:

Due to the soft real estate market and anticipated reductions in personal property taxes, we have estimated 0% growth.

COST DRIVERS:

Maine Public Employees Retirement System (MPERS)

- Required contributions increase of **\$24k**.

Insurances

- Property and liability insurance increased **\$20k**.

Loss of Other Revenues

- Reduction to URIP program of **\$11.8k**.

Debt Service

- Net increase in debt service payments of **\$202.7k**.

COST CONTAINMENT MEASURES:

Structural Changes:

- Eliminated vacant secretary position at Police Department, **\$19.5k** savings.
- Eliminated a full-time position at Recreation Department, **\$20.8k** savings.
- Restructured library schedule to reduce part-time hours, **\$11.6k** savings.
- Efficiency upgrade savings realized at Library **\$12.5k** savings
- Restructured employee benefits through a successful negotiation with the unions. This allowed us to rebalance our insurance cost share from 85/15 to 80/20 over a 3-year period. A budget-to-budget savings of **\$28k**.

Other Revenue Fee Increases:

- Code Enforcement:
 - Estimated income from permits increased by **\$6.5k** annually based upon modest increases to various permits.
- Recreation Department
 - Estimated income from programs increased by **\$25k** annually based upon modest increases to various programs.

One-Time Revenues:

- We have utilized **\$171.5k** from undesignated fund balance, which is \$139.6k reduction from the previous year.
- We have realized **\$25k** from Brownfields Grant for administrative fees.

Stopgap Measures:

- Delayed funding replacement of vehicle at Police Department, **\$28k** savings.
- Delayed funding to building reserve at Fire Department, **\$14.3k** savings.

PROJECTS, FISCAL MANAGEMENT, AND CITY GOALS & OBJECTIVES

Projects:

We have slated a number of key construction projects, which are either still underway or part of the long-term vision for the waterfront, downtown, neighborhoods, and their supporting infrastructure. Of these projects the most notable are:

- Winter Street
- Main Street - Street Light Upgrade Project
- Tillson Parking Lot re-design work
- Public Restrooms
- Harbor Trail (continuation)
- New Public Works garage & salt/sand shed

Fiscal Management:

- Continue development of a comprehensive Capital Improvement Program (CIP) schedule to better anticipate long-term replacement costs.
- Continue developing a short, medium and long-term debt schedule to stabilize the debt level and reduce the city's debt dependency.

Goals & Objectives:

- Improve inter-departmental communications and project coordination in order to reduce redundancies of work, omissions, and costly mistakes.
- Increase project oversight and quality of work.
- Continue a review of staff responsibilities and departmental demands to restructure government operations in order to meet city demands.
- Continue review of departmental operations; develop base line analysis of performance and implement benchmarks for performance improvements.
- Empower and support all departments to be able to advance through the Manager to the Council issues, needs, and priorities important to the City, so that we may ensure timely and effective services are provided.
- Establish and maintain strong working relationship with Council in order to ensure Council's visions, goals and objectives are translated through the Manager to the departments and are implemented.
- Finalize sewer and stormwater collection mapping and maintenance plan development.

LONG-TERM CONCEPTS

City Facilities:

- *Analyze and explore the possibility of moving City Hall into the downtown.*
- *Analyze and explore establishing a joint public safety building for Police & Fire.*
- *Analyze and explore the possibility of a regional Recreation Department.*
- *Analyze and explore future uses of the Transfer Facility.*

Marketing & Branding:

Through the Community and Economic Development Department, we will launch a systematic and regular business expansion and retention program to recognize the City of Rockland as a thriving business community.

Benchmarking:

We continue our efforts to create departmental benchmarks and provide a more quantitative approach to decision-making and performance measurements.

Collection System:

Develop long-term capital needs plan and develop financial plan to meet upgrades and improvement costs to ensure we have a functional and compliant collection system.

Roads, Streets and Sidewalks:

By commissioning planned surveying, and establishing a database for existing conditions, we will establish a routine and sustained effort to improve our roads, streets, and companion sidewalks. This will allow us to establish safe, functional, and ascetic values throughout the community.

Payroll Detail FY 2014

Position	2014 Annual Salary	2014 Longevity	2014 Stipends	2014 Health Insurance	2014 Retire ICMA	2014 Retire MSRS	2014 SS	2014 Med	2014 Total
Legislative									
Mayor	1,000	0	0	0	0	0	62	15	1,077
Council Member	800	0	0	0	0	0	50	12	861
Council Member	800	0	0	0	0	0	50	12	861
Council Member	800	0	0	0	0	0	50	12	861
Council Member	800	0	0	0	0	0	50	12	861
	4,200	0	0	0	0	0	260	61	4,521
Executive									
City Manager	84,460	0	3,000	19,854	5,490	0	5,423	1,268	122,029
Asst to the City Manager	43,967	260	0	0	2,211	0	2,742	641	49,822
Executive Assist	33,784	0	0	8,138	1,689	0	2,095	490	46,196
Human Resources 25%	6,350	0	0	19,854	318	0	394	92	27,007
	168,561	260	3,000	47,846	9,708	0	10,653	2,491	245,054
General Asst									
General Assistance Director 75%	18,650	0	0	0	933	0	1,156	270	21,009
	18,650	0	0	0	933	0	1,156	270	21,009
Assessing									
Assessor	64,165	260	2,160	19,265	0	4,188	4,128	965	95,132
Assessor's Clerk (30 hrs)	33,020	1040	0	17,624	0	2,214	2,112	494	56,503
	97,185	1,300	2,160	36,889	0	6,402	6,240	1,459	151,635
Finance									
Finance Director	70,449	260	0	19,854	0	4,596	4,384	1,025	100,568
Tax Col./Treasurer	43,254	1820	0	19,854	0	2,930	2,795	654	71,306
Payroll/Finance Clerk	39,085	260	0	17,624	1,967	0	2,439	571	61,946
Finance Clerk	38,945	1040	0	17,624	1,999	0	2,479	580	62,666
Tax Collector (1/3 back-up)	11,203	0	0	2,413	560	0	695	162	15,033
	202,936	3,380	0	77,368	4,527	7,526	12,792	2,992	311,520

Payroll Detail FY 2014

Position	2014 Annual Salary	2014 Longevity	2014 Stipends	2014 Health Insurance	2014 Retire ICMA	2014 Retire MSRS	2014 SS	2014 Med	2014 Total
Legal									
City Attorney	77,395	250	480	8,668	0	5,047	4,844	1,133	97,817
	0	0		0	0	0	0	0	0
	77,395	250	480	8,668	0	5,047	4,844	1,133	97,817
City Clerk/Elections									
City Clerk	52,968	1560	0	8,668	0	3,544	3,381	791	70,911
Ast Clk/DepTax Col/DT	38,945	1560	0	15,237	2,025	0	2,511	587	60,866
Clerk/Registrar 2/3 of Total	22,439	0	0	4,834	1,122	0	1,391	325	30,112
Elections Part Time	2,000	0	0	0	0	0	124	29	2,153
	116,352	3,120	0	28,739	3,147	3,544	7,407	1,732	164,042
Code									
Code Enf. Officer	58,230	780	2,640	19,854	2,950	0	3,822	894	89,171
Asst. Code Officer	43,372	260	2,160	19,265	2,182	0	2,839	664	70,742
Secretary	26,127	0	0	7,247	1,306	0	1,620	379	36,679
	127,729	1,040	4,800	46,366	6,438	0	8,281	1,937	196,591
Com. Dev.									
Com. Devel. Director	66,950	0		19,854	0	4,352	4,181	978	96,314
	0	0		0	0	0	0	0	0
	66,950	0	0	19,854	0	4,352	4,181	978	96,314
Public Works									
Director	70,219	520	480	19,854	3,537	0	4,416	1,033	100,058
Secretary	34,727	260	0	17,624	0	2,274	2,169	507	57,561
Lt. Equip Operator	37,106	390	325	7,247	0	1,312	2,345	548	49,274
Lt. Equip Operator	37,106	0	325	0	0	2,412	2,321	543	42,707
Heavy Equip. Operator	41,391	1820	325	15,237	0	2,809	2,699	631	64,913
Lt. Equip. Operator	37,106	1820	325	15,237	0	2,530	2,434	569	60,022
Lt. Equip Operator	37,106	260	325	17,624	0	2,429	2,337	547	60,627
Mechanic	41,391	260	325	17,624	0	2,707	2,603	609	65,518
Heavy Equip. Operator	41,391	1300	325	17,624	0	2,775	2,667	624	66,705
Heavy Equip. Operator	41,391	260	325	17,624	2,083	0	2,603	609	64,893
Lt. Equip Operator	37,106	0	325	17,624	0	2,412	2,321	543	60,330
Working Foreman	47,711	520	805	17,624	0	3,135	3,040	711	73,546
Lt. Equip. Operator	37,535	260	325	7,247	0	2,457	2,363	553	50,740
Stockman	41,391	520	325	17,624	0	2,724	2,619	612	65,815
Mechanic	41,391	520	325	15,237	0	2,724	2,619	612	63,429
	624,071	8,710	5,185	221,048	5,619	32,701	39,554	9,251	946,138

Payroll Detail FY 2014

Position	2014 Annual Salary	2014 Longevity	2014 Stipends	2014 Health Insurance	2014 Retire ICMA	2014 Retire MSRS	2014 SS	2014 Med	2014 Total
Police									
Chief	68,539	260	1,820	18,256	3,531	0	4,378	1,024	97,808
Deputy Chief	57,044	1300	2,820	19,265	0	6,372	0	887	87,688
Detective Sergeant	54,081	780	15,677	17,624	0	7,285	0	1,023	96,470
Sergeant	54,081	1040	2,820	17,624	0	6,033	0	840	82,438
Sergeant	54,081	780	1,520	17,624	0	5,870	0	818	80,692
Sergeant	54,081	520	2,340	17,624	0	5,979	0	826	81,369
Sergeant	54,081	260	2,820	17,624	0	5,952	0	829	81,565
Detective	50,001	780	1,155	7,247	0	5,332	0	753	65,268
Detective	54,081	780	2,195	7,247	0	5,870	0	827	71,000
Patrol Officer	44,582	0	0	7,247	0	4,681	0	646	57,157
Patrol Officer	47,302	1560	0	7,247	0	5,130	0	708	61,948
Patrol Officer	44,582	0	1,560	7,247	0	4,845	0	669	58,903
Patrol Officer	44,582	0	0	15,237	0	4,681	0	646	65,147
Patrol Officer	38,620	0	0	15,237	0	4,055	0	560	58,472
Patrol Officer	47,302	725	0	17,624	0	5,043	0	696	71,389
Patrol Officer	44,582	260	0	17,624	0	4,708	0	650	67,824
Patrol Officer	47,302	520	1,300	17,624	0	5,158	0	712	72,615
Patrol Officer	47,302	520	0	17,624	0	5,021	0	693	71,160
Patrol Officer	46,778	185	1,560	7,247	0	5,095	0	704	61,569
			0						
Parking Enforcement	39,656	780	1,300	17,624	0	2,713	2,588	605	65,265
Receptionist	32,658	0	0	7,247	0	2,123	2,025	474	44,526
Animal Control	10,000	0	480	0	0	0	650	152	11,282
Other Payroll Items	179,849	0	0	0	0	18,779	0	2,608	201,236
	1,215,168	11,050	39,367	294,960	3,531	120,725	9,641	18,351	1,712,792

Payroll Detail FY 2014

Position	2014 Annual Salary	2014 Longevity	2014 Stipends	2014 Health Insurance	2014 Retire IGMA	2014 Retire MSRS	2014 SS	2014 Med	2014 Total
Fire									
Chief	69,886	410	0	19,854	0	7,381	0	1,019	98,550
Assistant Chief	57,091	780	7,778	8,668	0	7,021	0	986	82,323
Assistant Chief	57,091	780	7,778	19,854	0	7,021	0	986	93,509
Assistant Chief	57,091	1040	7,921	19,854	0	7,186	0	1,009	94,100
Lieutenant	50,208	780	7,098	14,289	0	6,363	0	894	79,632
Lieutenant	50,208	1040	6,955	8,668	0	6,252	0	878	74,002
Lieutenant	50,208	960	6,955	19,854	0	6,244	0	877	85,098
Firefighter/EMT	44,024	690	6,175	1,598	0	5,622	0	789	58,899
Firefighter/EMT	45,095	520	7,477	19,854	0	5,724	0	804	79,475
Firefighter/EMT	44,024	520	6,185	19,854	0	5,480	0	770	76,833
Firefighter/EMT	42,636	0	5,957	19,854	0	5,385	0	756	74,588
Firefighter/EMT	44,009	520	6,295	19,854	0	5,614	0	788	77,080
Firefighter/EMT	44,033	0	7,288	8,668	0	5,541	0	778	66,309
Firefighter/EMT	43,606	260	6,104	13,809	0	5,402	0	759	69,940
Firefighter/EMT	43,606	260	6,104	19,854	0	5,402	0	759	75,985
Firefighter/EMT	41,940	0	6,172	19,265	0	5,205	0	732	73,314
Budget Adjustment	0	0	-3,202	0	0	0	0	0	-3,202
Call Division	38,775	0	0	0	0	0	0	562	39,337
	823,531	8,560	99,040	253,652	0	96,842	0	14,143	1,295,769
TOTALS (City)	4,149,345	42,270	161,692	1,178,693	50,619	283,314	143,379	63,772	6,075,617

Payroll Detail FY 2014

Position	2014 Annual Salary	2014 Longevity	2014 Stipends	2014 Health Insurance	2014 Retire ICMA	2014 Retire MSRS	2014 SS	2014 Med	2014 Total
Waste Water									
Director	76,419	1040	2,280	19,265	3,873	0	4,944	1,156	108,978
Environmental Compliance Magr	54,660	520	480	14,289	2,759	0	3,451	807	76,966
Operator/Mechanic	48,675	3120	0	7,247	2,590	0	3,211	751	65,594
Operator/Mechanic	48,675	3120	0	15,237	2,590	0	3,211	751	73,585
Operator Mechanic	48,675	0	0	15,237	2,434	0	3,018	706	70,070
Administrative Asst. (Band 3)	37,820	260	0	17,624	1,904	0	2,361	552	60,521
Operator Mechanic	48,672	1040	0	15,237	0	3,231	3,082	721	71,983
Operator Mechanic	48,675	520	0	15,237	2,460	0	3,050	713	70,656
Operator/Mechanic	48,675	1040	0	17,624	2,486	0	3,082	721	73,628
Chief Mechanic	51,375	1040	480	15,237	2,621	0	3,279	767	74,799
Stand By Pay	17,072	0	0	0	854	0	1,058	248	19,232
Lead Operator Premium	6,500	0	0	0	325	0	403	94	7,322
Enviromental Tech	41,391	0	325	15,237	0	2,690	2,586	605	62,835
Operator/Mechanic	48,675	0	0	15,237	2,434	0	3,018	706	70,070
	625,961	11,700	3,565	182,709	27,328	5,922	39,756	9,298	906,238
	625,961	11,700	3,565	182,709	27,328	5,922	39,756	9,298	906,238

Payroll Detail FY 2014

Position	2014 Annual Salary	2014 Longevity	2014 Stipends	2014 Health Insurance	2014 Retire ICMA	2014 Retire MSRS	2014 SS	2014 Med	2014 Total
EMS									
EMT-P	35,802	520	3,982	8,668	0	4,462	0	623	54,057
EMT-P	33,974	0	3,956	18,786	0	4,200	0	586	61,501
EMT-P	34,430	0	3,962	8,668	0	4,049	0	593	51,702
	0		0						
EMS Stipends	41,080	0	0	0	0	4,313	0	596	45,989
	145,285	520	11,899	36,122	0	17,025	0	2,398	213,249

Payroll Detail FY 2014

Position	2014 Annual Salary	2014 Longevity	2014 Stipends	2014 Health Insurance	2014 Retire ICMA	2014 Retire MSRS	2014 SS	2014 Med	2014 Total
Transfer Station									
Director	66,335	260	1,800	19,854	3,330	0	4,240	992	96,811
Laborer Attendant	37,106	780	325	7,247	0	2,463	2,369	554	50,844
Laborer Attendant	33,379	2380	325	7,247	0	0	2,237	523	46,091
Senior Attendant	41,391	780	325	17,624	0	2,741	2,635	616	66,112
TT Truck Driver	41,391	580	325	15,237	0	2,728	2,622	613	63,497
Gate Atend (Scale House Stip)	37,106	260	325	15,237	0	2,429	2,337	547	58,241
F/T T/S Attendant(16.86+18.80)	39,249	390	325	7,247	0	2,577	2,478	579	52,844
	295,958	5,430		89,693	3,330	12,937	18,919	4,424	434,440

History of Commitment and Tax Rate

Dependence upon taxes														Assessment		Tax Rate		City					
FY Ending	County Tax	inc over pre yr	School Tax	inc over pre yr	City Tax	inc over pre yr	for Commitment	Mills per \$1000	Valuation	% of Valuation	County Tax Rate	School Tax Rate	City Tax Rate	Total Tax Rate									
2014	\$703,789	4.44%	\$7,826,093	3.76%	\$6,940,839	0.00%	<u>\$15,470,721</u>	19.82	<u>\$780,491,900</u>	100%	0.000902	0.010027	0.008893	0.01982									
2013	\$673,867	-2.59%	\$7,542,157	4.30%	\$6,941,129	5.33%	<u>\$15,157,153</u>	19.42	<u>\$780,491,900</u>	100%	0.000863	0.009663	0.008893	0.01942									
2012	\$691,770	-1.48%	\$7,231,325	4.14%	\$6,590,003	5.05%	<u>\$14,513,098</u>	18.78	<u>\$772,795,400</u>	100%	0.000895	0.009357	0.008527	0.01878									
2011	\$702,166	0.53%	\$6,943,565	9.01%	\$6,273,449	5.39%	<u>\$13,919,180</u>	18.20	<u>\$764,790,100</u>	100%	0.000918	0.009079	0.008203	0.01820									
2010	\$698,452	-2.79%	\$6,369,843	-4.35%	\$5,952,647	-0.53%	\$13,020,942	17.20	\$757,031,500	100%	0.000923	0.008414	0.007863	0.0172									
2009	\$718,467	3.32%	\$6,659,735	-0.57%	\$5,984,176	-0.15%	\$13,362,378	17.60	\$759,226,000	100%	0.000946	0.008772	0.007882	0.0176									
2008	\$695,403	5.68%	\$6,697,969	1.67%	\$5,993,037	-0.72%	\$13,386,409	17.70	\$756,294,300	100%	0.000919	0.008856	0.007924	0.0177									
2007	\$658,036	4.74%	\$6,588,187	8.95%	\$6,036,560	5.69%	\$13,282,784	17.50	\$759,016,200	100%	0.000867	0.008680	0.007953	0.0175									
2006	\$628,279	-0.61%	\$6,046,871	1.40%	\$5,711,801	3.13%	\$12,386,951	16.50	\$750,724,310	100%	0.000837	0.008055	0.007608	0.0165									
2005	\$632,104	14.34%	\$5,963,514	0.17%	\$5,538,678	4.28%	\$12,134,296	17.80	\$681,702,000	100%	0.000927	0.008748	0.008125	0.0178									
2004	\$552,835	5.32%	\$5,953,221	0.08%	\$5,311,252	1.40%	\$11,817,308	18.90	\$625,254,400	100%	0.000884	0.009521	0.008495	0.0189									
2003	\$524,921	-3.44%	\$5,948,486	3.55%	\$5,238,155	7.52%	\$11,711,562	21.50	\$544,723,800	100%	0.000964	0.010920	0.009616	0.0215									
2002	\$543,613	11.26%	\$5,744,483	10.14%	\$4,871,864	0.53%	\$11,159,960	23.70	\$470,884,400	100%	0.001154	0.012199	0.010346	0.0237									
2001	\$488,577	3.81%	\$5,215,698	10.76%	\$4,845,972	10.82%	\$10,550,247	25.80	\$408,924,300	100%	0.001195	0.012755	0.011851	0.0258									
2000	\$470,652	-1.12%	\$4,708,812	10.55%	\$4,372,995	-2.05%	\$9,552,459	24.30	\$393,105,300	100%	0.001197	0.011978	0.011124	0.0243									
1999	\$475,974	4.11%	\$4,259,596	8.29%	\$4,464,722	-5.20%	\$9,200,292	29.20	\$324,350,500	80%													
1998	\$457,183	4.24%	\$3,933,340	6.11%	\$4,709,441	12.63%	\$9,099,964	28.00	\$324,998,700	80%													
1997	\$438,583	2.50%	\$3,706,767	7.06%	\$4,181,454	7.42%	\$8,326,804	26.50	\$314,219,000	80%													
1996	\$427,868	-1.49%	\$3,462,226	8.33%	\$3,892,554	3.66%	\$7,776,648	25.60	\$303,775,300	80%													
1995	\$434,321	27.48%	\$3,195,969	19.04%	\$3,755,030	1.53%	\$7,385,320	24.70	\$299,000,800	80%													
1994	\$340,704	-7.56%	\$2,684,712	4.21%	\$3,698,337	3.12%	\$6,723,753	22.60	\$297,511,200	80%													
1993	6 month year		\$1,289,630		\$1,970,332	n/a	\$3,259,962	11.15	\$292,373,254	80%													
1992	\$368,577	-6.32%	\$2,576,267	2.28%	\$3,586,380	-0.78%	\$6,531,224	22.30	\$292,880,000	80%													
1991	\$393,460	13.91%	\$2,518,736	-0.20%	\$3,614,677	7.51%	\$6,526,873	22.30	\$292,684,900	80%													
1990	\$345,428	-4.91%	\$2,523,825	1.71%	\$3,362,043	24.13%	\$6,231,296	21.50	\$289,827,734	80%													

FY 2014 City of Rockland Property Tax Calculation

	FY 2013 Approved	FY 2014 Proposed	Difference	% Change
Municipal Budget				
General Fund Appropriations	10,644,833	10,648,331	3,498	0.033%
Less: Non Property Tax Revenues	3,979,320	3,939,391	(39,929)	-1.003%
Net Municipal Budget (from taxation)	6,665,513	6,708,940	43,427	0.652%
TIF Financing Districts	275,616	231,654	(43,962)	-15.950%
County Assessment	673,867	703,789	29,922	4.440%
School Assessment	7,542,157	7,826,093	283,936	3.765%
Total Property Tax Levy	15,157,153	15,470,476	313,323	2.067%
Assessed Valuation	785,844,363	785,844,363	-	0.000%
Less: Tax Increment Finance Districts	5,352,463	5,352,463	-	0.000%
Net Assessed Valuation	780,491,900	780,491,900	-	0.000%
Municipal	8.8933	8.8926	(0.0007)	-0.0077%
School	9.6633	10.0271	0.3638	3.7647%
County	0.8634	0.9017	0.0383	4.4403%
Tax Rate	<u>19.4200</u>	<u>19.8214</u>	0.4014	2.0672%

Value of Average Home	\$ 185,000.00		
	2013 Taxes	2014 Taxes	Incr(decr)
City	1,645.26	1,645.13	(0.13)
School	1,787.72	1,855.02	67.30
County	159.73	166.82	7.09
	<u>3,592.70</u>	<u>3,666.97</u>	74.27

FY 2014 BUDGET SUMMARY
GENERAL FUND
NON PROPERTY TAX REVENUES

REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
Assessment	190,677	304,843	261,076	271,392	263,829	2,753	1.043%
City Clerk	57,692	57,255	57,500	46,983	55,100	(2,400)	-4.174%
Code Enforcement	63,499	65,782	65,000	52,326	71,589	6,589	10.137%
Community Development	9,015	21,000	11,000	5,000	49,000	38,000	345.455%
Finance	1,184,737	1,150,295	1,165,470	1,006,952	1,160,770	(4,700)	-0.403%
Fire	267,756	265,739	288,204	177,872	310,722	22,518	7.813%
General	270	212	200	370	200	-	0.000%
General Assistance	13,868	37,579	25,000	30,300	25,000	-	0.000%
General - Other Rev	1,040,219	1,051,067	1,052,956	760,498	1,054,381	1,425	0.135%
General Fund Tax Rev - In Lieu of	70,260	67,285	60,000	12,020	60,000	-	0.000%
General Fund Tax Rev - Use of Undesignated Balance	-		311,101	311,101	171,500	(139,601)	-44.873%
General Fund - Use of Reserve Funds	335,769	-	-	-	-	-	
Harbor & Waterfront	173,195	193,605	177,400	144,799	189,390	11,990	6.759%
Legal	1,265	1,343	1,000	1,164	1,000	-	0.000%
Library	63,541	60,698	60,467	50,186	70,400	9,933	16.427%
Municipal Fish Pier	139,049	130,449	88,341	106,770	95,455	7,114	8.053%
Police	182,516	177,253	194,605	147,181	192,855	(1,750)	-0.899%
Public Works	133,382	109,828	107,000	77,713	95,200	(11,800)	-11.028%
Recreation	42,464	43,236	53,000	39,339	73,000	20,000	37.736%
Unclass Fringe Benefits	8,992	7,719	-	10,085	-	-	
	3,978,166	3,745,188	3,979,320	3,252,051	3,939,391	(39,929)	(39,929)

FY 2014 BUDGET SUMMARY
GENERAL FUND

APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
ASSESSMENT	149,694	153,667	172,658	135,783	171,110	-1,548	-0.9%
CITY CLERK	190,156	200,375	195,223	168,051	200,534	5,311	2.7%
CITY HALL	48,819	51,993	43,964	27,568	34,925	-9,039	-20.6%
CODE ENFORCEMENT	196,601	192,286	199,274	163,964	203,211	3,937	2.0%
COMMUNITY DEVELOPMENT	138,261	141,790	101,164	61,840	118,920	17,756	17.6%
CONTRIBUTIONS	30,500	32,000	33,217	33,217	20,000	-13,217	-39.8%
DEBT SERVICE	1,085,380	925,916	988,151	1,082,647	1,190,914	202,763	20.5%
DISPATCH	169,061	177,131	180,036	180,036	184,218	4,182	2.3%
ENGINEERING	3,250	17,011	25,000	21,984	25,000	0	0.0%
EXECUTIVE	160,589	107,245	237,664	195,938	246,985	9,321	3.9%
FINANCE	524,700	534,767	574,881	476,010	579,110	4,229	0.7%
FIRE	1,384,663	1,470,991	1,530,199	1,239,639	1,547,692	17,493	1.1%
GENERAL	79,131	90,422	77,070	72,291	76,520	-550	-0.7%
GENERAL ASSISTANCE	35,045	95,406	70,750	37,428	71,863	1,113	1.6%
GENERAL FUND TAX REV	146,914	253,688	275,616	80,402	319,818	44,202	16.0%
HARBOR & WATERFRONT	166,221	170,195	182,482	128,018	183,718	1,236	0.7%
INTERGOVERNMENTAL	7,662,965	7,954,055	8,450,095	7,610,285	8,579,882	129,787	1.5%
LEGAL	93,431	107,676	103,834	81,196	107,315	3,481	3.4%
LEGISLATURE	6,541	5,464	5,538	4,357	5,538	0	0.0%
LIBRARY	564,262	583,021	606,208	487,056	594,711	-11,497	-1.9%
LIGHTS & HYDRANTS	590,752	597,746	601,739	476,562	629,635	27,896	4.6%
MUNICIPAL FISH PIER	132,643	104,811	89,258	56,829	90,440	1,182	1.3%
POLICE	1,790,632	1,850,287	2,029,461	1,623,117	1,980,550	-48,911	-2.4%
PUBLIC WORKS	1,502,009	1,507,194	1,669,424	1,269,137	1,603,624	-65,800	-3.9%
RECREATION	369,686	374,786	386,220	307,647	368,900	-17,320	-4.5%
UNCLASS. FRNG BENEFITS	92,706	137,857	120,100	294,706	90,000	-30,100	-25.1%
UNCLASS-OTHER ACCOUNTS	177,218	161,222	183,447	204,798	184,734	1,287	0.7%
APPROPRIATIONS TOTALS	17,491,830	17,999,003	19,132,673	16,520,505	19,409,867	277,194	1.4%

City of Rockland

Assessing Department

Mission Statement

Assist the general public in an efficient and courteous manner and to assess properties equitably so that all taxpayers are paying their fair share of the tax burden.

Previous Year's Highlights

- Updated the GIS (Geographic Information Systems) software for the Code and Assessing Departments.
- Had Vision link the GIS polygon information with the Vision software.
- Dawn has entered a lot of the past owner history information in Vision. This is helpful information for City Hall and for the taxpayers using the City's website.
- Created room in the Assessing Department for file cabinets from the Code's Office.
- Printed new tax maps for the front counter.

Goals & Objectives

- Review all neighborhoods for sales inequities.
- To educate the business owners about the BETR and BETE programs that the State offers for Personal Property.

5-year Goals and Objectives

- Conduct a city-wide update of residential, industrial, commercial properties, to ensure the equality across the different use types of properties. The past economic down swing may have changed the quality rating of the property assessments.

FY 2014 BUDGET DETAIL
GENERAL FUND

ASSESSMENT REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10013-03125 REVENUE ASSESSMENT	88	160	200	240	200	0	0.0%
10013-03126 VETERAN'S REIMB.	11,111	11,111	10,000	9,723	10,000	0	0.0%
10013-03127 TREE GROWTH REIMB.	11,316	11,316	3,300	12,410	3,300	0	0.0%
10013-03128 HOMESTEAD EXEMPTION	126,150	162,772	136,247	137,630	139,000	2,753	2.0%
10013-03129 BETE REIMBURSEMENT	112,057	119,485	111,329	111,389	111,329	0	0.0%
REVENUES TOTALS	260,721	304,843	261,076	271,392	263,829	2,753	1.1%

FY 2014 BUDGET DETAIL
GENERAL FUND

ASSESSMENT APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10013-04001 FULL TIME PAYROLL	90,662	92,315	94,506	79,838	97,185	2,679	2.8%
10013-04030 LONGEVITY	925	1,060	1,300	1,000	1,300	0	0.0%
10013-04100 TRAVEL ALLOWANCE	2,160	2,160	2,160	1,980	2,160	0	0.0%
10013-05004 PRINTING/ADVERTISING	1,746	1,765	1,900	1,746	1,900	0	0.0%
10013-05006 TRAVEL	654	0	500	91	500	0	0.0%
10013-05007 DUES AND MEMBERSHIP	235	295	250	235	235	-15	-6.0%
10013-05008 EDUCATION	225	0	850	237	850	0	0.0%
10013-05010 PROFESSIONAL SERVICES	2,010	2,460	4,000	0	3,000	-1,000	-25.0%
10013-05034 OFFICE EQUIPMENT MAINT.	277	200	300	0	300	0	0.0%
10013-05083 MAINE STATE RETIREMENT	3,273	4,315	5,078	4,311	6,402	1,324	26.1%
10013-05084 SOCIAL SECURITY	5,678	6,538	6,074	2,807	6,240	166	2.7%
10013-05085 HEALTH INSURANCE	31,341	31,909	36,976	26,142	36,889	-87	-0.2%
10013-05088 COMPUTER SERVICES	8,425	8,725	16,585	16,035	11,932	-4,653	-28.1%
10013-05089 MEDICARE	1,291	1,210	1,421	668	1,459	38	2.7%
10013-05092 WORKMENS COMP	296	328	358	165	358	0	0.0%
10013-06001 OFFICE SUPPLIES	496	387	400	527	400	0	0.0%
APPROPRIATIONS TOTALS	149,694	153,667	172,658	135,783	171,110	-1,548	-0.9%

City of Rockland

City Clerk

Mission Statement

To accurately maintain city records, conduct elections with professionalism in accordance with State Law, prepare City Council meeting agendas and minutes, issue City Licenses, provide effective and efficient customer service, and provide information to both City officials and the general public in a friendly and confidential manner.

Previous Year's Highlights

- Continued scanning and transcribing historical records.
- Provided high level of customer service.
- Attended conferences and seminars in order to continue education.
- Conducted two elections (one of which was the Presidential Election held November 6, 2012) without incident, and conducted annual election clerk training.
- Provided information to Council, city staff and public.

Goals & Objectives

- Conduct Annual Elections, integrating the new ballot scanner/vote tabulator equipment being provided to the City by the State.
- Attend required training session for the new voting equipment.
- Attend conferences/seminars to continue education.
- Provide superior customer service.
- Respond to requests in a timely and accurate manner.
- Continue with digitizing historical achieves.

FY 2014 BUDGET DETAIL
GENERAL FUND

CITY CLERK REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10016-03200 I F & W LICENSES	15,941	16,913	15,500	12,599	15,300	-200	-1.3%
10016-03205 DOG LICENSE (STATE SHARE)	1,972	1,830	2,000	1,028	1,800	-200	-10.0%
10016-03250 CLERK'S FEES	39,779	38,512	40,000	33,356	38,000	-2,000	-5.0%
REVENUES TOTALS	57,692	57,255	57,500	46,983	55,100	-2,400	-4.2%

FY 2014 BUDGET DETAIL
GENERAL FUND

CITY CLERK APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10016-04001 FULL TIME PAYROLL	103,217	108,462	111,143	93,985	114,352	3,209	2.9%
10016-04002 PART TIME PAYROLL	2,292	2,387	2,000	2,041	2,000	0	0.0%
10016-04030 LONGEVITY	2,610	2,650	2,730	2,260	3,120	390	14.3%
10016-05006 TRAVEL	149	151	150	46	150	0	0.0%
10016-05007 DUES AND MEMBERSHIPS	135	40	40	85	40	0	0.0%
10016-05009 CONF. AND MEETINGS	120	120	120	5	120	0	0.0%
10016-05010 PROFESSIONAL SERVICES	14,297	13,722	12,000	10,728	12,000	0	0.0%
10016-05016 I F & W LICENSES	15,132	15,328	14,650	10,913	14,650	0	0.0%
10016-05017 DOG LICENSE (STATE SHARE)	1,972	1,830	2,000	1,715	1,800	-200	-10.0%
10016-05018 LICENSE/BACKGROUND CHECK	0	1,302	1,500	546	1,500	0	0.0%
10016-05019 VITAL RECORD FEE - STATE SHA	3,457	3,867	3,650	2,531	3,650	0	0.0%
10016-05034 OFFICE EQUIPMENT MAINT.	430	0	500	290	500	0	0.0%
10016-05082 ICMA RETIREMENT	2,302	2,201	3,058	1,628	3,147	89	2.9%
10016-05083 MAINE STATE RETIREMENT	1,809	2,989	2,794	3,842	3,544	750	26.8%
10016-05084 SOCIAL SECURITY	6,742	6,325	7,184	3,320	7,407	223	3.1%
10016-05085 HEALTH INSURANCE	32,678	36,159	28,641	30,971	28,739	98	0.3%
10016-05089 MEDICARE	1,533	1,419	1,680	790	1,732	52	3.1%
10016-05092 WORKMENS COMP	359	394	433	200	433	0	0.0%
10016-06001 OFFICE SUPPLIES	325	526	500	602	500	0	0.0%
10016-06006 MISCELLANEOUS SUPPLIES	598	505	450	104	450	0	0.0%
10016-07001 EQUIPMENT OUTLAY	0	0	0	0	700	700	
APPROPRIATIONS TOTALS	190,156	200,375	195,223	166,602	200,534	5,311	2.7%

City of Rockland

City Hall

Program Description

This account provides for the effective and efficient operation and maintenance of City Hall. Rockland City Hall serves as the focal point for City Government and houses the City Council Chambers and offices of the Assessor, Attorney, Clerk, Code Enforcement, City Manager, Finance, Community Development, and General Assistance.

Goals & Objectives

- Maintain the structural safety, appearance and attractiveness of this facility.
- Provide convenient location, process and layout so that citizens may conduct City business with a minimum inconvenience.
- Provide friendly and professional customer service.
- Provide accurate and timely answers to all inquiries.

Previous Year's Highlights

- Repaired storm damage to front entrance, Clerk's Office and Code Office; installed baffle to reduce snow intrusion into overhead.
- Renovated Code Enforcement Office to provide office space for Assistant Code Enforcement Officer.
- Renovated General Assistance office, removed doorway and re-painted office.
- Renovated former Registrar's office, installed doorway into Community Development office.

5-Year Goals & Objectives

- Re-shingle City Hall roof.
- Re-pave driveways and parking areas.
- Replace front entrance doors and make more accessible.
- Replace Council Chamber doors and make more accessible.

FY 2014 BUDGET DETAIL
GENERAL FUND

CITY HALL APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10019-05001 TELEPHONE	5,126	5,312	5,586	3,204	4,809	-777	-13.9%
10019-05002 POWER	9,004	7,896	8,431	5,817	7,417	-1,014	-12.0%
10019-05003 WATER AND SEWER	1,011	958	1,015	749	1,045	30	3.0%
10019-05035 BLDG REPAIR AND MAINT	26,215	28,378	20,000	11,871	15,000	-5,000	-25.0%
10019-06003 HEAT	7,462	9,448	8,932	5,928	6,654	-2,278	-25.5%
APPROPRIATIONS TOTALS	48,819	51,993	43,964	27,568	34,925	-9,039	-20.6%

City of Rockland

Code Enforcement Department

Mission Statement

The mission of the Code Enforcement Office is to assist the public in understanding and complying with all City Codes and other regulations pertinent to the development and maintenance of buildings and properties.

Department Description

The Code Enforcement program is based on the Comprehensive Plan and supported by State Statutes and Local Ordinances. It helps encourages and guide development, preserve and improves neighborhoods, and protect our environment and its valuable resources. Fair and consistent enforcement of codes and other regulations, preserves the safety and value of existing buildings and the welfare of neighborhoods through the enforcement of regulations pertaining to the maintenance of buildings and properties. To that end, the permitting, licensing and inspection processes are the main tools used to implement an effective code enforcement program. The City of Rockland Code Office administers, issues permits, and inspects for no less than twelve land use regulations, nine State-adopted codes relating to construction and changes of use, and four codes and regulations related to plumbing.

