

City of Rockland

City Manager

Mission Statement

The City Manager is appointed by the City Council as the City's Chief Executive Officer and is responsible to the Council for the administration of all City affairs in the charge by or under the Charter. The City Manager is given the following duties and responsibilities under the Rockland Charter.

Duties & Responsibilities

- Appoint, suspend, or remove the City employees and appointive officers.
- Direct and supervise the administration of all departments, offices, and agencies of the City.
- Attend all council meetings.
- Ensure that all laws, provisions of this charter and acts of the council are faithfully executed.
- Prepare and submit the annual budget, the annual capital program and financial and administrative reports to the council.
- Prepare and submit to the council such reports and shall perform such duties as the council may require and shall make such recommendations to the council concerning the affairs of the City as the manager deems desirable.
- Assume responsibility for the care and management of all city-owned buildings and lands.
- The manager shall perform such other duties as may be prescribed by the Charter or required of the manager by the Council.

Goals & Objectives

- While operating under the general direction and guidance of the City Council, the City Manager's objective is to improve and maintain excellent levels of service for the Citizens of Rockland.
- Execute the FY '13 operational budget and work within its fiscal guidelines.
- Oversee the care and support of all city employees.
- Identify and implement the "best practices" for the management of the City of Rockland's fiscal resources in order to reduce the city's dependence on debt, increase available cash and continue with aggressive infrastructure upgrades throughout the community.