

To: Mayor Isganifis and Members of the Council
From: James D. Chaousis II, City Manager
Date: September 25, 2015
RE: City Manager's Weekly Report

OFFICE OF THE LIBRARY DIRECTOR

- I met with Dave St. Laurent, David Larrabee, and Chris Donlin (welcome!) to discuss plans for the replacement of pipes to the chiller, and the coordination with Cordjia's flushing of the chiller barrel, their pressure-testing, and the replacement of glycol.
- Keith Drago offered Drop-in Tech Help—this is available on Monday evenings; patrons may also make appointments for personal assistance.
- Catinka Knoth's Children's class drew visits to the apple orchard and apple picking; the Adult drawing class drew a classic Maine farmhouse.
- With the reduction of the materials budgets, a number of periodical subscriptions have ended recently. I met with a seasonal visitor, whose offer to fund the Portland Press Herald was eagerly accepted.
- This was an "on" week for the Lego™ Club, and letters were the theme, as participants created a great, big "thank you," to share with on-call part-timer Sharyn Pohlman, who donated a large tub of Legos™ to the Library recently.
- On Tuesday evening, An Evening with Maine's Poet Laureate Wesley McNair, who gave a reading of his poetry called "How I Became a Poet." McNair told the story of how he developed as a poet, from past to present, using poems to illustrate. Wes said, "People might be surprised that I didn't have a literary background at all. I started out in poverty and a broken home, and there were many detours along my way to becoming a poet." The reading was followed by a question and answer session and a book-signing.
- The Thursday Evening Arts and Cultural Event was Film: I Could Go on Singing, starring Judy Garland in her last movie role. When celebrated singer Jenny Bowman (Judy Garland) asks her ex-lover David (Dirk Bogarde) to let her see their son, Matt, she is unprepared for the emotional consequences. This was hosted by local film maven Erika Pfander.
- I was in Bangor on Friday, attending the Northeastern Maine Library District's Fall Council Meeting and Workshops. This was the last official day for the District's Library Consultant, Valerie Osborne, who has been a wonderful resource for libraries in this vast geographic region.
- Jean Young offered Baby Storytime on Friday.
- On Saturday, Jean presented a Dr. Seuss Party celebrating the newly found book, What Pet Should I Get? Kids were invited to bring their favorite stuffed animal, or a photo of their pet. Events included stories, games, puzzles, and snacks.
- Upcoming: Star Wars Reads Day; also, An Evening with Tess Gerritsen, a special fund-raiser by the Friends, to be held at Oceanside East, on October 16! Also, the friends are looking for homes. The Holiday House Tour takes place the Saturday after Thanksgiving. If you'd like to decorate your home for the holidays early, and

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be a part of the tour, please let me know, and I'll connect you to the Friend on point for this fun, fund-raising event.

OFFICE OF THE CHIEF OF POLICE

Officers responded to 319 calls for service. Rockland Police Officers responded to 10 motor vehicle crashes and 11 animal complaints. 12 traffic stops and traffic violations were conducted. Officers charged or made arrests of 11 individuals for various offenses, to include, Bail violations, Drug violations, Theft, Criminal Mischief, Warrants of arrest, Probation Violations and Operating under the Influence.

Administration –

- Attended the monthly Sexual Assault Services of Mid-Coast Maine Executive board meeting in Brunswick.
- Updated personnel training files to reflect that all officers are current in mandatory training modules.
- DC Young coordinated with the Chief Deputy of the Knox County Sheriff's Office in order to ensure on going cooperation between agencies and the sharing of resources to effectively detect and investigate criminal activity for the safety and betterment of the community.
- Continued working with community members and civic leaders regarding police involvement in upcoming activities.
- Continue to oversee Rockland P.D.'s involvement in a multi-jurisdictional task force established to identify and apprehend those responsible for over 25 commercial burglaries state wide including Rockland.
- Spoke with the new assistant director of public services in order to ensure an open line of communication for the purposes of working together to problem solve any future situations that will require our two departments to work together.

C.I.D. –

- Continues to work several ongoing investigations. This includes their involvement in a multi-jurisdictional task force; as well as, working with the Bureau of Alcohol, Tobacco and Firearms and the Coast Guard Investigative Service concerning investigations in Rockland.

Patrol Division –

- Officers continue to diligently conduct business checks while working with C.I.D. to deter any future commercial burglaries from the subjects who are actively committing them.
- Patrol Sergeants continue to deploy motorcycle patrol, bicycle patrol and foot patrol as weather and staffing permit.
- Radar details continue to be conducted at various locations throughout the city, including Main St. and school zones.

OFFICE OF THE FIRE CHIEF

Over the week, in addition to the general response to 42 Fire and EMS calls, conducting apparatus checks, daily cleaning, routine repairs and maintenance to the fleet and of the quarters, the following occurred:

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- B-Shift installed smoke detectors in six homes as part of the Home Fire Preparedness Campaign sponsored by the Red Cross.
- I participated in the Regional Communications Center Executive Board meeting reviewing the proposed budget and changes to policies.
- CEO Root and I conducted an inspection of the Trade Winds Hotel.
- We held an EMS drill for all personnel to recertify in CPR on Monday night.
- Wednesday night's drill had personnel stretching hose lines and conducting "Roll-ups" where they assessed the scene, conducted a 360 degree viewing to "size-up" the building and put standard operating procedures into play for residential structure fires.
- On Tuesday personnel began the process of replacing the rusted out rocker panels on Car 1 which would not pass state inspection. We anticipate the work to be completed in the next week or so and significant savings to the City over sending the unit out for the work.