Previous Year's Highlights

- Both the Code Enforcement and Assistant Code Enforcement Officer continued their efforts to understand and properly enforce the Building & Energy Code. To that end, they have attended training in each aspect of these codes.
- Worked in conjunction with local building supply businesses and others to provide much needed training for building contractors and other interested parties. We held an EBS sponsored presentation on MUBEC Basics in Rockport for a full house of individuals involved in the building trades. These sessions help to encourage builders and design professionals feel comfortable in asking for help and interpretations for code related questions.
- Continued our efforts to become a resource, as opposed to a roadblock. Prospective buyers and developers are asking more questions before purchasing properties and many are urged to contact us by their realtors, who we also assist regularly.
- Improved efforts to follow through with final inspections and to issue final sign-off documents and certificates of occupancy.
- All permit data has been carefully reviewed and errors have been corrected. We have also begun to log all complaints electronically in an effort to better track them until resolution.

City of Rockland

Code Enforcement Department

- Permit history continues to show that one of our greatest assets is our existing building stock. Building permit revenues for renovations exceed those for new construction. Businesses and homeowners continue to invest in Rockland.
- We have established a monthly multi-department review for larger projects undergoing Planning Board review. This has proved to be invaluable as it not only eliminates the need for an applicant to collect signatures, but also provides a much more substantial review by each City Department.
- The Assistant Code Officer now has an office with a door.

Goals & Objectives

- Continue to educate ourselves and the community in all aspects of codes and regulations.
- Develop a storage system for plans that must be kept. This will likely be done electronically.
- Propose revisions to the Site Plan Review Ordinance, with the goal of streamlining the review process for minor developments.
- Perform a uniform City-wide inspection to ensure that all fabric structures are properly permitted and that properties are in compliance with motor vehicle storage regulations (un-registered/un-inspected and junk vehicles).
- Continue to work with administrative assistants to better organize our office.

5-Year Goals and Objectives

- Work with all departments and boards to encourage well planned, safe and attractive development.
- Identify properties that consistently violate Property Maintenance Code provisions and actively pursue compliance.
- Organize plans and records.

FY 2014 BUDGET DETAIL
GENERAL FUND

CODE ENFORCEMENT REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10036-03250 SITE PLAN REVENUE	6,435	4,563	5,000	3,506	5,000	0	0.0%
10036-03251 BUILDING PERMIT REVENUE	37,979	37,895	40,000	28,137	42,732	2,732	6.8%
10036-03252 STREET OPENING REVENUE	1,150	1,800	1,500	1,600	1,785	285	19.0%
10036-03253 PLUMBING PERMITS REVENUE	6,102	10,175	7,500	8,318	8,585	1,085	14.5%
10036-03254 ELECTRICAL	7,298	7,574	7,500	7,298	8,970	1,470	19.6%
10036-03255 SEWER INSPECTION	400	800	500	700	604	104	20.8%
10036-03256 MISCELLANEOUS	1,060	-200	700	235	700	0	0.0%
10036-03257 ZONING BOARD	0	550	300	400	330	30	10.0%
10036-03258 SIGNS	1,975	2,025	2,000	2,450	2,883	883	44.2%
10036-03261 DEMO PERMIT FEE	1,100	600	0	-800	0	0	
REVENUES TOTALS	63,499	65,782	65,000	51,844	71,589	6,589	10.1%

FY 2014 BUDGET DETAIL
GENERAL FUND

CODE ENFORCEMENT APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10036-04001 FULL TIME PAYROLL	128,089	118,126	125,139	103,877	127,729	2,590	2.1%
10036-04030 LONGEVITY	1,825	1,825	1,040	880	1,040	0	0.0%
10036-04100 TRAVEL ALLOWANCE	4,320	4,320	4,320	3,960	4,320	0	0.0%
10036-04105 CELL PHONE STIPEND	480	480	480	440	480	0	0.0%
10036-05001 TELEPHONE	333	540	373	311	390	17	4.6%
10036-05006 TRAVEL	572	698	1,000	159	1,000	0	0.0%
10036-05007 DUES AND MEMBERSHIP	156	280	300	195	300	0	0.0%
10036-05009 EDUCATION	422	617	1,500	180	1,500	0	0.0%
10036-05016 STATE PLUMBING FEES	817	2,023	1,875	2,345	2,146	271	14.5%
10036-05034 OFFICE EQUIP. & MAINT.	0	0	200	0	200	0	0.0%
10036-05082 ICMA RETIREMENT	5,075	5,153	6,309	4,121	6,438	129	2.0%
10036-05084 SOCIAL SECURITY	8,192	7,748	8,121	3,753	8,281	160	2.0%
10036-05085 HEALTH INSURANCE	43,794	47,797	45,605	42,372	46,366	761	1.7%
10036-05089 MEDICARE	1,862	1,738	1,899	893	1,937	38	2.0%
10036-05092 WORKMENS COMP	421	464	500	231	471	-29	-5.8%
10036-06001 OFFICE SUPPLIES	243	378	300	90	300	0	0.0%
10036-06005 MINOR EQUIP & TOOLS	0	13	100	0	100	0	0.0%
10036-06008 PUBLICATIONS	0	85	213	156	213	0	0.0%
APPROPRIATIONS TOTALS	196,601	192,286	199,274	163,964	203,211	3,937	2.0%

City of Rockland

Community (economic) Development

FY 2014 Budget Narrative

Mission Statement

The City Code defines the mission and goals for community and economic development as:

1. Foster economic development and
2. Facilitate the construction or rehabilitation of public and private buildings, facilities, and infrastructure in Rockland

There is little distancing between community and economic development as it is in essence two parts of the same thing: Community-Economic Development. Without standing on ceremony or definition, the Department might thusly be better described as the Community Economic Development (CED) Department.

Department Description

Within the Mission, the Department's role shall be to provide and assist in the following:

- Providing service to business to meet the mission of the City;
- Prepare and implement a Funding Strategy for community projects (infrastructure) in order to meet the goals and objectives of the City; and
- Providing leadership to and taking guidance from community committee(s) to implement programs and projects

Department Goals

The Balance of this Strategy and Work Plan, in part, establishes the Department's FY 2014 Goals but does so in a the context of a mid to long term Strategy. The Department has three overall goals for FY 2014. Each goal will be integrated into a Work Plan that follows. Measurable metrics (upon which to "measure success") are identified and established as such as part of the Work Plan. The goals for 2014 are:

1. Establish that Rockland is a place that supports existing and new business interests.
2. Present and implement a funding program for community projects.
3. Recommend a number of tactics to implement actions to meet the above goals and mission.

City of Rockland

Community (economic) Development

FY 2014 Budget Narrative

Establish the City as the Place for Business in Midcoast Maine

- Contacts (outreach and follow up) with existing business;
- Contacts and follow up internal notes and reports as part of BEAR database
- Identify one property for redevelopment and prepare redevelopment strategy (as part of Brownfield program)
- The Department will assess the economic attributes in the City and Region and based on the economic base present a strategy to expand that base. The Department will develop a “brand” for the City in cooperation with any regional or other local marketing efforts, based on that base, and begin to market the City as the place for business in Midcoast Maine.

Funding Strategy for Community (infrastructure) Projects

- Work with other departments (Public Works, Harbor, Fish Pier) to prepare a funding plan for priority projects and, as available and appropriate, assist in requesting funds from appropriate sources or agencies (grants).
- Submit funding requests as available, specifically targeting US EDA. A timeline for funding will be prepared and recommended (Harbor Park)
- Prepare recommendations on funding opportunities and strategy to proceed with Public Landing, including customs clearing.
- Prepare recommendations on funding opportunities and strategy to proceed with Fish Pier.
- Work with Harbor Trail committee and prepare implementation and funding strategy to roll out portions of Harbor Trail, integrated with other implementation plans (Downtown, Harbor Park, etc.)
- Work with Parks and Recreation to consider a plan or strategy for design and build out of other trails in the City, integrated with Harbor Trail, Harbor Park.
- Seek out new developers and employers for redeveloped properties in the Tilson Avenue area. As part of this work, an integrated plan for nearby existing business and relocation of existing business will be prepared.
- Work with Maine Department of Economic and Community Development and other departments to secure funding, given release of bond funding, for redevelopment of the Thorndike parking area, integrated with plans for Harbor Trail and improvements to Downtown.
- Prepare recommendation on housing development strategy or funding for such.
- Provide support and recommendations as necessary for redevelopment of the Walmart site.

City of Rockland

Community (economic) Development

FY 2014 Budget Narrative

Presenting a Range of Tactics to meet the Goals

- An integrated and revised (amended) TIF Development Program for Downtown and Tillson Avenue and the Fisher Plow Development Program. This will likely include public presentations and will require Council support and action.
- Explore the creation of a Development Corporation and, pending authority and action, establishment of such entity.
- Establish a plan for the redevelopment of existing properties and the development of new properties.

FY 2014 BUDGET DETAIL
GENERAL FUND

COMMUNITY DEVELOPMENT REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10037-03240 CDBG GRANT ADMIN REVENUE	9,015	4,000	5,000	5,000	5,000	0	0.0%
10037-03245 BROWNFIELDS ADMIN REV	0	0	0	0	25,000	25,000	
10037-03255 HOUSING PROG ADMIN REV	0	0	5,000	0	0	-5,000	-100.0%
10037-03260 COMM ENTERPRISE ADMIN REV	0	0	1,000	0	0	-1,000	-100.0%
10037-03265 COMM DEV TIF REV	0	17,000	0	0	19,000	19,000	
REVENUES TOTALS	9,015	21,000	11,000	5,000	49,000	38,000	345.5%

FY 2014 BUDGET DETAIL
GENERAL FUND

COMMUNITY DEVELOPMENT APPROPRIATIONS		FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10037-04001	FULL TIME PAYROLL	102,166	101,766	65,000	38,250	66,950	1,950	3.0%
10037-04030	LONGEVITY	585	275	0	0	0	0	
10037-04105	CELL PHONE STIPEND	480	480	480	200	480	0	0.0%
10037-05001	TELEPHONE	0	0	0	1,005	0	0	
10037-05005	ADVERTISING	0	351	0	208	0	0	
10037-05006	TRAVEL	1,105	1,469	1,300	853	1,300	0	0.0%
10037-05007	DUES & MEMBERSHIPS	410	250	300	398	300	0	0.0%
10037-05008	EDUCATION	400	590	1,000	255	1,000	0	0.0%
10037-05010	PROFESSIONAL SERVICES	0	1,300	0	0	0	0	
10037-05083	MAINE STATE RETIREMENT	0	1,167	0	1,539	4,352	4,352	
10037-05084	SOCIAL SECURITY	6,409	5,631	4,122	1,905	4,181	59	1.4%
10037-05085	HEALTH INSURANCE	17,441	24,895	8,473	8,074	19,854	11,381	134.3%
10037-05089	MEDICARE	1,457	1,300	964	453	978	14	1.5%
10037-05092	WORKMENS COMP	216	230	225	104	225	0	0.0%
10037-06001	OFFICE SUPPLIES	188	1,101	300	231	300	0	0.0%
10037-06017	ECONOMIC DEVELOPMENT	7,404	984	19,000	6,722	19,000	0	0.0%
APPROPRIATIONS TOTALS		138,261	141,790	101,164	60,196	118,920	17,756	17.6%

City of Rockland

Service Agency Contributions

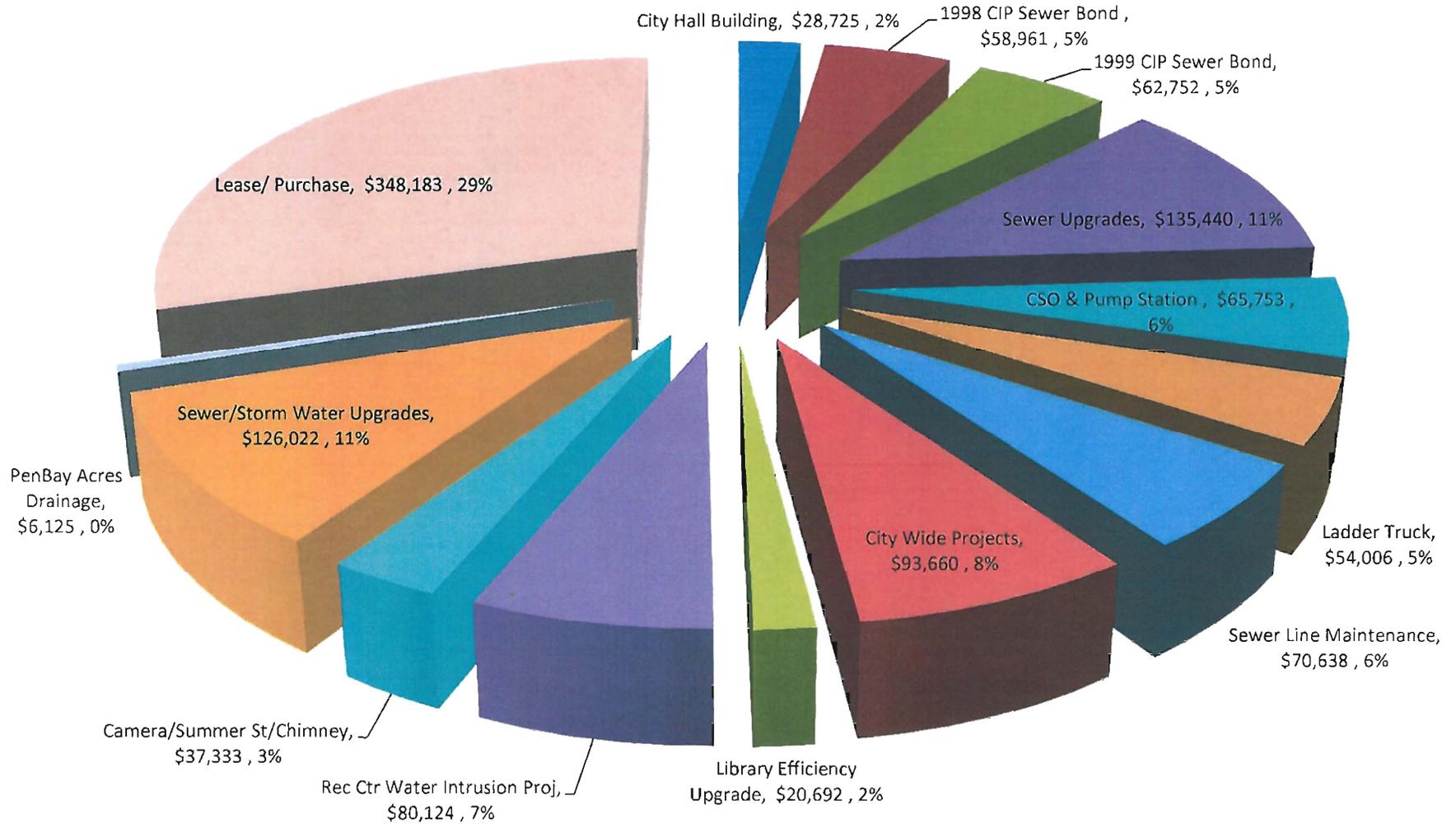
Program Description

Within budgetary constraints, provide community support to service agencies with direct benefits to the citizens of Rockland.

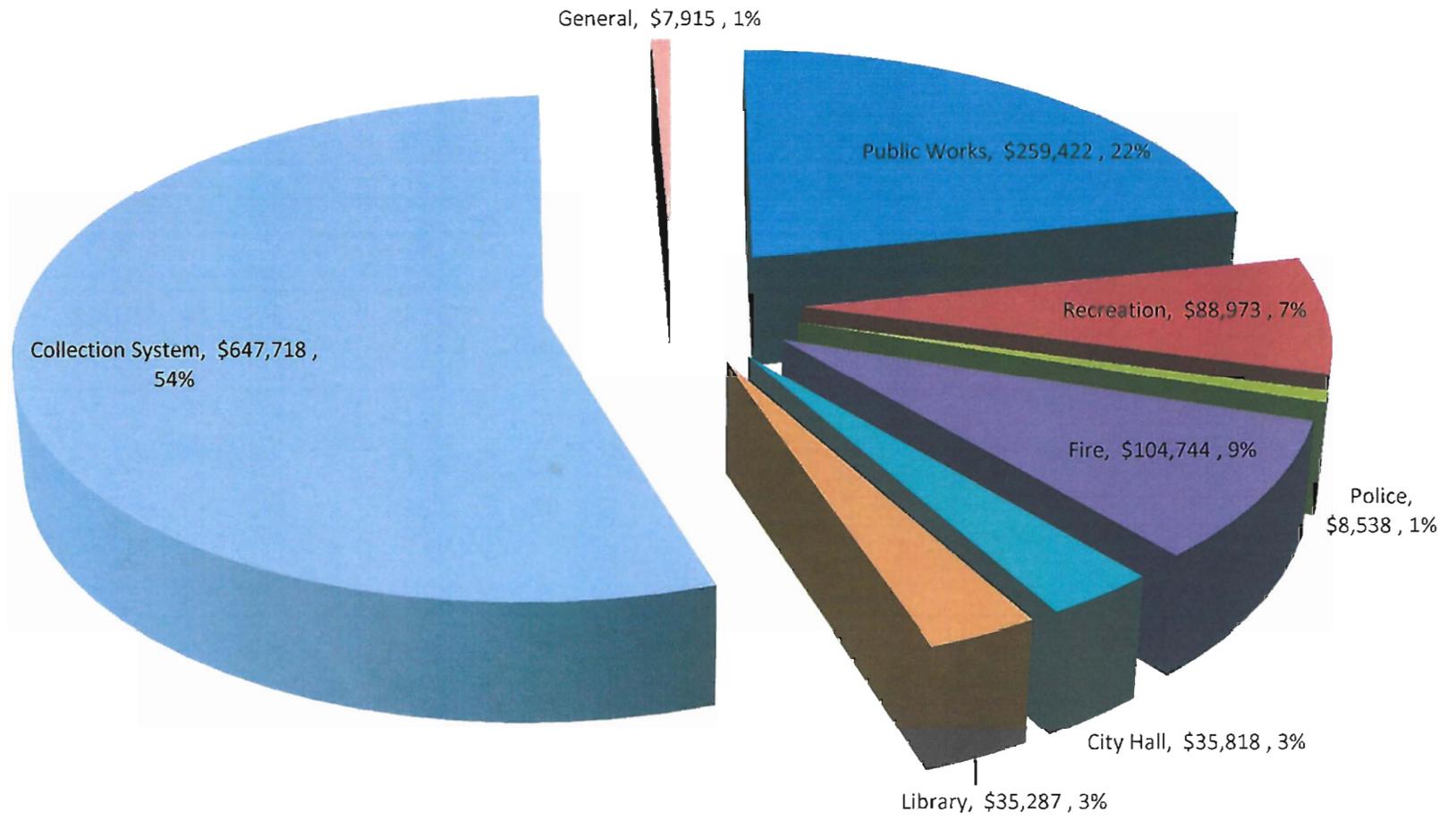
FY 2014 BUDGET DETAIL
GENERAL FUND

HEALTH APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10051-05079 CONTRIBUTIONS-AGENCIES	30,500	32,000	33,217	33,217	20,000	-13,217	-39.8%
APPROPRIATIONS TOTALS	30,500	32,000	33,217	33,217	20,000	-13,217	-39.8%

Debt by Project



Debt by Dept



FY 2014 BUDGET DETAIL
GENERAL FUND

DEBT SERVICE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10081-08010 TAN INTEREST	1,340	0	2,500	1,395	2,500	0	0.0%
10081-08011 PRINCIPAL ON NOTES	559,689	450,200	457,641	528,032	646,743	189,102	41.3%
10081-08012 INTEREST ON NOTES	153,941	138,678	131,107	123,898	193,488	62,381	47.6%
10081-08021 EQUIPMENT LEASE PAYMENTS	370,410	337,038	396,903	429,323	348,183	-48,720	-12.3%
APPROPRIATIONS TOTALS	1,085,380	925,916	988,151	1,082,647	1,190,914	202,763	20.5%

FY 2014 BUDGET DETAIL
GENERAL FUND

DISPATCH APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10030-05010 DISPATCH SERVICES	169,061	177,131	180,036	180,036	184,218	4,182	2.3%
APPROPRIATIONS TOTALS	169,061	177,131	180,036	180,036	184,218	4,182	2.3%

FY 2014 BUDGET DETAIL
GENERAL FUND

ENGINEERING APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10025-05010 PROFESSIONAL SERVICES	3,250	17,011	25,000	21,984	25,000	0	0.0%
APPROPRIATIONS TOTALS	3,250	17,011	25,000	21,984	25,000	0	0.0%

City of Rockland

City Manager

Mission Statement

The City Manager is appointed by the City Council as the City's Chief Executive Officer and is responsible to the Council for the administration of all City affairs in the charge by or under the Charter. The City Manager is given the following duties and responsibilities under the Rockland Charter.

Duties & Responsibilities

- Appoint, suspend, or remove the City employees and appointive officers.
- Direct and supervise the administration of all departments, offices, and agencies of the City.
- Attend all council meetings.
- Ensure that all laws, provisions of this charter and acts of the council are faithfully executed.
- Prepare and submit the annual budget, the annual capital program and financial and administrative reports to the council.
- Prepare and submit to the council such reports and shall perform such duties as the council may require and shall make such recommendations to the council concerning the affairs of the City as the manager deems desirable.
- Assume responsibility for the care and management of all city-owned buildings and lands.
- The manager shall perform such other duties as may be prescribed by the Charter or required of the manager by the Council.

Goals & Objectives

- While operating under the general direction and guidance of the City Council, the City Manager's objective is to improve and maintain excellent levels of service for the Citizens of Rockland.
- Execute the FY '14 operational budget and work within its fiscal guidelines.
- Oversee the care and support of all city employees.
- Identify and implement the "best practices" for the management of the City of Rockland's fiscal resources in order to reduce the city's dependence on debt, increase available cash and continue with aggressive infrastructure upgrades throughout the community.

FY 2014 BUDGET DETAIL
GENERAL FUND

EXECUTIVE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10012-04001 FULL TIME PAYROLL	115,626	78,955	164,990	143,599	168,561	3,571	2.2%
10012-04030 LONGEVITY	780	15	260	220	260	0	0.0%
10012-04100 TRAVEL ALLOWANCE	1,200	2,875	6,600	6,350	3,000	-3,600	-54.5%
10012-05001 TELEPHONE	0	201	480	624	0	-480	-100.0%
10012-05006 TRAVEL	3,456	2,847	900	43	900	0	0.0%
10012-05007 DUES AND MEMBERSHIP	790	266	830	708	830	0	0.0%
10012-05009 CONF. AND MEETINGS	700	460	1,165	508	1,165	0	0.0%
10012-05082 ICMA RETIREMENT	1,222	1,895	9,462	6,285	9,708	246	2.6%
10012-05083 MAINE STATE RETIREMENT	2,993	2,984	0	1,367	0	0	
10012-05084 SOCIAL SECURITY	7,074	5,301	10,654	4,924	10,653	-1	0.0%
10012-05085 HEALTH INSURANCE	24,219	8,598	38,260	29,497	47,846	9,586	25.1%
10012-05089 MEDICARE	1,608	1,436	2,492	1,171	2,491	-1	0.0%
10012-05092 WORKMENS COMP	403	422	571	264	571	0	0.0%
10012-06001 OFFICE SUPPLIES	517	991	1,000	378	1,000	0	0.0%
APPROPRIATIONS TOTALS	160,589	107,245	237,664	195,938	246,985	9,321	3.9%

City of Rockland

Finance Department

Mission Statement

To accurately and efficiently receive all funds, soundly invest them and then carefully manage their outflow through the purchasing and warrant process within the approved budget guidelines.

Previous Year's Highlights

- Increased undesignated fund balance.
- Converted AP and Payroll to laser checks and forms.
- Implemented Requisition and Purchase Order entry at department level.

Goals & Objectives

- Develop and implement a comprehensive and detailed capital improvement plan (CIP).
- Provide professional and courteous customer support with the collection of taxes, fees and other administered City finances.
- Strive to create good government that works equitably for all taxpayers, whether it is access to public data, issuance of licenses, collection services by cashiers, payroll treatment of employees or timely payment of invoice billings.
- Be responsible and prudent with managing debt service, investments, and tracking fixed assets.
- Provide timely and accurate accounting of all funds.
- Continue to monitor city investments and ensure preservation of funds is maintained.
- Continue working with finance staff to rid of audit findings.
- Attend workshops and seminars for educational growth.

5-year Goals & Objectives

- Create and implement long-term debt management plan.
- Increase Undesignated Fund Balance to allow for 90-days of cash on hand.

FY 2014 BUDGET DETAIL
GENERAL FUND

FINANCE		FY 2011	FY 2012	FY 2013	FY 2013	FY 2014	Increase or Decrease	
REVENUES		Actual	Actual	Budget	YTD	Request	from 2013 Budget	
10014-03145	MV REGISTRATION FEES	188,071	189,716	188,000	158,676	188,000	0	0.0%
10014-03150	REV. EXCISE TAX-AUTO	839,330	835,139	833,470	718,547	833,470	0	0.0%
10014-03158	SNOWMOBILE REGISTRATIONS	351	523	500	364	300	-200	-40.0%
10014-03160	INTEREST ON TAXES REVENUE	123,308	98,583	120,000	89,470	120,000	0	0.0%
10014-03165	A/R INTEREST REC.	2,814	1,489	2,500	2,257	2,500	0	0.0%
10014-03173	NOTICE FEES	11,625	10,394	11,000	11,007	11,000	0	0.0%
10014-03180	INVESTMENTS	15,568	13,469	10,000	3,846	5,500	-4,500	-45.0%
10014-03250	MISCELLANEOUS	5,896	982	0	663	0	0	
REVENUES TOTALS		1,186,962	1,150,295	1,165,470	984,831	1,160,770	-4,700	-0.4%

FY 2014 BUDGET DETAIL
GENERAL FUND

FINANCE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10014-04001 FULL TIME PAYROLL	187,747	192,721	199,639	167,829	202,936	3,297	1.7%
10014-04003 OVERTIME PAYROLL	4,282	4,779	4,126	594	4,670	544	13.2%
10014-04030 LONGEVITY	6,520	3,045	3,185	2,670	3,380	195	6.1%
10014-05006 TRAVEL	140	299	1,400	27	1,400	0	0.0%
10014-05007 DUES AND MEMBERSHIP	275	464	380	295	380	0	0.0%
10014-05008 EDUCATION	200	166	2,025	10	2,025	0	0.0%
10014-05010 LIEN FILING EXPENSE	4,134	4,623	4,615	4,836	4,615	0	0.0%
10014-05011 LEGAL SERVICES	2,282	2,475	2,500	7,466	2,500	0	0.0%
10014-05017 MV REGISTRTION FEE (ST SHAR	175,140	177,742	175,000	141,333	175,000	0	0.0%
10014-05034 OFFICE EQUIP. MAINTENANCE	83	133	100	0	100	0	0.0%
10014-05045 REF. & PUBLICATIONS	139	0	400	239	400	0	0.0%
10014-05082 ICMA RETIREMENT	6,144	3,590	4,593	3,206	4,760	167	3.6%
10014-05083 MAINE STATE RETIREMENT	1,453	5,270	6,099	5,119	7,526	1,427	23.4%
10014-05084 SOCIAL SECURITY	12,010	11,321	12,831	5,930	13,081	250	1.9%
10014-05085 HEALTH INSURANCE	61,640	61,372	77,678	55,612	77,368	-310	-0.4%
10014-05088 COMPUTER SERVICES	46,624	46,449	50,257	48,491	50,257	0	0.0%
10014-05089 MEDICARE	2,730	2,539	3,000	1,410	3,059	59	2.0%
10014-05092 WORKMENS COMP	642	706	773	357	773	0	0.0%
10014-06001 OFFICE SUPPLIES	6,355	6,385	7,400	5,488	6,000	-1,400	-18.9%
10014-07002 COMPUTER EQUIPMENT	6,160	7,432	12,880	14,166	12,880	0	0.0%
10014-07004 COMPUTER SOFTWARE	0	3,255	6,000	2,355	6,000	0	0.0%
APPROPRIATIONS TOTALS	524,700	534,767	574,881	467,433	579,110	4,229	0.7%

City of Rockland

Fire Department

Mission Statement

Rockland Fire & EMS is committed to improving the quality of life within the City of Rockland and protecting the people, property and environment within our community by:

1. Being responsive to the needs of our citizens through the provision of rapid, professional, humanitarian services essential to the health, safety and well-being of the community; and
2. Applying sound principles of prevention, public education, fire suppression, emergency medical care, hazard mitigation and related emergency and non-emergency functions; and
3. Actively participating in our community, serving as role models, and effectively and efficiently utilizing the resources at our command to provide a level of service deemed excellent by our citizens.

We, the men and women of Rockland Fire & EMS, hold duty above self and are dedicated and ready to serve the community in any situation.

Vision Statement

It is the vision of Rockland Fire & EMS to be the most respected department in the region by:

1. Providing excellent service through a commitment to continued personnel improvement through high quality training; and
2. Strengthening our bond with the community through civic participation and operational transparency; and
3. Growing to meet new challenges to the community through constant hazard evaluation and professional introspection; and
4. Dedicating ourselves to providing a safe and enjoyable workplace.

Previous Year's Highlights

- Rockland Fire & EMS continued to provide the highest level of service to the community on a daily basis.
- Completed another safe year at the workplace with lost time being limited to non-emergency events only.
- Wrote and reworked a number of department standard operating procedures/guidelines.
- Became a certified children's car seat installation location.
- Reached out to our elderly population during National EMS Week with informational meetings and blood pressure clinics.
- Developed an Emergency Management Plan (EMP) for the Maine Boats, Homes and Harbors Show.

City of Rockland

Fire Department

- All public and private school classes were visited or were our guests at the fire station for Fire Prevention Week.
- Members participated in numerous charitable and community betterment events.

Goals & Objectives

- Rockland Fire & EMS will continue to provide the highest level of service to the community on a daily basis.
- Improve our website and develop a greater presence on social media to further our mission.
- Work with City Hall to formulate specific goals and objectives in order to fully implement and realize the strategic plan.
- Work to have another safe year at the workplace with no lost time.
- Continue to rewrite department rules and regulations and standard operating procedures/guidelines and publish them in the private section of our department website.
- Develop strategies to provide appropriate services and receive reimbursement for the same as the Patient Protection and Affordable Care Act is implemented.
- Investigate with the Insurance Services Office (ISO) the impact of moving to apparatus sharing on Rockland's community risk rating and begin a discussion with the Town of Thomaston regarding the same.
- Develop new policies and procedures within the Knox County Mutual Aid Association to better serve the City.
- Utilize National EMS week to begin a communitywide conversation about EMS prevention (fall prevention, medication compliance, etc.). Our hope is for a healthier community with lower EMS utilization rates in the long run.

5-year Goals & Objectives

- Rockland Fire & EMS will continue to provide the highest level of service to the community on a daily basis.
- Fully implement the strategic plan.
- Lead the discussion for the region focusing on a more efficient utilization of resources for the delivery of fire protection.
- Develop strategies to lower our high EMS utilization rates.
- Exploit new/additional outside sources of funding such as state and federal grants.
- Begin an evaluation of our physical plant with an eye toward significant renovations to the same ca. FY 2020.
- Evaluate and revise the apparatus replacement program completed in 2004 during calendar year 2014.
- Begin a discussion with the appropriate stakeholders regarding fire and rescue capabilities on the harbor.

FY 2014 BUDGET DETAIL
GENERAL FUND

FIRE REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10032-03210 E.M.S. TRANSFER	249,013	249,756	273,776	159,703	295,864	22,088	8.1%
10032-03211 REIMBURSEMENT FOR O/T	3,004	0	0	0	0	0	
10032-03218 REV. MISC.	2,098	1,932	100	6,158	100	0	0.0%
10032-03487 FIRE - VERIZON TOWER LEASE	13,641	14,050	14,328	12,012	14,758	430	3.0%
REVENUES TOTALS	267,756	265,739	288,204	177,872	310,722	22,518	7.8%

FY 2014 BUDGET DETAIL
GENERAL FUND

FIRE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10032-04001 FULL TIME PAYROLL	716,155	740,399	766,475	642,004	794,636	28,161	3.7%
10032-04002 PART TIME PAYROLL	42,738	43,113	43,775	35,282	38,775	-5,000	-11.4%
10032-04003 OVER-TIME PAYROLL	100,591	84,227	86,500	67,979	86,500	0	0.0%
10032-04004 HOLIDAY PAYROLL	49,877	53,124	53,770	54,659	57,328	3,558	6.6%
10032-04016 FLSA	14,520	15,212	19,417	13,241	17,500	-1,917	-9.9%
10032-04017 SICK LEAVE STIPEND	8,491	11,687	13,443	5,508	14,332	889	6.6%
10032-04030 LONGEVITY	6,890	7,480	8,155	6,770	8,560	405	5.0%
10032-05001 TELEPHONE	1,875	2,078	1,963	2,159	2,767	804	41.0%
10032-05002 POWER	9,238	7,055	7,248	5,725	6,788	-460	-6.3%
10032-05003 WATER AND SEWER	1,603	1,539	1,526	1,441	1,661	135	8.8%
10032-05007 DUES AND MEMBERSHIP	225	465	255	720	780	525	205.9%
10032-05008 TRAINING	4,930	5,850	5,000	1,047	4,000	-1,000	-20.0%
10032-05030 FIRE EXT. MAINT. - SCBA	10,537	9,541	9,500	6,250	9,500	0	0.0%
10032-05032 VEHICLE MAINTENANCE	14,656	24,982	16,025	19,733	16,025	0	0.0%
10032-05033 RADIOS LIGHTS SIRENS	773	1,179	1,080	761	1,080	0	0.0%
10032-05035 BLDG REPAIR AND MAINT	9,252	15,337	17,000	10,138	17,000	0	0.0%
10032-05062 LAUNDRY SERVICES	1,465	1,371	1,500	639	1,500	0	0.0%
10032-05083 MAINE STATE RETIREMENT	64,002	79,035	102,865	80,845	105,925	3,060	3.0%
10032-05085 HEALTH INSURANCE	209,910	255,791	245,993	221,583	253,652	7,659	3.1%
10032-05089 MEDICARE	13,856	12,691	15,745	7,401	15,398	-347	-2.2%
10032-05092 WORKMENS COMP	39,935	40,976	45,151	20,847	42,500	-2,651	-5.9%
10032-06001 OFFICE SUPPLIES	1,645	1,661	2,000	956	2,000	0	0.0%
10032-06002 GASOLINE USED	787	565	1,000	419	750	-250	-25.0%
10032-06003 HEAT	15,392	14,800	16,600	15,670	16,600	0	0.0%
10032-06004 UNIFORMS	6,428	6,060	7,100	3,396	7,100	0	0.0%
10032-06006 CODES AND SAFETY	1,931	1,993	2,655	640	2,655	0	0.0%
10032-06007 FIRE PREV SUPPLIES	1,234	1,134	1,250	1,090	1,250	0	0.0%
10032-06010 PROTECTIVE CLOTHING	11,843	8,551	11,840	5,511	9,840	-2,000	-16.9%
10032-06040 DIESEL FUEL-USED	7,321	7,491	7,000	5,951	7,250	250	3.6%
10032-07001 EQUIPMENT OUTLAYS	3,057	1,692	4,040	1,276	4,040	0	0.0%
10032-07003 TRANSFER TO BUILDING RESER	13,506	13,911	14,328	0	0	-14,328	-100.0%
APPROPRIATIONS TOTALS	1,384,663	1,470,991	1,530,199	1,239,639	1,547,692	17,493	1.1%

FY 2014 BUDGET DETAIL
GENERAL FUND

GENERAL REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10018-03121 PHOTOCOPIES	220	212	200	268	200	0	0.0%
10018-03245 MISCELLANEOUS REVENUE	50	0	0	100	0	0	
REVENUES TOTALS	270	212	200	368	200	0	0.0%

FY 2014 BUDGET DETAIL
GENERAL FUND

GENERAL APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10018-04002 BOARDS & COMM.P.T.PAYROLL	764	578	1,950	53	950	-1,000	-51.3%
10018-05005 ADVERTISING	11,075	11,573	9,500	19,391	9,500	0	0.0%
10018-05006 POSTAGE-CITY HALL	16,344	16,447	15,370	17,558	15,370	0	0.0%
10018-05007 DUES AND MEMBERSHIP	11,051	11,184	11,200	11,352	11,200	0	0.0%
10018-05008 CITY-WIDE TRAINING	193	0	0	0	0	0	
10018-05010 PROFESSIONAL SERVICES	26,688	34,860	25,000	13,604	25,000	0	0.0%
10018-05019 CITY ANNUAL REPORT	204	426	500	0	0	-500	-100.0%
10018-05022 BOARDS & COMMISSIONS	4,192	4,996	5,000	3,074	5,000	0	0.0%
10018-05027 COPIER - PRINTER - FAX	5,996	7,267	6,050	5,642	7,000	950	15.7%
10018-06001 OFFICE SUPPLIES	2,624	3,091	2,500	1,617	2,500	0	0.0%
APPROPRIATIONS TOTALS	79,131	90,422	77,070	72,291	76,520	-550	-0.7%

City of Rockland

General Assistance

Mission Statement

Provide thoughtful, considerate and confidential assistance as mandated under Title 22, Section 4301, M.R.S.A., Chapter 1161, as a service administered by a municipality for the immediate aid of person who are unable to provide the basic necessities essential to maintain themselves or their families.

Department Description

We provide General Assistance to eligible residents of Rockland by appointment or for eligible emergency assistance. The General Assistance Administrator also oversees the application process for the Haines Fund, a private trust, for needy citizens who may not qualify for other assistance programs. Rockland residents may apply for property tax poverty abatement for delinquent taxes, through the General Assistance Office. The Administrator collects the pertinent information and provides the application packet to the City Manager. In addition, the Administrator attends the hearing with the applicant and acts as an advocate during the hearing with the City Council.

Previous Year's Highlights

- Provided access to the General Assistance application packet and other important information via the City's website.
- Attended a General Assistance training course.
- Instituted "workfare" as a common eligibility requirement.
- Helped GA applicants who are/were TANF recipients plan for the end of the 60 month life time assistance limit in order to reduce a financial burden to the municipality.

Goals & Objectives

- To provide a quarterly basic budgeting class to GA applicants.
- To seek funding donations for the Home Heating Assistance program.
- To collaborate with various other City Departments and other service agencies for possibilities for workfare.
- To ensure that GA applicants who are unable to work and are seeking disability are referred to the newly appointed Disability Advocate at DHHS. This will decrease a financial burden on the municipality.
- And any other service that will; assist with making GA recipients financially self-sufficient.

FY 2014 BUDGET DETAIL
GENERAL FUND

GENERAL ASSISTANCE REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10052-03220 REV. STATE REIMBURSE	13,778	37,079	25,000	30,245	25,000	0	0.0%
10052-03225 REV MISC	90	500	0	55	0	0	
REVENUES TOTALS	13,868	37,579	25,000	30,300	25,000	0	0.0%

FY 2014 BUDGET DETAIL
GENERAL FUND

GENERAL ASSISTANCE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10052-04001 FULL TIME PAYROLL	10,398	-60	498	519	0	-498	-100.0%
10052-04002 PAYROLL PART TIME	0	18,072	18,100	15,780	18,650	550	3.0%
10052-05006 TRAVEL	82	122	100	46	100	0	0.0%
10052-05007 DUES AND MEMBERSHIP	30	30	30	30	30	0	0.0%
10052-05009 EDUCATION	60	112	275	196	275	0	0.0%
10052-05082 ICMA RETIREMENT	397	0	0	0	933	933	
10052-05084 SOCIAL SECURITY	647	1,024	1,153	533	1,156	3	0.3%
10052-05089 MEDICARE	147	229	269	126	270	1	0.4%
10052-05092 WORKMENS COMP	35	69	75	35	99	24	32.0%
10052-06001 OFFICE SUPPLIES	0	10	100	257	200	100	100.0%
10052-07001 EQUIPMENT OUTLAY	0	151	150	0	150	0	0.0%
10052-07500 ASSISTANCE	23,248	75,645	50,000	19,906	50,000	0	0.0%
APPROPRIATIONS TOTALS	35,045	95,406	70,750	37,428	71,863	1,113	1.6%

FY 2014 BUDGET DETAIL
GENERAL FUND

GENERAL FUND OTHER REV REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10009-03110 WATER CO. INDUST PARK 25%	12,204	12,761	13,000	11,718	12,000	-1,000	-7.7%
10009-03115 CABLE FRANCHISE FEE	71,470	71,878	71,500	69,079	70,000	-1,500	-2.1%
10009-03125 CITY HALL BUILDING RENTAL	200	25	200	50	0	-200	-100.0%
10009-03135 CITY LEASE REVENUE	3,600	4,200	3,600	3,900	3,600	0	0.0%
10009-03470 STATE REV SHARE	744,233	726,586	729,039	538,309	723,164	-5,875	-0.8%
10009-03910 ADMIN FEE FROM SEWER FUND	136,351	148,313	148,313	86,515	153,313	5,000	3.4%
10009-03915 ADMIN FEE - SOLID WASTE	71,297	87,304	87,304	50,927	92,304	5,000	5.7%
REVENUES TOTALS	1,039,355	1,051,067	1,052,956	760,498	1,054,381	1,425	0.1%

FY 2014 BUDGET DETAIL
GENERAL FUND

GENERAL FUND TAX REV REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10008-03102 PAYM'TS IN LIEU TAXES	70,260	67,285	60,000	12,020	60,000	0	0.0%
10008-03114 TAX REVENUE 2011	13,853,053	0	0	0	0	0	
10008-03115 TAX REVENUE 2012	0	14,503,450	0	0	0	0	
10008-03116 TAX REVENUE 2013	0	18,542	15,157,153	15,138,740	0	15,157,153	-100.0%
10008-03117 TAX REVENUE 2014	0	0	0	7,183	0	0	
10008-03700 USE OF FUND BALANCE	0	0	311,101	0	171,500	-139,601	-44.9%
REVENUES TOTALS	13,923,313	14,589,278	15,528,254	15,157,944	231,500	15,296,754	-98.5%

FY 2014 BUDGET DETAIL
GENERAL FUND

GENERAL FUND TAX REV APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10008-08555 TRANSFER TO WWTF	0	0	0	0	83,409	83,409	
10008-08572 TIF - TILLSON REDEVELOPMENT	97,472	202,670	222,859	27,645	193,652	-29,207	-13.1%
10008-08575 FISHER TIF PAYMENT	37,082	38,263	31,654	31,654	31,654	0	0.0%
10008-08576 FISHER TIF CITY SHARE	12,360	12,755	21,103	21,103	11,103	-10,000	-47.4%
APPROPRIATIONS TOTALS	146,914	253,688	275,616	80,402	319,818	44,202	16.0%

City of Rockland

Harbor & Waterfront

Mission Statement

The Harbor and Waterfront department is currently tasked with taking care of Rockland's waterfront assets, and to perform that duty with as little cost to the taxpayer as possible.

Department Description

To that end we have a full-time harbormaster, a full-time (summer)/part-time (winter) assistant harbormaster and four summertime dock stewards at the Public Landing, and we try to balance our fees with our costs. We oversee the waterfront parks, the launching ramps, the Public Landing, all of the moorings, the commercial traffic and we are involved with responding to water related emergencies and homeland security. We are equal parts administrators, enforcers, arbitrators, welcome committee and cheerleaders for Rockland. As one of Maine's most diverse harbors, we look to keep frictions between users to a minimum, and to encourage new and growing uses. As a small department, we can't do any of this by ourselves and need to work cooperatively with all of the city's other departments, and rely on their help and knowledge.

Previous Year's Accomplishments

- Finished the Installation of the new floats as funded by the BIG Program,
- Set up some of our no longer needed floats for use at the Lighthouse,
- Finished concept drawings for a new Public Landing,
- Installed de-humidifiers in the public restrooms/shower rooms.

Goals & Objectives

- Install a longer access ramp at the Public Landing,
- Get an engineered plan for a heavy-duty launch ramp in Snow Park
- Pursue funding for a new Snow Park Ramp
- Get the Harbormaster's building painted,
- Pursue funding and an engineered plan for an improved Public Landing,

5-Year Goals & Objectives

- Finish the Buoy Park launch ramp for kayaks, etc., and make surrounding area more "park-like,"

City of Rockland

Harbor & Waterfront

- Fix the disintegrating launch ramp in Snow Marine Park
- Get a Homeland Security grant to fund a new Harbormaster boat,
- Replace the Public Landing as part of the Harbor Park redesign project,
- Rewrite the “Harbor Use Plan” to account for changes over the last few years
- Improve the usability of the Middle Pier for more commercial vessels..

FY 2014 BUDGET DETAIL
GENERAL FUND

HARBOR & WATERFRONT REVENUES		FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10061-03155	BOAT EXCISE TAX	13,484	25,760	17,000	9,600	17,000	0	0.0%
10061-03156	BOAT REGISTRATION FEE	10,279	10,807	5,500	6,062	10,000	4,500	81.8%
10061-03157	BOAT SALES TAX	5,304	7,818	5,200	1,415	5,200	0	0.0%
10061-03340	MOORING PERMITS REVENUE	45,082	46,515	48,000	41,627	48,000	0	0.0%
10061-03341	REV. MOORING RENTAL	12,984	11,468	13,000	10,331	13,000	0	0.0%
10061-03342	REV. DOCKING FEES	52,730	53,287	50,000	45,934	51,000	1,000	2.0%
10061-03343	MISCELLANEOUS	0	0	0	1,007	0	0	
10061-03344	WATERFRONT EVENTS REVENUE	10,780	13,250	11,100	8,200	12,700	1,600	14.4%
10061-03345	CRUISE SHIP FEES	2,084	5,200	5,600	5,939	9,760	4,160	74.3%
10061-03347	CRUISE SHIP FEE - PORT DEVEL	0	2,600	3,000	2,970	4,880	1,880	62.7%
10061-03350	POWER RESALE	2,569	1,345	2,000	0	0	-2,000	-100.0%
10061-03360	WATERFRONT LEASE REVENUE	8,610	4,323	7,000	4,600	7,850	850	12.1%
10061-03380	PUBLIC AMENITIES	6,897	9,047	7,500	6,094	7,500	0	0.0%
10061-03385	MOORING BLOCK SALES	250	100	500	100	500	0	0.0%
10061-03400	SNOW MARINE PARK REVENUE	2,143	2,085	2,000	920	2,000	0	0.0%
REVENUES TOTALS		173,195	193,605	177,400	144,799	189,390	11,990	6.8%

FY 2014 BUDGET DETAIL
GENERAL FUND

HARBOR & WATERFRONT APPROPRIATIONS		FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10061-04001	FULL TIME PAYROLL	47,753	49,611	49,284	44,201	50,639	1,355	2.7%
10061-04002	PART TIME PAYROLL	23,060	28,248	42,585	22,192	37,688	-4,897	-11.5%
10061-04030	LONGEVITY	260	265	260	220	260	0	0.0%
10061-05001	TELEPHONE	1,194	1,276	1,219	922	1,119	-100	-8.2%
10061-05002	POWER	8,097	6,423	8,330	3,897	6,053	-2,277	-27.3%
10061-05003	WATER AND SEWER	4,866	4,017	5,103	3,583	5,514	411	8.1%
10061-05006	TRAVEL	169	82	250	90	250	0	0.0%
10061-05009	EDUCATION	225	450	300	450	300	0	0.0%
10061-05016	BOAT REGISTRATIONS-STATE	11,500	10,108	4,500	4,156	9,000	4,500	100.0%
10061-05017	BOAT SALES TAX (STATE SHARE	6,359	7,818	5,200	1,245	5,200	0	0.0%
10061-05020	TRAVEL - STIPEND	771	866	1,800	501	1,800	0	0.0%
10061-05029	MOORING MAINTENANCE	1,752	975	2,000	1,090	2,000	0	0.0%
10061-05031	BOAT MAINTENANCE	1,703	862	1,000	173	1,000	0	0.0%
10061-05035	BLDG. REPAIR & MAINT.	9,166	4,647	4,000	1,489	4,000	0	0.0%
10061-05036	PIERS AND FLOATS MAINT	12,398	15,121	13,000	11,281	13,000	0	0.0%
10061-05082	ICMA RETIREMENT	1,854	2,113	2,477	2,043	2,545	68	2.7%
10061-05084	SOCIAL SECURITY	5,537	4,694	5,853	2,705	5,914	61	1.0%
10061-05085	HEALTH INSURANCE	7,513	7,930	8,473	6,865	8,668	195	2.3%
10061-05089	MEDICARE	1,258	1,053	1,369	644	1,383	14	1.0%
10061-05092	WORKMENS COMP	4,953	4,826	5,474	2,527	5,500	26	0.5%
10061-06001	OFFICE SUPPLIES	1,560	1,520	1,750	1,669	1,750	0	0.0%
10061-06002	GASOLINE USED	376	357	450	196	450	0	0.0%
10061-06003	HEAT	1,388	1,569	1,390	1,209	1,390	0	0.0%
10061-06004	UNIFORMS	0	456	600	0	600	0	0.0%
10061-06005	PUBLIC AMENITIES	11,523	13,514	12,000	8,679	12,000	0	0.0%
10061-06006	MISCELLANEOUS SUPPLY	0	0	250	0	250	0	0.0%
10061-07007	PAYMENTS TO STATE-LEASE FE	985	1,393	565	608	565	0	0.0%
10061-07015	PORT DEVELOPMENT RESERVE	0	0	3,000	3,000	4,880	1,880	62.7%
APPROPRIATIONS TOTALS		166,221	170,195	182,482	125,635	183,718	1,236	0.7%

FY 2014 BUDGET DETAIL
GENERAL FUND

INTERGOVERNMENTAL APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10091-08521 SCHOOL DISTRICT	6,943,565	7,231,325	7,542,157	6,913,863	7,826,093	283,936	3.8%
10091-08522 COUNTY TAX	702,166	691,770	673,867	674,178	703,789	29,922	4.4%
10091-08525 ABATEMENTS OVERLAY	17,234	30,960	234,071	22,244	50,000	-184,071	-78.6%
APPROPRIATIONS TOTALS	7,662,965	7,954,055	8,450,095	7,610,285	8,579,882	129,787	1.5%

City of Rockland

City Attorney

Mission Statement

Under the Rockland Code of Ordinances, Ch. 2, Art. IX, Sec. 2-902, the City Attorney is charged with the performance of all legal services for the City, including legal counsel to the City Council, the City Manager, and – through the City Manager – department heads and boards and committees of the City. The City Attorney renders legal opinions, defends claims, seeks payment of delinquent accounts receivable, helps draft ordinances, prosecutes civil violations, and attends all meetings of the City Council meetings to provide legal advice and analysis.

Previous Year's Highlights

- The City Attorney attended City Council meetings and rendered various legal opinions on matters before the Council;
- Represented the City in *Harold Warren Construction, Inc. v. City of Rockland*, a lawsuit in Kennebec County Superior Court seeking additional compensation from the City for work performed by the contractor in the wastewater / stormwater collection system upgrades;
- Represented the City in *Aldersgate United Methodist Church v. City of Rockland, et al.*, a lawsuit in Knox County Superior Court in which the Church challenged the assessment of real property tax on excess land;
- Assisted subrogation counsel in representing the City in *City of Rockland, et al. v. Patriot Marine, LLC*, a collection action and counterclaim in U.S. District Court, arising from damage to the Fish Pier caused by Patriot Marine's barge in October 2010;
- Represented the City in *City of Rockland v. Rockland Lobster, LLC*, a collection action in Knox County Superior Court seeking payment of Rockland Lobster's lobster buying station and bait dealer permit fees and related charges;
- Represented the City in poverty abatement and Haines Fund applications, hearings, and closings;
- Represented the Assessor in the appeal by Renee Hutcheon of the assessment of 21 Acadia Drive;
- Assisted the City Manager and Finance Director in collective bargaining with the Rockland Professional Firefighters, and Teamsters; rendered agreed revisions to their respective collective bargaining agreements;
- Assisted the City Manager with the preservation, reconveyance, and sale of lien-acquired property;
- Counseled the Code Enforcement Office and Planning Board regarding various land use and development issues;
- Prepare closing documents and review title for the CDBG Housing Rehabilitation revolving loan program;
- Prepared ordinance amendment restructuring Chapter 9 – Harbor & Waterfront;

City of Rockland

City Attorney

- Prepared ordinance amendment of the Rural Residential zone regulations, and zoning map amendment for Residential B area north and west of Old County Road;
- Assisted the City Manager and Code Enforcement Officer with ordinance amendments on miscellaneous topics throughout the year;
- Represented Rockland to the Gateway 1 Corridor Coalition;
- Monitored proposed legislation affecting the City; provided written comments and testimony to the Taxation Committee regarding the proposed expansion of the service fee chargeable to certain owners of exempt real property;
- Counseled City employees, boards, and commissions regarding compliance with the Freedom of Access Act and prepared responses to requests for public records;
- Researched title and prepared easements for the Pen Bay Acres and Industrial Park stormwater construction projects.

Goals & Objectives

- Represent the City Council, City Manager, and – through the City Manager – Department Heads and committees when asked to do so;
- Update and revise Chapter 11 – Licenses & Permits;
- Assist the Tax Collector with the collection of delinquent personal property taxes;
- Review, weed, and digitize legal archive files in conformance with state law and the Legal Department’s record retention policy.

5-year Goals & Objectives:

- Provide on-going legal counsel and representation;
- Assist the Planning Board with updating its site plan and subdivision review procedures and standards, including implementation of amendments of the Comprehensive Plan for the City’s site plan and subdivision approval processes;
- Indexing and digitizing the City’s history of real property acquisitions, sales, reconveyances, and easements;
- Digitizing legal archives, contracts, and deeds.

FY 2014 BUDGET DETAIL
GENERAL FUND

LEGAL REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10015-03110 LEGAL MISC. REVENUE	403	783	500	324	500	0	0.0%
10015-03259 ORDINANCE FINES	862	560	500	840	500	0	0.0%
REVENUES TOTALS	1,265	1,343	1,000	1,164	1,000	0	0.0%

FY 2014 BUDGET DETAIL
GENERAL FUND

LEGAL APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10015-04001 FULL TIME PAYROLL	72,220	83,013	75,324	63,581	77,395	2,071	2.7%
10015-04030 LONGEVITY	0	0	250	175	250	0	0.0%
10015-04105 CELL PHONE STIPEND	480	480	480	440	480	0	0.0%
10015-05006 TRAVEL	126	323	500	407	500	0	0.0%
10015-05007 LICENSURE & PROF ASSOC	782	762	1,000	282	1,000	0	0.0%
10015-05009 CONTINUING LEGAL EDUC & CO	265	265	1,200	1,068	1,200	0	0.0%
10015-05010 OUTSIDE COUNSEL	13	2,510	2,000	947	2,000	0	0.0%
10015-05045 REF. AND PUBLICATIONS	1,438	635	2,000	349	2,000	0	0.0%
10015-05050 FILING FEES & SERVICE CHARG	2,202	2,075	2,000	599	2,000	0	0.0%
10015-05083 MAINE STATE RETIREMENT	2,507	3,393	4,006	3,287	5,047	1,041	26.0%
10015-05084 SOCIAL SECURITY	4,275	4,672	4,716	2,179	4,844	128	2.7%
10015-05085 HEALTH INSURANCE	7,513	7,930	8,473	6,865	8,668	195	2.3%
10015-05089 MEDICARE	971	1,048	1,103	519	1,133	30	2.7%
10015-05092 WORKERS COMPENSATION	227	288	282	130	298	16	5.7%
10015-06001 OFFICE SUPPLIES	412	281	500	188	500	0	0.0%
APPROPRIATIONS TOTALS	93,431	107,676	103,834	81,016	107,315	3,481	3.4%

FY 2014 BUDGET DETAIL
GENERAL FUND

LEGISLATURE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10011-04002 PART TIME PAYROLL	4,200	4,200	4,200	4,200	4,200	0	0.0%
10011-05018 SPECIAL PROGRAMS	2,000	1,000	1,000	0	1,000	0	0.0%
10011-05084 SOCIAL SECURITY	266	195	260	120	260	0	0.0%
10011-05089 MEDICARE	61	53	61	29	61	0	0.0%
10011-05092 WORKMENS COMP	15	16	17	8	17	0	0.0%
APPROPRIATIONS TOTALS	6,541	5,464	5,538	4,357	5,538	0	0.0%

City of Rockland

Public Library

Mission Statement

To build community, preserve history, and nurture the life of the mind.

We serve the citizens of Rockland (and beyond) by providing a safe, welcoming, opportunity-filled place, where people can connect with one another and the wider world, where the wisdom and the knowledge of the past is kept accessible, and offer the tools to forge a bright future by stimulating the imagination and providing resources for life-long learning, from early childhood literacy, through support of traditional students, to independent learners of all ages.

We do this by providing the Rockland community with a comprehensive collection of materials and programs in a variety of formats which educate, enlighten and engage; we organize these resources for ease of access, and offer guidance in their usage; we support easy access to library collections throughout Maine and beyond. We are responsive to the changing requirements and requests of the public. We maintain a beautiful and inspiring facility with an infrastructure that supports its collections, programs, services, current and future technology, as well as providing a meeting place to local organizations and entities, and we staff it with friendly, professional, knowledgeable, creative staffs who offer excellent services.

"To ask why we need libraries at all, when there is so much information available elsewhere, is about as sensible as asking if road maps are necessary now that there are so very many roads." ~Jon Bing, Professor of Information Technology Law, University of Oslo, Norway

Previous Year's Accomplishments

- Rockland designated a "Star Library" for the fifth of five years by the iconic *Library Journal*
- HVAC Retrofit
- Rebuilding of South Chimney
- Upgraded Wi Fi
- Family Place Libraries™ Initiative
- Targeted Teen Programming
- Increased programming, attendance and Outreach

City of Rockland

Public Library

Goals & Objectives

Maintain Library Facility

- Continue to address building issues
- Upgrade interior lighting for greater energy efficiency
- Maintain/enhance the beauty/comfort of building
- Improve library signage

Prioritize Services

- Re-evaluate Long-range goals; establish service responses for Rockland's next five years
- Identify the Top 5 target audiences and develop or enhance services for these audiences
- Evaluate library programming
 - Discontinue and/or modify programs that no longer reach the intended market.
 - Offer programs that are timely and responsive to the needs of the community.
- Maintain a community-responsive and robust collection which includes material which are timely and/or timeless.

Communicate the Library's Resources and Opportunities

- Continue to improve marketing of library programs and services to target audiences.
- Enhance and/or upgrade the Library's website with additional content, local links, and community information
- Increase the level of awareness about the library in all segments of the community
- Maximize partnerships with the Friends of the Rockland Public Library, PLEA, city departments, schools, service groups, local organizations, entities, and artisans and businesses.

Long Range Goals

- Anticipate and remain responsive to community needs
- Upgrade Exterior Lighting
- Glass roof repair
- Interior Painting

FY 2014 BUDGET DETAIL
GENERAL FUND

LIBRARY REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10062-03147 REV. DONATIONS	5,336	3,138	2,500	4,710	2,500	0	0.0%
10062-03150 RESTRICTED REV DONATIONS	0	0	0	0	10,000	10,000	
10062-03160 TRUST FUND(S) REVENUE	10,163	10,233	9,267	9,267	8,200	-1,067	-11.5%
10062-03170 NORTH HAVEN INTERLOCAL REV	10,000	10,000	10,000	5,000	10,000	0	0.0%
10062-03225 NON-RESIDENT CARDS REV.	17,124	16,373	20,000	13,160	20,000	0	0.0%
10062-03230 COPIER REVENUE	5,651	6,285	5,000	5,193	6,000	1,000	20.0%
10062-03235 ROOM RENTAL	2,103	2,931	2,500	2,378	2,500	0	0.0%
10062-03260 REV. OVERDUE BOOKS	10,952	10,250	10,000	9,455	10,000	0	0.0%
10062-03265 BOOKS	2,213	1,489	1,200	1,023	1,200	0	0.0%
REVENUES TOTALS	63,541	60,698	60,467	50,186	70,400	9,933	16.4%

FY 2014 BUDGET DETAIL
GENERAL FUND

LIBRARY APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10062-04001 FULL TIME PAYROLL	250,400	255,914	263,525	222,259	270,307	6,782	2.6%
10062-04002 PART TIME PAYROLL	21,403	27,503	29,773	22,815	18,082	-11,691	-39.3%
10062-04003 OVER-TIME PAYROLL	282	341	750	265	750	0	0.0%
10062-04025 EDUCATIONAL STIPEND	2,850	2,915	2,860	2,660	4,420	1,560	54.5%
10062-04030 LONGEVITY	2,020	2,575	2,860	2,310	2,780	-80	-2.8%
10062-05001 TELEPHONE	1,348	1,454	1,496	1,315	1,546	50	3.3%
10062-05002 POWER	19,878	21,470	23,636	14,265	19,000	-4,636	-19.6%
10062-05003 WATER AND SEWER	757	1,117	1,121	1,078	1,286	165	14.7%
10062-05004 PRINTING/ADVERTISING	424	181	275	84	275	0	0.0%
10062-05005 POSTAGE	16	0	572	0	475	-97	-17.0%
10062-05006 TRAVEL	167	868	1,400	794	900	-500	-35.7%
10062-05007 DUES AND MEMBERSHIP	225	175	200	175	200	0	0.0%
10062-05008 EDUCATION	2,045	180	0	25	500	500	
10062-05034 OFFICE EQUIPMENT MAINT.	926	666	1,650	1,361	1,650	0	0.0%
10062-05035 BLDG REPAIR AND MAINT	46,725	41,010	42,446	42,102	36,441	-6,005	-14.1%
10062-05082 ICMA RETIREMENT	5,747	5,908	9,062	4,284	9,110	48	0.5%
10062-05083 MAINE STATE RETIREMENT	3,115	4,112	4,889	4,399	6,176	1,287	26.3%
10062-05084 SOCIAL SECURITY	17,355	15,859	18,716	8,649	19,169	453	2.4%
10062-05085 HEALTH INSURANCE	93,630	102,307	100,371	85,148	99,481	-890	-0.9%
10062-05088 COMPUTER SERVICES	7,465	6,756	9,366	5,612	8,100	-1,266	-13.5%
10062-05089 MEDICARE	3,945	3,557	4,378	2,058	4,483	105	2.4%
10062-05092 WORKMENS COMP	1,000	1,071	1,180	545	1,180	0	0.0%
10062-06001 OFFICE SUPPLIES	5,580	5,673	5,800	4,704	5,800	0	0.0%
10062-06003 HEAT	27,907	25,824	27,882	15,515	20,000	-7,882	-28.3%
10062-06006 MISCELLANEOUS SUPPLIES	1,901	1,813	2,600	1,257	2,600	0	0.0%
10062-06020 BOOKS	43,638	49,881	45,000	37,409	46,000	1,000	2.2%
10062-06023 MAGS AND NEWSPAPERS	3,516	3,891	4,400	3,549	4,000	-400	-9.1%
10062-07003 RESTRICTED DONATIONS EXP	0	0	0	976	10,000	10,000	
APPROPRIATIONS TOTALS	564,262	583,021	606,208	485,614	594,711	-11,497	-1.9%

City of Rockland

General Protections

Program Description

General Protections account provides for essential public safety functions with:

Street Lights: Providing a well-planned and carefully laid out street lighting pattern that maximizes the distribution of light for streets and parking lots for both pedestrians and vehicular traffic. Street lights help to reduce incidents of vandalism and more serious crimes making the City of Rockland both attractive and safe.

Traffic Lights: The City is responsible for all electricity that powers the traffic lights and controllers.

Traffic Light Maintenance: The City is responsible for the maintenance of traffic lights, which provides for better traffic flow at congested intersections and for pedestrian safety. The traffic lights and controllers are maintained by a private company through a contractual relationship.

Hydrant Rentals: The City pays Maine Water for hydrant services located throughout the City. These hydrants not only enhance the City's ability to fight fires, but also provide for lower insurance rates for property owners in areas serviced by hydrant coverage.

Goals & Objectives

- Continually monitor costs and seek more cost control mechanisms.
- Ensure proper maintenance and functioning of equipment.
- Plan for the maturing of the Street Light Lease on Main Street.

5-Year Goals & Objectives

- *Street Lights:* Prepare for end of lease of Main Street lights in August 2014.
- *Hydrant Rentals:* Prepare for future ISO rating review; prior rating inspection was 15 years ago.

FY 2014 BUDGET DETAIL
GENERAL FUND

LIGHTS & HYDRANTS APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10035-05072 TRAFFIC LIGHTS- POWER	-7,573	6,604	7,938	5,388	6,500	-1,438	-18.1%
10035-05073 TRAFFIC LIGHTS MAINT	14,034	16,793	15,000	17,661	15,000	0	0.0%
10035-05074 STREET LIGHTS	157,918	175,313	179,617	154,156	185,000	5,383	3.0%
10035-05075 PUBLIC FIRE PROTECT CHRG	426,372	399,036	399,184	299,357	423,135	23,951	6.0%
APPROPRIATIONS TOTALS	590,752	597,746	601,739	476,562	629,635	27,896	4.6%

City of Rockland

Fish Pier

Mission Statement

Provide safe, secure and easily accessible access to the municipal fish pier for commercial fisherman, buyers, fishing vessels, and the general public.

Previous Year's Highlights

- Organized upper lot storage facility to accommodate more parking.
- Filled all 4 Lobster Buyer Station Permits.
- Made necessary repairs to camels for large herring carrier berthing.
- Improved permit and collections process.

Goals & Objectives

- Improve the general maintenance and condition of the fish pier
- Work to promote buyer stations on the pier.
- Attract new fishing vessels and customers to more fully utilize the fish pier capacity.
- Acquire MDOT Technical Assistance Grant for surveying the bottom around pier.

5-Year Goals & Objectives

- Resurface the pier with either asphalt or concrete.
- Remove the coolers out of the flood plain and into the upper storage area.
- Build public restrooms.
- Complete shoreline stabilization.
- Dredge around pier.

FY 2014 BUDGET DETAIL
GENERAL FUND

MUNICIPAL FISH PIER REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10034-03147 VENDING MACHINES	0	790	1,000	600	750	-250	-25.0%
10034-03218 FISH PIER MISCELLANEOUS	0	11,668	661	1,500	0	-661	-100.0%
10034-03225 FUEL FOR SALE -- SALES	0	9,938	4,300	0	0	-4,300	-100.0%
10034-03251 PERMIT REVENUE	0	53,148	59,900	62,575	73,225	13,325	22.2%
10034-03255 PRODUCT WHARFAGE	0	5,342	3,480	4,543	3,480	0	0.0%
10034-03260 DOCKING FEES	0	23,575	2,800	21,595	2,800	0	0.0%
10034-03265 UTILITIES	0	16,558	12,700	13,474	12,700	0	0.0%
10034-03270 GEAR STORAGE	0	2,233	3,500	2,483	2,500	-1,000	-28.6%
10034-03450 FISH PIER REVENUE	139,574	7,196	0	0	0	0	
REVENUES TOTALS	139,574	130,449	88,341	106,770	95,455	7,114	8.1%

FY 2014 BUDGET DETAIL
GENERAL FUND

MUNICIPAL FISH PIER		FY 2011	FY 2012	FY 2013	FY 2013	FY 2014	Increase or Decrease	
APPROPRIATIONS		Actual	Actual	Budget	YTD	Request	from 2013 Budget	
10034-04001	PAYROLL	30,362	31,050	31,841	26,877	32,717	876	2.8%
10034-04030	LONGEVITY	486	265	260	220	520	260	100.0%
10034-04105	CELL PHONE STIPEND	0	40	480	0	480	0	0.0%
10034-05001	TELEPHONE	893	1,162	1,176	816	1,042	-134	-11.4%
10034-05002	POWER	27,590	17,241	12,700	9,893	14,640	1,940	15.3%
10034-05003	WATER & SEWER	1,704	3,303	3,000	700	998	-2,002	-66.7%
10034-05035	BLDG. REPAIR AND MAINT.	253	41	500	202	500	0	0.0%
10034-05036	PIERS AND FLOATS MAINT	6,396	0	1,500	100	1,500	0	0.0%
10034-05084	SOCIAL SECURITY	2,509	1,796	2,020	934	2,090	70	3.5%
10034-05085	HEALTH INSURANCE	964	1,003	1,041	865	1,009	-32	-3.1%
10034-05089	MEDICARE	570	403	472	222	489	17	3.6%
10034-05092	WORKMENS COMP	2,243	1,829	2,005	926	2,133	128	6.4%
10034-05093	PROP AND LIAB INS.	9,419	8,447	9,000	10,421	10,400	1,400	15.6%
10034-06001	OFFICE SUPPLIES	401	1,287	725	129	725	0	0.0%
10034-06004	UNIFORMS	0	192	300	0	300	0	0.0%
10034-06005	PUBLIC AMENITIES	2,603	2,796	3,500	1,647	3,500	0	0.0%
10034-07001	CIP RESERVE	15,869	0	0	0	0	0	
10034-07005	FISH PIER REPAIR & MAINTAIN	30,380	33,955	18,738	1,808	17,397	-1,341	-7.2%
APPROPRIATIONS TOTALS		132,643	104,811	89,258	55,759	90,440	1,182	1.3%

City of Rockland

Police Department

Mission Statement

All officers of the department will, at all times, within jurisdictional limits, prevent crime, preserve the peace, protect life and property, detect and arrest violators of the law, and enforce the laws of the United States, the State of Maine, and City of Rockland ordinances, in accordance with the rules, regulations, policies, procedures, and orders of the City of Rockland and the police department.

Previous Year's Highlights

- Was successful in reducing the overall related crime in the city in 2012 once again.
- Aggressively focused attention on Bath Salt use and abuse and prescription drug diversion criminal activity.
- Conducted two local Prescription Drug take back program with local health care professional in fall of 2012 and spring of 2013. This project is the model for future take back initiatives.
- Our focus this past year once again included oversight of alcohol retail accessibility sales to minors by alcohol establishments and licensed store sales. The Department once again partnered with the Knox County Community Health Coalition, focusing on implementing strategies to curb substance abuse, and hosted free to licensed sellers that sell alcohol to customers, concerning liability training and service to impaired customers to all licensed establishments in Rockland city.
- The department was successful in writing and securing funding for FY 2013 in the amount of 32K. We were able to secure 5K for equipment, 21K to cover personnel costs and 6K to enhance training and departmental outreach activity. Grant funding allowed the department to address a number of traffic safety enforcement initiatives that influence our community's motor vehicle traffic and pedestrian safety, including ATV, OUI, speeding, seat belt, and safe teen driving enforcement.
- Department personnel utilized their training and experience to instruct numerous outreach programs to the community on topics concerning: Bath Salt phenomenon, Identity theft, Drug Awareness, Fraud awareness to local senior groups, hunting safety awareness and firearm safety awareness. The Department provided training seminars to educators in recognizing signs of drugs that impair.
- Officers of the Rockland Police Department were called upon by the Maine Criminal Justice Academy and Maine Chief's of Police Association during the year to teach different topics at the Criminal Justice Academy and at other locations around the state. Rockland officers supplied the Maine Criminal Justice Academy with 102 hours of training at various schools during 2012.

City of Rockland

Police Department

Goals & Objectives

- Expand on enforcement plans to reduce or eliminate those criminal behaviors before they develop.
- Deliver police services based on community needs.
- Continue licensed establishment monitoring and enforcement.
- Promote highway safety through fair and consistent traffic enforcement
- Take equal and timely enforcement action on violations of criminal law.
- Take necessary steps toward crime prevention.
- Recruit and hire quality employees
- Continue to train employees in leadership skills

5-Year Goals & Objectives

1. To maintain competent staff to ensure the delivery of quality service to the community.
 - Recruit, hire and retain quality employees.
 - Train employees and develop leadership skills.
 - Encourage employees to seek college education.
 - Promote personnel according to our values.
 - Evaluate employees based on our and MCJA standards with personal development as the end goal and positive reinforcement as the means.
2. To obtain resources necessary to achieve our Mission from broad and diverse sources.
 - Plan for the future. Continue to seek out ancillary sources of funding to accomplish our mission.
 - Develop and use strong management practices.
3. To maintain mutually beneficial relationships with selected entities.
 - Identify other governmental, community and private organizations with matching responsibilities and goals.
 - Establish collaborative, community problem solving partnerships.
4. To maintain a high level of support and trust from the community we serve.
 - Monitor public expectations of the police.
 - Develop positive public perceptions of the Department.

City of Rockland

Police Department

- Promote mutual understanding and trust.
 - Provide accountability systems such as policy, procedure, and audit reviews and sanctions.
 - Assure a fair, honest, open and responsive approach to community needs.
 - Build citizen trust in our programs and personnel.
5. To provide the citizens of Rockland the opportunity to travel the public roadways safely.
- Promote roadway safety through fair and consistent traffic enforcement.
 - Promote roadway safety through public education.
 - Work closely with S.T.E.P. to identify and correct traffic control design issues.
6. To provide an environment in which the community feels secure from crime.
- Take equal and timely enforcement action on violations of criminal law.
 - Take the necessary steps toward crime prevention.
 - Actively engage in positive programs for the youth of the community.
7. To maintain social order consistent with community standards and statutory requirements.
- Continue to deliver police services based on community needs.
 - Address safety concerns with the community.
 - Provide services consistent with statutory requirement.