OFFICE OF THE PUBLIC SERVICES DIRECTOR

- Repaired basin on Schooner drive and Talbot Ave.
- Continued city wide road line painting.
- Picked up the left over trash pile at Snow Marine Park used for the trash sculpture event on 9/20/15.
- Cleaned parking area and lawn at Harbor Park in preparation for the cruise ship and cat video event scheduled for 9/27/15.
- The D5M Bulldozer is being transported to Milton Cat to make repairs to the push blade linkage.
- Repaired Case loader bucket linkage.
- Began prepping winter sand pile area, winter sand is expected to start arriving next week.
- Reviewed plan to randomly remove light pole collars on Main Street, to expose light pole flange bolt patterns in preparation for light pole replacement.
- Reviewed the installation of grey water collection areas at Buoy and Snow Marine Park to accommodate food truck and festival grey water disposal.
- Contacted our Maine Department of Environmental Protection (MDEP) Project Manager William Butler regarding the modification of our transfer station permit to incorporate a storm water catch basin debris drying pad. The pad would be installed south of the compost area to facilitate dumping storm water catch basin debris is disposed in the landfill which is difficult for the vector truck to access and adds water to the landfill which in turn contributes to odors. DEP has approved the drying pad.
- Inspected work being conducted on Elm, Museum and Winter Streets.
- Started Catch Basin Cleaning.
- Shouldered and ditching was conducted on South Main Street.
- Chipping and hauling of brush at the landfill was completed. 1,300 yards of chipped brush and pallets were hauled off to make mulch and energy.

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OFFICE OF THE WASTEWATER TREATMENT FACILITY DIRECTOR

Pollution Control Facility

- Average treatment plant flows this week were 2.5 MGD.
- Due to the continuing dry weather there were no CSO events this week.
- The lab did no testing for other treatment plants this week.
- CIANBRO replaced two failed valves in the vortex pump room. These are valves that are critical for the operation of the CSO process at the treatment plant and allow isolation of the pumps for repairs and maintenance. This was a large undertaking and required careful planning because it required using portable pumps to divert all sewer flow into the treatment plant around this building.
- Repaired the electric operator for the overhead door into the maintenance shop.
- Replaced the alarm sensor wires on the spare dry weather pump.
- Repaired the drive roller on the gravity belt thickener.
- Fabricated and installed a new hand wheel for the vortex pump suction valve.
- Processed and shipped three trailers of sludge.
- Met with Woodard & Curran Engineering to discuss design proposals for upgrading the SCADA operating system for the pump stations.

Environmental Technicians

- Inspected and approved an existing sewer lateral for use to service a new home proposed at 52 Gay Street.
- Completed CCTV inspection of the sewer main on Main Street from Elm Street to Museum Street. This is not a pipe, it is an old brick tunnel approximately 2 ft. wide and 4 ft. tall that runs under Main Street and it appears to be in very good condition.
- Attempted CCTV inspection of a 10 inch drain pipe at the west side of Thorndike Parking Lot. The pipe reduced to 6 inch pipe preventing completion of the inspection. A smaller transporter for the main line camera is needed to inspect pipelines smaller than 8 inches in diameter.
- Responded to a dig-safe request from Maine Water on Mechanic Street @ Pacific Street.
- Checked and recorded the G.P.S. coordinates for 10 city sewer pump stations and made corrections in the G.I.S.
- Inspected and approved the sewer lateral at 49 Acadia Drive.
- Cleaned, inspected and calibrated the flow monitoring devices being used for the collection system flow study being conducted by Wright-Pierce Engineering.
- Ordered parts to repair the electronic footage counter on the main line pipe inspection camera.

OFFICE OF THE MUNICIPAL FISH PIER DIRECTOR

- Public Services have patched some of the holes. A few more to go.
- No bait from Canada this week.
- The new allocation (quota) for herring commences at midnight on Wednesday September 30, 2015.
- Continuing to have the users of the pier move pallets to one central location for future removal by public services.

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OFFICE OF THE HARBORMASTER

- *The big event was last Sunday's cruise ship visit. From our standpoint it went off without a hitch. The new ramp was a big success, and the ship could dock two tenders without a problem. The Lobster Festival was kind enough to bring the big lobster down and the Chamber of Commerce was there to greet everyone. The ship's security team thanked us for an easy process, and everyone enjoyed their visit downtown – especially the lobster rolls and blueberry pie they bought.*
- *The week slowed a little bit, Wednesday was Yom Kippur, and the office was closed.*
- *The City Manager, Terry Pinto and I met with Brian Plourde of the Lobster Festival to discuss their cooking water disposal issue. We are working on a solution that may be good for all of us.*
- *We started winterizing some of our rental moorings. There are a few boats still coming and going, but we only need a handful over the next few weeks, and we might as well get a start on the fall projects.*
- *Still a bit busier than I would have thought for this late in the season, the great early fall weather has everyone still out boating, and the lack of a storm has lulled everyone into thinking summer won't end. The usual occasional skiffs are still breaking free and needing to reunite with their owners.*