FY 2014 BUDGET DETAIL
GENERAL FUND

POLICE REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10031-03230 REV. PARKING TICKETS	22,580	14,860	27,500	14,469	25,500	-2,000	-7.3%
10031-03243 COURT OFF & WIT	1,174	2,062	2,500	809	2,500	0	0.0%
10031-03244 REIMB FOR OT / GRANT MONIES	20,132	26,772	22,000	12,080	22,000	0	0.0%
10031-03245 MISCELLANEOUS REVENUE	1,891	5,225	5,000	2,507	5,000	0	0.0%
10031-03246 MDEA REIMBURSEMENT	89,364	84,918	92,655	76,090	92,655	0	0.0%
10031-03247 POLICE SECURITY	34,386	40,528	43,000	29,895	43,000	0	0.0%
10031-03250 CONCEAL WEAPON (STATE)	580	695	300	1,150	500	200	66.7%
10031-03255 CONCEAL WEAPON (CITY)	229	164	150	432	200	50	33.3%
10031-03290 DOG REVENUES	2,860	2,029	1,500	2,408	1,500	0	0.0%
REVENUES TOTALS	173,195	177,253	194,605	139,840	192,855	-1,750	-0.9%

FY 2014 BUDGET DETAIL
GENERAL FUND

POLICE		FY 2011	FY 2012	FY 2013	FY 2013	FY 2014	Increase or Decrease	
APPROPRIATIONS		Actual	Actual	Budget	YTD	Request	from 2013 Budget	
10031-04001	FULL TIME PAYROLL	945,990	902,085	992,457	801,892	1,025,319	32,862	3.3%
10031-04002	PART TIME PAYROLL	9,100	13,400	29,500	11,930	10,000	-19,500	-66.1%
10031-04003	OVER-TIME PAYROLL	81,338	73,886	63,963	69,555	43,000	-20,963	-32.8%
10031-04004	HOLIDAY PAYROLL	34,452	37,078	43,128	35,021	44,400	1,272	2.9%
10031-04005	VACATION PAYROLL	22,878	24,984	39,900	26,363	39,900	0	0.0%
10031-04006	SICK LEAVE PAYROLL	20,259	24,421	23,917	31,148	25,624	1,707	7.1%
10031-04007	TRAINING O/T	23,244	27,257	23,175	18,632	23,175	0	0.0%
10031-04009	COURT OVERTIME PAYROLL	8,420	9,729	10,300	5,549	10,300	0	0.0%
10031-04010	SPECIAL ASSIGNMENTS	34,092	42,681	23,450	33,409	23,450	0	0.0%
10031-04011	O. T. - BOAT	4	401	0	134	0	0	
10031-04012	O.U.I. GRANT	6,350	4,757	0	7,447	0	0	
10031-04015	SUPERVISORS PAYROLL	6,240	6,360	6,240	5,280	6,240	0	0.0%
10031-04017	SICK LEAVE STIPEND	1,172	1,167	1,000	0	1,000	0	0.0%
10031-04025	EDUCATION STIPEND	11,440	12,260	15,600	11,690	14,040	-1,560	-10.0%
10031-04026	MDEA STIPEND	13,578	14,710	13,222	12,164	13,222	0	0.0%
10031-04030	LONGEVITY	11,055	11,045	12,070	9,575	11,050	-1,020	-8.5%
10031-04050	SHIFT DIFFERENTIAL (25)	5,736	6,044	12,000	8,639	12,000	0	0.0%
10031-04105	CELL PHONE STIPEND	3,240	3,520	3,840	3,560	3,840	0	0.0%
10031-04110	UNIFORM ALLOWANCE	1,800	1,800	1,800	2,025	2,025	225	12.5%
10031-05001	TELEPHONE	5,676	5,963	6,139	3,833	4,000	-2,139	-34.8%
10031-05002	POWER	8,669	8,526	9,229	6,760	8,645	-584	-6.3%
10031-05004	PRINTING/ADVERTISING	3,399	4,057	3,720	4,337	3,720	0	0.0%
10031-05006	TRAVEL	525	1,520	3,500	0	3,500	0	0.0%
10031-05007	DUES AND MEMBERSHIP	575	695	650	550	650	0	0.0%
10031-05009	EDUCATION	10,327	9,864	11,000	5,823	11,000	0	0.0%
10031-05010	PROFESSIONAL SERVICES	803	592	1,000	1,350	1,000	0	0.0%
10031-05015	CONCEALED WEAPONS STATE S	465	535	300	1,040	300	0	0.0%
10031-05017	ANIMAL CONTROL	10,525	10,788	13,000	7,987	13,000	0	0.0%
10031-05022	EMPLOYEE TESTING	0	1,560	1,800	300	1,800	0	0.0%
10031-05032	VEHICLE MAINTENANCE	16,645	19,076	17,000	22,789	17,000	0	0.0%
10031-05033	RADIO MAINTENANCE	2,720	1,155	3,500	344	3,500	0	0.0%
10031-05034	OFFICE EQUIPMENT MAINT.	7,237	8,055	11,000	8,654	11,000	0	0.0%
10031-05035	BLDG REPAIR AND MAINT.	8,573	8,352	12,000	5,464	12,000	0	0.0%
10031-05082	ICMA RETIREMENT	3,717	2,925	3,426	2,832	3,531	105	3.1%
10031-05083	MAINE STATE RETIREMENT	75,551	94,666	118,420	93,948	125,971	7,551	6.4%
10031-05084	SOCIAL SECURITY	10,678	8,429	10,705	4,947	9,641	-1,064	-9.9%

FY 2014 BUDGET DETAIL
GENERAL FUND

POLICE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10031-05085 HEALTH INSURANCE	279,904	283,619	300,137	247,208	294,960	-5,177	-1.7%
10031-05089 MEDICARE	17,401	16,123	18,842	8,857	19,075	233	1.2%
10031-05092 WORKMENS COMP	20,664	21,406	23,872	11,022	23,872	0	0.0%
10031-06001 OFFICE SUPPLIES	3,590	3,258	4,000	4,138	4,000	0	0.0%
10031-06002 GASOLINE USED	43,349	46,571	47,000	36,421	44,500	-2,500	-5.3%
10031-06004 UNIFORMS	13,915	10,774	15,600	9,414	15,600	0	0.0%
10031-07001 EQUIPMENT OUTLAY	4,510	6,207	16,359	14,889	6,000	-10,359	-63.3%
10031-07004 VEHICLES OUTLAY	824	24,411	28,000	25,835	0	-28,000	-100.0%
10031-07020 CONDO FEE - ONE PARK DR	0	15,038	15,100	75	15,100	0	0.0%
10031-07021 CONDO RESERVE - ONE PARK D	0	18,540	18,600	0	18,600	0	0.0%
APPROPRIATIONS TOTALS	1,790,632	1,850,287	2,029,461	1,622,833	1,980,550	-48,911	-2.4%

City of Rockland

Public Works Department

Mission Statement

To protect, preserve and maintain critical infrastructure for the safety and well-being of the community as well as ensuring that proper cost control mechanisms are in place and that work is completed at the highest quality within fiscal constraints.

Department Description

Public Works maintains all public roads and ways with summer and winter maintenance. Provides in-house construction crews for minor and medium sized projects and supports all departments with various seasonal activities.

Previous Year's Highlights

- MDOT signal light upgrade completed at Park and Broadway. Includes new signals, poles, controls, video detection, and pedestrian signals and ramps. Signals will be controlled by Fire Station when emergency access arises.
- North Main Street and Broadway sewer main repaired as an emergency project.
- Lindsey Brook Tributary B was rebuilt between Summer Street and Talbot Avenue.
- Main Street sidewalk upgraded in the downtown area (Last phase completed).
- FEMA declared blizzard February 8-10.
- MacDougal School demolished and site restored.
- Environmental Tech crew was established.
- Upper Pleasant Street drainage outfalls for new sewer line installed.

Goals & Objectives

- Oversee and ensure quality work through MDOT to overlay Main Street (Park-Maverick St.) & Union Street (Main-Park).
- Complete Pen Bay Acres Drainage work planned for this summer.
- Summer Street drain/sewer work planned for this summer between Lincoln Street and the brook to address the combined system and old piping that is creating back-up issues.
- Continue efforts to establish a new Public Works Facility and Sand/Salt storage building.

City of Rockland

Public Works Department

- Implement comprehensive CIP in order to identify annual equipment for replacement.
- Continue communication with MDOT for additional paving on MDOT roadways either through DOT funding or through the new Municipal Partnership Initiative program in order to address major collector roads.

5-Year Goals & Objectives

- Establish priority plan for private utilities, i.e. resetting poles to the back of sidewalks.
- Upgrade/maintenance of our roads and sidewalk infrastructures with other utility upgrades also to be addressed at same time. This would be coordinated with our road surface maintenance system program. MDOT arteries and major collector roads need to be included with planning that would include funding for the state owned roadways.
- Anticipate natural gas pipeline coming to Rockland and work closely with the State of Maine on project coordination and location to ensure proper overlap between pipeline installation and road paving work.
- Identify non-priority dead end roads and seek Council support to eliminate them from our maintenance responsibilities. Work closely with the Environmental Technician crew

FY 2014 BUDGET DETAIL
GENERAL FUND

PUBLIC WORKS REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10041-03245 PUBLIC WORKS SERVICES	1,340	2,898	4,000	5,153	4,000	0	0.0%
10041-03250 FEDERAL EMERG.ASSISTANCE	25,313	0	0	0	0	0	
10041-03294 MDOT BLOCK GRANT	93,540	96,950	98,000	68,572	91,200	-6,800	-6.9%
10041-03295 MISCELLANEOUS REVENUE	13,189	9,980	5,000	3,989	0	-5,000	-100.0%
REVENUES TOTALS	133,382	109,828	107,000	77,713	95,200	-11,800	-11.0%

FY 2014 BUDGET DETAIL
GENERAL FUND

PUBLIC WORKS APPROPRIATIONS		FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10041-04001	FULL TIME PAYROLL	584,202	628,283	642,110	511,116	624,071	-18,039	-2.8%
10041-04003	OVER-TIME PAYROLL	54,342	19,385	41,000	49,899	41,000	0	0.0%
10041-04030	LONGEVITY	6,945	7,485	8,320	6,770	8,710	390	4.7%
10041-04105	CELL PHONE STIPEND	960	960	960	880	960	0	0.0%
10041-04110	UNIFORM ALLOWANCE	280	4,550	4,550	4,550	4,225	-325	-7.1%
10041-05001	TELEPHONE	1,903	2,197	1,961	2,112	2,633	672	34.3%
10041-05002	POWER	5,976	4,790	4,541	4,314	4,627	86	1.9%
10041-05003	WATER & SEWER	2,858	4,141	4,215	2,884	4,011	-204	-4.8%
10041-05005	PRINTING & ADVERTISING	597	746	750	124	750	0	0.0%
10041-05006	TRAVEL	0	27	0	0	0	0	
10041-05007	DUES AND MEMBERSHIP	75	158	150	75	150	0	0.0%
10041-05009	EDUCATION	430	95	500	200	500	0	0.0%
10041-05010	LICENSE & PERMIT FEES	478	3,331	3,512	2,979	3,512	0	0.0%
10041-05011	PROFESSIONAL SERVICES	857	2,406	2,500	2,325	2,500	0	0.0%
10041-05012	MOWING SERVICES	26,825	18,575	18,000	16,087	18,000	0	0.0%
10041-05021	EQUIPMENT RENTAL	34,812	1,050	20,000	37,479	20,000	0	0.0%
10041-05031	SNOW EQUIP MAINTENANCE	30,515	13,851	30,000	27,242	30,000	0	0.0%
10041-05032	VEHICLE MAINTENANCE	51,365	66,833	60,000	53,727	60,000	0	0.0%
10041-05033	RADIO MAINTENANCE	1,167	346	2,000	387	2,000	0	0.0%
10041-05034	OFFICE EQUIPMENT MAINT	228	400	600	364	600	0	0.0%
10041-05035	BUILDING R & M	10,882	12,353	12,500	4,388	12,500	0	0.0%
10041-05038	STREET CLEANING	3,987	9,343	7,000	3,430	7,000	0	0.0%
10041-05039	ROAD STRIPING	16,340	14,951	17,000	300	17,000	0	0.0%
10041-05042	SEWER LINE MAINTENANCE	0	1,307	0	0	0	0	
10041-05059	TREES LAWNS PARKS	9,659	4,367	10,000	1,770	10,000	0	0.0%
10041-05082	ICMA RETIREMENT	3,924	5,442	5,616	6,293	5,619	3	0.1%
10041-05083	MAINE STATE RETIREMENT	20,367	24,818	30,270	23,151	35,366	5,096	16.8%
10041-05084	SOCIAL SECURITY	37,044	38,159	43,458	20,084	42,096	-1,362	-3.1%
10041-05085	HEALTH INSURANCE	203,963	216,452	254,588	175,611	221,048	-33,540	-13.2%
10041-05089	MEDICARE	8,379	8,550	10,163	4,777	9,846	-317	-3.1%
10041-05092	WORKMENS COMP	34,435	35,058	38,820	17,924	36,500	-2,320	-6.0%
10041-06001	OFFICE SUPPLIES	860	1,050	2,000	1,412	2,000	0	0.0%
10041-06003	HEAT	9,298	9,838	12,150	9,517	11,500	-650	-5.3%
10041-06004	UNIFORMS	11,268	4,283	4,900	4,102	4,900	0	0.0%
10041-06005	MINOR EQUIP & TOOLS	12,204	12,277	13,000	7,598	13,000	0	0.0%
10041-06006	MISCELLANEOUS SUPPLIES	2,536	2,887	4,000	884	4,000	0	0.0%

FY 2014 BUDGET DETAIL
GENERAL FUND

PUBLIC WORKS APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10041-06010 TIRES	6,682	4,909	10,000	4,319	10,000	0	0.0%
10041-06020 OIL PRODUCTS	4,154	3,846	5,000	3,605	5,000	0	0.0%
10041-06031 SAND	22,328	29,922	20,000	19,804	30,000	10,000	50.0%
10041-06032 SALT	93,877	60,088	75,000	65,240	70,000	-5,000	-6.7%
10041-06036 STREET SIGNS	10,960	12,024	12,000	7,022	12,000	0	0.0%
10041-06041 DIESEL FUEL	66,976	64,906	62,000	70,740	64,000	2,000	3.2%
10041-06043 NO LEAD GAS	12,659	13,976	17,290	9,792	15,000	-2,290	-13.2%
10041-06060 SAFETY EQUIPMENT	3,822	6,519	5,000	3,320	5,000	0	0.0%
10041-07003 HOLIDAY DECORATIONS	2,722	2,000	2,000	2,056	2,000	0	0.0%
10041-07004 ANNUAL PAVING	43,613	61,701	95,000	29,707	95,000	0	0.0%
10041-07005 PUBLIC WORK PROJECTS	44,256	66,559	55,000	37,780	35,000	-20,000	-36.4%
APPROPRIATIONS TOTALS	1,502,009	1,507,194	1,669,424	1,258,142	1,603,624	-65,800	-3.9%

City of Rockland

Recreation Department

Mission Statement

The mission of the Rockland Recreation Department is to provide a wide and varied range of high-quality wellness and recreation programs, community service and park facilities for the benefit and enjoyment of the entire community.

Department Description

The Rockland Recreation Department is the community leader in youth and adult wellness. We provide programs and facilities where all people, young and old can come together for physical activity and socialization. We have a community building that offers everything from preschool and youth programs to adult and senior programs. The Recreation Department offers organized youth and adult sports programs, open gym and a game room for free play, After School and Summer Camp child care for activity and socializing, meeting rooms for nontraditional groups and outdoor parks for many forms of recreation. It is our intention to provide programs and facilities that will allow the members of our community a place to improve their quality of life by staying active.

Previous Year's Highlights

- Completed phase 1 of the water intrusion project which concentrated on the brick work, chimney reduction, window headers, Window sills and new exterior roof access doors.
- Completed phase 2 of the water intrusion project which included the installation of new parapet caps, perimeter drains and a redesign of the entire front entrance in order to ensure the building is water tight and the front entrance is now ADA compliant. The interior portion of this phase included adding blocking to the gym roof rafters, the flat roof above the locker rooms, and the game room. The rear ADA ramp was reconstructed to meet code and the floor in the game room was removed and we replaced it with a new concrete floor with drainage. These changes have made the building water tight and the areas that use to leak on a regular basis are now dry.

- The Summer Day Camp was in full force this past summer and we had a full complement of campers. The big change for that program was that we were able to provide lunch for this program through RSU #13.
- The Recreation Department received a donation of equipment for our weight room this spring. The new equipment is stack machines style and it is in like new condition. This equipment will allowed us to set a much better configuration in the weight room and gives the users better opportunity to work out as you will no longer need a spotter and it reduces the risk of personal injury. While we were getting this new equipment we had the room painted and a new rubber floor installed. The modifications to the building have also stopped the leaks in this room and improved the quality of this space.
- In this past fiscal year we have grown the adult dodgeball league, added an art programs for kids and adults.
- The organized sports programs went well as they do every year and we are very happy with how they operate. I am proud of our kids in the 5th & 6th soccer program as both boys and girls won the league championship.
- The beach area at JMP looked and operated the best that it has in the past few years. The new park ranger did a wonderful job of monitoring the beach and also keeping the beach house grounds clean.

Goals and Objectives

- Establish a plan for the remediation of all damaged areas inside the building.
- Increase and improve the banner sales program in order to increase revenues and offset program costs.
- Complete the game room construction work and open the space back up for the kids and programs.
- Develop and implement a playgrounds improvement plan.
- Increase participation and grow the youth basketball program.
- Continue to improve weight room and grow memberships.
- Improve staffing and operations of the front desk reception service.

5-Year Goals & Objectives

Over the next 5 years the Recreation Department will continue its efforts to make improvements to both facilities and programming. We have many facilities around the city that are in need of major work. The Recreation department will be working on improving community partnerships and fund raising activities in order to support in these efforts.

➤ *Recreation Building*

- The Recreation building will continue to maintain the improvements that have been done over the past few years.
- Make improvements to the ventilation system in the building and lowering energy costs.

➤ *Johnson Memorial Park*

- Make improvements to the beach and the flow gate in order to stop the erosion of the sand.
- Work with MDEP and the Army Corp of Engineers on the boat launch ramp and dock.
- Make building improvements to allow for larger groups for Summer Day Camp programs.

➤ *Old County Road Fields*

- Seek grant funding in order to develop a comprehensive use plan.

➤ *Playgrounds*

- Develop equipment replacement plan.

➤ *Snow Marine Park*

- Explore feasibility of converting this Park into youth sports fields to allow for larger programs.
- Seek funding sources for both planning and development of this park.

➤ *Trail System*

- Develop a master trail plan which unifies and connects the Harbor Trail system with community fields, facilities, and other attractions. As well as creating and developing bog walks and other trail systems that connect our rural areas and interfaces with the George's Highland Path and neighboring communities.

FY 2014 BUDGET DETAIL
GENERAL FUND

RECREATION

REVENUES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10063-03140 REV RENTALS	3,185	6,765	5,000	1,346	5,000	0	0.0%
10063-03143 AFTER SCHOOL PROGRAM	7,854	11,057	8,000	7,580	8,000	0	0.0%
10063-03144 SUMMER DAY CAMP	0	0	0	0	4,000	4,000	
10063-03145 REV. PROGRAMS	26,565	18,687	29,000	25,955	36,500	7,500	25.9%
10063-03146 REV. MEMBERSHIPS	1,497	1,650	2,000	1,335	2,000	0	0.0%
10063-03147 VENDING & CONCESSIONS	3,370	4,406	9,000	3,124	4,000	-5,000	-55.6%
10063-03150 BANNER SALES	0	0	0	0	13,500	13,500	
10063-03250 MISCELLANEOUS REVENUE	-7	671	0	0	0	0	
REVENUES TOTALS	42,464	43,236	53,000	39,339	73,000	20,000	37.7%

FY 2014 BUDGET DETAIL
GENERAL FUND

RECREATION								
APPROPRIATIONS		FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10063-04001	FULL TIME PAYROLL	132,684	125,961	125,775	113,358	99,884	-25,891	-20.6%
10063-04002	PART TIME PAYROLL	64,049	79,585	74,147	59,633	97,301	23,154	31.2%
10063-04003	OVER-TIME PAYROLL	219	0	0	41	0	0	
10063-04030	LONGEVITY	1,670	2,040	2,080	1,760	1,040	-1,040	-50.0%
10063-04105	CELL PHONE STIPEND	960	960	960	880	960	0	0.0%
10063-05001	TELEPHONE	1,303	1,645	1,581	1,649	1,976	395	25.0%
10063-05002	POWER	9,171	8,511	8,693	6,411	7,795	-898	-10.3%
10063-05003	WATER AND SEWER	1,765	1,949	1,965	1,403	2,116	151	7.7%
10063-05014	RECREATION PROGRAMS	21,037	21,839	19,000	15,542	19,000	0	0.0%
10063-05032	VEHICLE MAINTENANCE	0	56	0	0	0	0	
10063-05034	OFFICE EQUIP. MAINTENANCE	1,490	1,499	1,900	1,626	1,900	0	0.0%
10063-05035	BLDG REPAIR AND MAINT	25,481	21,249	25,000	23,741	25,000	0	0.0%
10063-05037	PARK MAINTENANCE	5,294	6,299	7,000	702	13,500	6,500	92.9%
10063-05082	ICMA RETIREMENT	4,679	5,460	6,392	5,276	5,047	-1,345	-21.0%
10063-05084	SOCIAL SECURITY	11,939	11,202	13,206	6,103	12,350	-856	-6.5%
10063-05085	HEALTH INSURANCE	46,381	45,164	52,241	42,416	34,143	-18,098	-34.6%
10063-05089	MEDICARE	2,714	2,513	3,089	1,452	2,888	-201	-6.5%
10063-05092	WORKMENS COMP	3,897	4,291	4,662	2,153	4,400	-262	-5.6%
10063-06001	OFFICE SUPPLIES	2,318	1,590	1,000	1,971	1,000	0	0.0%
10063-06002	GASOLINE USED	61	97	150	0	150	0	0.0%
10063-06003	HEAT	21,169	21,583	25,179	14,412	26,250	1,071	4.3%
10063-06004	UNIFORMS	0	691	200	208	200	0	0.0%
10063-06007	COST OF GOODS SOLD	10,530	8,378	8,000	6,910	8,000	0	0.0%
10063-07004	DAY CAMP BUS DRIVER	0	1,615	2,500	0	2,500	0	0.0%
10063-07010	SENIOR PROGRAMS	875	611	1,500	0	1,500	0	0.0%
APPROPRIATIONS TOTALS		369,686	374,786	386,220	307,647	368,900	-17,320	-4.5%

City of Rockland

Employee Benefits

Program Description

This account covers the cost of employee benefits and insurance that is not allocated to each department, including workers compensation insurance, annual Maine State Retirement System contribution to reduce the City's unfunded liability, unemployment expense, the cost of the City's remaining pensioner(s), and other miscellaneous benefits. Funding of the annual marginal increase in the City's accrued compensated absences and accrued salaries expenses are also typically included here.

Accrued compensated absences are the whole of paid leave time for which employees would be eligible to receive compensation for benefits such as, unused vacation, personal days, sick bonus days, etc., were they to leave City employment. This value changes each year as employee earn and use leave time.

Goals & Objectives

- Reduce or eliminate ICMA vantage care liability

FY 2014 BUDGET DETAIL
GENERAL FUND

UNCLASS. FRNG BENEFITS REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget
10071-03211 WORKERS COMP DIV	8,992	7,719	0	10,085	0	0
REVENUES TOTALS	8,992	7,719	0	10,085	0	0

FY 2014 BUDGET DETAIL
GENERAL FUND

UNCLASS. FRNG BENEFITS APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10071-05015 EMPLOYEE ASSISTANCE PROG.	2,150	413	1,100	0	0	-1,100	-100.0%
10071-05020 DRUG & PHYSICAL SCREENING	8,606	3,686	7,000	5,440	7,000	0	0.0%
10071-05081 ICMA VANTAGE CARE	41,899	30,352	36,000	45,349	12,000	-24,000	-66.7%
10071-05082 ICMA RETIREMENT PLAN	0	0	0	1,057	0	0	
10071-05083 MAINE STATE RETIREMENT	0	0	0	5,610	0	0	
10071-05084 SOCIAL SECURITY	0	18,853	0	70,230	0	0	
10071-05085 RETIREE HEALTH INS	-737	26,880	35,000	20,912	30,000	-5,000	-14.3%
10071-05086 HEALTH INSURANCE	0	0	0	0	0	0	
10071-05087 UNEMPLOYMENT COMP	5,788	298	6,000	9,613	6,000	0	0.0%
10071-05088 MEDICARE	0	7,599	0	26,874	0	0	
10071-05092 WORKMENS COMP	0	0	0	74,253	0	0	
10071-05095 ACCRUED VAC./SICK TIME	35,000	49,777	35,000	35,367	35,000	0	0.0%
APPROPRIATIONS TOTALS	92,706	137,857	120,100	294,706	90,000	-30,100	-25.1%

City of Rockland

Insurance

Program Description

Provide adequate insurance coverage for all facilities, employees and activities while maintaining best management practices to ensure low cost insurance liabilities.

Goals & Objectives

- Maintain quality insurance at the best possible price.
- Tailor our insurance coverage to the needs of the City.

Previous Year's Highlights

- Reviewed deductible levels with insurance agent to determine appropriate funding level to self-insure small property claims.

FY 2014 BUDGET DETAIL
GENERAL FUND

UNCLASS-OTHER ACCOUNTS APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
10072-05081 CONTINGENT	9,922	0	3,772	59	5,000	1,228	32.6%
10072-05082 VETERANS	1,101	1,112	1,200	839	1,200	0	0.0%
10072-05093 PROP AND LIAB INS.	159,694	152,958	163,975	185,751	170,534	6,559	4.0%
10072-05094 INSURANCE DEDUCTIBLE	0	1,960	8,000	10,541	8,000	0	0.0%
10072-05099 PARKS COMMISSION	6,500	5,191	6,500	7,608	0	-6,500	-100.0%
APPROPRIATIONS TOTALS	177,218	161,222	183,447	204,798	184,734	1,287	0.7%

FY 2014 BUDGET DETAIL
EMERGENCY MED. RESPONSE

EMERGENCY MED. RESPONSE REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
50000-03215 REV AMBULANCE FEES	392,003	504,833	535,374	287,557	535,374	0	0.0%
50000-03218 REVENUE-MISCELLANEOUS	1,775	1,424	0	271	1,900	1,900	
50000-03220 AMBULANCE DONATIONS	1,650	0	0	0	0	0	
50000-03221 TRANSFER FROM EMS UFB	0	0	0	0	0	0	
50000-03230 OWLS HEAD EMS SERVICE	68,024	70,745	73,575	36,788	76,518	2,943	4.0%
50000-03231 AIDE TO OUTSIDE TOWNS	31,437	25,650	28,500	8,925	18,500	-10,000	-35.1%
50000-03240 MEDICAID EMS REVENUE	0	0	0	0	0	0	
50000-03265 EMS / BHBT INTEREST	4,750	0	0	0	0	0	
50000-03266 EMS / BHBT CHG FMV	-531	0	0	0	0	0	
50000-03300 TRANSFERS FROM GEN. FUND	0	0	0	0	0	0	
50000-03560 CAPITAL ACQUISITION BOND	0	0	0	0	0	0	
REVENUES TOTALS	499,108	602,652	637,449	333,541	632,292	-5,157	-0.8%

FY 2014 BUDGET DETAIL
EMERGENCY MED. RESPONSE

EMERGENCY MED. RESPONSE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
50000-04001 PAYROLL	57,211	89,768	93,932	78,976	104,205	10,273	10.9%
50000-04002 STIPENDS	37,290	37,951	43,420	31,046	51,688	8,268	19.0%
50000-04003 OVER-TIME PAYROLL	13,363	17,989	20,000	15,504	18,000	-2,000	-10.0%
50000-04004 HOLIDAY PAYROLL	2,464	4,146	4,711	4,698	5,166	455	9.7%
50000-04007 TRAINING	0	0	0	0	0	0	
50000-04016 FLSA	1,053	1,855	2,268	1,453	2,487	219	9.7%
50000-04017 SICK LEAVE STIPEND	0	497	1,178	333	1,291	113	9.6%
50000-04020 TEMP. PART TIME PAYROLL	0	0	0	0	0	0	
50000-04030 LONGEVITY	0	0	260	0	520	260	100.0%
50000-05001 TELEPHONE	0	0	0	0	0	0	
50000-05005 POSTAGE	0	0	0	0	0	0	
50000-05006 CONF. & MEETINGS	0	0	0	0	0	0	
50000-05007 DUES AND MEMBERSHIP	1,980	1,640	2,105	2,015	2,715	610	29.0%
50000-05008 TRAINING	4,295	4,439	7,800	1,931	5,000	-2,800	-35.9%
50000-05011 LEGAL SERVICES	0	0	0	0	0	0	
50000-05015 DRUG & PHYSICAL SCREENING	0	0	0	0	0	0	
50000-05032 VEHICLE MAINTENANCE	6,943	5,094	7,000	2,438	7,000	0	0.0%
50000-05033 RADIO MAINTENANCE	774	1,158	1,080	760	1,080	0	0.0%
50000-05034 OFFICE EQUIPMENT MAINT.	0	0	0	0	0	0	
50000-05060 BILLING EXPENSE	0	0	0	0	0	0	
50000-05062 BILLING & COLLECTIONS	20,027	28,347	30,000	22,010	30,000	0	0.0%
50000-05080 FRINGE BENEFITS	0	0	0	0	0	0	
50000-05081 CONTINGENCIES	0	0	0	0	0	0	
50000-05083 MAINE STATE RETIREMENT	8,111	13,223	15,899	10,154	19,125	3,226	20.3%
50000-05084 SOCIAL SECURITY	203	0	0	0	0	0	
50000-05085 HEALTH INSURANCE	7,297	19	25,418	7	36,122	10,704	42.1%
50000-05086 MEDICARE	1,712	2,305	2,401	1,129	2,688	287	12.0%
50000-05092 WORKMENS COMP	5,202	8,306	8,067	3,725	8,457	390	4.8%
50000-05093 VEHICLE INSURANCE	0	0	0	0	0	0	
50000-06001 OFFICE SUPPLIES	0	0	0	0	0	0	
50000-06002 GASOLINE USED	2,278	3,014	2,750	2,195	2,750	0	0.0%
50000-06006 MEDICAL SUPPLIES	12,261	13,922	12,500	11,291	13,500	1,000	8.0%
50000-06010 UNIFORMS	7,459	5,950	7,100	3,823	7,100	0	0.0%
50000-06040 DIESEL FUEL	9,436	8,438	12,000	7,404	10,000	-2,000	-16.7%
50000-07001 EQUIP OUTLAY & MAINTENANCE	7,242	6,289	7,534	3,682	7,534	0	0.0%

FY 2014 BUDGET DETAIL
EMERGENCY MED. RESPONSE

EMERGENCY MED. RESPONSE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
50000-07002 TRANSFER TO CIP FUND	0	0	0	0	0	0	
50000-07004 COMPUTER SOFTWARE	0	0	0	0	0	0	
50000-07010 EQUIPMENT RESERVE EXPENSE	0	0	0	0	0	0	
50000-07050 AMBULANCE PURCHASE	56,250	56,250	56,250	0	0	-56,250	-100.0%
50000-07400 TRANS UNDESIGNATED FUND B	0	0	0	0	0	0	
50000-07500 TRANSFER TO GENERAL FUND	249,013	249,756	273,776	159,703	295,864	22,088	8.1%
APPROPRIATIONS TOTALS	511,866	560,355	637,449	364,274	632,292	-5,157	-0.8%

City of Rockland

Waste Water Treatment Plant

Mission

We strive for excellence in operations based on the standards set forth by the citizens of the City of Rockland and our licensing regulations with the Maine Department of Environmental Protections (MDEP) and the United States Environmental Protection Agency (EPA).

Previous Year's Highlights

- Completed phase III upgrade on SCADA, paging system, chart recorders, instrumentation terminal panel upgrade, process monitoring and control instruments, sludge pump VFD replacement and relocation, replace dry and wet weather pumps VFD, upgrade fire alarm system.
- Completed the odor control system upgrade.
- Completed Variable Frequency Drive (VFD) upgrades at the Treatment Plant & Pump Stations.
- Complete Plant interior & exterior lighting upgrade.
- Held employee training program to upgrade employee certification levels.

Goals & Objectives

- Seek appropriate rate adjustments to accommodate budgetary requirements.
- Complete Park Street and Glenwood Avenue pump station upgrades.
- Continue with Harbor Trail upgrades around the Treatment Facility.
- Continue various required plant upgrades and renewal and replacement of equipment and components.
- Replace the cyclone separator.
- Replace the screening washer.
- Install a ferric chloride bulk storage tank with level indicator.
- Paint metalwork in No. 1 primary clarifier.
- Repair No. 1 primary clarifier scum pit piping.
- Establish an inspection, maintenance and asset management program for the collection system.
- Complete DEP/EPA permit negotiations that establish requirements that are reasonably achievable by the City.
- Determine the cost of operating and maintaining the wastewater collection system and include this in the PCF annual budget.
- Evaluate and develop an acceptable means of re-apportioning the annual costs of transporting and treating the stormwater at the PCF.
- Include the collection system O&M costs into the sewer user fees.
- Determine feasibility of a tri-gen heat recovery and electrical generation system.

FY 2014 BUDGET DETAIL

SEWER FUND

	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 YTD	FY 2014 REQUEST	INCREASE OR DECREASE FROM 2013 BUDGET	
REVENUES							
20000-03220 INDUSTRIAL	2,527,250	2,214,223	2,291,969	1,447,443	2,222,200	(69,769)	-3.0%
20000-03260 RESIDENTIAL-QTR.BILLING	712,492	715,213	700,729	363,367	758,361	57,632	8.2%
20000-03270 COMMERICAL-QTRLY BILLING	512,481	513,314	518,570	268,095	573,468	54,898	10.6%
20000-03280 CHEMICAL SURCHARGE	54,265	51,104	40,000	30,092	45,000	5,000	12.5%
20000-03410 TRANSFER FROM RESERVE	275,000	-	-	-	-	-	
20000-03510 SEWER LIEN REVENUE	14,751	10,574	7,500	1,660	7,500	-	0.0%
20000-03700 INTEREST INC-INVESTMENTS	42	-	-	-	-	-	
20000-03725 CHANGE IN FAIR MARKET VALUE	(5)	-	-	-	-	-	
20000-03750 INTEREST INC-ACCTS REC	12,069	8,054	6,500	6,293	8,000	1,500	23.1%
20000-03791 NOTICE OF PERMIT VIOLATION	-	625	-	604	-	-	
20000-03800 MISCELLANEOUS	8,706	7,597	-	18,270	-	-	
20000-03820 SEWER RESERVE CAP FEE	4,748	-	-	-	-	-	
20000-03830 PCF PROJ USDA GRANT	189,168	-	-	-	-	-	
20000-03840 EFFIENCY MAINE GRANT REV	57,190	-	-	-	-	-	
20015-03245 STORM WATER LINE MAINT REVEI	-	-	-	-	83,409	83,409	
20015-03250 STORM WATER BILLING	-	-	-	-	40,000	40,000	
	4,368,157	3,520,704	3,565,268	2,135,824	3,737,938	172,670	4.84%

FY 2014 BUDGET DETAIL

SEWER FUND

	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 YTD	FY 2014 REQUEST	INCREASE OR DECREASE FROM 2013 BUDGET	
APPROPRIATIONS							
20010-04001 FULL TIME PAYROLL	528,610	532,433	564,095	442,740	535,895	(28,200)	-5.00%
20010-04003 OVERTIME PAYROLL	91,739	87,213	65,000	70,544	65,000	-	0.00%
20010-04004 ADMINISTRATIVE SERVICES	136,351	148,313	148,313	86,515	153,313	5,000	3.37%
20010-04030 LONGEVITY	10,720	11,940	13,780	10,160	11,700	(2,080)	-15.09%
20010-04040 FLEXIBLE BENEFITS PAYROLL	-	-	-	-	-	-	
20010-04100 VEHICLE STIPEND	1,800	1,800	1,800	1,650	1,800	-	0.00%
20010-04105 CELL PHONE STIPEND	960	960	960	1,200	1,440	480	50.00%
20010-05001 TELEPHONE	7,545	7,971	8,314	5,697	6,924	(1,390)	-16.72%
20010-05002 ELECTRICITY	295,826	207,111	213,588	176,284	195,000	(18,588)	-8.70%
20010-05003 WATER	23,680	26,297	25,088	22,607	32,000	6,912	27.55%
20010-05004 ADVERTISING	394	-	-	-	-	-	
20010-05005 POSTAGE	6,309	9,414	15,000	5,723	10,000	(5,000)	-33.33%
20010-05006 TRAVEL	2,481	2,017	2,000	338	2,000	-	0.00%
20010-05007 LABORATORY EXPENSE	34,115	47,602	40,000	39,890	39,000	(1,000)	-2.50%
20010-05008 TRAINING	2,363	2,609	3,800	861	3,800	-	0.00%
20010-05009 DUES & MEMBERSHIPS	495	724	500	637	500	-	0.00%
20010-05012 LICENSE & PERMIT FEES	6,800	7,853	7,000	944	7,000	-	0.00%
20010-05020 PROFESSIONAL SERVICES	23,999	37,143	50,000	24,434	45,000	(5,000)	-10.00%
20010-05021 BILLING SERVICE FEE	44,232	48,398	49,500	36,247	49,500	-	0.00%
20010-05025 OUTSIDE SERVICES	6,348	2,249	5,000	2,684	4,500	(500)	-10.00%
20010-05032 VEHICLE MAINTENANCE	5,998	7,462	7,000	5,169	7,000	-	0.00%
20010-05033 GENERATOR SERVICE CONTRAC	2,520	3,748	3,500	-	3,500	-	0.00%
20010-05034 OFFICE EQUIPMENT R & M	2,420	3,077	2,700	3,488	3,000	300	11.11%
20010-05035 BUILDING REPAIR & MAINT.	31,449	25,265	35,000	21,813	35,000	-	0.00%
20010-05037 LIFT STATION REPAIR	15,336	11,218	20,000	19,459	22,000	2,000	10.00%
20010-05038 SPARE PARTS	3,152	2,430	5,000	949	5,000	-	0.00%
20010-05039 PREVENT MAINTENANCE SUPPLIE	1,719	4,286	4,000	960	4,000	-	0.00%
20010-05040 EXPENDABLE TOOLS	3,083	4,293	5,000	1,755	5,000	-	0.00%
20010-05041 GROUNDS IMPROV & MAINTENAN	11,588	8,280	9,000	3,893	9,000	-	0.00%
20010-05042 SEWER LINE MAINTENANCE	10,006	-	15,000	30,453	-	(15,000)	-100.00%
20010-05055 LIEN EXPENSES	6,000	5,185	7,000	793	7,000	-	0.00%
20010-05065 SLUDGE DISPOSAL	286,039	241,576	300,000	220,430	300,000	-	0.00%
20010-05066 TRANSPORT SLUDGE	75,365	53,042	75,000	72,158	75,000	-	0.00%
20010-05082 ICMA RETIREMENT PLAN	20,963	19,615	29,508	13,823	28,144	(1,364)	-4.62%

FY 2014 BUDGET DE

SEWER FUND

	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 YTD	FY 2014 REQUEST	INCREASE OR DECREASE FROM 2013 BUDGET	
20010-05083 MAINE STATE RETIREMENT	1,569	5,965	2,789	12,870	2,635	(154)	-5.52%
20010-05084 SOCIAL SECURITY	35,414	35,475	40,024	18,497	38,182	(1,842)	-4.60%
20010-05085 HEALTH INSURANCE	148,708	157,748	168,086	126,399	157,843	(10,243)	-6.09%
20010-05086 MEDICARE	8,051	7,959	9,360	4,400	8,929	(431)	-4.60%
20010-05087 COMPUTER HARDWARE & SOFTW	11,492	6,529	12,000	4,102	12,000	-	0.00%
20010-05088 COMPUTER SERVICES	1,284	6,732	6,000	2,445	6,000	-	0.00%
20010-05092 WORKERS COMPENSATION	16,978	19,526	21,649	9,996	22,871	1,222	5.64%
20010-05093 PROP AND LIAB INS.	19,155	21,261	22,111	-	24,359	2,248	10.17%
20010-06001 OFFICE SUPPLIES	3,775	2,421	4,000	2,661	3,500	(500)	-12.50%
20010-06002 GASOLINE USED	5,021	4,310	6,100	4,113	6,100	-	0.00%
20010-06003 HEAT	48,628	49,437	58,485	48,748	58,485	-	0.00%
20010-06004 UNIFORMS	9,582	9,846	10,000	8,343	10,000	-	0.00%
20010-06005 MISCELLANEOUS SUPPLIES	1,974	1,538	1,500	809	1,500	-	0.00%
20010-06041 DIESEL FUEL	1,909	2,153	2,700	2,446	3,500	800	29.63%
20010-06060 SAFETY EQUIPMENT	3,949	4,523	5,000	1,173	7,500	2,500	50.00%
20010-06070 CHEMICALS	322,865	233,175	295,000	170,289	275,000	(20,000)	-6.78%
20010-07001 CONTINGENCY	-	-	388	-	18,000	17,612	4539.18%
20010-07005 CAPITAL PROJECTS EXP	73,923	122,887	185,000	67,070	232,821	47,821	25.85%
20010-07006 RENEWAL & REPLACEMENT RESE	90,000	90,000	90,000	-	90,000	-	0.00%
20010-07007 RATE STABLIZATION RESERVE FU	60,000	60,000	-	-	-	-	-
20010-07010 EQUIP REPAIR&REPLACEMENT	173,324	236,742	175,000	114,198	175,000	-	0.00%
20010-08011 PRIN & INT ON NOTES	159,059	580,166	715,430	697,209	699,233	(16,197)	-2.26%
20010-08021 EQUIPMENT LEASE PAYMENTS	3,443	2,346	3,200	1,114	7,410	4,210	131.56%
SEWER/ STORMWATER LINE DIVISION							
20015-04001 PAYROLL	-	-	-	-	90,066	90,066	
20015-04110 UNIFORM ALLOWANCE	-	-	-	-	325	325	
20015-05042 SEWER LINE MAINTENANCE	-	-	-	-	35,000	35,000	
20015-05045 STORM WATER MAINTENANCE	-	-	-	-	40,000	40,000	
20015-05082 ICMA RETIREMENT	-	-	-	-	2,434	2,434	
20015-05083 MAINE STATE RETIREMENT	-	-	-	-	2,690	2,690	
20015-05084 SOCIAL SECURITY	-	-	-	-	5,604	5,604	
20015-05085 HEALTH INSURANCE	-	-	-	-	31,624	31,624	
20015-05089 MEDICARE	-	-	-	-	1,311	1,311	
	2,900,508	3,232,263	3,565,268	2,621,180	3,737,938	172,670	

City of Rockland

Solid Waste Facility

Mission

To pursue a safe, efficient and effective waste management operation that protects the natural environment while supporting Rockland's vision to create a sustainable future for generations to come.

Department Description

The Solid Waste facility consists of a transfer station, recycling center, a landfill disposal area, composting operation, chipping pad, universal waste accumulation area, scale house, break & office trailer and swap shop. The Solid Waste Facility operation is equipped with the following rolling stock; 2006 GMC pick-up, 2005 Bob Cat skid-steer, 2007 John Deere mower, 1987 Case Uni-loader, 1999 Western Star tractor cab with 3 STECO self ejecting trailers, 2011 CAT 924 loader, 1999 CAT D5M LGP bulldozer, 1999 CAT 816 F landfill compactor. The Solid Waste Operation handles over 40,000 tons of waste and recyclable material and pumps over 7 million gallons of leachate preventing surrounding groundwater around quarry 2 north and south from becoming contaminated. All of the aforementioned is done with seven employees.

Previous Year's Highlights

- Completed 2012 with 0 OSHA recordable injuries.
- On track to complete budget with surplus that will go toward landfill closure and equipment reserve accounts.
- In 2012 a new gate house was completed as well as updating all computers and electronics.
- The old landfill cap was repaired due to waste settlement.
- The metal recycling header retaining wall was repaired.
- The peroxide distribution system was totally upgraded to an automated system which correctly doses the right amount of hydrogen peroxide based on the detected amount of hydrogen sulfide in the leachate. The chemical distribution feed pump was enclosed in a chemical resistant enclosure that was also tied into a leak detection system with automated shut off valves and pump and chemical shut off. The 5200 gallon peroxide tank was replaced and the berm which contains the tank was recoated. A new security fence was erected around the whole chemical area.
- The gas collection passive solar flare was installed and has been burning since October 19th. The passive solar flare burns a mixture of methane, carbon dioxide, nitrogen & hydrogen sulfide. The installation will help with landfill odors as we approach the closure of the landfill.
- The 950 John Deere bulldozer was traded in for a smaller D5M CAT bulldozer and an 816F landfill compactor. When we originally purchased the 950 John Deere bulldozer, we needed a piece of equipment that would float on the waste while we

City of Rockland

Solid Waste Facility

were filling the “leachate pool”. Now that the leachate pool is filled we need to maximize compaction and that is why we upgraded to the landfill compactor and the smaller dozer to move the waste into place.

- Completed first drafts of the future construction and demolition transfer area concept plan.
- Updated the Solid Waste Facility operations manual.
- Finalized three 3 year contracts for processed construction and demolition debris that is part of the accelerated landfill closure.

Goals & Objectives

- Complete year with 0 OSHA recordable injuries.
- Investigate the purchase of a new or pre-owned road tractor to replace the 1999 Western Star.
- Installation of phase two of the landfill gas collection piping.
- Investigate the feasibility of switching over to single stream recycling to be incorporated as part of the future construction and demolition debris transfer area.
- Continue work on layout of the future construction and demolition transfer area.
- Begin investigation of landfill closure and various landfill closure options.
- Assist the City with the framework for a more successful safety program.

FY 2014 BUDGET DETAIL
SOLID WASTE

SOLID WASTE REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
45000-03170 DEP FEE REIMBURSEMENT	1,612	540	17,106	409	50,106	33,000	192.9%
45000-03295 MISCELLANEOUS REV	6,294	11,542	6,000	6,981	5,000	-1,000	-16.7%
45000-03365 TRANSFER FROM RESERVE	0	0	0	0	0	0	
45000-03420 COMPOST SALES	0	0	0	0	1,000	1,000	
45000-03421 PALLET FEES	4,727	2,613	5,000	5,994	5,000	0	0.0%
45000-03440 UNIVERSAL WASTE	6,912	6,747	6,000	4,583	6,000	0	0.0%
45000-03445 NONRESIDENT CONTRACTOR PE	20	440	200	80	100	-100	-50.0%
45000-03446 SOLID WASTE STICKERS	91,029	85,311	91,975	36,619	98,568	6,593	7.2%
45000-03448 PERC PERF. CREDIT REV.	149,921	141,532	145,410	99,064	131,914	-13,496	-9.3%
45000-03450 CARDBOARD DISPOSAL REV.	42,283	28,738	14,879	9,390	14,879	0	0.0%
45000-03455 PAYT BAG REVENUE	7,538	9,529	10,000	6,733	10,000	0	0.0%
45000-03460 TIRES REVENUE	2,273	2,599	2,500	1,645	2,500	0	0.0%
45000-03465 WHITE GOODS & METAL FEES	7,694	7,887	7,500	2,630	5,000	-2,500	-33.3%
45000-03466 WHITE GOODS & METALS SALES	34,482	32,904	13,462	17,892	18,000	4,538	33.7%
45000-03467 METAL CAN BUNDLES	3,837	5,388	1,449	2,356	1,305	-144	-9.9%
45000-03470 LANDFILL REVENUE	936,859	960,660	1,057,750	721,495	1,041,750	-16,000	-1.5%
45000-03480 PLASTICS REVENUE	6,009	14,931	5,054	3,781	4,647	-407	-8.1%
45000-03492 MIXED PAPER REVENUE	10,999	13,089	8,833	5,814	8,833	0	0.0%
45000-03495 RETURNABLES CANS/BOTTLES	831	1,362	1,000	2,354	1,200	200	20.0%
45000-03496 MSW TIPPING FEE COMMERCIAL	319,824	387,221	404,427	310,601	389,770	-14,657	-3.6%
REVENUES TOTALS	1,633,144	1,713,034	1,798,545	1,238,424	1,795,572	-2,973	-0.2%

FY 2014 BUDGET DETAIL
SOLID WASTE

SOLID WASTE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
45000-04001 FULL TIME PAYROLL	314,231	305,818	287,491	247,078	295,958	8,467	2.9%
45000-04003 OVER-TIME PAYROLL	6,553	5,493	6,000	4,097	5,000	-1,000	-16.7%
45000-04030 LONGEVITY	5,195	5,240	5,200	4,275	5,430	230	4.4%
45000-04100 TRAVEL ALLOWANCE	1,800	1,800	1,800	1,650	1,800	0	0.0%
45000-04105 CELL PHONE STIPEND	0	0	0	0	0	0	
45000-04110 UNIFORM ALLOWANCE	2,084	2,275	2,275	1,950	1,950	-325	-14.3%
45000-05001 TELEPHONE	4,028	4,621	4,500	3,510	4,500	0	0.0%
45000-05002 ELECTRICITY	21,807	22,006	25,000	17,835	22,000	-3,000	-12.0%
45000-05003 WATER & SEWER	117,900	87,183	102,500	83,050	94,792	-7,708	-7.5%
45000-05005 RECYCLING EDUCATIONS	1,647	1,270	2,000	527	1,000	-1,000	-50.0%
45000-05006 TRAVEL	759	1,089	1,000	850	1,000	0	0.0%
45000-05007 DUES AND MEMBERSHIP	5,463	7,291	7,253	2,246	7,171	-82	-1.1%
45000-05009 EDUCATION	3,786	4,133	5,000	0	3,000	-2,000	-40.0%
45000-05010 PROFESSIONAL SERVICES	31,634	25,608	30,000	22,733	25,000	-5,000	-16.7%
45000-05011 UNIVERSAL WASTE EXPENSE	674	1,107	1,500	0	1,000	-500	-33.3%
45000-05012 LICENSE & PERMIT FEES	4,970	2,834	2,642	7,660	50,756	48,114	1821.1%
45000-05014 BRUSH/ PALLET CHIPPING SVC	2,983	0	1,000	1,275	1,500	500	50.0%
45000-05015 ENVIROMENTAL MONITORING	11,007	11,652	15,000	7,409	17,000	2,000	13.3%
45000-05016 DISCHARGE MONITORING	3,184	2,945	2,790	2,916	3,000	210	7.5%
45000-05018 ANNUAL HAZARDOUS WASTE C	1,420	0	0	0	0	0	
45000-05021 EQUIPMENT RENTAL	3,947	100	10,000	1,313	2,000	-8,000	-80.0%
45000-05032 EQUIPMENT MAINTENANCE	43,070	36,017	35,000	23,581	30,000	-5,000	-14.3%
45000-05034 TRAILER MAINTENANCE	7,475	4,400	5,000	5,094	5,000	0	0.0%
45000-05035 BLDG. REPAIR AND MAINT.	12,768	12,765	12,500	7,463	12,500	0	0.0%
45000-05059 LANDFILL GROUNDS MAINT	1,424	4,793	2,000	1,400	15,000	13,000	650.0%
45000-05062 VECTOR CONTROL	952	1,356	1,200	789	1,200	0	0.0%
45000-05065 REFUSE DISPOSAL	385,364	375,758	401,667	256,619	406,560	4,893	1.2%
45000-05070 REFUSE TRUCKING	11,246	9,734	0	2,556	0	0	
45000-05074 APPLIANCE PREP	1,493	1,528	2,000	767	2,000	0	0.0%
45000-05076 TIRE DISPOSAL	0	1,386	1,950	929	1,950	0	0.0%
45000-05078 ODOR CONTROL	864	2,115	2,000	0	2,000	0	0.0%
45000-05081 FACILITY/ EMERGENCY CONTIN	25,031	17,932	776	0	0	-776	-100.0%
45000-05082 ICMA RETIREMENT	2,414	2,738	3,339	2,674	3,330	-9	-0.3%
45000-05083 MAINE STATE RETIREMENT	8,097	9,219	10,479	7,333	13,255	2,776	26.5%
45000-05084 SOCIAL SECURITY	20,117	18,653	18,751	8,666	19,291	540	2.9%

FY 2014 BUDGET DETAIL
SOLID WASTE

SOLID WASTE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request	Increase or Decrease from 2013 Budget	
45000-05085 HEALTH INSURANCE	110,858	107,338	90,190	88,071	93,107	2,917	3.2%
45000-05089 MEDICARE	4,573	4,184	4,386	2,062	4,511	125	2.8%
45000-05092 WORKERS COMPENSATION	12,587	13,733	13,569	6,265	13,569	0	0.0%
45000-05093 PROP AND LIAB INS.	0	6,711	6,979	0	7,328	349	5.0%
45000-05094 INSURANCE DEDUCTIBLE	0	0	2,500	0	2,500	0	0.0%
45000-06001 OFFICE SUPPLIES	886	1,111	1,000	437	1,000	0	0.0%
45000-06002 GASOLINE USED	3,923	2,811	4,000	2,219	3,500	-500	-12.5%
45000-06003 HEAT	17,623	17,264	16,000	10,046	16,000	0	0.0%
45000-06004 UNIFORMS	2,599	1,451	1,500	1,716	1,600	100	6.7%
45000-06005 MINOR EQUIP AND TOOLS	3,568	3,486	3,500	2,022	3,500	0	0.0%
45000-06006 MISCELLANEOUS SUPPLIES	4,510	4,725	4,500	1,860	4,500	0	0.0%
45000-06007 PAYT EXPENSES	5,786	0	5,000	650	5,000	0	0.0%
45000-06036 BALING WIRE & STRAP	1,753	2,033	3,000	0	2,000	-1,000	-33.3%
45000-06041 DIESEL FUEL	41,122	47,256	45,000	35,959	46,000	1,000	2.2%
45000-06060 SAFETY EQUIPMENT	960	1,358	1,300	921	1,300	0	0.0%
45000-06075 CHEMICALS - LANDFILL	40,268	47,139	75,000	30,993	65,000	-10,000	-13.3%
45000-07001 SMALL EQUIPMENT	4,909	3,148	5,000	3,010	5,000	0	0.0%
45000-07002 APPORTIONED COST	71,297	87,304	87,304	50,927	92,304	5,000	5.7%
45000-07004 PAVING	0	0	10,000	0	0	-10,000	-100.0%
45000-08011 PRINCIPAL & INTEREST DEBT	97,932	122,879	140,000	122,879	151,063	11,063	7.9%
45000-08013 TRF TO CLOSURE RESERVE	107,023	0	239,204	0	200,000	-39,204	-16.4%
45000-08014 CAPITAL EQUIP RESERVE	40,000	40,000	30,000	0	20,847	-9,153	-30.5%
APPROPRIATIONS TOTALS	1,637,562	1,504,788	1,798,545	1,088,279	1,795,572	-2,973	-0.2%

ASSESSMENT**REVENUES**

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10013-03125 REVENUE ASSESSMENT	88	160	200	240	200
Revenue from copies and data furnished to the public.					
10013-03126 VETERAN'S REIMB.	11,111	11,111	10,000	9,723	10,000
State reimbursement for Veterans' exemptions.					
10013-03127 TREE GROWTH REIMB.	11,316	11,316	3,300	12,410	3,300
State reimbursement for Tree Growth exemptions.					
10013-03128 HOMESTEAD EXEMPTION	126,150	162,772	136,247	137,630	139,000
This is a State reimbursement for Homestead exemptions.					
10013-03129 BETE REIMBURSEMENT	112,057	119,485	111,329	111,389	111,329
This is a State reimbursement program for personal property taxes.					

FY 2014 BUDGET DETAIL GENERAL FUND

ASSESSMENT APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10013-04001 FULL TIME PAYROLL Assessor and Assessor Clerk See Payroll Detail	90,662	92,315	94,506	79,838	97,185
10013-04030 LONGEVITY Contractual Obligation	925	1,060	1,300	1,000	1,300
10013-04100 TRAVEL ALLOWANCE Reimbursement for use of personal vehicle.	2,160	2,160	2,160	1,980	2,160
10013-05004 PRINTING/ADVERTISING \$1,800.00 Tax Bills \$ 100.00 Advertising - Board of Assessment Review	1,746	1,765	1,900	1,746	1,900
10013-05006 TRAVEL Reimburse employee at IRS rate for use of personal vehicle for City business.	654	0	500	91	500
10013-05007 DUES AND MEMBERSHIP IAAO International Association of Assessing Officers - \$175.00 Me Chapter IAAO - \$ 30.00 MAAO Maine Association of Assessing Officers - \$ 30.00	235	295	250	235	235
10013-05008 EDUCATION IAAO \$25.00 X 4 MEETINGS YEARLY - \$100 PROPERTY TAX SCHOOL BY MAINE REVENUE SERVICES - \$300 MEGUG \$25.00 X 2 MEETINGS YEARLY - \$50 Vision Users Group Training - \$400	225	0	850	237	850
10013-05010 PROFESSIONAL SERVICES Contracted Services with an outside assessor for field work.	2,010	2,460	4,000	0	3,000
10013-05034 OFFICE EQUIPMENT MAINT. Maintenance and repairs of general office equipment.	277	200	300	0	300
10013-05083 MAINE STATE RETIREMENT	3,273	4,315	5,078	4,311	6,402
10013-05084 SOCIAL SECURITY	5,678	6,538	6,074	2,807	6,240
10013-05085 HEALTH INSURANCE	31,341	31,909	36,976	26,142	36,889
10013-05088 COMPUTER SERVICES	8,425	8,725	16,585	16,035	11,932

FY 2014 BUDGET DETAIL GENERAL FUND

ASSESSMENT APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10013-05088 COMPUTER SERVICES	8,425	8,725	16,585	16,035	11,932
Dirigo Spatial Systems - Mapping updates - \$1,300 Vision - Software - 6 to 10 Users - \$6,375 Vision - Data Web Hosting W/O Maps - \$2,200 Vision - Static Data Base - \$125 Vision - GIS Maintenance - \$500 GIS ArcMap 9.2 - 5 seats - Maintenance program - \$1,432					
10013-05089 MEDICARE	1,291	1,210	1,421	668	1,459
10013-05092 WORKMENS COMP	296	328	358	165	358
10013-06001 OFFICE SUPPLIES	496	387	400	527	400
General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels.					

FY 2014 BUDGET DETAIL GENERAL FUND

CITY CLERK		FY 2011	FY 2012	FY 2013	FY 2013	FY 2014
REVENUES		Actual	Actual	Budget	YTD	Request
10016-03200	IF & W LICENSES	15,941	16,913	15,500	12,599	15,300
	Hunting and Fishing Licenses:	\$10,000				
	Snowmobile Registrations:	1,900				
	ATV Registrations:	2,400				
	State Sales Tax:	1,000				

This is a pass thru account for the STATE, corresponding expenditure line is 10016-05016.

10016-03205	DOG LICENSE (STATE SHARE)	1,972	1,830	2,000	1,028	1,800
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This is a pass thru account for the STATE, corresponding expenditure line is 10016-05017.

10016-03250	CLERK'S FEES	39,779	38,512	40,000	33,356	38,000
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This represents the amount collected from the sale and issuance of:

* Marriage Licenses, Vital Records copy fees, Burial Permit recording fees - \$25,000

* Sole Proprietorship/Partnership Certificates, Business License fees, and all other document fees collected throughout the year - \$11,900

* Background checks for taxi driver licenses - \$1,100

FY 2014 BUDGET DETAIL GENERAL FUND

CITY CLERK APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10016-04001 FULL TIME PAYROLL Clerk Assistant Clerk 2/3 Assistant Treasurer-Tax Collector/ Registrar of Voters	103,217	108,462	111,143	93,985	114,352
10016-04002 PART TIME PAYROLL This account covers the part-time payroll costs for election personnel,	2,292	2,387	2,000	2,041	2,000
10016-04030 LONGEVITY Contractual Obligation	2,610	2,650	2,730	2,260	3,120
10016-05006 TRAVEL Reimburse employee at IRS rate for use of personal vehicle for City business.	149	151	150	46	150
10016-05007 DUES AND MEMBERSHIPS Membership in the Maine Town and City Clerks' Association. 1. Clerk \$20 2. Asst Clerk \$20	135	40	40	85	40
10016-05009 CONF. AND MEETINGS Secretary of State's Election Conference \$120	120	120	120	5	120
10016-05010 PROFESSIONAL SERVICES City Government Access Channel 22 - \$9,700 Ballot Machine Memory Pack \$1,000 Ballot Printing \$1,300	14,297	13,722	12,000	10,728	12,000
10016-05016 IF & W LICENSES This is the pass thru expense to the State for IF&W fees collected. The corresponding revenue account is 10016-03200 (IF&W LICENSES)	15,132	15,328	14,650	10,913	14,650
10016-05017 DOG LICENSE (STATE SHARE) This is the pass thru expense to the State for Dog Licenses collected. The corresponding revenue account is 10016-03205 (DOG LICENSES).	1,972	1,830	2,000	1,715	1,800
10016-05018 LICENSE/BACKGROUND CHECK This is the pass thru expense to the State for Taxi Driver Licenses collected. The corresponding revenue account is 10016-03250 (CLERK FEES)	0	1,302	1,500	546	1,500
10016-05019 VITAL RECORD FEE - STATE SHA This is the pass thru expense to the State for vital records fees collected. The corresponding revenue account is 10016-03250 (CLERK FEES)	3,457	3,867	3,650	2,531	3,650
10016-05034 OFFICE EQUIPMENT MAINT. Maintenance and repairs of general office equipment.	430	0	500	290	500
10016-05082 ICMA RETIREMENT Contractual Obligation	2,302	2,201	3,058	1,628	3,147

FY 2014 BUDGET DETAIL GENERAL FUND

CITY CLERK		FY 2011	FY 2012	FY 2013	FY 2013	FY 2014
APPROPRIATIONS		Actual	Actual	Budget	YTD	Request
10016-05083	MAINE STATE RETIREMENT	1,809	2,989	2,794	3,842	3,544
	Contractual Obligation					
10016-05084	SOCIAL SECURITY	6,742	6,325	7,184	3,320	7,407
	Contractual Obligation					
10016-05085	HEALTH INSURANCE	32,678	36,159	28,641	30,971	28,739
	Contractual Obligation					
10016-05089	MEDICARE	1,533	1,419	1,680	790	1,732
	Contractual Obligation					
10016-05092	WORKMENS COMP	359	394	433	200	433
	Contractual Obligation					
10016-06001	OFFICE SUPPLIES	325	526	500	602	500
	General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels.					
10016-06006	MISCELLANEOUS SUPPLIES	598	505	450	104	450
	This account covers the costs of office items such as City Council Minute Books, Binders, Maine Register, Municipal Directory, record storage, voter registration, State manuals, and record preservation.					
10016-07001	EQUIPMENT OUTLAY	0	0	0	0	700
	Annual lease payment for voting machine with memory card.					

FY 2014 BUDGET DETAIL GENERAL FUND

CITY HALL APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10019-05001 TELEPHONE	5,126	5,312	5,586	3,204	4,809
Local and Long Distance phone service \$3,675					
Cell phone charges for City Manager and Finance Director \$1,134					
10019-05002 POWER	9,004	7,896	8,431	5,817	7,417
Budget based on schedule which calculates actual usage from July 2012 to February 2013, includes a 3% increase over 12 month estimate.					
10019-05003 WATER AND SEWER	1,011	958	1,015	749	1,045
Budget based on schedule which calculates actual usage from July 2012 to February 2013 includes a 7% increase in rates.					
10019-05035 BLDG REPAIR AND MAINT	26,215	28,378	20,000	11,871	15,000
This line covers building maintenance for City Hall. We need to start thinking about replacing the roof on City Hall as we are noticing shingles on the ground.					
Additionally, this line includes:					
Janitorial supplies and service					
Building security service					
Heater service					
Air conditioner service					
First aid supplies					
Elevator service & annual certification					
Occasional extermination service					
Exterior & Interior building repairs					
Sign repair					
Fire extinguisher service					
10019-06003 HEAT	7,462	9,448	8,932	5,928	6,654
3 year average is 3,878 gallons of propane at 1.72 per gallon.					
** Price represents 10% increase **					

FY 2014 BUDGET DETAIL GENERAL FUND

CODE ENFORCEMENT

REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10036-03250 SITE PLAN REVENUE	6,435	4,563	5,000	3,506	5,000
10-Year average of all site plan revenue is \$6,946					
3-Year average of all site plan revenue is \$5,513					
10036-03251 BUILDING PERMIT REVENUE	37,979	37,895	40,000	28,137	42,732
10-Year average of all building permit revenue is \$41,995					
3-Year average of all building permit revenue is \$40,856					
*Based on a 6-year annual average of 217 permits issued					
10036-03252 STREET OPENING REVENUE	1,150	1,800	1,500	1,600	1,785
10-Year average of all street opening permit revenue is \$1,140					
3-Year average of all street opening permit revenue is \$1,443					
*Based on a 6-year annual average of 29 permits issued					
10036-03253 PLUMBING PERMITS REVENUE	6,102	10,175	7,500	8,318	8,585
10-Year average of all plumbing permit revenue is \$7,401					
3-Year average of all plumbing permit revenue is \$6,888					
*Based on a 6-year annual average of 109 permits issued					
10036-03254 ELECTRICAL	7,298	7,574	7,500	7,298	8,970
10-Year average of all electrical permit revenue is \$7,999					
3-Year average of all electrical permit revenue is \$7,458					
*Based on a 6-year annual average of 147 permits issued					
10036-03255 SEWER INSPECTION	400	800	500	700	604
10-Year average of all sewer inspection revenue is \$305					
3-Year average of all sewer inspection revenue is \$667					
*Based on a 6-year annual average of 10 permits issued					
10036-03256 MISCELLANEOUS	1,060	-200	700	235	700
10-Year average of all miscellaneous revenue is \$869					
3-Year average of all miscellaneous revenue is \$518					
10036-03257 ZONING BOARD	0	550	300	400	330
10-Year average of all building permit revenue is \$555					
3-Year average of all building permit revenue is \$400					
10036-03258 SIGNS	1,975	2,025	2,000	2,450	2,883
10-Year average of all building permit revenue is \$2,283					
3-Year average of all building permit revenue is \$1,933					
*Based on a 6-year annual average of 38 permits issued					
10036-03261 DEMO PERMIT FEE	1,100	600	0	-800	0

FY 2014 BUDGET DETAIL GENERAL FUND

CODE ENFORCEMENT APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10036-04001 FULL TIME PAYROLL Code Officer, Asst Code Officer and Adminstrative Asst.	128,089	118,126	125,139	103,877	127,729
10036-04030 LONGEVITY Contractual Obligation	1,825	1,825	1,040	880	1,040
10036-04100 TRAVEL ALLOWANCE Employee stipend for use of personal vehicle for City business.	4,320	4,320	4,320	3,960	4,320
10036-04105 CELL PHONE STIPEND Code Enforcement Officer Cell Phone Stipend \$40/ month	480	480	480	440	480
10036-05001 TELEPHONE Assistant Code Enforcement Officer cell phone	333	540	373	311	390
10036-05006 TRAVEL Reimburse employee at IRS rate for use of personal vehicle for City business.	572	698	1,000	159	1,000
10036-05007 DUES AND MEMBERSHIP MCCEOA - \$40 Maine GIS User's Group - \$20 GIS education and support - \$20 ICC - \$125 MBOIA: 2 members @ \$35 = \$70.	156	280	300	195	300
10036-05009 EDUCATION	422	617	1,500	180	1,500
10036-05016 STATE PLUMBING FEES State of Maine gets 25% of plumbing permit fees. This appropriation is based on plumbing permit revenues (account 10036-03253).	817	2,023	1,875	2,345	2,146
10036-05034 OFFICE EQUIP. & MAINT. Maintenance and repairs of general office equipment.	0	0	200	0	200
10036-05082 ICMA RETIREMENT Contractual Obligation	5,075	5,153	6,309	4,121	6,438
10036-05084 SOCIAL SECURITY Contractual Obligation	8,192	7,748	8,121	3,753	8,281
10036-05085 HEALTH INSURANCE Contractual Obligation	43,794	47,797	45,605	42,372	46,366
10036-05089 MEDICARE	1,862	1,738	1,899	893	1,937

FY 2014 BUDGET DETAIL GENERAL FUND

CODE ENFORCEMENT APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10036-05089 MEDICARE Contractual Obligation	1,862	1,738	1,899	893	1,937
10036-05092 WORKMENS COMP Contractual Obligation	421	464	500	231	471
10036-06001 OFFICE SUPPLIES General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels.	243	378	300	90	300
10036-06005 MINOR EQUIP & TOOLS This account covers costs for anticipated and unanticipated replacement of field equipment such as tape measures, pop levels, electrical testers, etc.	0	13	100	0	100
10036-06008 PUBLICATIONS NFPA 101 Life Safety Code 2012 \$110 Contingency for publications \$113	0	85	213	156	213

COMMUNITY DEVELOPMENT

REVENUES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10037-03240 CDBG GRANT ADMIN REVENUE	9,015	4,000	5,000	5,000	5,000
Admin Fees for administering the CDBG Home Repair Network Grant.					
10037-03245 BROWNFIELDS ADMIN REV	0	0	0	0	25,000
Administrative Income for adminitering the Brownfield's Grant.					
10037-03255 HOUSING PROG ADMIN REV	0	0	5,000	0	0
10037-03260 COMM ENTERPRISE ADMIN REV	0	0	1,000	0	0
10037-03265 COMM DEV TIF REV	0	17,000	0	0	19,000
Projects within the TIF District					
Harbor Trail					
Harbor Park					
Tilson Ave					

FY 2014 BUDGET DETAIL GENERAL FUND

COMMUNITY DEVELOPMENT APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10037-04001 FULL TIME PAYROLL Salary for the Director See Payroll Detail	102,166	101,766	65,000	38,250	66,950
10037-04030 LONGEVITY	585	275	0	0	0
10037-04105 CELL PHONE STIPEND Stipend for cell phone.	480	480	480	200	480
10037-05001 TELEPHONE	0	0	0	1,005	0
10037-05005 ADVERTISING	0	351	0	208	0
10037-05006 TRAVEL Travel expenses for use of personal vehicle.	1,105	1,469	1,300	853	1,300
10037-05007 DUES & MEMBERSHIPS Membership for EDCM, MeREDA.	410	250	300	398	300
10037-05008 EDUCATION Professional Development	400	590	1,000	255	1,000
10037-05010 PROFESSIONAL SERVICES	0	1,300	0	0	0
10037-05083 MAINE STATE RETIREMENT Contractual Obligation	0	1,167	0	1,539	4,352
10037-05084 SOCIAL SECURITY Contractual Obligation	6,409	5,631	4,122	1,905	4,181
10037-05085 HEALTH INSURANCE Contractual Obligation	17,441	24,895	8,473	8,074	19,854
10037-05089 MEDICARE Contractual Obligation	1,457	1,300	964	453	978
10037-05092 WORKMENS COMP Contractual Obligation	216	230	225	104	225
10037-06001 OFFICE SUPPLIES	188	1,101	300	231	300

FY 2014 BUDGET DETAIL GENERAL FUND

COMMUNITY DEVELOPMENT APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10037-06001 OFFICE SUPPLIES	188	1,101	300	231	300
Business cards, notebooks, pens, new printer etc					
10037-06017 ECONOMIC DEVELOPMENT	7,404	984	19,000	6,722	19,000
Harbor Trail					
Harbor Park					
Tilson Avenue					

FY 2014 BUDGET DETAIL GENERAL FUND

DEBT SERVICE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
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10081-08010 TAN INTEREST	1,340	0	2,500	1,395	2,500
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The necessity for TAN financing is directly related to the availability of cash reserves in Undesignated Fund Balance(s).

Estimated Cost for FY 2014
\$800,000 for 4 months = \$ 2,500

10081-08011 PRINCIPAL ON NOTES	559,689	450,200	457,641	528,032	646,743
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The FY 2014 budget increased mainly due to the debt payment for the City-wide sewer and drainage projects. Financing for the City wide sewer work was closed with USDA in FY13 and the first payment due in FY14.

See Supplement - Debt Service Schedule

10081-08012 INTEREST ON NOTES	153,941	138,678	131,107	123,898	193,488
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See Supplement - Debt Service Schedule

10081-08021 EQUIPMENT LEASE PAYMENTS	370,410	337,038	396,903	429,323	348,183
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In FY 2013 the City started retiring a lease every year. To help stabilize this budget line, a cost analysis worksheet has been created to determine when and why equipment needs to be replaced.

See Supplement - Lease/Purchase Equipment Schedule

DISPATCH

APPROPRIATIONS

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10030-05010 DISPATCH SERVICES	169,061	177,131	180,036	180,036	184,218
Knox County Dispatch Services Contract					

FY 2014 BUDGET DETAIL GENERAL FUND

ENGINEERING APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
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10025-05010 PROFESSIONAL SERVICES	3,250	17,011	25,000	21,984	25,000
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Professional engineering services on an as needed basis. Funds are available to all city departments with City Manager approval.

FY 2014 BUDGET DETAIL GENERAL FUND

EXECUTIVE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10012-04001 FULL TIME PAYROLL City Manager, Assistant to the City Manager, Executive Assistant to the City Manager and 25% Human Resources.	115,626	78,955	164,990	143,599	168,561
10012-04030 LONGEVITY Contractual Obligation	780	15	260	220	260
10012-04100 TRAVEL ALLOWANCE Employee stipend for use of personal vehicle for City business.	1,200	2,875	6,600	6,350	3,000
10012-05001 TELEPHONE	0	201	480	624	0
10012-05006 TRAVEL Reimburse employee at IRS rate for use of personal vehicle for City business.	3,456	2,847	900	43	900
10012-05007 DUES AND MEMBERSHIP International City Managers Association \$675 Midcoast Managers' Association \$ 20 Maine Town & City Managers Association \$135	790	266	830	708	830
10012-05009 CONF. AND MEETINGS Maine Town & City Manager Seminars \$180 Maine Town & City Manager Institute \$150 MMA Conference Fees \$135 ICMA Conference Fee \$700	700	460	1,165	508	1,165
10012-05082 ICMA RETIREMENT Contractual Obligation	1,222	1,895	9,462	6,285	9,708
10012-05083 MAINE STATE RETIREMENT Contractual Obligation	2,993	2,984	0	1,367	0
10012-05084 SOCIAL SECURITY Contractual Obligation	7,074	5,301	10,654	4,924	10,653
10012-05085 HEALTH INSURANCE Contractual Obligation	24,219	8,598	38,260	29,497	47,846
10012-05089 MEDICARE Contractual Obligation	1,608	1,436	2,492	1,171	2,491
10012-05092 WORKMENS COMP Contractual Obligation	403	422	571	264	571
10012-06001 OFFICE SUPPLIES General office and equipment supplies such as paper, envelopes, ink	517	991	1,000	378	1,000

FY 2014 BUDGET DETAIL GENERAL FUND

EXECUTIVE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10012-06001 OFFICE SUPPLIES cartridges, folders, or labels.	517	991	1,000	378	1,000

FY 2014 BUDGET DETAIL GENERAL FUND

FINANCE					
REVENUES	FY 2011	FY 2012	FY 2013	FY 2013	FY 2014
	Actual	Actual	Budget	YTD	Request

10014-03145	MV REGISTRATION FEES	188,071	189,716	188,000	158,676	188,000
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We have left this line item unchanged from FY13 as we are predicting to end the year with \$187,000. The \$188,000 is the average of the last few years. After the offsetting expense in account 10014-05017, we should net \$13,000.

10014-03150	REV. EXCISE TAX-AUTO	839,330	835,139	833,470	718,547	833,470
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10 year average \$906,727

Average of last 4 years is \$833,748

10014-03158	SNOWMOBILE REGISTRATIONS	351	523	500	364	300
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Estimate for FY 2014 is based on three year average.

10014-03160	INTEREST ON TAXES REVENUE	123,308	98,583	120,000	89,470	120,000
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The average for the last 10 years is \$88,174.

The FY14 budget remains unchanged from FY13 as the 5 year average is \$117,726. The interest rate charged on past due taxes is 7%.

10014-03165	A/R INTEREST REC.	2,814	1,489	2,500	2,257	2,500
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Late payments for accounts receivable (not including tax payments)

Annual interest rate is 7%.

10014-03173	NOTICE FEES	11,625	10,394	11,000	11,007	11,000
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When filing a lien, the Tax Collector charges for:

- Postage certified mail \$6.11
- Recording fees \$13
- Discharge fees \$13
- State approved fees \$13.00

During FY13 we sent out 300 30-day notices and placed 187 liens.

10014-03180	INVESTMENTS	15,568	13,469	10,000	3,846	5,500
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Anticipates lower return on investment.

10014-03250	MISCELLANEOUS	5,896	982	0	663	0
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Reimbursements for:

- * Jury Duty
- * Tax Overpayments

FY 2014 BUDGET DETAIL GENERAL FUND

FINANCE

APPROPRIATIONS

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10014-04001 FULL TIME PAYROLL	187,747	192,721	199,639	167,829	202,936

Finance Director, Treasurer-Tax Collector, Payroll Clerk, Accounts Payable Clerk, 1/3 funding for Assistant Treasurer-Tax Collector.

See Payroll Detail

10014-04003 OVERTIME PAYROLL	4,282	4,779	4,126	594	4,670
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Contractual Obligation

10014-04030 LONGEVITY	6,520	3,045	3,185	2,670	3,380
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Contractual Obligation

10014-05006 TRAVEL	140	299	1,400	27	1,400
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Related travel expenses for:

MUNIS User Conference (annual), 2 individuals	\$1,000
GFOA workshops (5 times per year)	\$ 250
MMA workshop (2 time per year)	\$ 100
MMA convention (1 time per year)	\$ 50

Reimburse employee at IRS rate for use of personal vehicle for City business.

10014-05007 DUES AND MEMBERSHIP	275	464	380	295	380
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AGA Association of Government Accountants:	\$125.00
MGFOA Maine Government Financial Officers Association:	\$ 35.00
GFOA Government Financial Officers Association:	\$175.00
Maine Municipal Tax Collectors & Treasurers Association:	\$ 45.00

10014-05008 EDUCATION	200	166	2,025	10	2,025
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Annual Munis User Conference - \$700/attendee registration	\$1,400
MMA local seminar - \$25/attendee	\$ 125
MGFOA Workshops & various training	\$ 500

10014-05010 LIEN FILING EXPENSE	4,134	4,623	4,615	4,836	4,615
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Knox County Registry of Deeds for recording and discharging liens.

Recording Fees \$13
Discharge Fees \$13

10014-05011 LEGAL SERVICES	2,282	2,475	2,500	7,466	2,500
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Bond Council charges for Tax Anticipation Note.

10014-05017 MV REGISTRTION FEE (ST SHAR	175,140	177,742	175,000	141,333	175,000
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State share of Motor Vehicle Re-Registrations.

State Share \$162,000
City Share \$ 13,000

10014-05034 OFFICE EQUIP. MAINTENANCE	83	133	100	0	100
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Maintenance and repairs of general office equipment.

FY 2014 BUDGET DETAIL GENERAL FUND

FINANCE

APPROPRIATIONS

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10014-05045 REF. & PUBLICATIONS	139	0	400	239	400
Excise tax - Auto, truck, boat, motorcycle, RV - \$150 Payroll/Benefits -FMLA \$100 GAAP \$150					
10014-05082 ICMA RETIREMENT	6,144	3,590	4,593	3,206	4,760
Contractual Obligation					
10014-05083 MAINE STATE RETIREMENT	1,453	5,270	6,099	5,119	7,526
Contractual Obligation					
10014-05084 SOCIAL SECURITY	12,010	11,321	12,831	5,930	13,081
Contractual Obligation					
10014-05085 HEALTH INSURANCE	61,640	61,372	77,678	55,612	77,368
Contractual Obligation					
10014-05088 COMPUTER SERVICES	46,624	46,449	50,257	48,491	50,257
Annual MUNIS ASP support = \$43,263 DNS City Web Site = \$120/year Band Width service and Static IP address service = \$1,224/year Outsourced services = \$3,500 Web Hosting = \$650 Red Zone Wireless = \$1,500					
10014-05089 MEDICARE	2,730	2,539	3,000	1,410	3,059
Contractual Obligation					
10014-05092 WORKMENS COMP	642	706	773	357	773
Contractual Obligation					
10014-06001 OFFICE SUPPLIES	6,355	6,385	7,400	5,488	6,000
General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels.					
*This line was decreased due to our FY12 Munis Software Upgrade.					
10014-07002 COMPUTER EQUIPMENT	6,160	7,432	12,880	14,166	12,880
Propose to replace the following:					
Computers	\$5,000				
Servers	\$5,000				
Emergency Repairs	\$2,880				
10014-07004 COMPUTER SOFTWARE	0	3,255	6,000	2,355	6,000
Norton Anti-Virus software \$4,000 Anti-Spam software \$500 E-mail software upgrade \$1,500					

FY 2014 BUDGET DETAIL GENERAL FUND

FIRE REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10032-03210 E.M.S. TRANSFER	249,013	249,756	273,776	159,703	295,864
This line reflects revenue transferred to the Fire Department to offset, partially, the costs attributable to EMS.					
10032-03211 REIMBURSEMENT FOR O/T	3,004	0	0	0	0
Reimbursement to the City from private entities that request services requiring Fire Department overtime.					
10032-03218 REV. MISC.	2,098	1,932	100	6,158	100
This line typically accounts for fees collected and donations made to the Department.					
10032-03487 FIRE - VERIZON TOWER LEASE	13,641	14,050	14,328	12,012	14,758
Revenue from the Verizon ground lease at 118 Park Street.					

FY 2014 BUDGET DETAIL GENERAL FUND

FIRE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10032-04001 FULL TIME PAYROLL One Chief, 3 Asst Chiefs, 3 Lieutenants and 9 Fire Fighter/ EMT's See Payroll Detail	716,155	740,399	766,475	642,004	794,636
10032-04002 PART TIME PAYROLL This account pays wages to our Call Division personnel.	42,738	43,113	43,775	35,282	38,775
10032-04003 OVER-TIME PAYROLL Based on 5 year average - \$87,925	100,591	84,227	86,500	67,979	86,500
10032-04004 HOLIDAY PAYROLL Contractual Obligation	49,877	53,124	53,770	54,659	57,328
10032-04016 FLSA Payment of weekly overtime based on federal law.	14,520	15,212	19,417	13,241	17,500
10032-04017 SICK LEAVE STIPEND Contractual Obligation	8,491	11,687	13,443	5,508	14,332
10032-04030 LONGEVITY This is a contractual item negotiated with Local 1584. See Payroll Detail	6,890	7,480	8,155	6,770	8,560
10032-05001 TELEPHONE Land line plus the wireless connection for vehicles.	1,875	2,078	1,963	2,159	2,767
10032-05002 POWER Budget based on schedule which calculates actual usage from July 2012 to February 2013, includes a 3% increase over 12 month estimate.	9,238	7,055	7,248	5,725	6,788
10032-05003 WATER AND SEWER Budget based on schedule which calculates actual usage from July 2012 to February 2013 includes a 7% increase in rates.	1,603	1,539	1,526	1,441	1,661
10032-05007 DUES AND MEMBERSHIP National Fire Protection Association \$180 Knox County Fire Chief's Association \$ 75 National Fire Incident Reporting System (NFIRS) \$525	225	465	255	720	780
10032-05008 TRAINING Hands-on Training Classes \$1,000 Tactical and Management Training Classes \$1,000 Materials for Training Building Relocation \$2,000	4,930	5,850	5,000	1,047	4,000
10032-05030 FIRE EXT. MAINT. - SCBA Purchase 2 Extinguishers @ \$100	10,537	9,541	9,500	6,250	9,500
		\$ 200			

FY 2014 BUDGET DETAIL GENERAL FUND

FIRE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10032-05030 FIRE EXT. MAINT. - SCBA	10,537	9,541	9,500	6,250	9,500
Fire Extinguisher Maintenance		\$ 300			
5 - 30-Minute Air Cylinders @ \$740		\$ 3,700			
Biennial Flow and Hydro Tests for All SCBA		\$ 3,000			
SCBA Parts and Maintenance		\$ 1,000			
Annual Compressor Maintenance		\$ 1,000			
Compressor Air-Quality Tests @ \$75/Qtr. (MANDATED)		\$ 300			
10032-05032 VEHICLE MAINTENANCE	14,656	24,982	16,025	19,733	16,025
5-Year Average is \$15,846					
Annual Vehicle Inspections \$375					
Annual Engine Pump Tests & Subsequent Repairs \$5,000					
Annual Aerial & Ground Ladder Certification & Maintenance \$3,000					
Lube, Oil and Filters on all Fire Apparatus \$2,700					
Bulbs, Belts, Hoses and Batteries on all Fire Apparatus \$1,000					
Cleaning Supplies \$600					
Leaf Springs, Brake Jobs and Minor Engine Repair \$2,500					
Miscellaneous Fabrication and Repair \$850					
10032-05033 RADIOS LIGHTS SIRENS	773	1,179	1,080	761	1,080
Pager Repairs \$300					
Pager Batteries \$340					
Radio Batteries \$340					
Miscellaneous Repairs \$100					
10032-05035 BLDG REPAIR AND MAINT	9,252	15,337	17,000	10,138	17,000
Cleaning Supplies/Paper Products \$5,500					
Station Boiler \$2,000					
Station Plumbing \$1,000					
Station Electrical \$1,000					
Station Supplies \$500					
Roof Patching \$3,000					
Overhead Door Repair/Maintenance \$3,000					
Miscellaneous Repairs \$1,000					
10032-05062 LAUNDRY SERVICES	1,465	1,371	1,500	639	1,500
This line item includes laundry services for items such as sheets, blankets, bedspreads, towels, shop rags, mop heads, coveralls, soiled PPE, and minor tailoring with the request based upon historic spending,					
10032-05083 MAINE STATE RETIREMENT	64,002	79,035	102,865	80,845	105,925
Contractual Obligation					
10032-05085 HEALTH INSURANCE	209,910	255,791	245,993	221,583	253,652
Contractual Obligation					
10032-05089 MEDICARE	13,856	12,691	15,745	7,401	15,398
Contractual Obligation					

FY 2014 BUDGET DETAIL GENERAL FUND

FIRE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10032-05092 WORKMENS COMP	39,935	40,976	45,151	20,847	42,500
Contractual Obligation					
10032-06001 OFFICE SUPPLIES	1,645	1,661	2,000	956	2,000
General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels.					
10032-06002 GASOLINE USED	787	565	1,000	419	750
Gasoline costs are split between EMS and Fire, it is coded by FD personnel at the time of purchase and sent to Finance for payment. In the last year we have consumed 966 gallons between both departments. FY14 is based on last year's consumption at an estimated price of \$3.61 per gallon.					
10032-06003 HEAT	15,392	14,800	16,600	15,670	16,600
3-year average 4,732 gallons of #2 oil for heating. Estimated price of \$3.50 per gallon.					
10032-06004 UNIFORMS	6,428	6,060	7,100	3,396	7,100
Contractual Obligation					
10032-06006 CODES AND SAFETY	1,931	1,993	2,655	640	2,655
Contractual Safety Stipend	\$1,800				
NFPA Codes	\$ 855				
10032-06007 FIRE PREV SUPPLIES	1,234	1,134	1,250	1,090	1,250
3-year average \$1,153					
10032-06010 PROTECTIVE CLOTHING	11,843	8,551	11,840	5,511	9,840
5 sets of Turnout Gear @ \$1,700/set		\$ 8,500			
4 pair Firefighting Boots @ \$150		\$ 600			
4 pair Firefighting Gloves @ \$60/pair		\$ 240			
Gear Repair		\$ 500			
10032-06040 DIESEL FUEL-USED	7,321	7,491	7,000	5,951	7,250
Diesel costs are split between EMS and Fire, it is coded by FD personnel at the time of purchase and sent to Finance for payment. In the last year we have consumed 4,500 gallons between both departments. FY14 is based on last year's consumption at an estimated price of \$4.10 per gallon.					
10032-07001 EQUIPMENT OUTLAYS	3,057	1,692	4,040	1,276	4,040
Replace 2 smoothbore nozzles	\$1,000				
Annual Ground Ladder Testing	\$ 500				
Thermal Imaging/Air Meter Repair	\$1,500				
Miscellaneous Small Tool Replacement	\$1,040				
10032-07003 TRANSFER TO BUILDING RESER	13,506	13,911	14,328	0	0
Deferred funding, as the City desires to determine the future of this building and Public Safety needs.					

Questions for the future:
Is this the right location for the Fire Department?

FY 2014 BUDGET DETAIL GENERAL FUND

FIRE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
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10032-07003 TRANSFER TO BUILDING RESER	13,506	13,911	14,328	0	0
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Is this building adequate for future demands for fire services?
 Have we considered the value of this property for future development?
 Should we consider a joint Fire & Police (public safety) building?

FY 2014 BUDGET DETAIL GENERAL FUND

GENERAL REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10018-03121 PHOTOCOPIES	220	212	200	268	200
Fee charged for copies:					
\$1.00 for 1st page					
\$.25 for additional pages					
Based on 3-year average					
10018-03245 MISCELLANEOUS REVENUE	50	0	0	100	0

FY 2014 BUDGET DETAIL GENERAL FUND

GENERAL
APPROPRIATIONS

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
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10018-04002 BOARDS & COMM.P.T.PAYROLL	764	578	1,950	53	950
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This covers secretary services for Boards, Commissions and Committees.

10018-05005 ADVERTISING	11,075	11,573	9,500	19,391	9,500
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This line consists of the following types of advertisements.

	QTY	Price	Total
Bid Notices	18	\$100	\$1,800
Ordinance Notices	12	200	2,400
Public Hearing	20	75	1,500
Public Notice	6	100	600
Employment	8	350	2,800
Proclamations	4	100	400

TOTAL \$9,500

10018-05006 POSTAGE-CITY HALL	16,344	16,447	15,370	17,558	15,370
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Postage account consists of Postage Meter Lease, Meter Supplies, Tax Bill Postage, and other Postage. Breakdown is as follows:

Postage Meter Lease	\$ 1,420.00
Meter Supplies	\$ 450.00
Tax Bill Postage	\$ 1,500.00
Postage	\$12,000.00

10018-05007 DUES AND MEMBERSHIP	11,051	11,184	11,200	11,352	11,200
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This line item for dues and membership fees to:

Maine Municipal Association	\$9,200
Maine Service Center Coalition	\$800
Mid-Coast Regional Planning	\$1,200

10018-05008 CITY-WIDE TRAINING	193	0	0	0	0
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10018-05010 PROFESSIONAL SERVICES	26,688	34,860	25,000	13,604	25,000
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Auditing services \$23,000
 Mid-Coast Regional Planning Commission \$500
 Consulting \$1,500

10018-05019 CITY ANNUAL REPORT	204	426	500	0	0
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Digitally Produced

10018-05022 BOARDS & COMMISSIONS	4,192	4,996	5,000	3,074	5,000
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Supplies for Council, Boards, Commissions \$3,000
 Plaques for awards \$1,000
 Flags for City Hall & Parks \$1,000

10018-05027 COPIER - PRINTER - FAX	5,996	7,267	6,050	5,642	7,000
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Copier lease \$2,500
 Copier maintenance agreement \$4,000

FY 2014 BUDGET DETAIL GENERAL FUND

GENERAL APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
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10018-05027 COPIER - PRINTER - FAX	5,996	7,267	6,050	5,642	7,000
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High speed printer maintenance \$500

Copier maintenance includes all toner and parts for the photocopiers at a cost of \$0.0133 cents per black & white page and 0.07 cents per color page.

10018-06001 OFFICE SUPPLIES	2,624	3,091	2,500	1,617	2,500
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City Hall office supplies not specific to any one department:

Copier paper & staples	\$2,000
Fax cartridges	\$ 200
Consumables	\$ 300

FY 2014 BUDGET DETAIL GENERAL FUND

GENERAL ASSISTANCE		FY 2011	FY 2012	FY 2013	FY 2013	FY 2014
REVENUES		Actual	Actual	Budget	YTD	Request
10052-03220	REV. STATE REIMBURSE	13,778	37,079	25,000	30,245	25,000
We receive 50% reimbursement from the State.						
10052-03225	REV MISC	90	500	0	55	0

FY 2014 BUDGET DETAIL GENERAL FUND

GENERAL ASSISTANCE		FY 2011	FY 2012	FY 2013	FY 2013	FY 2014
APPROPRIATIONS		Actual	Actual	Budget	YTD	Request
10052-04001	FULL TIME PAYROLL	10,398	-60	498	519	0
10052-04002	PAYROLL PART TIME	0	18,072	18,100	15,780	18,650
General Assistance Director						
10052-05006	TRAVEL	82	122	100	46	100
Reimburse Employee at IRS rate for use of personal vehicle for City Business.						
10052-05007	DUES AND MEMBERSHIP	30	30	30	30	30
Maine Welfare Directors Association.						
10052-05009	EDUCATION	60	112	275	196	275
Welfare Director annual meeting						
10052-05082	ICMA RETIREMENT	397	0	0	0	933
Contractual Obligation						
10052-05084	SOCIAL SECURITY	647	1,024	1,153	533	1,156
Contractual Obligation						
10052-05089	MEDICARE	147	229	269	126	270
Contractual Obligation						
10052-05092	WORKMENS COMP	35	69	75	35	99
Contractual Obligation						
10052-06001	OFFICE SUPPLIES	0	10	100	257	200
General Office and Equipment supplies such as paper, envelopes, toner, folders or labels.						
10052-07001	EQUIPMENT OUTLAY	0	151	150	0	150
Equipment maintenance, repair and replacement.						
10052-07500	ASSISTANCE	23,248	75,645	50,000	19,906	50,000

There has been a marked increase in the number of residents seeking General Assistance for the first time. The long wait for Social Security Disability and subsidized housing as well as enforcing the 60 month TANF life time limits has contributed to the new requests.

FY 2014 BUDGET DETAIL GENERAL FUND

**GENERAL FUND OTHER REV
REVENUES**

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10009-03110 WATER CO. INDUST PARK 25%	12,204	12,761	13,000	11,718	12,000
Our share of revenues generated from water main installed by City in Industrial Park. Estimate based on last year's actual revenue.					
10009-03115 CABLE FRANCHISE FEE	71,470	71,878	71,500	69,079	70,000
Our share of cable revenues in City per Time Warner contract (4% x revenues). Budget based on FY 2013 actual.					
10009-03125 CITY HALL BUILDING RENTAL	200	25	200	50	0
Fee structure as follows:					
Untelevised or Unrecorded - \$25 per meeting					
Televised or Recorded -					
\$25 (3 hours or fewer)					
\$50 for 1/2 day use (between 3 and 5 hours); and					
\$75 for all day use (5 or more hours)					
10009-03135 CITY LEASE REVENUE	3,600	4,200	3,600	3,900	3,600
Maine Maritime Traditions parking at Lermond Cove Landing.					
10009-03470 STATE REV SHARE	744,233	726,586	729,039	538,309	723,164
Based on current statue and historical projection; however if the Governor's budget passes we risk losing this entire amount.					
10009-03910 ADMIN FEE FROM SEWER FUND	136,351	148,313	148,313	86,515	153,313
The admin fee was increased by \$5000 to help offset the cost associated with upgrading the Munis Software.					
10009-03915 ADMIN FEE - SOLID WASTE	71,297	87,304	87,304	50,927	92,304
The admin fee was increased by \$5000 during FY14 to help offset the cost associated with upgrading the Munis Software.					

FY 2014 BUDGET DETAIL GENERAL FUND

GENERAL FUND TAX REV

REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10008-03102 PAYM'TS IN LIEU TAXES	70,260	67,285	60,000	12,020	60,000
FY 2014 Estimates					
Congregation Adas Yoshuron	\$ 400				
Methodist Conference Home	\$ 10,100				
Stella Maris	\$ 10,900				
Rankin Center	\$ 10,000				
Bartlett Woods	\$ 24,000				
Coastal Opportunities	\$ 300				
First Universalist	\$ 390				
10008-03114 TAX REVENUE 2011	13,853,053	0	0	0	0
10008-03115 TAX REVENUE 2012	0	14,503,450	0	0	0
10008-03116 TAX REVENUE 2013	0	18,542	15,157,153	15,138,740	0
10008-03117 TAX REVENUE 2014	0	0	0	7,183	0
10008-03700 USE OF FUND BALANCE	0	0	311,101	0	171,500

To offset the tax burden to property owners, we are recommending the transfer from our undesignated balance. In our efforts to control the mil rate, we are undertaking the practice of bringing in part of the previous year's surplus while still adding to the undesignated balance.

FY 2014 BUDGET DETAIL GENERAL FUND

GENERAL FUND TAX REV					
APPROPRIATIONS	FY 2011	FY 2012	FY 2013	FY 2013	FY 2014
	Actual	Actual	Budget	YTD	Request

10008-08555 TRANSFER TO WWTF	0	0	0	0	83,409
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Monies transferred from General Fund to offset expenses in the Sewer Line Maintenance Division of Waste Water Treatment Facility.

Sewer Line Maintenance \$20,000
 Personnel \$63,409

10008-08572 TIF - TILLSON REDEVELOPMENT	97,472	202,670	222,859	27,645	193,652
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Estimated amount of funds transferred to the Reserve Account.

10008-08575 FISHER TIF PAYMENT	37,082	38,263	31,654	31,654	31,654
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This is a place-holder at this point in time. The Assessor will determine the exact amount during his commitment process. These funds will be reimbursed to Douglas Dynamics.

10008-08576 FISHER TIF CITY SHARE	12,360	12,755	21,103	21,103	11,103
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Estimated City share of Fisher TIF that is transferred to a Reserve Account.

FY 2014 BUDGET DETAIL GENERAL FUND

**HARBOR & WATERFRONT
REVENUES**

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10061-03155 BOAT EXCISE TAX	13,484	25,760	17,000	9,600	17,000

4-year average \$18,296

10061-03156 BOAT REGISTRATION FEE	10,279	10,807	5,500	6,062	10,000
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A pass thru account to the State. \$2.00 of any new registration stays with the City and \$1.00 of all renewals. The correlating expenditure line is account 100061-05016.

10061-03157 BOAT SALES TAX	5,304	7,818	5,200	1,415	5,200
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A pass thru account to the State. All monies in this account are turned over to the State which is reflected in account 10061-05017.

10061-03340 MOORING PERMITS REVENUE	45,082	46,515	48,000	41,627	48,000
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The last couple of years we have come up short in this revenue account. We have flat-funded it this year as the shortage should be made up with the increase in fees.

10061-03341 REV. MOORING RENTAL	12,984	11,468	13,000	10,331	13,000
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Rockland has 18 rental moorings in the central mooring area. They bring in a steady income and offer a service to visiting boaters.

10061-03342 REV. DOCKING FEES	52,730	53,287	50,000	45,934	51,000
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This account includes all of the income from our smaller visiting cruise ships. It also includes overnight stays at the Public Landing for visiting yachts, and the permits to store dinghies at our dock. It also includes the fees from the day-sail vessels at the Middle Pier.

10061-03343 MISCELLANEOUS	0	0	0	1,007	0
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This account is for any unanticipated income.

10061-03344 WATERFRONT EVENTS REVENUE	10,780	13,250	11,100	8,200	12,700
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Blues Festival \$2,800
Maine Boats, Homes & Harbors \$8,400
Friendship Sloop Days. \$1,500

10061-03345 CRUISE SHIP FEES	2,084	5,200	5,600	5,939	9,760
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M/S Regatta - 3 visits @ \$2,600 per visit = \$7,800
The Seven Seas Navigator - 1 visit @ \$1,960

10061-03347 CRUISE SHIP FEE - PORT DEVEL	0	2,600	3,000	2,970	4,880
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M/S Regatta (3 visits) 1,950 passengers x \$2 = \$3,900
The Seven Seas Navigator 1 visit 490 passengers x \$2 = \$980

10061-03350 POWER RESALE	2,569	1,345	2,000	0	0
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No vessels are expected to use this service

10061-03360 WATERFRONT LEASE REVENUE	8,610	4,323	7,000	4,600	7,850
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Food vendor at Buoy Park
Motor-scooter rental vendor

FY 2014 BUDGET DETAIL GENERAL FUND

HARBOR & WATERFRONT		FY 2011	FY 2012	FY 2013	FY 2013	FY 2014
REVENUES		Actual	Actual	Budget	YTD	Request
10061-03360	WATERFRONT LEASE REVENUE	8,610	4,323	7,000	4,600	7,850
	Yacht Club's lease					
10061-03380	PUBLIC AMENITIES	6,897	9,047	7,500	6,094	7,500
	Income derived from the sale of ice, water, electricity, showers, laundry and vending machines.					
10061-03385	MOORING BLOCK SALES	250	100	500	100	500
	All abandoned moorings must be sold at public auction under state statute with the income going to the city.					
	3-year average \$310					
10061-03400	SNOW MARINE PARK REVENUE	2,143	2,085	2,000	920	2,000
	This includes the fees associated with daily and seasonal use of the launching ramp.					
	4-year average \$2,162					

FY 2014 BUDGET DETAIL GENERAL FUND

HARBOR & WATERFRONT		FY 2011	FY 2012	FY 2013	FY 2013	FY 2014
APPROPRIATIONS		Actual	Actual	Budget	YTD	Request
10061-04001	FULL TIME PAYROLL Harbormaster	47,753	49,611	49,284	44,201	50,639
10061-04002	PART TIME PAYROLL Assistant Harbormaster and summer dock stewards.	23,060	28,248	42,585	22,192	37,688
10061-04030	LONGEVITY Contractual Obligation	260	265	260	220	260
10061-05001	TELEPHONE 2 Landlines - 1 Cell Phone - Harbor Master	1,194	1,276	1,219	922	1,119
10061-05002	POWER Reimburse employee at IRS rate for use of personal vehicle for City business.	8,097	6,423	8,330	3,897	6,053
10061-05003	WATER AND SEWER Budget based on schedule which calculates actual usage from July 2012 to February 2013 includes a 7% increase in rates.	4,866	4,017	5,103	3,583	5,514
10061-05006	TRAVEL Reimburse employee at IRS rate for use of personal vehicle for City business.	169	82	250	90	250
10061-05009	EDUCATION Annual Harbormaster training in Castine for 3 days in March.	225	450	300	450	300
10061-05016	BOAT REGISTRATIONS-STATE State share for boat registrations out of our Revenues for boat registrations (10061-03156).	11,500	10,108	4,500	4,156	9,000
10061-05017	BOAT SALES TAX (STATE SHARE State share for boat sales tax out of our Revenue for boat sales tax (10061-03157).	6,359	7,818	5,200	1,245	5,200
10061-05020	TRAVEL - STIPEND Employee stipend for use of personal vehicle for City business.	771	866	1,800	501	1,800
10061-05029	MOORING MAINTENANCE Inspections, repairs, replacement of the city's 18 moorings.	1,752	975	2,000	1,090	2,000
10061-05031	BOAT MAINTENANCE 3-year Average \$873	1,703	862	1,000	173	1,000
10061-05035	BLDG. REPAIR & MAINT Interior & Exterior Repairs of Building \$3,500. Upkeep of Heating System \$500	9,166	4,647	4,000	1,489	4,000

FY 2014 BUDGET DETAIL GENERAL FUND

HARBOR & WATERFRONT APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10061-05036 PIERS AND FLOATS MAINT 4-year average \$11,040	12,398	15,121	13,000	11,281	13,000
10061-05082 ICMA RETIREMENT Contractual Obligation	1,854	2,113	2,477	2,043	2,545
10061-05084 SOCIAL SECURITY Contractual Obligation	5,537	4,694	5,853	2,705	5,914
10061-05085 HEALTH INSURANCE Contractual Obligation	7,513	7,930	8,473	6,865	8,668
10061-05089 MEDICARE Contractual Obligation	1,258	1,053	1,369	644	1,383
10061-05092 WORKMENS COMP Contractual Obligation	4,953	4,826	5,474	2,527	5,500
10061-06001 OFFICE SUPPLIES General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels.	1,560	1,520	1,750	1,669	1,750
10061-06002 GASOLINE USED In the last year we consumed 105 gallons. FY14 is based on last year's consumption at an estimated price of \$3.61 per gallon.	376	357	450	196	450
10061-06003 HEAT Budget is based on average gallons expended over the last 3 years and includes a 10% increase in price. We are estimating 600 gallons of propane at \$1.72 per gallon.	1,388	1,569	1,390	1,209	1,390
10061-06004 UNIFORMS Foul weather gear and life-jackets \$400 Shirts \$200	0	456	600	0	600
10061-06005 PUBLIC AMENITIES Covers the cost for the following: Ice \$900 Vending Machine- soda \$2,100 Public Restroom Supplies \$300 Dumpster at Harbor Park \$2,500 Porta Potties at all Parks - \$6,200	11,523	13,514	12,000	8,679	12,000
10061-06006 MISCELLANEOUS SUPPLY This performs the function of a very small "contingency" fund	0	0	250	0	250
10061-07007 PAYMENTS TO STATE-LEASE FE	985	1,393	565	608	565

FY 2014 BUDGET DETAIL GENERAL FUND

HARBOR & WATERFRONT
APPROPRIATIONS

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10061-07007 PAYMENTS TO STATE-LEASE FE	985	1,393	565	608	565
State of Maine fee for the slip at the Middle Pier.					
10061-07015 PORT DEVELOPMENT RESERVE	0	0	3,000	3,000	4,880

This account is funded by account #10061-03347 Cruise Ship Fees. This money is put into a reserve account for future needs of the harbor.

FY 2014 BUDGET DETAIL GENERAL FUND

HEALTH APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
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10051-05079 CONTRIBUTIONS-AGENCIES	30,500	32,000	33,217	33,217	20,000
Funding provided for Rockland District Nursing Association - (\$20,000)					

Copies of other funding requests are provided for Council review.

See Supplement - External Budget Requests

FY 2014 BUDGET DETAIL GENERAL FUND

**INTERGOVERNMENTAL
APPROPRIATIONS**

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
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10091-08521 SCHOOL DISTRICT	6,943,565	7,231,325	7,542,157	6,913,863	7,826,093
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The City's portion of RSU #13's school budget. Only an estimate at this point in time.

10091-08522 COUNTY TAX	702,166	691,770	673,867	674,178	703,789
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This line represents a 4.4% increase in the City's share of the County Budget which is an actual budget figure for FY 2014.

See Supplement - County Assessment and Dispatch Fees

10091-08525 ABATEMENTS OVERLAY	17,234	30,960	234,071	22,244	50,000
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This line is an estimate at this point in time. The actual amount will be determined by the Assessor at the time of tax commitment.

FY 2014 BUDGET DETAIL GENERAL FUND

LEGAL REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10015-03110 LEGAL MISC. REVENUE	403	783	500	324	500
Revenue generated from document preparation charges, court-imposed attorney fee awards, etc., pursuant to Ch. 2, Art. V, Sec. 2-509(17).					
10015-03259 ORDINANCE FINES	862	560	500	840	500
Statutory fines generated by Rule 80K Code Enforcement proceedings (dependent upon enforcement decisions of the Code Enforcement Officer).					

FY 2014 BUDGET DETAIL GENERAL FUND

LEGAL APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10015-04001 FULL TIME PAYROLL City Attorney	72,220	83,013	75,324	63,581	77,395
10015-04030 LONGEVITY Contractual Obligation	0	0	250	175	250
10015-04105 CELL PHONE STIPEND Stipend for use of personal cell phone.	480	480	480	440	480
10015-05006 TRAVEL Reimburse employee at IRS rate for use of personal vehicle for City business.	126	323	500	407	500
10015-05007 LICENSURE & PROF ASSOC The City covers the City Attorney's mandatory professional licensing expenses that enable him to practice law in Maine. Board of Overseers \$300 Maine State Bar Association \$350 American Bar Association \$350	782	762	1,000	282	1,000
10015-05009 CONTINUING LEGAL EDUC & CO Mandatory continuing legal education. MMA \$200 MBA \$600 NBI \$400	265	265	1,200	1,068	1,200
10015-05010 OUTSIDE COUNSEL Outside counsel for the Board of Assessment Review in assessing appeals.	13	2,510	2,000	947	2,000
10015-05045 REF. AND PUBLICATIONS Reference materials for legal research and drafting documents.	1,438	635	2,000	349	2,000
10015-05050 FILING FEES & SERVICE CHARG Fees incurred in filing pleadings in courts, serving legal process on defendants, and filing deeds, easements, and discharges on the Registry.	2,202	2,075	2,000	599	2,000
10015-05083 MAINE STATE RETIREMENT Contractual Obligation	2,507	3,393	4,006	3,287	5,047
10015-05084 SOCIAL SECURITY Contractual Obligation	4,275	4,672	4,716	2,179	4,844
10015-05085 HEALTH INSURANCE Contractual Obligation	7,513	7,930	8,473	6,865	8,668

FY 2014 BUDGET DETAIL GENERAL FUND

LEGAL APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10015-05089 MEDICARE Contractual Obligation	971	1,048	1,103	519	1,133
10015-05092 WORKERS COMPENSATION Contractual Obligation	227	288	282	130	298
10015-06001 OFFICE SUPPLIES General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels.	412	281	500	188	500

FY 2014 BUDGET DETAIL GENERAL FUND

LEGISLATURE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10011-04002 PART TIME PAYROLL	4,200	4,200	4,200	4,200	4,200
Council Salary - Mayor receives \$1,000 annually; other 4 Councilors each receive \$800 annually.					
See Payroll Detail					
10011-05018 SPECIAL PROGRAMS	2,000	1,000	1,000	0	1,000
Coast Guard City Committee					
10011-05084 SOCIAL SECURITY	266	195	260	120	260
See Payroll Detail					
10011-05089 MEDICARE	61	53	61	29	61
See Payroll Detail					
10011-05092 WORKMENS COMP	15	16	17	8	17
See Payroll Detail					

FY 2014 BUDGET DETAIL GENERAL FUND

LIBRARY REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10062-03147 REV. DONATIONS	5,336	3,138	2,500	4,710	2,500
4 year average \$3500					
Historical Society \$2,000					
Others \$1,500					
10062-03150 RESTRICTED REV DONATIONS	0	0	0	0	10,000
Donations received for a specific use.					
RPLEA \$5,000					
Friends of the Rockland Library \$5,000					
10062-03160 TRUST FUND(S) REVENUE	10,163	10,233	9,267	9,267	8,200
Leach					
Cleveland/ Bostick					
Other Library					
Keyword					
10062-03170 NORTH HAVEN INTERLOCAL REV	10,000	10,000	10,000	5,000	10,000
North Haven School Library					
10062-03225 NON-RESIDENT CARDS REV.	17,124	16,373	20,000	13,160	20,000
Non-resident cards 665 @ \$25 = \$16,625					
Temporary non-resident cards 200 @ \$15 = \$3,000					
One-day Computer Use-only cards 75 @ \$5 each = \$375					
10062-03230 COPIER REVENUE	5,651	6,285	5,000	5,193	6,000
photocopies at \$.10 per page					
computer printer pages at \$.25 per page					
microfilm copies at \$.25 per page.					
color copies at \$.50 per page					
10062-03235 ROOM RENTAL	2,103	2,931	2,500	2,378	2,500
Community Room \$10 to \$20 per hour					
Board Room \$5 to \$10 per hour					
200 rentals/year, averaging \$12.50					
10062-03260 REV. OVERDUE BOOKS	10,952	10,250	10,000	9,455	10,000
Books @ \$.10 a day					
Videos, DVDs and eReaders \$1.00 per day					
10062-03265 BOOKS	2,213	1,489	1,200	1,023	1,200
Fee for a lost or damaged book, magazine, etc. (fee collected is the full replacement)					

FY 2014 BUDGET DETAIL GENERAL FUND

LIBRARY APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10062-04001 FULL TIME PAYROLL 1 children's librarian, 1 cataloging librarian/deputy librarian, 1 reference librarian, 2 circulation/reference desk technicians, 1 circulation tech/programming coordinator, and 1 library director.	250,400	255,914	263,525	222,259	270,307
10062-04002 PART TIME PAYROLL 4 part-time library assistants	21,403	27,503	29,773	22,815	18,082
10062-04003 OVER-TIME PAYROLL Over-time is used on an emergency basis only	282	341	750	265	750
10062-04025 EDUCATIONAL STIPEND Contractual Obligation	2,850	2,915	2,860	2,660	4,420
10062-04030 LONGEVITY Contractual Obligation	2,020	2,575	2,860	2,310	2,780
10062-05001 TELEPHONE This line covers the emergency elevator, fax/credit/debit line, and 2 regular phone lines.	1,348	1,454	1,496	1,315	1,546
10062-05002 POWER Budget based on schedule which calculates actual usage from July 2012 to February 2013, includes a 3% increase over 12 month estimate.	19,878	21,470	23,636	14,265	19,000
10062-05003 WATER AND SEWER Budget based on schedule which calculates actual usage from July 2012 to February 2013 includes a 7% increase in rates.	757	1,117	1,121	1,078	1,286
10062-05004 PRINTING/ADVERTISING Return address envelopes and other stationery Business cards Advertising in the Free Press Education Supplement twice a year	424	181	275	84	275
10062-05005 POSTAGE Bills for unreturned items and correspondence.	16	0	572	0	475
10062-05006 TRAVEL Required Cataloging Meetings 6/year averaging \$360 Circulation Meetings 4/year \$240 District Council Meetings and workshops \$300 Reimburse employee at IRS rate for use of personal vehicle for City business.	167	868	1,400	794	900
10062-05007 DUES AND MEMBERSHIP American Library Association Annual Dues.	225	175	200	175	200

FY 2014 BUDGET DETAIL GENERAL FUND

LIBRARY APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10062-05008 EDUCATION	2,045	180	0	25	500
District Council Meetings and workshops			\$210		
Partial payment toward Maine Libraries Conference			\$200		
Miscellaneous opportunity (workshops, webinars)			\$ 90		
10062-05034 OFFICE EQUIPMENT MAINT.	926	666	1,650	1,361	1,650
Maintenance and repairs of general office equipment.					
10062-05035 BLDG REPAIR AND MAINT	46,725	41,010	42,446	42,102	36,441
Janitorial services contract: \$17,280					
Service contracts \$4,711					
Grounds maintenance & Snow removal: \$2,300					
HVAC maintenance \$8,300					
Electrical repair/replacement: \$2,100					
Miscellaneous repair and replacement \$1,750					
10062-05082 ICMA RETIREMENT	5,747	5,908	9,062	4,284	9,110
Contractual Obligation					
10062-05083 MAINE STATE RETIREMENT	3,115	4,112	4,889	4,399	6,176
Contractual Obligation					
10062-05084 SOCIAL SECURITY	17,355	15,859	18,716	8,649	19,169
Contractual Obligation					
10062-05085 HEALTH INSURANCE	93,630	102,307	100,371	85,148	99,481
Contractual Obligation					
10062-05088 COMPUTER SERVICES	7,465	6,756	9,366	5,612	8,100
This line funds a number of technology-related items:					
Annual maintenance circulation/cataloging system - \$4,000					
General computer maintenance - \$1,900					
Software - \$2,200					
10062-05089 MEDICARE	3,945	3,557	4,378	2,058	4,483
Contractual Obligation					
10062-05092 WORKMENS COMP	1,000	1,071	1,180	545	1,180
Contractual Obligation					
10062-06001 OFFICE SUPPLIES	5,580	5,673	5,800	4,704	5,800
General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels.					
10062-06003 HEAT	27,907	25,824	27,882	15,515	20,000
Budget is based on average gallons expended over the last 3 years and includes a 10% increase in price. We are estimating 333 gallons of propane at \$1.72 per gallon and 8,282 gallons of #2 oil at \$3.50 per gallon.					

FY 2014 BUDGET DETAIL GENERAL FUND

LIBRARY APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
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10062-06003 HEAT	27,907	25,824	27,882	15,515	20,000
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**Budget is less than 3-year average as the insulation & sealing and HVAC retrofit project should generate a reduction in fuel use.

10062-06006 MISCELLANEOUS SUPPLIES	1,901	1,813	2,600	1,257	2,600
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Janitorial supplies and consumables

10062-06020 BOOKS	43,638	49,881	45,000	37,409	46,000
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Books (Adult)	\$26,000
Audio Books	\$ 7,500
DVDs	\$ 6,250
Large Print	\$ 5,000
Download Library	\$ 500
eBooks	\$ 750

**Please note that both the Friends of the Library and the RPLEA recognize the importance of having a healthy materials' budget and have chosen to give generously to the library in this area (around \$15,000); the Friends pay for almost all the Children's and Young Adult material.

10062-06023 MAGS AND NEWSPAPERS	3,516	3,891	4,400	3,549	4,000
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Newspapers	\$2580
Magazines/Periodicals	\$1420

**Taxpayers fund about 2/3 of the Library's magazines and newspapers (this request), and the RPLEA (Endowment Association) pays for the rest, (around \$1250) helping to stretch the budget for this important resource.

10062-07003 RESTRICTED DONATIONS EXP	0	0	0	976	10,000
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This is the offset to the revenue account 10062-03160 where the restricted donations are expensed.

FY 2014 BUDGET DETAIL GENERAL FUND

LIGHTS & HYDRANTS

APPROPRIATIONS

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
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10035-05072 TRAFFIC LIGHTS- POWER	-7,573	6,604	7,938	5,388	6,500
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Includes CMP power charges for City Traffic Lights.

Calculated on actual usage from July 2012 - February 2013 and estimated out for a 12 month budget.

10035-05073 TRAFFIC LIGHTS MAINT	14,034	16,793	15,000	17,661	15,000
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Maintenance costs associated with traffic lights throughout the City.
Average cost for the last 3-years \$13,171

Contracted maintenance - A.D. Electric

10035-05074 STREET LIGHTS	157,918	175,313	179,617	154,156	185,000
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This account includes CMP charges for electricity (power) for all street lights and equipment rental charges for decorative street lights in the Downtown.

10035-05075 PUBLIC FIRE PROTECT CHRG	426,372	399,036	399,184	299,357	423,135
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Yearly fee for fire hydrants from Maine Water. We have been notified by Maine Water of a possible 7% increase starting in September 2013.

FY 2014 BUDGET DETAIL GENERAL FUND

MUNICIPAL FISH PIER		FY 2011	FY 2012	FY 2013	FY 2013	FY 2014
REVENUES		Actual	Actual	Budget	YTD	Request
10034-03147	VENDING MACHINES Soda machine public use	0	790	1,000	600	750
10034-03218	FISH PIER MISCELLANEOUS	0	11,668	661	1,500	0
10034-03225	FUEL FOR SALE -- SALES Pumps assigned to a Lobster Buyer for use and pier receives \$.10 a gallon for fuel pumped. (Metered)	0	9,938	4,300	0	0
10034-03251	PERMIT REVENUE Herring carriers, lobster buyers, lobster vessels, urchin buyer or vessels, building material cargo, bait dealer	0	53,148	59,900	62,575	73,225
10034-03255	PRODUCT WHARFAGE Herring, Lobster, and other shell fish off loaded onto dock	0	5,342	3,480	4,543	3,480
10034-03260	DOCKING FEES Monthly or daily docking with or with out permit for other uses	0	23,575	2,800	21,595	2,800
10034-03265	UTILITIES Metered electric on bait coolers, lobster buyer hoist/shed, and boat docking with electric use	0	16,558	12,700	13,474	12,700
10034-03270	GEAR STORAGE Uppper lot and across from office storage of traps, buoys, etc.	0	2,233	3,500	2,483	2,500
10034-03450	FISH PIER REVENUE	139,574	7,196	0	0	0

FY 2014 BUDGET DETAIL GENERAL FUND

MUNICIPAL FISH PIER APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10034-04001 PAYROLL Fish Pier Director	30,362	31,050	31,841	26,877	32,717
10034-04030 LONGEVITY Contractual Obligation	486	265	260	220	520
10034-04105 CELL PHONE STIPEND \$40 per month stipend	0	40	480	0	480
10034-05001 TELEPHONE 1 regular phone line \$750 Internet \$ 292	893	1,162	1,176	816	1,042
10034-05002 POWER Herring carriers > 70' and all bait coolers are metered and billed monthly.	27,590	17,241	12,700	9,893	14,640
10034-05003 WATER & SEWER Water \$635 Sewer \$363	1,704	3,303	3,000	700	998
10034-05035 BLDG. REPAIR AND MAINT. Camera servicing, paint, cleaning supplies, light bulbs, electrical valves, hoses, etc.	253	41	500	202	500
10034-05036 PIERS AND FLOATS MAINT Repair dinghy floats, public floats, aluminum gangway	6,396	0	1,500	100	1,500
10034-05084 SOCIAL SECURITY Contractual Obligation	2,509	1,796	2,020	934	2,090
10034-05085 HEALTH INSURANCE Contractual Obligation	964	1,003	1,041	865	1,009
10034-05089 MEDICARE Contractual Obligation	570	403	472	222	489
10034-05092 WORKMENS COMP Contractual Obligation	2,243	1,829	2,005	926	2,133
10034-05093 PROP AND LIAB INS. Fish Pier holds a separate policy	9,419	8,447	9,000	10,421	10,400
10034-06001 OFFICE SUPPLIES General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels.	401	1,287	725	129	725

FY 2014 BUDGET DETAIL GENERAL FUND

MUNICIPAL FISH PIER APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10034-06004 UNIFORMS Rain gear, boots, logo shirts, etc.	0	192	300	0	300
10034-06005 PUBLIC AMENITIES Portable toilets (2 in summer/1 in winter), trash removal as needed during summer, soda for soda machine.	2,603	2,796	3,500	1,647	3,500
10034-07001 CIP RESERVE	15,869	0	0	0	0
10034-07005 FISH PIER REPAIR & MAINTAIN Electrical maintenance = \$7500 Welding supplies = \$1,000 Water connections, pumps, hoses, fuel filters = \$2,838 Hydraulics & hoses, control valves = \$2,837 Line, blocks, wood, bolts, paint, wire, cement = \$2,622 Lawn mowing contract = \$600	30,380	33,955	18,738	1,808	17,397

FY 2014 BUDGET DETAIL GENERAL FUND

POLICE REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10031-03230 REV. PARKING TICKETS	22,580	14,860	27,500	14,469	25,500
7-year average = \$27,140					
10031-03243 COURT OFF & WIT	1,174	2,062	2,500	809	2,500
Reimbursement for appearance in all Court procedures.					
10031-03244 REIMB FOR OT/GRANT MONIES	20,132	26,772	22,000	12,080	22,000
Grant fund reimbursement for safety measures in seat belt compliance, OUI details, speed enforcement, etc...					
10031-03245 MISCELLANEOUS REVENUE	1,891	5,225	5,000	2,507	5,000
Fees charged for accident reports, complaint reports and criminal reports. The fee for each report is \$5.00.					
Fees charged for excessive alarms.					
10031-03246 MDEA REIMBURSEMENT	89,364	84,918	92,655	76,090	92,655
The City is reimbursed for the officer assigned to Maine Drug Enforcement Agency. We receive reimbursement for his salary and benefits.					
10031-03247 POLICE SECURITY	34,386	40,528	43,000	29,895	43,000
Lobster Festival					
Blues Festival					
Maine Boats, Homes and Harbors Show					
High School Sports					
Utility Company Details					
Road and Highway Construction Details					
Government security					
Private and Business Security					
10031-03250 CONCEAL WEAPON (STATE)	580	695	300	1,150	500
This is a pass thru account with the expense in account 10031-05015					
10031-03255 CONCEAL WEAPON (CITY)	229	164	150	432	200
Money collected for concealed weapons permits.					
10031-03290 DOG REVENUES	2,860	2,029	1,500	2,408	1,500
Revenue received for dog licenses and impoundment fees					

FY 2014 BUDGET DETAIL GENERAL FUND

POLICE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10031-04001 FULL TIME PAYROLL 19 sworn police officers 1 parking enforcement officer 1 clerical position.	945,990	902,085	992,457	801,892	1,025,319
10031-04002 PART TIME PAYROLL Animal Control Officer	9,100	13,400	29,500	11,930	10,000
10031-04003 OVER-TIME PAYROLL Contractual Obligation	81,338	73,886	63,963	69,555	43,000
10031-04004 HOLIDAY PAYROLL Contractual obligation	34,452	37,078	43,128	35,021	44,400
10031-04005 VACATION PAYROLL Contractual obligation	22,878	24,984	39,900	26,363	39,900
10031-04006 SICK LEAVE PAYROLL Contractual obligation	20,259	24,421	23,917	31,148	25,624
10031-04007 TRAINING O/T	23,244	27,257	23,175	18,632	23,175
<p>1.The Maine Criminal Justice Academy</p> <p>2.Department of Homeland Security</p> <p>3.New Officer -Academy' s 18-week basic law enforcement course.</p> <p>4.Annual training for blood borne pathogens, airborne pathogens, first responder, hazardous materials, etc.</p>					
10031-04009 COURT OVERTIME PAYROLL The requested appropriation reflects costs associated with officers' appearance at post arrest procedures.	8,420	9,729	10,300	5,549	10,300
10031-04010 SPECIAL ASSIGNMENTS The requested appropriation represents those times when off duty police officers must be hired for events. State law, City Ordinance, and public safety dictate that at times, at certain events, police offices must be hired to maintain peace, crowd control, traffic control, public safety, personal protection, etc.	34,092	42,681	23,450	33,409	23,450
10031-04011 O. T. -BOAT Boat Patrol is part of an officer's regular shift, therefore we do not budget for this item as it is covered in overtime account 10031-04003.	4	401	0	134	0
10031-04012 O.U.I.GRANT Grant funded overtime.	6,350	4,757	0	7,447	0

FY 2014 BUDGET DETAIL GENERAL FUND

POLICE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10031-04015 SUPERVISORS PAYROLL Contractual Obligation	6,240	6,360	6,240	5,280	6,240
10031-04017 SICK LEAVE STIPEND Contractual obligation	1,172	1,167	1,000	0	1,000
10031-04025 EDUCATION STIPEND Contractual Obligation	11,440	12,260	15,600	11,690	14,040
10031-04026 MDEA STIPEND Stipend paid to the officer who is assigned to the Maine Drug Enforcement Agency.	13,578	14,710	13,222	12,164	13,222
10031-04030 LONGEVITY Contractual Obligation	11,055	11,045	12,070	9,575	11,050
10031-04050 SHIFT DIFFERENTIAL (25) Contractual Obligation	5,736	6,044	12,000	8,639	12,000
** 4:00PM to 2:00AM shift - an additional Fifty Cents (\$.50) per hour.					
** 9:00PM to 7:00AM shift - an additional Seventy-Five cents (\$.75) per hr					
10031-04105 CELL PHONE STIPEND 8 Police Officers currently receive \$40 per month for City use of their personal cell phones.	3,240	3,520	3,840	3,560	3,840
10031-04110 UNIFORM ALLOWANCE Contractual Obligation	1,800	1,800	1,800	2,025	2,025
10031-05001 TELEPHONE Internet \$830 Cell Phones \$830 Land Line \$2,340	5,676	5,963	6,139	3,833	4,000
10031-05002 POWER Budget based on schedule which calculates actual usage from July 2012 to February 2013, includes a 3% increase over 12 month estimate.	8,669	8,526	9,229	6,760	8,645
10031-05004 PRINTING/ADVERTISING Criminal, motor vehicle, civil law and liability updates: \$1,000 Investigative training manuals: \$800 Misc printing costs: \$900 Special event "No Parking" signs: \$1,000 Maine Revised Statutes Annotated: \$400	3,399	4,057	3,720	4,337	3,720
10031-05006 TRAVEL Reimburse employee at IRS rate for use of personal vehicle for City business	525	1,520	3,500	0	3,500

FY 2014 BUDGET DETAIL GENERAL FUND

POLICE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10031-05006 TRAVEL	525	1,520	3,500	0	3,500
Police Academy Conferences & meetings Court appearances					
10031-05007 DUES AND MEMBERSHIP	575	695	650	550	650
Annual dues for:					
1. New England State Police Information Network (NESPIN) \$ 50					
2. FBI Association \$ 70					
3. International Association of Chiefs of Police (IACP) \$200					
4. Maine Chiefs of Police \$200					
5. School Resource Officer Association \$ 30					
6. Maine D.A.R.E. Officers Association \$ 25					
7. National Rifle Association (NRA) \$ 15					
8. New England Chief's of Police Association \$ 50					
10031-05009 EDUCATION	10,327	9,864	11,000	5,823	11,000
Meals, lodging and registration fees for training outside the Department. Firearms qualifications Criminal Justice Academy. Contractual training requirements. Equipment costs associated with training. Armorer's School Command School					
10031-05010 PROFESSIONAL SERVICES	803	592	1,000	1,350	1,000
Annual Radar Calibrations					
10031-05015 CONCEALED WEAPONS STATE S	465	535	300	1,040	300
This is the amount collected in account 10031-03250 that is passed along to the State.					
10031-05017 ANIMAL CONTROL	10,525	10,788	13,000	7,987	13,000
The requested appropriation includes the following:					
1. Statutory requirements \$1.35 per capita or \$10,300.					
2. Mileage expenses at \$.565 per mile for the Animal Control Officer.					
3. Unforeseen medical expenses for cats and dogs.					
10031-05022 EMPLOYEE TESTING	0	1,560	1,800	300	1,800
Polygraph Examination \$624					
Physical Examination \$147					
Psychological Examination \$1,029					
10031-05032 VEHICLE MAINTENANCE	16,645	19,076	17,000	22,789	17,000
Includes all normal and routine maintenance, such as oil changes, front-end alignments, brakes, tires, light bulbs, inspections, batteries, etc.					
4-year average \$17,634					

FY 2014 BUDGET DETAIL GENERAL FUND

POLICE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10031-05033 RADIO MAINTENANCE 4-year average \$2,075 Contingency 1,425	2,720	1,155	3,500	344	3,500
10031-05034 OFFICE EQUIPMENT MAINT. Maintenance and repairs of general office equipment. 1.Xerox lease and maintenance contract -- \$1,600 2.Digital micro cassette recorders - \$1,800 3.Computer repairs - \$1,200 4.Video and audio equipment contract - \$3,000 5.Parking records management system (Cardinal Tracking) \$3,400.	7,237	8,055	11,000	8,654	11,000
10031-05035 BLDG REPAIR AND MAINT. 1.Paper towels, toilet paper, cleaning solutions, etc. 2.Entry runners / carpets 3.Janitorial Services 4.Lock repairs 5.Plumbing repairs 6.Heating and cooling maintenance 7.Miscellaneous repair and maintenance costs	8,573	8,352	12,000	5,464	12,000
10031-05082 ICMA RETIREMENT Contractual Obligation	3,717	2,925	3,426	2,832	3,531
10031-05083 MAINE STATE RETIREMENT Contractual Obligation	75,551	94,666	118,420	93,948	125,971
10031-05084 SOCIAL SECURITY Contractual Obligation	10,678	8,429	10,705	4,947	9,641
10031-05085 HEALTH INSURANCE Contractual Obligation	279,904	283,619	300,137	247,208	294,960
10031-05089 MEDICARE Contractual Obligation	17,401	16,123	18,842	8,857	19,075
10031-05092 WORKMENS COMP Contractual Obligation	20,664	21,406	23,872	11,022	23,872
10031-06001 OFFICE SUPPLIES General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels.	3,590	3,258	4,000	4,138	4,000
10031-06002 GASOLINE USED In the last year we consumed 14,121 gallons. FY14 is based on last year's consumption at an estimated price of \$3.61 per gallon.	43,349	46,571	47,000	36,421	44,500

FY 2014 BUDGET DETAIL GENERAL FUND

POLICE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10031-06004 UNIFORMS Contractual Obligation	13,915	10,774	15,600	9,414	15,600
10031-07001 EQUIPMENT OUTLAY Exterior flags for Chapman Park \$1,000 Replacement equipment and changeover costs for new cruiser \$5,000	4,510	6,207	16,359	14,889	6,000
10031-07004 VEHICLES OUTLAY Requested in CIP Plan.	824	24,411	28,000	25,835	0
10031-07020 CONDO FEE - ONE PARK DR Annual Fee paid to Condo Association	0	15,038	15,100	75	15,100
10031-07021 CONDO RESERVE - ONE PARK D Annual Reserve Fee paid to Condo Association for future maintenance on the building.	0	18,540	18,600	0	18,600

FY 2014 BUDGET DETAIL GENERAL FUND

PUBLIC WORKS

REVENUES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10041-03245 PUBLIC WORKS SERVICES	1,340	2,898	4,000	5,153	4,000
Reimbursable services provided by Public Works.					
•Boston Financial (sweeping) \$1,000					
•Blues Festival (signage, trash removal) \$800					
•Other \$2,200					
10041-03250 FEDERAL EMERG.ASSISTANCE	25,313	0	0	0	0
10041-03294 MDOT BLOCK GRANT	93,540	96,950	98,000	68,572	91,200
State of Maine annual paving grant (URIP) Urban - Rural Initiative Program. Quarterly checks of \$22,800 estimated each in FY 2014. This amount is based on road classifications. Funded from gas tax.					
10041-03295 MISCELLANEOUS REVENUE	13,189	9,980	5,000	3,989	0
Occasional sale of old equipment					
Occasional sale of scrap metal					

FY 2014 BUDGET DETAIL GENERAL FUND

PUBLIC WORKS APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10041-04001 FULL TIME PAYROLL 15 total employees See Payroll Detail	584,202	628,283	642,110	511,116	624,071
10041-04003 OVER-TIME PAYROLL Most of overtime is incurred during the winter season for snowplowing, sanding and snow removal. 5-year average is \$49,453	54,342	19,385	41,000	49,899	41,000
10041-04030 LONGEVITY See Payroll Detail	6,945	7,485	8,320	6,770	8,710
10041-04105 CELL PHONE STIPEND Director and Foreman each receive a stipend	960	960	960	880	960
10041-04110 UNIFORM ALLOWANCE Contractual Obligation	280	4,550	4,550	4,550	4,225
10041-05001 TELEPHONE Local and Long Distance phone calls for the land line.	1,903	2,197	1,961	2,112	2,633
10041-05002 POWER Budget based on schedule which calculates actual usage from July 2012 to February 2013, includes a 3% increase over 12 month estimate.	5,976	4,790	4,541	4,314	4,627
10041-05003 WATER & SEWER Budget based on schedule which calculates actual usage from July 2012 to February 2013 includes a 7% increase in rates.	2,858	4,141	4,215	2,884	4,011
10041-05005 PRINTING & ADVERTISING Snow parking ban, spring clean-up and fall leaf pickup; bids for equipment, material supplies; and job postings. Advertising for Bond Referendums.	597	746	750	124	750
10041-05006 TRAVEL	0	27	0	0	0
10041-05007 DUES AND MEMBERSHIP American Public Works Association \$75 Maine Better Transportation Association \$75	75	158	150	75	150
10041-05009 EDUCATION Maine Local Roads programs: Drainage, RSMS, Roads, etc. Equipment and safety training, APWA Meetings.	430	95	500	200	500
10041-05010 LICENSE & PERMIT FEES IWORO \$2,842 Steam Boiler Annual Fee \$ 40	478	3,331	3,512	2,979	3,512

FY 2014 BUDGET DETAIL GENERAL FUND

PUBLIC WORKS		FY 2011	FY 2012	FY 2013	FY 2013	FY 2014
APPROPRIATIONS		Actual	Actual	Budget	YTD	Request
10041-05010	LICENSE & PERMIT FEES	478	3,331	3,512	2,979	3,512
	Inspection Station stickers	\$ 240				
	Driver License Upgrades	\$ 150	(Tanker, Hazmat, Class 1)			
	EPCRA - annual filing fee:	\$ 200				
	Arborist License	\$ 40				
10041-05011	PROFESSIONAL SERVICES	857	2,406	2,500	2,325	2,500
	Surveying, Interstate Septic, electrician, etc					
10041-05012	MOWING SERVICES	26,825	18,575	18,000	16,087	18,000
	Contracted grass mowing and trimming throughout City.					
10041-05021	EQUIPMENT RENTAL	34,812	1,050	20,000	37,479	20,000
	Additional snow removal assistance and incidental equipment rental. (i.e. 10-ton vibratory roller for gravel installation when rebuilding roads)					
	This item is primarily used to hire tri-axle dump trucks to haul snow to be removed in various areas around the City. Typically, we hire 4 to 6 trucks per night at \$65.00 an hour per truck for a 10-hour night. An 8" snowstorm generally requires 2 nights of hired snow removal.					
	4-year average \$22,056					
10041-05031	SNOW EQUIP MAINTENANCE	30,515	13,851	30,000	27,242	30,000
	Provides for maintenance of winter-related equipment such as: plows, wings, cutting-edges, sanders, chains, (3) snow blowers, plow shoes, miscellaneous related supplies. Carbide cutting edges purchased thru state bid.					
	4-year average 26,510					
10041-05032	VEHICLE MAINTENANCE	51,365	66,833	60,000	53,727	60,000
	General Service: 200 hrs or 3,000 miles. Also includes Transfer Station, Treatment Plant, and Recreation Center department vehicles.					
10041-05033	RADIO MAINTENANCE	1,167	346	2,000	387	2,000
	25 radios- vehicles and equipment					
	8 hand-helds					
	1 base unit					
10041-05034	OFFICE EQUIPMENT MAINT	228	400	600	364	600
	Maintenance and repairs of general office equipment.					
10041-05035	BUILDING R & M	10,882	12,353	12,500	4,388	12,500
	Interior/ Exterior Repairs					
	Boiler					
	Waste oil burner					
	Propane heaters					
	Oil rag disposal					
	Plumbing					
	Electrical					

FY 2014 BUDGET DETAIL GENERAL FUND

**PUBLIC WORKS
APPROPRIATIONS**

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10041-05038 STREET CLEANING	3,987	9,343	7,000	3,430	7,000
Purchasing brooms and maintenance and repair of street sweepers: 1 mechanical, 1 vacuum, 1 Holder broom. We reuse street sweepings (sand) as a general fill as a cost saving measure.					
10041-05039 ROAD STRIPING	16,340	14,951	17,000	300	17,000
Contracted out: centerline and bike lane painting - \$10,129					
In-house: crosswalks, arrows, stop bars, RR crossings, parking stalls, etc.- \$6,871.					
10041-05042 SEWER LINE MAINTENANCE	0	1,307	0	0	0
10041-05059 TREES LAWNS PARKS	9,659	4,367	10,000	1,770	10,000
Tree trimming and tree removal Chain saw maintenance Some professional pruning, stump removal and tree removal Grass seed/hay Picnic table maintenance and repair Wooden garbage can containers Garbage cans Road-side mowing equipment maintenance					
10041-05082 ICMA RETIREMENT	3,924	5,442	5,616	6,293	5,619
Contractual Obligation					
10041-05083 MAINE STATE RETIREMENT	20,367	24,818	30,270	23,151	35,366
Contractual Obligation					
10041-05084 SOCIAL SECURITY	37,044	38,159	43,458	20,084	42,096
Contractual Obligation					
10041-05085 HEALTH INSURANCE	203,963	216,452	254,588	175,611	221,048
Contractual Obligation					
10041-05089 MEDICARE	8,379	8,550	10,163	4,777	9,846
Contractual Obligation					
10041-05092 WORKMENS COMP	34,435	35,058	38,820	17,924	36,500
Contractual Obligation					
10041-06001 OFFICE SUPPLIES	860	1,050	2,000	1,412	2,000
General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels.					
10041-06003 HEAT	9,298	9,838	12,150	9,517	11,500
Budget is based on average gallons expended over the last 3-years and includes a 10% increase in price. We are estimating 3,060 gallons of #2 oil at \$3.50					

FY 2014 BUDGET DETAIL GENERAL FUND

PUBLIC WORKS APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10041-06003 HEAT per gallon and 465 gallons of propane at \$1.72 per gallon.	9,298	9,838	12,150	9,517	11,500
10041-06004 UNIFORMS Contractual Obligation	11,268	4,283	4,900	4,102	4,900
10041-06005 MINOR EQUIP & TOOLS Chainsaws Compactors Mechanic's tools Shovels, rakes Welding supplies Etc.	12,204	12,277	13,000	7,598	13,000
10041-06006 MISCELLANEOUS SUPPLIES Trash bags for public receptacles and public buildings. Currently pay \$0.33 per trash bag.	2,536	2,887	4,000	884	4,000
10041-06010 TIRES Tires purchased under State of Maine bid.	6,682	4,909	10,000	4,319	10,000
10041-06020 OIL PRODUCTS Hydraulic fluid Engine oil Lubricants Anti-freeze, etc.	4,154	3,846	5,000	3,605	5,000
10041-06031 SAND Average Annual use = 3,000 yards. As a means of saving money, we include neighboring towns in our bid process. We stock pile and re-use sand after sweeping roads and cleaning catch basins as a general fill for various construction projects. The bid this year was \$9.25/yard.	22,328	29,922	20,000	19,804	30,000
10041-06032 SALT Winter Road Maintenance: "Salt only in snow removal areas per DEP" Bulk salt (average use at approx. 1100 tons) weather dictates usage. Magnesium chloride liquid (for pre-treating road surface & salt)-"Ice B Gone" Calcium chloride flake (basin & culverts) Note: We checked on whether we would save money by picking up our own salt and found it to be cost prohibitive. We include 18 other towns in the salt bid. The bid this year was \$57.67/ton. See Supplement	93,877	60,088	75,000	65,240	70,000
10041-06036 STREET SIGNS 4-year average \$10,585	10,960	12,024	12,000	7,022	12,000
10041-06041 DIESEL FUEL In the last year we consumed 16,901 gallons. FY14 is based on last year's	66,976	64,906	62,000	70,740	64,000

FY 2014 BUDGET DETAIL GENERAL FUND

PUBLIC WORKS

APPROPRIATIONS

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10041-06041 DIESEL FUEL	66,976	64,906	62,000	70,740	64,000
consumption at an estimated price of \$4.10 per gallon.					
10041-06043 NO LEAD GAS	12,659	13,976	17,290	9,792	15,000
In the last year we consumed 3,893 gallons. FY14 is based on last year's consumption at an estimated price of \$3.61 per gallon.					
10041-06060 SAFETY EQUIPMENT	3,822	6,519	5,000	3,320	5,000

Safety Cones
 Safety signs
 Safety glasses
 Safety Vests
 Hard hats
 Safety Gloves.

10041-07003 HOLIDAY DECORATIONS	2,722	2,000	2,000	2,056	2,000
Holiday wreaths for light poles					

10041-07004 ANNUAL PAVING	43,613	61,701	95,000	29,707	95,000
Hot Mix and Cold Patch					

* We recycle asphalt and crush old asphalt into gravel as a cost saving measure.

10041-07005 PUBLIC WORK PROJECTS	44,256	66,559	55,000	37,780	35,000
Minor projects, such as catch basin and sewer manhole repair; sewer and drainage line repair; sidewalk, curb, culvert, guardrail and road repair; frame and cover adjustments; drainage related projects, etc. Stone, Gravel and Loam are used for these miscellaneous repairs.					

*We reuse ditching material and screen it for loam as a cost saving measure.

Line has been decreased to fund projects that the Sewer Inspection Crew will be handling.

FY 2014 BUDGET DETAIL GENERAL FUND

RECREATION

REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10063-03140 REV. RENTALS	3,185	6,765	5,000	1,346	5,000
We rent rooms in the building for birthday parties, meetings and other events.					
\$12 per hour for non-profits					
\$18 per hour for profit					
\$50 per hour for the gym					
\$55 for 2 hours in game room					
* Rockland District Nursing - \$600 per year					
10063-03143 AFTER SCHOOL PROGRAM	7,854	11,057	8,000	7,580	8,000
4-year average \$7,785					
10063-03144 SUMMER DAY CAMP	0	0	0	0	4,000
Just separating the revenue line from programs					
\$90 per week per child					
10063-03145 REV. PROGRAMS	26,565	18,687	29,000	25,955	36,500
These are fees from organized programs that we run during the year. This year we are going to change from program fees and memberships to simply collecting a user fee for all organized programs.					
\$25 for Residents					
\$50 for Non-residents					
10063-03146 REV. MEMBERSHIPS	1,497	1,650	2,000	1,335	2,000
Weight Room Memberships					
\$ 25 per Month					
\$ 45 per 3 Months					
10063-03147 VENDING & CONCESSIONS	3,370	4,406	9,000	3,124	4,000
All money brought in from the soda machine and the concession stand in the Game Room. The Game Room is open during special events and basketball games and a set schedule during the year for kids to use after school and vacations.					
10063-03150 BANNER SALES	0	0	0	0	13,500
45 Banners @ \$300/yr					
10063-03250 MISCELLANEOUS REVENUE	-7	671	0	0	0

FY 2014 BUDGET DETAIL GENERAL FUND

RECREATION APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10063-04001 FULL TIME PAYROLL Director and an Assistant Director. * Maintenance Director was eliminated this year as a budgetary savings.	132,684	125,961	125,775	113,358	99,884
10063-04002 PART TIME PAYROLL This line consists of the following personnel. Building Supervisor Program Coordinators Park Ranger Summer Day Camp Summer maintenance After School Program This line increased due to the elimination of the Maintenance Supervisor and adding more part-time staff.	64,049	79,585	74,147	59,633	97,301
10063-04003 OVER-TIME PAYROLL No scheduled overtime.	219	0	0	41	0
10063-04030 LONGEVITY Contractual Obligation	1,670	2,040	2,080	1,760	1,040
10063-04105 CELL PHONE STIPEND Director and Asst Director receive stipend.	960	960	960	880	960
10063-05001 TELEPHONE Building - 2 land lines Day Camp - Track Phone Beach - 1 land line	1,303	1,645	1,581	1,649	1,976
10063-05002 POWER Budget based on schedule which calculates actual usage from July 2012 to February 2013, includes a 3% increase over 12 month estimate.	9,171	8,511	8,693	6,411	7,795
10063-05003 WATER AND SEWER Budget based on schedule which calculates actual usage from July 2012 to February 2013 includes a 7% increase in rates.	1,765	1,949	1,965	1,403	2,116
10063-05014 RECREATION PROGRAMS After School Program and Summer Day Camp Basketball Program equipment and uniforms Soccer Program equipment and uniforms Tiny Tots Program Walking Program Special activities Dances General program supplies	21,037	21,839	19,000	15,542	19,000
10063-05032 VEHICLE MAINTENANCE	0	56	0	0	0

FY 2014 BUDGET DETAIL GENERAL FUND

RECREATION APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10063-05032 VEHICLE MAINTENANCE 1 Truck	0	56	0	0	0
10063-05034 OFFICE EQUIP. MAINTENANCE Maintenance and repairs of general office equipment.	1,490	1,499	1,900	1,626	1,900
10063-05035 BLDG REPAIR AND MAINT Refinish gym floor yearly Boiler maintenance and repair Paint interior and exterior of building Misc Building Repairs	25,481	21,249	25,000	23,741	25,000
10063-05037 PARK MAINTENANCE Johnson Memorial Park Old County Rd Field Pocket Parks Playgrounds General Parks	5,294	6,299	7,000	702	13,500
* This line increased this year due to the transfer of funds from the Parks Commission. We will be overseeing the Parks Commission projects.					
10063-05082 ICMA RETIREMENT Contract Obligation	4,679	5,460	6,392	5,276	5,047
10063-05084 SOCIAL SECURITY Contract Obligation	11,939	11,202	13,206	6,103	12,350
10063-05085 HEALTH INSURANCE Contract Obligation	46,381	45,164	52,241	42,416	34,143
10063-05089 MEDICARE Contract Obligation	2,714	2,513	3,089	1,452	2,888
10063-05092 WORKMENS COMP Contract Obligation	3,897	4,291	4,662	2,153	4,400
10063-06001 OFFICE SUPPLIES General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels.	2,318	1,590	1,000	1,971	1,000
10063-06002 GASOLINE USED Gas used for the Rec. truck and all other gas operated equipment	61	97	150	0	150
10063-06003 HEAT Budget is based on average gallons expended over the last 3 years and includes a 10% increase in price. We are estimating 7,500 gallons of #2 Oil at \$3.50 per gallon.	21,169	21,583	25,179	14,412	26,250

FY 2014 BUDGET DETAIL GENERAL FUND

RECREATION		FY 2011	FY 2012	FY 2013	FY 2013	FY 2014
APPROPRIATIONS		Actual	Actual	Budget	YTD	Request
10063-06004	UNIFORMS	0	691	200	208	200
	Shirts for the staff					
10063-06007	COST OF GOODS SOLD	10,530	8,378	8,000	6,910	8,000
	Merchandise to be sold in the Game Room.					
10063-07004	DAY CAMP BUS DRIVER	0	1,615	2,500	0	2,500
	Field trip once a week during summer camp					
10063-07010	SENIOR PROGRAMS	875	611	1,500	0	1,500
	Senior bus trip					

FY 2014 BUDGET DETAIL GENERAL FUND

UNCLASS. FRNG BENEFITS

REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
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10071-03211 WORKERS COMP DIV	8,992	7,719	0	10,085	0
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Dividend check received from Maine Municipal. This money is not gauranteed therefore I do not recommend budgeting.

FY 2014 BUDGET DETAIL GENERAL FUND

UNCLASS. FRNG BENEFITS

APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
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10071-05015 EMPLOYEE ASSISTANCE PROG.	2,150	413	1,100	0	0
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This program was eliminated this year as employees can use their health insurance coverage for assistance.

10071-05020 DRUG & PHYSICAL SCREENING	8,606	3,686	7,000	5,440	7,000
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Pre-employment physicals
 Pre-employment drug screening
 Required post-accident drug screening
 Required CDL (Commercial Driver's License) random drug testing (8 times year)

10071-05081 ICMA VANTAGE CARE	41,899	30,352	36,000	45,349	12,000
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Contractual Obligation

10071-05082 ICMA RETIREMENT PLAN	0	0	0	1,057	0
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10071-05083 MAINE STATE RETIREMENT	0	0	0	5,610	0
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10071-05084 SOCIAL SECURITY	0	18,853	0	70,230	0
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10071-05085 RETIREE HEALTH INS	-737	26,880	35,000	20,912	30,000
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The City budgets 25% of the cost of health insurance for retired City employees. This can be paid to the individual either on a quarterly or an annual basis.

10071-05086 HEALTH INSURANCE	0	0	0	0	0
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10071-05087 UNEMPLOYMENT COMP	5,788	298	6,000	9,613	6,000
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Maine Department of Labor determines eligibility of a claimant and the weekly amount the City is required to pay a claimant for unemployment compensation. The City participates in a Direct Reimbursement Plan rather than with insurance coverage to pay claimants.

10071-05088 MEDICARE	0	7,599	0	26,874	0
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10071-05092 WORKMENS COMP	0	0	0	74,253	0
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10071-05095 ACCRUED VAC./SICK TIME	35,000	49,777	35,000	35,367	35,000
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This account represents the City's expense for accrued vacation and sick time to retiring or terminated employees.

FY 2014 BUDGET DETAIL GENERAL FUND

UNCLASS-OTHER ACCOUNTS

APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
10072-05081 CONTINGENT	9,922	0	3,772	59	5,000
To be used for unforeseen expenditures throughout the year.					
10072-05082 VETERANS	1,101	1,112	1,200	839	1,200
Flags on veterans' graves.					
10072-05093 PROP AND LIAB INS.	159,694	152,958	163,975	185,751	170,534
This coverage is provided by St. Paul Travelers Public Sector Services and includes: General Liability, Law Enforcement Liability, Public Entity (Officials) Liability, Public Officials Bonds and Fine Arts coverage. The account is serviced locally by the Allen Agency. This year we undertook the task of updating all our equipment with the Allen Agency and found items that we no longer own. Eliminating these items from insurance coverage should help reduce our insurance premiums.					
FY 2014 Premium, projected 4% increase					
10072-05094 INSURANCE DEDUCTIBLE	0	1,960	8,000	10,541	8,000
Insurance deductible on claims.					
10072-05099 PARKS COMMISSION	6,500	5,191	6,500	7,608	0
* This line item moved to the Recreation Dept Budget in FY14.					

FY 2014 EMERGENCY MEDICAL RESPONSE

EMERGENCY MED. RESPONSE REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
50000-03215 REV AMBULANCE FEES	392,003	504,833	535,374	287,557	535,374
Budgeted Revenue from Ambulance Fees for FY 2014 is based upon historic billings and expected call volume, with no increase projected.					
50000-03218 REVENUE-MISCELLANEOUS	1,775	1,424	0	271	1,900
Grant Reimbursements					
50000-03220 AMBULANCE DONATIONS	1,650	0	0	0	0
Donations from private citizens					
50000-03230 OWLS HEAD EMS SERVICE	68,024	70,745	73,575	36,788	76,518
Ambulance service to the Town of Owls Head with a 4% escalator.					
50000-03231 AIDE TO OUTSIDE TOWNS	31,437	25,650	28,500	8,925	18,500
Estimate based upon billings for the first half of FY 2013.					

FY 2014 EMERGENCY MEDICAL RESPONSE

EMERGENCY MED. RESPONSE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
50000-04001 PAYROLL	57,211	89,768	93,932	81,135	104,205
3 full-time EMS professionals					
50000-04002 STIPENDS	37,290	37,951	43,420	31,768	51,688
Contractual Obligation					
50000-04003 OVER-TIME PAYROLL	13,363	17,989	20,000	15,604	18,000
Overtime payroll costs for our full-time employees.					
5 year average is \$12,742, adjusted for wage increase and full staffing.					
50000-04004 HOLIDAY PAYROLL	2,464	4,146	4,711	4,698	5,166
Contractual Obligation					
50000-04016 FLSA	1,053	1,855	2,268	1,486	2,487
Federal Mandate					
50000-04017 SICK LEAVE STIPEND	0	497	1,178	333	1,291
Negotiated contract item based upon 50% of personnel qualifying for the stipend.					
50000-04030 LONGEVITY	0	0	260	0	520
Contractual Obligation					
50000-05007 DUES AND MEMBERSHIP	1,980	1,640	2,105	2,015	2,715
Ambulance Licenses	\$ 280				
Atlantic Partners EMS	\$ 1,500				
CLIA	\$ 100				
DEP Charge	\$ 25				
NFIRS Reporting System Access	\$ 810				
50000-05008 TRAINING	4,295	4,439	7,800	2,021	5,000
CEH Classes at Maine EMS Week/Samoset			\$2,000		
EMS Management Training Classes			\$1,500		
Classes Introducing New Technology/Standards of Care			\$1,500		
50000-05032 VEHICLE MAINTENANCE	6,943	5,094	7,000	2,477	7,000
Annual Vehicle Inspections				\$ 200	
Lube, Oil and Filters on all EMS Apparatus				\$ 1,800	
Bulbs, Belts, Hoses and Batteries on all Fire Apparatus				\$ 500	
Cleaning Supplies				\$ 400	
Tires				\$ 1,000	
Leaf Springs, Brake Jobs and Undercarriage Repair				\$ 2,000	
Miscellaneous Fabrication and Repair				\$ 100	
Engine Repairs/Running Problems				\$ 1,000	
50000-05033 RADIO MAINTENANCE	774	1,158	1,080	760	1,080
Pager Repairs	\$300				
Pager Batteries	\$340				
Radio Batteries	\$340				
Miscellaneous Repairs	\$100				

FY 2014 EMERGENCY MEDICAL RESPONSE

EMERGENCY MED. RESPONSE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
50000-05033 RADIO MAINTENANCE	774	1,158	1,080	760	1,080
50000-05062 BILLING & COLLECTIONS	20,027	28,347	30,000	22,010	30,000
Collections contracted to T. G. Higgins of Winterport.					
50000-05083 MAINE STATE RETIREMENT	8,111	13,223	15,899	10,172	19,125
Contractual Obligation					
50000-05085 HEALTH INSURANCE	7,297	19	25,418	7	36,122
Contractual Obligation					
50000-05086 MEDICARE	1,712	2,305	2,401	1,129	2,688
Contractual Obligation					
50000-05092 WORKMENS COMP	5,202	8,306	8,067	3,725	8,457
Contractual Obligation					
50000-06002 GASOLINE USED	2,278	3,014	2,750	2,195	2,750
Gasoline costs are split between EMS and Fire, it is coded by FD personnel at the time of purchase and sent to Fiance for payment. In the last year we have consumed 966 gallons between both departments. FY14 is based on last year's consumption at an estimated price of \$3.61 per gallon.					
50000-06006 MEDICAL SUPPLIES	12,261	13,922	12,500	11,291	13,500
This line accounts for the disposable medical supplies that we use in the treatment of patients. This line has been between \$12,300 and \$13,900 over the past 5 years.					
Based on 5-year average of \$13,000					
50000-06010 UNIFORMS	7,459	5,950	7,100	3,823	7,100
Contractual Obligation					
50000-06040 DIESEL FUEL	9,436	8,438	12,000	7,404	10,000
Diesel costs are split between EMS and Fire, it is coded by FD personnel at the time of purchase and sent to Fiance for payment. In the last year we have consumed 4,500 gallons between both departments. FY14 is based on last year's consumption at an estimated price of \$4.10 per gallon.					
50000-07001 EQUIP OUTLAY & MAINTENANCE	7,242	6,289	7,534	3,682	7,534
Defibrilator Maintenance Contract \$3,000					
Replacement of Equipment \$3,000					
Purchase of New Standard of Care Equip. \$1,534					
50000-07050 AMBULANCE PURCHASE	56,250	56,250	56,250	0	0
Program review - deferred payment as a stop gap measure.					
50000-07500 TRANSFER TO GENERAL FUND	249,013	249,756	273,776	159,703	295,864
This line reflects revenue transferred to the Fire Department to partially					

FY 2014 EMERGENCY MEDICAL RESPONSE

EMERGENCY MED. RESPONSE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
50000-07500 TRANSFER TO GENERAL FUND	249,013	249,756	273,776	159,703	295,864

offset the costs attributable to EMS. This line item pays for 15% of payroll-related expenses, 50% of overtime costs, 50% of telephone expense, building maintenance expense, power expense, water/sewer expense, heat expense, laundry service expense, and protective clothing expense. Office supplies are apportioned 70% to EMS.

This line increased as the savings in not funding the ambulance was transferred to the general fund.

FY 2014 WASTE WATER FUND

PREVENTIVE MAINTENANCE

REVENUES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
20015-03245 STORM WATER LINE MAINT REV	0	0	0	0	83,409

Historical expenses realized in the Pubic Works Budget have been transferred to the Sewer budget to offset total costs to maintain and operate storm and sewer collection system.

20015-03250 STORM WATER BILLING	0	0	0	0	40,000
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1% Increase in sewer rates to fund storm water projects.

FY 2014 WASTE WATER FUND

PREVENTIVE MAINTENANCE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
20015-04001 PAYROLL	0	0	0	0	90,066
(2) FULLTIME EMPLOYEES					
20015-04110 UNIFORM ALLOWANCE	0	0	0	0	325
CONTRACTUAL OBLIGATION					
20015-05042 SEWER LINE MAINTENANCE	0	0	0	0	35,000
PROJECT MONEY FOR LINE MAINTENANCE					
20015-05045 STORM WATER MAINTENANCE	0	0	0	0	40,000
PROJECT MONEY FOR LINE MAINTENANCE					
20015-05082 ICMA RETIREMENT	0	0	0	0	2,434
SEE PAYROLL DETAIL					
20015-05083 MAINE STATE RETIREMENT	0	0	0	0	2,690
SEE PAYROLL DETAIL					
20015-05084 SOCIAL SECURITY	0	0	0	0	5,604
SEE PAYROLL DETAIL					
20015-05085 HEALTH INSURANCE	0	0	0	0	31,624
SEE PAYROLL DETAIL					
20015-05089 MEDICARE	0	0	0	0	1,311
SEE PAYROLL DETAIL					

FY 2014 WASTE WATER FUND

SEWER FUND

REVENUES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
20000-03220 INDUSTRIAL	2,527,250	2,214,223	2,291,969	1,447,443	2,222,200

We have determined there will be a minimal rate increase for FY 2013-2014.

We have a total of 8 Industrial customers and each is billed a formula based on the amount of usage in the areas of Flow, Manhours, Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD).

The current rates and projected rates with the increase are as follows:

1. Flow which is currently \$2.23 per 1,000 gallons will decrease to \$2.21 per 1,000 gallons.
2. BOD which is currently \$85.52 per 100 pounds will decrease to \$85.03 per 100 pounds.
3. TSS which is currently \$115.26 per 100 pounds will increase to \$115.65 per 100 pounds.
4. Gallons which are currently billed at \$6.05 per 1000 gallons will increase to \$6.14 per 1000 gallons.

20000-03260 RESIDENTIAL-QTR.BILLING	712,492	715,213	700,729	363,367	758,361
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We have determined there will be a minimal rate increase for FY 2013-2014.

We have a total of 2,206 single unit Residential Customers and 271 multiple unit Residential Customers with an average single family residence quarterly bill of \$59.32 and multiple unit residence quarterly bill of \$167.60.

With our projected rate increase for FY 2013-2014 the customer using the minimum will see their bill increase by 59% per quarter which equates to \$2.36 annually or 20% per month. According to our billing history over the past four quarters, 55% of our residential customers use the minimum amount or less each quarter and 57.5% of our multiple unit customers use the minimum designated amount or less each quarter. The minimum bill per quarter will rise from \$39.63 to \$40.22 reflecting the 59% increase.

20000-03270 COMMERCIAL-QTRLY BILLING	512,481	513,314	518,570	268,095	573,468
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We have determined there will be a minimal rate increase for FY 2013-2014.

We have a total of 476 Commercial Customers with an average quarterly bill of \$262.03.

With our projected rate increase for FY 2013-2014 the customer using the minimum commercial designation of 2 EDU's will see their bill increase by \$1.29 per quarter which equates to \$5.16 annually or 43% per month. According to our billing history over the past four quarters, 24% of our commercial customers use their minimum EDU amount or more each quarter. Therefore, 76.5% of our commercial customers use their assigned EDU or less each quarter. The minimum bill per quarter will rise from \$86.93 to \$88.22 reflecting the \$1.29 increase.

Each one of our commercial users has been assigned an individual EDU designation based on what type of business it is and what their usage is projected to be based on engineering studies and a commercial questionnaire we circulated when the designations were assigned.

20000-03280 CHEMICAL SURCHARGE	54,265	51,104	40,000	30,092	45,000
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We are projecting an increase in this line of \$5,000 in FY 13-14 after review of our income over the past 12 calendar months.

FY 2014 WASTE WATER FUND

SEWER FUND REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
20000-03510 SEWER LIEN REVENUE	14,751	10,574	7,500	1,660	7,500

The Sewer Lien Fee Revenue income line item is comprised of the receipt of funds that have been expended to file sewer liens at the Knox County Registry of Deeds.

Each sewer lien costs \$39.00 to file and when the lien is paid, the customer is responsible for reimbursing the City as part of the payment for the lien processing charges. This line item is that fee income.

20000-03750 INTEREST INC-ACCTS REC	12,069	8,054	6,500	6,293	8,000
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The Interest Income on Accounts Receivable income line item is the interest that is received on the payment of late sewer bills.

When a bill is not paid within 30 days of the billing date it begins to accrue interest at the annual rate of 7% or .583% monthly.

When the bill is paid, the amount is broken down into the billed amount, interest income (late fees) and any lien fee income to accurately reflect where our income is coming from.

We are projecting a slight increase in this income line for FY 13-14 based on income studies from the past 12 months.

FY 2014 WASTE WATER FUND

SEWER FUND APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
20010-04001 FULL TIME PAYROLL	528,610	532,433	564,095	442,740	535,895
Director Environmental Compliance Manager Administrative Assistant (6) Operator/ Mechanics Chief Mechanic					
20010-04003 OVERTIME PAYROLL	91,739	87,213	65,000	70,544	65,000
Our staff responded to over 100 after hours call ins in 2012. Each call in is paid at 3 hours at the overtime rate per the union contract.					
20010-04004 ADMINISTRATIVE SERVICES	136,351	148,313	148,313	86,515	153,313
This is the amount billed to the Waste Water Department from the General Fund.					
20010-04030 LONGEVITY	10,720	11,940	13,780	10,160	11,700
Contractual Obligation					
20010-04100 VEHICLE STIPEND	1,800	1,800	1,800	1,650	1,800
Employee stipend for use of personal vehicle for City business.					
20010-04105 CELL PHONE STIPEND	960	960	960	1,200	1,440
Employee stipend for the use of personal cell phone for city business.					
20010-05001 TELEPHONE	7,545	7,971	8,314	5,697	6,924
As an ongoing evaluation tool, we analyze our phone services to conclude what is absolutely essential and make any changes where possible. A large percentage of our telephone costs are due to dedicated lines that support our pump station alarms, emergency call in system and Supervisory Control and Data Acquisition Systems.					
20010-05002 ELECTRICITY	295,826	207,111	213,588	176,284	195,000
Several cost saving measures have been implemented to contain our electrical costs. We have installed energy efficient fixtures here in our buildings through the Efficiency Maine Project to help reduce our costs further in the year to come. In calendar year 2012 we have continued to make electrical improvements in our plant including the installation of LED lighting on the exterior of our buildings, in the parking lot on Captain Spear Drive and in our building fixtures. Therefore, we are projecting a substantial expense decrease in this line of 7% from last year.					
20010-05003 WATER	23,680	26,297	25,088	22,607	32,000
We are projecting an increase in this line for FY 13-14 due to rate increases at Maine Water.					
20010-05005 POSTAGE	6,309	9,414	15,000	5,723	10,000
As expected, this line item covers all of our postage needs including postage for our meter, Federal Express and United Parcel Service. Approximately 150 lien and 30 day notices are mailed each quarter which makes up the majority of this line item. From 1/1/12 to 12/31/12 78 liens were filed.					

FY 2014 WASTE WATER FUND

SEWER FUND
APPROPRIATIONS

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
20010-05005 POSTAGE	6,309	9,414	15,000	5,723	10,000

We are decreasing our request in this line item by 25% this year

20010-05006 TRAVEL	2,481	2,017	2,000	338	2,000
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Reimburse employee at IRS rate for use of personal vehicle for City business.

20010-05007 LABORATORY EXPENSE	34,115	47,602	40,000	42,013	39,000
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We are projecting a decrease in this line item from last year.

We are now doing the majority of our BOD testing in house which increases the cost of testing supplies to the lab facility. Some outside testing will still need to be performed but we have implemented the reduction in outside testing to the extent that the Department of Environmental Protection will allow us to do so.

Our facility does have a state of the art testing laboratory and the majority of our budget pertains to actual testing supplies and items needed to maintain the laboratory equipment to the ongoing exemplary standards we have set forth.

20010-05008 TRAINING	2,363	2,609	3,800	861	3,800
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Our Operations and Management staff has the responsibility to take 18 credit hours every two years to maintain their license status.

20010-05009 DUES & MEMBERSHIPS	495	724	500	637	500
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This line item covers our Director and Environmental Compliance Manager dues and memberships for the various American Wastewater Association Agencies.

20010-05012 LICENSE & PERMIT FEES	6,800	7,853	7,000	944	7,000
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License and Permit Fees set by the State of Maine.

20010-05020 PROFESSIONAL SERVICES	23,999	37,143	50,000	24,434	45,000
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This line entails all services provided to our facility from outside engineering professionals and consultants.

20010-05021 BILLING SERVICE FEE	44,232	48,398	49,500	36,247	49,500
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This line is the funding that pays Maine Water for their billing services for our quarterly wastewater billing.

20010-05025 OUTSIDE SERVICES	6,348	2,249	5,000	2,684	4,500
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This includes our security system monitoring and bottled water company and any other miscellaneous small service expenses.

20010-05032 VEHICLE MAINTENANCE	5,998	7,462	7,000	5,226	7,000
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Our fleet of vehicles includes the following:

- (3) Pickups
- (1) 1-Ton Truck
- (1) 1 Lift Truck
- (2) Small Tractors
- (1) Fork Lift
- (1) Utility Cart

FY 2014 WASTE WATER FUND

SEWER FUND

APPROPRIATIONS

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
20010-05032 VEHICLE MAINTENANCE	5,998	7,462	7,000	5,226	7,000

We are not projecting any increase in this line item for this year as our older vehicles have had several repairs done in the last two years so we are not anticipating major repairs in the upcoming year.

20010-05033 GENERATOR SERVICE CONTRA	2,520	3,748	3,500	0	3,500
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Park Street #1 Cummings 134 KVA, 250 volts
 Park Street #2 Cummings 159 KVA, 187 KVA
 Glenwood Avenue Cummings 240 volts
 Waldo Avenue Cummings 240 volts
 Ocean St AC Synchronous Generator 25 KVA 240 volts
 Thomaston Street Kohler Generator 25 KVA, 240 volts
 WWTP Plant Caterpillar 500 KVA
 Auxiliary Generator 75 KVA, 480 volts

We are not projecting an increase from last year. This line item is for maintenance of emergency equipment in the event of interruption of service to avoid an environmental spillage of sewage.

20010-05034 OFFICE EQUIPMENT R & M	2,420	3,077	2,700	3,488	3,000
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Maintenance and repairs of general office equipment.

20010-05035 BUILDING REPAIR & MAINT.	31,449	25,265	35,000	22,133	35,000
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This line item is responsible for the repairs and maintenance for the buildings at the treatment facility.

20010-05037 LIFT STATION REPAIR	15,336	11,218	20,000	19,719	22,000
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Maintenance/Repair of 10 pumps stations in various areas within the City of Rockland.

20010-05038 SPARE PARTS	3,152	2,430	5,000	949	5,000
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This line is for the minimal amount of spare parts for our equipment.

20010-05039 PREVENT MAINTENANCE SUPPLI	1,719	4,286	4,000	998	4,000
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Repairs on customized operating equipment including filter belt presses, variable speed drives, polymer mixers, polymer day tanks, blowers, sludge pumps, bar screens, grit classifiers and several others. We as a department strive to perform preventative maintenance regularly to avoid equipment malfunction or breakage.

20010-05040 EXPENDABLE TOOLS	3,083	4,293	5,000	1,755	5,000
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Replacement of hammers, drills, saws, pliers, screwdrivers, shovels, rakes and wrenches as needed.

20010-05041 GROUNDS IMPROV & MAINTENA	11,588	8,280	9,000	3,893	9,000
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Due to our sensitive locations within the City, grounds maintenance is a crucial line in our budget. This is for the grounds upkeep at our plant location, our pump stations and along the side of the plant on Tillson Avenue. This also covers the mowing of our lift stations.

FY 2014 WASTE WATER FUND

SEWER FUND APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
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20010-05055 LIEN EXPENSES	6,000	5,185	7,000	793	7,000
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We are not projecting an increase in this line from last year. In calendar year 2011, 157 liens were filed for unpaid sewer bills. Each lien costs \$39.00 in lien expenses. These costs are recouped when the lien is paid and is posted into revenue account 20000-3510 as income when the funds are received.

20010-05065 SLUDGE DISPOSAL	286,039	241,576	300,000	220,430	300,000
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We sent a total of 4,840.07 tons to New England Organics in calendar year 2012. That measures out to an average of 403.34 tons per month or an average of 13.26 tons every day. These numbers reflect a small increase over our numbers for calendar year 2011.

Due to some effective changes in sludge processing and some innovative thinking, we have consistently tried to reduce the number of loads sent to New England Organics. We are not projecting any change in this line item for FY 14 as we have been able to renegotiate a new contract with New England Organics to help contain our costs in this line item as well as sludge transportation.

We also have services with Interstate Septic for the pumping of our primary and secondary clarifiers, secondary scum pits, the grit chamber and lines that fall under this expense line.

20010-05066 TRANSPORT SLUDGE	75,365	53,042	75,000	72,158	75,000
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We are not projecting an increase in this line item for this year. Our new contract with New England Organics for sludge hauling services is what determines our expenses in this line. All of our loads are now hauled by New England Organics under our contract with them.

20010-05082 ICMA RETIREMENT PLAN	20,963	19,615	29,508	13,823	28,144
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Contractual Obligation

20010-05083 MAINE STATE RETIREMENT	1,569	5,965	2,789	12,870	2,635
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Contractual Obligation

20010-05084 SOCIAL SECURITY	35,414	35,475	40,024	18,497	38,182
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Contractual Obligation

20010-05085 HEALTH INSURANCE	148,708	157,748	168,086	126,399	157,843
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Contractual Obligation

20010-05086 MEDICARE	8,051	7,959	9,360	4,400	8,929
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Contractual Obligation

20010-05087 COMPUTER HARDWARE & SOFT	11,492	6,529	12,000	4,102	12,000
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This line item covers hardware and software for all of our office computer workstation systems and specialized programs including:

HACH WIMS lab database
Multitrode
Supervisory Control and Data Acquisition

FY 2014 WASTE WATER FUND

SEWER FUND

APPROPRIATIONS

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
20010-05087 COMPUTER HARDWARE & SOFT	11,492	6,529	12,000	4,102	12,000
HACH JobCal Weather Station Capital Soft Utility Software					
20010-05088 COMPUTER SERVICES	1,284	6,732	6,000	2,445	6,000
This budget line encompasses all computer repair/maintenance and upgrade expenses for our systems.					
20010-05092 WORKERS COMPENSATION	16,978	19,526	21,649	9,996	22,871
Contractual Obligation					
20010-05093 PROP AND LIAB INS.	19,155	21,261	22,111	0	24,359
Our portion of the City's Insurance Policy.					
20010-06001 OFFICE SUPPLIES	3,775	2,421	4,000	2,728	3,500
General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels.					
20010-06002 GASOLINE USED	5,021	4,310	6,100	4,113	6,100
In the last year we consumed 1,500 gallons. FY14 is based on last year's consumption at an estimated price of \$3.61 per gallon.					
20010-06003 HEAT	48,628	49,437	58,485	48,748	58,485
Budget is based on average gallons expended over the last 3-years and includes a 10% increase in price. We are estimating 16,500 gallons of #2 oil at \$3.50 per gallon and 370 gallons of propane at \$1.72 per gallon.					
20010-06004 UNIFORMS	9,582	9,846	10,000	8,646	10,000
Contractual Obligation					
20010-06005 MISCELLANEOUS SUPPLIES	1,974	1,538	1,500	809	1,500
We use this line item for all things not tied to another GL line. This includes all meeting supplies, batteries and other one time supply purchases.					
20010-06041 DIESEL FUEL	1,909	2,153	2,700	2,446	3,500
In the last year we consumed 700 gallons. FY14 is based on last year's consumption at an estimated price of \$4.10 per gallon.					
20010-06060 SAFETY EQUIPMENT	3,949	4,523	5,000	1,173	7,500
We believe in being a safety conscious department and this line item covers all of our safety equipment including our first aid kit supplies, safety glasses, ear protection and safety chains and harnesses to avoid falls into hazardous areas of plant operations.					
20010-06070 CHEMICALS	322,865	233,175	295,000	170,289	275,000
Sodium Bisulfite is a chemical used to remove the chlorine in the plant effluent being discharged into Rockland Harbor. Chlorine cannot be discharged in the ocean.					
Ammonium Sulfate is used in the chlorination process of treated wastewater as					

FY 2014 WASTE WATER FUND

SEWER FUND

APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
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20010-06070 CHEMICALS	322,865	233,175	295,000	170,289	275,000
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a disinfectant.

Sodium Hydroxide or Caustic Soda is a chemical used to neutralize acidity and provide alkalinity to raise the PH in the odor control process.

Ferric Chloride is used to treat our sludge in order to prevent Hydrogen Sulfide formation.

We are projecting a decrease in this line item for FY14 due to the fact that we have implemented some cost saving measures at the plant including bulk storage and delivery.

20010-07001 CONTINGENCY	0	0	388	0	18,000
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For unforeseen expenses through out the year.

20010-07005 CAPITAL PROJECTS EXP	73,923	122,887	185,000	67,070	232,821
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Please see the attached list for our Capital Improvements for FY 2013-2014.

20010-07006 RENEWAL & REPLACEMENT RES	90,000	90,000	90,000	0	90,000
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The Renewal and Replacement Reserve account funds the depreciation of equipment, buildings and machinery. The fund should be maintained at an amount not less than 10 percent of the total value of the system. Deposits into this account should be 5 percent of the previous year's gross revenues.

20010-07010 EQUIP REPAIR&REPLACEMENT	173,324	236,742	175,000	115,062	175,000
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This is for the repair and replacement of all of the multi-million dollar equipment in our facility. This would be our pumps, belt presses, odor control system, clarifiers, grit pumps and all other operating equipment in our plant. It covers millions of dollars in assets.

20010-08011 PRIN & INT ON NOTES	159,059	580,166	715,430	697,209	699,233
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We are projecting a decrease in this line of \$16,197 or 3%.

20010-08021 EQUIPMENT LEASE PAYMENTS	3,443	2,346	3,200	1,114	7,410
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This line item is for the lease of our postage meter through Pitney Bowes, Xerox copier through Transco and Waste Water's portion of the camera system for sewer line maintenance.

FY 2014 SEWER FUND

SOLID WASTE REVENUES	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
45000-03170 DEP FEE REIMBURSEMENT	1,612	540	17,106	409	50,106
FMC	\$2,000.00				
Lydon Bricher	\$106.00				
LD 1278 demo fee	\$48,000.00				
45000-03295 MISCELLANEOUS REV	6,294	11,542	6,000	7,087	5,000
\$15 per weighing on truck scale, charges for green waste, consumer electronics, bulky plastics and other non-specified revenues.					
45000-03420 COMPOST SALES	0	0	0	0	1,000
Based on the sale of 100 yards of finished compost at \$10 per yard.					
45000-03421 PALLET FEES	4,727	2,613	5,000	5,994	5,000
This year's numbers reflect the revenue generated from past pallet revenue.					
45000-03440 UNIVERSAL WASTE	6,912	6,747	6,000	4,613	6,000
This line is expected to stay steady with 2012/2013 performance.					
45000-03445 NONRESIDENT CONTRACTOR PE	20	440	200	80	100
Permits are \$20 per job. Estimates based on the sale of 5 permits in 2012-2013.					
45000-03446 SOLID WASTE STICKERS	91,029	85,311	91,975	43,907	98,568
1,369 flat permits were sold in 2012. Since 2011 (when the \$65 fee was first initiated) PERC/MRC has had a 10.86% increase in the tipping rates. The new proposed flat fee permit with a 10.86% is \$72.059 or rounded off to \$72.					
45000-03448 PERC PERF. CREDIT REV.	149,921	141,532	145,410	99,064	131,914
The Municipal Review Committee projects \$131,914 for Rockland.					
45000-03450 CARDBOARD DISPOSAL REV.	42,283	28,738	14,879	9,390	14,879
Based on \$77 per ton with an estimate of 193.23 tons of cardboard recycled.					
45000-03455 PAYT BAG REVENUE	7,538	9,529	10,000	6,846	10,000
Revenue from the sale of pay as you throw bags. In lieu of paying the annual sticker fee, the public has the option of obtaining a recycling permit which requires the pre-purchasing of orange bags for the disposal of municipal solid waste. As of March 21, 2013 we have generated \$9,529.00. This budget estimate is based off of last year's bag sales.					
45000-03460 TIRES REVENUE	2,273	2,599	2,500	1,695	2,500
Based on 6.29 tons of tires recycled in 2012.					
45000-03465 WHITE GOODS & METAL FEES	7,694	7,887	7,500	2,640	5,000
Revenue is based on fees charged for appliance disposal. There is a slight decrease based on anticipated loss due to a local recycler.					
45000-03466 WHITE GOODS & METALS SALES	34,482	32,904	13,462	17,892	18,000
This line reflects income from the sale of scrap metal and white goods. The					

FY 2014 SEWER FUND

**SOLID WASTE
REVENUES**

	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
45000-03466 WHITE GOODS & METALS SALES	34,482	32,904	13,462	17,892	18,000

industry rate of return currently is anywhere from \$0 \$121 per ton, we recycled 123.53 tons in 2012. (We also recovered 138.39 tons from PERC). This revenue is based on past performance.

45000-03467 METAL CAN BUNDLES	3,837	5,388	1,449	2,356	1,305
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Based on 15.73 tons at \$83/ ton.

45000-03470 LANDFILL REVENUE	936,859	960,660	1,057,750	730,037	1,041,750
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Non-Rockland Processed CDD	\$884,000
Rockland Whole CDD	\$ 80,000
Special Waste	\$ 77,750

45000-03480 PLASTICS REVENUE	6,009	14,931	5,054	3,796	4,647
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#2 Plastic - 13.51 tons @ \$325 per ton
All others - 7.3 tons @ \$35 per ton

45000-03492 MIXED PAPER REVENUE	10,999	13,089	8,833	5,814	8,833
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Based on 101.43 tons @ \$84.38 /ton.

45000-03495 RETURNABLES CANS/BOTTLES	831	1,362	1,000	2,354	1,200
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Revenue from returnable bottles & cans that are deposited by the public

45000-03496 MSW TIPPING FEE COMMERCIAL	319,824	387,221	404,427	313,877	389,770
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On average Municipal Solid Waste (MSW) taken in has made up 75% of the overall volume of MSW at the Rockland Transfer Station and transported to PERC in Orrington, Maine for incineration (tonnage of MSW taken to PERC in 2012 was 3,543.37 tons of MSW from commercial haulers making up 71.56% of the overall MSW generated in Rockland). Since 2011 (when the \$105 per ton fee was first initiated) PERC/MRC has had a 10.86% increase in the tipping rates. The new proposed per ton tipping rate with a 10.86% or \$5 per ton is \$110 per ton.

FY 2014 SEWER FUND

SOLID WASTE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
45000-04001 FULL TIME PAYROLL	314,231	305,818	287,491	247,078	295,958
7 F.T employees.					
45000-04003 OVER-TIME PAYROLL	6,553	5,493	6,000	4,097	5,000
Annual training, snow plowing and emergency pump repairs required after-hours. Two trips to PERC are required per day, an hour of overtime is needed to complete the trip to PERC.					
45000-04030 LONGEVITY	5,195	5,240	5,200	4,275	5,430
See Payroll Detail					
45000-04100 TRAVEL ALLOWANCE	1,800	1,800	1,800	1,650	1,800
Employee stipend for use of personal vehicle for City business.					
45000-04110 UNIFORM ALLOWANCE	2,084	2,275	2,275	1,950	1,950
Contractual obligation					
45000-05001 TELEPHONE	4,028	4,621	4,500	3,510	4,500
3 Cell Phones \$ 650 Internet \$1,100 2 Land Lines \$2,750					
45000-05002 ELECTRICITY	21,807	22,006	25,000	17,835	22,000
Historically electrical costs have been between \$21,806 and \$22,005.					
45000-05003 WATER & SEWER	117,900	87,183	102,500	83,050	94,792
Budget based on schedule which calculates actual usage from July 2012 to February 2013 includes a 7% increase in rates. Main Water Charges \$2,250 Industrial Sewer Charges \$92,292 Bottled Water Service \$250					
45000-05005 RECYCLING EDUCATIONS	1,647	1,270	2,000	527	1,000
Includes printing of all permits, stickers, weigh scale tickets, newspaper notices, advertisements for bids, and signage around the facility.					
45000-05006 TRAVEL	759	1,089	1,000	850	1,000
Reimburse employee at IRS rate for use of personal vehicle for City business.					
45000-05007 DUES AND MEMBERSHIP	5,463	7,291	7,253	2,246	7,171
MRC - \$6,671 Maine Resource Recovery Association - \$500.00.					
45000-05009 EDUCATION	3,786	4,133	5,000	0	3,000
Required Universal Waste Operator training. Site specific training conducted by Woodard & Curran, SWANA training in 2013/2014.					
45000-05010 PROFESSIONAL SERVICES	31,634	25,608	30,000	22,733	25,000

FY 2014 SEWER FUND

SOLID WASTE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
45000-05010 PROFESSIONAL SERVICES	31,634	25,608	30,000	22,733	25,000
Scale Calibration - \$2,000 Annual Survey of Landfill & Monitoring Wells - \$3,500 Geologist - \$6,500 Consultant services \$10,000 Spill Clean-up - \$3,000					
45000-05011 UNIVERSAL WASTE EXPENSE	674	1,107	1,500	0	1,000
Fees charged for the transport and processing of Universal Waste.					
45000-05012 LICENSE & PERMIT FEES	4,970	2,834	2,642	7,660	50,756
Processed Demolition Fee \$48,000 Special Waste Fee \$2,000 Annual DEP Transfer Station License Fee \$250 Annual DEP Transfer Station Reporting Fee \$166 Annual DEP Composting Permit Fee \$134 Lydon Bricher \$106 Annual Weighmaster Certification/License \$100					
45000-05014 BRUSH/ PALLET CHIPPING SVC	2,983	0	1,000	1,275	1,500
Currently chipping is done by an outside contractor and chips are used for bio-fuel or bark mulch. Chipped pallet value no longer covers the chipping.					
45000-05015 ENVIROMENTAL MONITORING	11,007	11,652	15,000	7,409	17,000
Complete sampling and monitoring of groundwater and leachate is required three times annually at an average cost of \$5,000.					
45000-05016 DISCHARGE MONITORING	3,184	2,945	2,790	2,916	3,000
Industrial Discharge Permit \$3,000.					
45000-05021 EQUIPMENT RENTAL	3,947	100	10,000	1,313	2,000
Contracted equipment and operator are occasionally required to assist in landfill operations, as well as providing materials to keep the landfill roadway safe for tractor trailer traffic.					
45000-05032 EQUIPMENT MAINTENANCE	43,070	36,017	35,000	23,581	30,000
BULLDOZER \$ 21,000 LANDFILL COMPACTOR \$ 21,000 BUCKET LOADER \$ 5,000 SCALES \$ 600 COMPACTORS \$ 10,000 TRACTOR \$ 10,000 2 BALERS \$ 6,000 2 SKID-STEERS \$ 2,2425 PICK-UP WITH PLOW \$ 1,500 TRAILERS \$ 4,200 PUMP SYSTEMS \$ 350 RIDING MOWER \$ 200 RECYCLING BINS \$ 60					
45000-05034 TRAILER MAINTENANCE	7,475	4,400	5,000	5,094	5,000

FY 2014 SEWER FUND

SOLID WASTE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
45000-05034 TRAILER MAINTENANCE	7,475	4,400	5,000	5,094	5,000
In 2013/2014 we plan to paint the cab and frame. The road tractor has over 543,000 mile on it at this time.					
45000-05035 BLDG. REPAIR AND MAINT.	12,768	12,765	12,500	7,463	12,500
Annual preventative maintenance - servicing the propane heaters, overhead door repair, jetting sewer lines, replacing doors and painting.					
45000-05059 LANDFILL GROUNDS MAINT	1,424	4,793	2,000	1,400	15,000
Repairs to the facility, crushed rock for tractor trailers loading area, maintaining storm water BMP's and daily cover for the landfill.					
45000-05062 VECTOR CONTROL	952	1,356	1,200	789	1,200
Cost associated with the control of pest.					
45000-05065 REFUSE DISPOSAL	385,364	375,758	401,667	262,169	406,560
Penobscot Energy Recovery Facility (PERC) tipping fee.					
45000-05074 APPLIANCE PREP	1,493	1,528	2,000	767	2,000
This line item is used to pay fees for the required removal of refrigerants and/or mercury from various appliances.					
45000-05076 TIRE DISPOSAL	0	1,386	1,950	929	1,950
Removal of 30 tons of used tires.					
45000-05078 ODOR CONTROL	864	2,115	2,000	0	2,000
This line will cover the cost of source H2S point monitoring, if needed and calibration of equipment \$75.00. Filters and supplies for the SPM. \$1,600 Preventive maintenance on the Solar Flare, and calibration on the H2O2 sensor. \$325					
45000-05082 ICMA RETIREMENT	2,414	2,738	3,339	2,674	3,330
SEE PAYROLL DETAIL					
45000-05083 MAINE STATE RETIREMENT	8,097	9,219	10,479	7,333	13,255
SEE PAYROLL DETAIL					
45000-05084 SOCIAL SECURITY	20,117	18,653	18,751	8,666	19,291
SEE PAYROLL DETAIL					
45000-05085 HEALTH INSURANCE	110,858	107,338	90,190	88,071	93,107
SEE PAYROLL DETAIL					
45000-05089 MEDICARE	4,573	4,184	4,386	2,062	4,511
SEE PAYROLL DETAIL					
45000-05092 WORKERS COMPENSATION	12,587	13,733	13,569	6,265	13,569

FY 2014 SEWER FUND

SOLID WASTE APPROPRIATIONS	FY 2011 Actual	FY 2012 Actual	FY 2013 Budget	FY 2013 YTD	FY 2014 Request
45000-05092 WORKERS COMPENSATION	12,587	13,733	13,569	6,265	13,569
SEE PAYROLL DETAIL					
45000-05093 PROP AND LIAB INS.	0	6,711	6,979	0	7,328
This is the Solid Waste Facility's portion of the cost for insurance, previously funded by the General Fund.					
45000-05094 INSURANCE DEDUCTIBLE	0	0	2,500	0	2,500
The deductible portion of an insurance claim. Unused insurance deductible funds not used should be placed in the landfill closure reserve account.					
45000-06001 OFFICE SUPPLIES	886	1,111	1,000	437	1,000
General office and equipment supplies such as paper, envelopes, ink cartridges, folders, or labels.					
45000-06002 GASOLINE USED	3,923	2,811	4,000	2,219	3,500
In the last year we consumed 900 gallons. FY14 is based on last year's consumption at an estimated price of \$3.61 per gallon.					
45000-06003 HEAT	17,623	17,264	16,000	10,046	16,000
Budget was based on average gallons expended over the last 3 years and includes a 10% increase in price. We are estimating 9,000 gallons of Propane at \$1.72 per gallon.					
45000-06004 UNIFORMS	2,599	1,451	1,500	1,716	1,600
Contractual Obligation					
45000-06005 MINOR EQUIP AND TOOLS	3,568	3,486	3,500	2,022	3,500
This category includes shovels, rakes, plumbing supplies, hand tools, padlocks and other general, fasteners, clamps, computer parts, miscellaneous tools and equipment.					
45000-06006 MISCELLANEOUS SUPPLIES	4,510	4,725	4,500	1,860	4,500
Paint, gas cylinders, batteries, welding supplies, gaylord bag liners, paper towels, toilet paper, soap, mop heads, bleach etc.					
45000-06007 PAYT EXPENSES	5,786	0	5,000	650	5,000
For the purchasing of 3 different sized bags (10, 20, 32 gallon bags); it appears that the 32 gallon bags are the most popular. I am estimating that we will have to purchase more of the larger size bags.					
45000-06036 BALING WIRE & STRAP	1,753	2,033	3,000	0	2,000
Wire and strapping required to bale cardboard, plastic, tins and paper.					
45000-06041 DIESEL FUEL	41,122	47,256	45,000	35,959	46,000
In the last year we consumed 11,200 gallons. FY14 is based on last year's consumption at an estimated price of \$4.10 per gallon.					
45000-06060 SAFETY EQUIPMENT	960	1,358	1,300	921	1,300
Includes latex gloves, personal protective equipment, first-aid cabinet					

FY 2014 SEWER FUND

SOLID WASTE		FY 2011	FY 2012	FY 2013	FY 2013	FY 2014
APPROPRIATIONS		Actual	Actual	Budget	YTD	Request
45000-06060	SAFETY EQUIPMENT	960	1,358	1,300	921	1,300
supplies, gas meter calibration, fire extinguishers, safety vests etc.						
45000-06075	CHEMICALS - LANDFILL	40,268	47,139	75,000	30,993	65,000
Lower H2O2 usage in 2012/2013 can be credited to the new extraction well and maintaining a lower leachate level in the quarry and the new peroxide distribution system.						
45000-07001	SMALL EQUIPMENT	4,909	3,148	5,000	3,010	5,000
Equipment reserve for one back up pump.						
45000-07002	APPORTIONED COST	71,297	87,304	87,304	50,927	92,304
Funds paid to the General Fund to cover Legal & Finance services.						
45000-08011	PRINCIPAL & INTEREST DEBT	97,932	122,879	140,000	122,879	151,063
Payments on our leased equipment						
See Lease Schedule						
45000-08013	TRF TO CLOSURE RESERVE	107,023	0	239,204	0	200,000
To fund the anticipated closure cost of \$2 million in approximately 5 years, annual escalating contributions will be needed.						
45000-08014	CAPITAL EQUIP RESERVE	40,000	40,000	30,000	0	20,847
The solid waste operation requires over \$1 million in equipment that is subjected to varying degrees of wear and tear. This reserve was established to fund the replacement of equipment according to its estimated and useful life.						